

CINNAMINSON TOWNSHIP COMMITTEE
AGENDA
October 21, 2019

The Regular Meeting of the Township Committee is being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 5, 2018.

In attendance: Mr. Conda, Mrs. Kravil, Deputy Mayor Horner, Mayor McGill. Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Alen Arnautovic, Solicitor; Lisa Passione, Municipal Clerk

Mayor McGill states that this meeting is for Youth in Government and will introduce the Youth in Government participants from the Cinnaminson Middle School

Administration and Finance – Olivia Kamaras
Public Works – Mady Hubbard
Finance and Veterans Affairs – Reyhan Kilic
Parks & Recreation and Economic Development – Mitchell Dalesio
Public Safety – Alex Arnold
Administrator – Sara Schwartz

Acting Mayor Arnold asked everyone to stand for the Pledge of Allegiance

LIAISON REPORTS:

ADMINISTRATION AND HEALTH & SENIOR SERVICES

Acting Committee Member Kamaras: Progress continues on the new and improved Cinnaminson Township website, and I am hoping for a go-live date somewhere before the end of the year.

As part of the Township’s commitment to embracing Cinnaminson’s great character and community spirit, the Township is currently working with Burlington County on a plan to decorate for the winter holidays the roundabout on Riverton Road. In addition, new Cinnaminson Township welcome signs will be installed by our Public Works Department in the next couple of weeks.

Once again, Cinnaminson Day was a great success and gets better every year. Thank you to all of the organizations and vendors who get involved, and to the township employees who work tirelessly behind the scenes to make sure that everything runs smoothly. It’s an event that I personally look forward to every year and it never disappoints.

Last but not least, this past Saturday was our annual Trunk or Treat event in Memorial Park. Thank you to the Cinnaminson Parks and Rec Committee and to all the participants who go above and beyond to make this a fun event for Cinnaminson children. This concludes my report.

PUBLIC WORKS

Acting Committee Member Hubbard: Thank you Mr. Mayor. Here is my update regarding the Department of Public Works:

As always our Public Works Department has been busy maintaining our parks including cutting grass, landscaping, and daily dragging and lining of sports fields.

Brush pick up ends this month with leaf pickup starting in November using the same pickup schedule as brush. As a reminder do not put leaves and brush in the same pile. Do not put leaves in the trash. Leaves must be recycled. Leaves may be bagged in brown paper recycle bags for curbside pickup. Plastic trash bags are not accepted & will not be picked up. Brown bagged leaves can also be dropped off Monday thru Friday, 7:30am to 12:00pm at Public Works after signing in at the office.

Recycling such as TV's, microwaves, tires, unused paint, leaves and brush can be dropped off daily at Public Works from 730am-1200pm.

Trash Collection Update

New trash containers will be delivered by Republic (our trash contractor) in mid-November. When delivered, the containers will include information regarding the proper use of the container and other helpful information as we transition to automated trash collection in our Township.

Wayne Drive Bridge Update

Our staff is working with Alaimo Group on preparing to go out to bid on the replacement of the Wayne Drive bridge. This is a project that has been in the design stages for some time and will be a major infrastructure improvement for our Township.

Drainage & Drainage Subcommittee Update

The Township is working closely with the Sewer Authority on our plans for drainage improvements. In early November, the Sewer Authority will be jet-vacuuming drainage pipes in the East Riverton section of the Township. In addition, Township Engineer Pennoni is finalizing our bid for duck bills to replace the current drainage gates in that area.

“**Duckbill** valves are unique, elastomeric components that act as backflow prevention devices or one-way valves or check valves. They have elastomeric lips in the shape of a **duckbill** which prevent backflow and allow forward flow of water.” These improvements are the product of the recently completed drainage improvement study and Drainage Subcommittee meeting. The Drainage Subcommittee will be meeting again in November at a date to be determined. That concludes my report Mayor.

FINANCE AND VETERANS AFFAIRS

Acting Committee Member Kilic: Thank you Mr. Mayor. For Finance - CFO Edmondson and Administrator Schubiger will soon be meeting with department heads and gathering initial department head requests for 2020 as we start preparations for next year's budget. This process is used to identify and plan to ensure, that the program and activities that are requested are needed, that objectives can be accomplished within established criteria, that adequate resources are requested, and that line item requests are consistent with the department's demonstrated historical need and is in accordance with guidelines set in the budget.

And for Veteran's Affairs - Veteran's Day is Monday November 11th. I wanted to remind everyone of the importance of Veteran's Day. Veterans Day evolved from Armistice Day, which was proclaimed in 1919 by President Woodrow Wilson. Armistice Day recognized the end of World War One when hostilities ceased on November 11th at 11 A.M, 1918 (the 11th hour, of the 11th day, of the 11th month). President Dwight D. Eisenhower made November 11 the official national observance of Veterans Day after Kansas Congressman Ed Rees proposed the bill in Congress to change Armistice Day to Veterans Day. Veterans Day is a celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good. Throughout our history, military service members have put on their uniforms to protect our nation and safeguard the values and liberties that this nation was built on. This commitment doesn't stop once the uniform comes off and their time in active duty has ended. This Veteran's Day, we honor the men and women who have worn their uniform and who continue to serve our country.

PARKS AND RECREATION AND ECONOMIC DEVELOPMENT.

Acting Deputy Mayor Dalesio: Thank you Mayor, On the Parks and Recreation front, I am happy to report that the Township had a very successful Trunk or Treat event this past Saturday at Memorial Park. I want to thank the Parks and Recreation Committee, our Township staff, volunteer responders and all of our volunteers for making this a such a fantastic event. Work has begun on the former hockey rink site at Memorial Park to create a lighted and irrigated play space which can be utilized by a number of our sports programs. Our Public Works Department is examining the lighting on our bocce courts in an effort to provide a solution which will make that area a bit brighter for those who utilize it. An examination of access to some of the Township's small parks was recently completed and work has already begun at Ravenswood Park to provide pathways and sidewalks which will allow all residents easier access to the amenities in our parks.

On the Economic Development front, the Township is in the final stages of completing our Master Plan Reexamination Report, which provides a vision for the Township as it relates to use of our facilities and properties within our community. This is an extremely important undertaking and we are extremely proud of what will be the finished product. This task was completed with the assistance of the Burlington County Bridge Commission and coordinated by a subcommittee appointed by the Township Committee.

Township officials will be meeting in the near future with members of Burlington County to discuss Economic Development initiatives which could impact not only the County but here in

Cinnaminson as well. Representatives of the Township attended a NJ Transit RIVER line forum on October 18. The purpose of the forum was to discuss potential improvements to the RIVER line throughout Cinnaminson and the region. Finally, I am extremely happy to report that tonight we will be acting upon resolutions which deal directly with the Azalea Farm property located on Route 130 South. We have identified a use for the property and these resolutions will give our Economic Development Committee the authority to continue to work through the proposal received, make recommendations to the full Township Committee, and in the near future we hope to be able to announce that the project is moving forward, which will be a great compliment to the Lidl grocery store. Speaking of Lidl, Township officials, Lidl executives and their professionals met with New Jersey Department of Transportation and are finalizing traffic plans for the project. We hope to have all approvals by the end of the year.

Mayor, this concludes my report. Thank you.

PUBLIC SAFETY

Acting Mayor Arnold: I have the following to report:

For the month of September, the Cinnaminson Police Department responded to 1127 incidents, 87 arrests, 949 quick calls, 238 motor vehicle stops, 158 motor vehicle summonses and 3 DWI arrests.

On Sunday, October 13th, the Cinnaminson Police Department along with the Burlington County Sheriff's Department conducted a successful pedestrian safety detail which was funded by a Burlington County Grant. The purpose was to educate all motorists that in New Jersey motorists must stop for pedestrians in a marked crosswalk. Failure to obey this law could subject them to fines and penalties. 108 vehicles were stopped and all were given written warnings.

ADMINISTRATOR'S REPORT

Acting Administrator Schwartz: Mayor and members of the Township Committee, tonight, as we celebrate Youth in Government Day, we are reminded of the great importance of partnerships within our community. While the Cinnaminson Board of Education, Cinnaminson Fire Commission, Cinnaminson Sewer Authority and Cinnaminson Township Committee represent separate local taxing entities, the leaders of those entities have established an outstanding professional relationship which benefits all Cinnaminson residents.

We meet and discuss pertinent community issues on a consistent basis and provide support to one another, all in an effort to make Cinnaminson a great place to live and work. This is perhaps the greatest lesson for our students today...that great communities are built on communication and collaboration. We can only be great if we are one Cinnaminson.

CONSENT AGENDA

- Resolution 2019 – 133** Acknowledging Receipt of Proposal for 605 Route 130, Block 1304, Lot 18 and Referring to Economic Development Committee
- Resolution 2019 – 134** Authorizing Request for Proposal for Special Counsel for Redevelopment of 605 Route 130, Bloc 1304, Lot 18
- Resolution 2019 – 135** Authorizing Release of Performance Guarantees – MLPB, 1104 Route 130, Block 2302, Lot 1.01
- Resolution 2019 – 136** Authorizing Cancellation of Taxes for Fully Disabled Veteran – Willis, 219 Nathan Drive, Block 307.11, Lot 1, Qual C0219
- Resolution 2019 – 137** Authorizing Installment Payment Plan for Delinquent Taxes – 913 James Ave., Block 606, Lot 2
- Resolution 2019 – 138** Establishing the Curfew for Halloween and Mischief Night
- Resolution 2019 – 139** Appointing Lisa Passione as ADA Coordinator
- Resolution 2019 – 140** Approving Fund Balance Policy

Approval of Raffles for the Food Bank of South Jersey Inc. Date of the event is November 21, 2019

END OF CONSENT AGENDA

Acting Mayor Arnold opened public comment on the consent agenda. Seeing no one come forward Acting Mayor Arnold closed public comment. Acting Mayor Arnold asked for a motion to approve the consent agenda. **MOTION TO APPROVE THE CONSENT AGENDA MADE BY MS. KILIC**, seconded by Ms. Hubbard. Voice vote. All aye. Consent Agenda is approved.

Mayor McGill asked for a motion to approve the consent agenda. **MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. CONDA**, seconded by Mrs. Kravil. Voice vote. All aye. Consent agenda is approved.

APPROVAL OF MINUTES:

Acting Mayor Arnold asked for a motion to approve the minutes of October 7, 2019 and October 7, 2019 Closed session. **MOTION TO APPROVE THE MINUTES MADE BY MS. HUBBARD**, seconded by Ms. Kilic. Voice vote. All aye. Mr. Dalesio abstains. Minutes are approved.

Mayor McGill asked for a motion to approve the minutes of October 7, 2019. **MOTION TO APPROVE THE MINUTES MADE BY MAYOR MCGILL**, seconded by Mr. Conda. Voice vote. Mayor McGill – aye, Mr. Horner abstains. Mr. Conda – aye, Mrs. Kravil – aye, Mr. Segrest – aye. Minutes are approved.

Mayor McGill asks for a motion to approve the minutes of October 7, 2019 Closed. **MOTION TO APPROVE THE MINUTES MADE BY MAYOR MCGILL**, seconded by Mr. Horner. Voice vote. All aye. Minutes are approved.

APPROVAL OF BILLS:

Acting Mayor Arnold asked for a motion to approve the bill list. MR. DALESIO MADE A MOTION TO APPROVE THE BILL LIST, seconded by Ms. Kamaras. Voice vote. All aye. Bill list was approved.

Mayor McGill asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. HORNER, seconded by Mayor McGill. Voice Vote. All ayes. Bill list was approved.

Comments from the public

Acting Mayor Arnold asked for a motion to open Public Comment on Consent agenda items only. Acting Committee Member Kamaras made the motion to open public comment on the consent, seconded by Mr. Dalesio. Voice vote. All aye.

Cindy Pierson, 622 S. Pompass Ave. – Thanks Youth in Government participants. Encourages them to continue to be involved. Also states that she will be giving out candy in her neighborhood for Halloween.

Ben Young, 116 Woodview Lane – Compliments the students on the meeting. Also thanks Parks and Recreation for their work on the Bocce Courts.

Acting Mayor Arnold asked for any comments from Committee. Hearing none she made a motion to adjourn the meeting. Motion to adjourn made by Ms. Kilic, seconded by Mr. Dalesio. Voice vote. All aye.

Mayor McGill asked for a motion to adjourn the meeting. MOTION TO ADJOURN MADE BY MR. HORNER, seconded by Mr. Conda. Voice vote. All aye. Meeting is adjourned.

6:52 pm

Duly passed and adopted:

Respectfully submitted:

Lisa A. Passione, RMC
Municipal Clerk