

**TOWNSHIP OF CINNAMINSON**  
**COUNTY OF BURLINGTON**

**REPORT OF AUDIT**  
**FOR THE YEAR ENDED**  
**DECEMBER 31, 2018**

**TOWNSHIP OF CINNAMINSON**  
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**TOWNSHIP OF CINNAMINSON**

**PART I**

**REPORT OF AUDIT OF FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Committee  
Township of Cinnaminson  
Cinnaminson, New Jersey 08077

### **Report on the Financial Statements**

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Cinnaminson, in the County of Burlington, State of New Jersey, as of December 31, 2018 and 2017, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed asset group of accounts - regulatory basis for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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**Opinions**

*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

As described in note 1 to the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

*Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

In our opinion, because of the significance of the matter discussed in the “*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Cinnaminson, in the County of Burlington, State of New Jersey, as of December 31, 2018 and 2017, or the results of its operations and changes in fund balance for the years then ended.

*Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Cinnaminson, in the County of Burlington, State of New Jersey, as of December 31, 2018 and 2017, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed asset group of accounts - regulatory basis, for the year ended December 31, 2018, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

**Emphasis of Matter**

*Adoption of New Accounting Principles*

As discussed in note 1 to the financial statements, during the year ended December 31, 2018, the Township adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. The adoption of this new accounting principle resulted in a material note disclosure (see note 19). As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of this Statement only required financial statement disclosures. Our opinions are not modified with respect to this matter.

**Other Matters**

*Other Information*

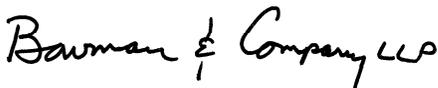
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplemental statements and schedules presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental statements described in the previous paragraph are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated August 2, 2019 on our consideration of the Township of Cinnaminson, in the County of Burlington, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Cinnaminson's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Cinnaminson's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Robert P. Nehila, Jr.  
Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
August 2, 2019

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Committee  
Township of Cinnaminson  
Cinnaminson, New Jersey 08077

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the Township of Cinnaminson, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated August 2, 2019. That report indicated that the Township of Cinnaminson's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Our report on the financial statements included an emphasis of matter paragraph describing the adoption of a new accounting pronouncement.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Township of Cinnaminson's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Cinnaminson's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township of Cinnaminson's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

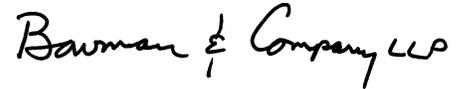
**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Township of Cinnaminson's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Robert P. Nehila, Jr.  
Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
August 2, 2019

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Regular Fund:			
Cash--Treasurer	SA-1	\$ 12,541,032.17	\$ 12,574,195.50
Change Funds	SA-2	100.00	100.00
Tax ACH Clearing Account	A	100.00	100.00
		<u>12,541,232.17</u>	<u>12,574,395.50</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-4	491,312.73	428,381.20
Tax Title Liens Receivable	SA-5	162,995.02	138,676.34
Property Acquired for Taxes (Assessed Valuation)	A	1,144,900.00	1,144,900.00
Revenue Accounts Receivable	SA-6	15,095.34	15,966.08
Interlocal Agreement--Borough of Riverton Municipal Court	SA-17	89,208.23	96,145.82
Due Trust Other Fund	SB-5	31,943.66	48,345.68
Due General Capital Fund	SC-14		530,735.20
Due Federal and State Grant Fund	SA-18	33,317.03	35,852.03
		<u>1,968,772.01</u>	<u>2,439,002.35</u>
		<u>14,510,004.18</u>	<u>15,013,397.85</u>
Federal and State Grant Fund:			
Cash	SA-1	369,827.58	457,745.33
Federal and State Grants Receivable	SA-19	441,584.78	229,496.24
		<u>811,412.36</u>	<u>687,241.57</u>
		<u>\$ 15,321,416.54</u>	<u>\$ 15,700,639.42</u>

(Continued)

**TOWNSHIP OF CINNAMINSON**  
CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
As of December 31, 2018 and 2017

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3;SA-7	\$ 1,410,173.81	\$ 1,230,339.56
Reserve for Encumbrances	A-3;SA-7	202,464.23	183,548.85
Accounts Payable	SA-1,SA-7	33,524.28	21,324.22
Prepaid Taxes	SA-8	360,087.67	2,704,001.31
Tax Overpayments	SA-9		3,450.00
Reserve for Master Plan	A	5,952.00	5,952.00
Reserve for Codification of Ordinances	A	110.89	110.89
Reserve for Revaluation	A	49,412.07	49,412.07
Reserve for Tax Appeals	A	100,000.00	100,000.00
Due to State of New Jersey:			
State Training Fees	SA-15	7,357.00	6,992.00
Veterans and Senior Citizens' Deductions	SA-10	46,601.66	45,037.02
Marriage Licenses	SA-16	525.00	400.00
Due County for Added and Omitted Taxes	SA-13	31,844.45	14,934.66
Fire District Taxes Payable	SA-1,SA-4	4.04	4.04
Local District School Taxes Payable	SA-14	2,306,110.06	1,978,180.06
Due to Open Space Fund	SA-11	4,590.97	3,386.02
Due to Sewer Authority	A	5,071.35	5,071.35
		<u>4,563,829.48</u>	<u>6,352,144.05</u>
Reserve for Receivables and Other Assets	A	1,968,772.01	2,439,002.35
Fund Balance	A-1	7,977,402.69	6,222,251.45
		<u>14,510,004.18</u>	<u>15,013,397.85</u>
Federal and State Grant Fund:			
Due to Current Fund	SA-18	33,317.03	35,852.03
Reserve for Encumbrances	SA-20		2,161.54
Reserve for Federal and State Grants:			
Unappropriated	SA-21		59,247.43
Appropriated	SA-20	778,095.33	589,980.57
		<u>811,412.36</u>	<u>687,241.57</u>
		<u>\$ 15,321,416.54</u>	<u>\$ 15,700,639.42</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis  
 For the Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<u>Revenue and Other Income Realized</u>		
Fund Balance Utilized	\$ 1,200,000.00	\$ 1,250,000.00
Miscellaneous Revenue Anticipated	4,153,882.49	3,798,112.44
Receipts from Delinquent Taxes	385,567.42	520,151.37
Receipts from Current Taxes	55,737,695.79	55,109,588.82
Non-Budget Revenue	319,353.90	161,259.76
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	948,943.78	1,312,561.24
Reserves Liquidated:		
Due from Federal and State Grant Fund	2,535.00	2,534.25
Due from General Capital Fund	530,735.20	
Due from Trust Other Fund	16,402.02	
	<u>63,295,115.60</u>	<u>62,154,207.88</u>
<b>Total Income</b>		
<u>Expenditures</u>		
Budget Appropriations:		
Operations--Within "CAPS":		
Salaries and Wages	5,583,747.00	5,313,695.00
Other Expenses	5,755,833.00	5,673,725.20
Deferred Charges and Statutory Expenditures Within "CAPS"	1,129,612.00	996,674.00
Operations--Excluded from "CAPS":		
Salaries and Wages	72,109.96	86,510.59
Other Expenses	376,937.50	167,839.95
Capital Improvements--Excluded from "CAPS"	105,000.00	105,000.00
Municipal Debt Service --Excluded from "CAPS"	1,087,599.11	1,391,512.48
Deferred Charge--Excluded from "CAPS"		399,100.00
County Taxes	7,184,167.05	7,333,516.70
Due County for Added and Omitted Taxes	31,844.45	14,934.66
Local District School Taxes	35,635,487.00	34,989,194.00
Municipal Open Space Tax	273,937.26	273,180.29
Fire District Tax	3,097,090.00	3,014,200.00
Senior Citizens' Deductions Disallowed by Collector--Prior Year Taxes	2,660.95	1,873.97
Due to State - Taxation Audit Reimbursement	1,750.00	
Refund of Prior Year Revenue:		
Tax Appeals	2,189.08	9,643.32
Reserves Created:		
Due from General Capital Fund		530,735.20
Due from Trust Other Fund		33,875.83
	<u>60,339,964.36</u>	<u>60,335,211.19</u>
<b>Total Expenditures</b>		
Statutory Excess to Fund Balance	2,955,151.24	1,818,996.69
<u>Fund Balance</u>		
Balance January 1	6,222,251.45	5,653,254.76
	9,177,402.69	7,472,251.45
Decreased by:		
Utilization as Anticipated Revenue	1,200,000.00	1,250,000.00
Balance December 31	<u>\$ 7,977,402.69</u>	<u>\$ 6,222,251.45</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Anticipated</u>		<u>Realized</u>	<u>Excess or (Deficit)</u>
	<u>Budget</u>	<u>Special N.J.S.40A:4-87</u>		
Surplus Anticipated	\$ 1,200,000.00		\$ 1,200,000.00	
Miscellaneous Revenues:				
Local Revenues:				
Licenses:				
Alcoholic Beverages	15,000.00		17,500.00	\$ 2,500.00
Other	15,000.00		15,121.00	121.00
Fees and Permits	50,000.00		45,985.44	(4,014.56)
Fines and Costs:				
Municipal Court	300,000.00		219,544.46	(80,455.54)
Interest on Costs and Taxes	100,000.00		106,027.88	6,027.88
Hotel Tax	50,000.00		69,071.71	19,071.71
Cable TV Franchise Fee	69,814.00		74,687.14	4,873.14
Cellular Tower Lease	42,000.00		42,012.00	12.00
PILOT--New Plan Retail Center	250,000.00		280,538.21	30,538.21
PILOT--Siena Condominiums	2,000.00		242,512.37	240,512.37
Rent Town Hall (Sewer Authority and Fire District)	22,000.00		47,005.00	25,005.00
State Aid Without Offsetting Appropriations:				
Energy Receipts Tax	1,915,320.00		1,915,320.00	
Garden State Preservation Trust Fund	5,425.00		5,425.00	
Dedicated Uniform Construction Code Fees Offset with Appropriations				
Uniform Construction Code Fees	300,000.00		342,557.00	42,557.00
Public and Private Revenues Off-Set with Appropriations:				
Municipal Alliance on Alcoholism and Drug Abuse	10,137.00		10,137.00	
Recycling Tonnage	48,972.47		48,972.47	
Burlington County Park Development and Improvement Program		\$ 130,000.00	130,000.00	
Clean Communities Program		32,583.76	32,583.76	
Community Development Block Grant		78,000.00	78,000.00	
Alcohol Education and Rehabilitation Fund		5,126.27	5,126.27	
Drunk Driving Enforcement	10,274.96		10,274.96	
Edward J. Byrne Memorial Justice Assistance Grant Program	14,000.00		14,000.00	
National Priority Safety Program	5,335.00		5,335.00	
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Gov't Services--Other Special Items:				
Interlocal Agreement- Borough of Riverton Municipal Court	85,000.00		96,145.82	11,145.82
Reserve for Payment of Debt	100,000.00		100,000.00	
General Capital Surplus	200,000.00		200,000.00	
	<u>3,610,278.43</u>	<u>245,710.03</u>	<u>4,153,882.49</u>	<u>297,894.03</u>
Receipts from Delinquent Taxes	<u>325,000.00</u>		<u>385,567.42</u>	<u>60,567.42</u>
Amounts to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes including Reserve for Uncollected Taxes	<u>9,884,413.19</u>		<u>10,669,533.22</u>	<u>785,120.03</u>
Budget Totals	15,019,691.62	245,710.03	16,408,983.13	1,143,581.48
Non-Budget Revenues			319,353.90	319,353.90
	<u>\$ 15,019,691.62</u>	<u>\$ 245,710.03</u>	<u>\$ 16,728,337.03</u>	<u>\$ 1,462,935.38</u>

(Continued)

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2018

Analysis of Realized Revenue

Allocation of Current Tax Collections:	
Revenues from Collections	\$ 55,737,695.79
Allocated to:	
School, County, Special (Fire) District and Local Open Space Taxes	<u>46,222,525.76</u>
	9,515,170.03
Increased by:	
Appropriation "Reserve for Uncollected Taxes"	<u>1,154,363.19</u>
Amount for Support of Municipal Budget Appropriations	<u><u>\$ 10,669,533.22</u></u>
Receipts from Delinquent Taxes:	
Delinquent Tax Collections	<u><u>\$ 385,567.42</u></u>

Analysis of Non-Budget Revenues

Miscellaneous Revenue not Anticipated:	
Photo Copy Fees	\$ 428.51
Police Admin Fees:	
NJ DMV Inspection Fees	1,519.50
Off Duty Police Administration Fees	71,932.00
Restitution	48,788.23
Auction Proceeds	343.06
Administration Fees - Towing	4,745.00
Department of Public Works:	
Property Maintenance	13,566.94
Mulch Delivery Sales	960.00
Miscellaneous	4,151.00
Ball Field Rentals	5,030.00
Recreation Program Fees	124.32
FEMA	2,058.15
Senior Citizens and Veterans Deductions Administrative Fee	3,705.11
Bail Forfeiture	1,106.00
Interest of Investments and Deposits	127,807.32
Homestead Rebate Admin Fee	1,644.00
Miscellaneous	<u>31,444.76</u>
	<u><u>\$ 319,353.90</u></u>
Receipts	\$ 306,489.06
Interest of Investments and Deposits - Due from Trust Other Fund	<u>12,864.84</u>
	<u><u>\$ 319,353.90</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>OPERATIONS--WITHIN "CAPS"</u>						
<u>General Government</u>						
Administration						
Salaries and Wages	\$ 100,000.00	\$ 100,000.00	\$ 89,781.83		\$ 10,218.17	
Other Expenses	10,000.00	10,000.00	6,794.73	\$ 98.99	3,106.28	
Committee						
Salaries and Wages	21,224.00	21,224.00	21,026.87		197.13	
Other Expenses	6,500.00	6,500.00	5,822.50	15.00	662.50	
Municipal Clerk						
Salaries and Wages	61,200.00	65,600.00	65,466.70		133.30	
Other Expenses	24,700.00	24,700.00	20,199.20		4,500.80	
Finance						
Salaries and Wages	168,420.00	164,120.00	155,490.96		8,629.04	
Other Expenses	28,000.00	28,000.00	9,775.20		18,224.80	
Audit - Other Expenses	39,000.00	39,000.00	38,760.00		240.00	
Information Technology						
Other Expenses	100,000.00	100,000.00	68,839.94	3,093.04	28,067.02	
Tax Collection						
Salaries and Wages	90,000.00	94,300.00	94,105.08		194.92	
Other Expenses	16,000.00	16,000.00	15,439.96	55.18	504.86	
Tax Assessor						
Salaries and Wages	31,634.00	31,634.00	31,276.00		358.00	
Other Expenses	20,050.00	20,050.00	6,256.81		13,793.19	
Legal						
Other Expenses	235,000.00	305,000.00	266,229.41	1,810.00	36,960.59	
Engineering						
Salaries and Wages	51,000.00	51,000.00	40,949.93		10,050.07	
Other Expenses	20,000.00	20,000.00	7,146.25		12,853.75	
<u>Land Use Administration</u>						
Planning Board						
Salaries and Wages	24,808.00	24,808.00	24,807.77		0.23	
Other Expenses	12,000.00	12,000.00	4,499.12		7,500.88	
Zoning Officer						
Salaries and Wages	39,416.00	39,416.00	39,415.69		0.31	
Other Expenses	22,100.00	22,100.00	8,925.03		13,174.97	

(Continued)

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>						
<u>Land Use Administration (Cont'd)</u>						
Code Enforcement Officer						
Salaries and Wages	\$ 46,072.00	\$ 46,072.00	\$ 46,071.65		\$ 0.35	
Other Expenses	1,300.00	1,300.00	356.64		943.36	
<u>Insurance</u>						
General Liability Insurance	260,000.00	260,000.00	253,432.11		6,567.89	
Workers Compensation	313,183.00	313,183.00	313,183.00			
Group Health Insurance	1,694,970.00	1,604,970.00	1,261,222.60		343,747.40	
Health Benefit Waivers	70,000.00	70,000.00	53,085.46		16,914.54	
<u>Public Safety</u>						
Police						
Salaries and Wages	3,152,503.00	3,152,503.00	2,876,071.77		276,431.23	
Other Expenses	312,350.00	312,350.00	141,297.99	\$ 145,528.60	25,523.41	
Emergency Management						
Salaries and Wages	6,000.00	6,000.00	5,853.88		146.12	
Other Expenses	2,900.00	2,900.00	153.55		2,746.45	
Municipal Prosecutor						
Salaries and Wages	26,520.00	22,120.00	20,126.55		1,993.45	
Other Expenses	3,000.00	3,000.00			3,000.00	
Municipal Court						
Salaries and Wages	181,500.00	171,500.00	146,242.59		25,257.41	
Other Expenses	24,500.00	34,500.00	25,827.48	127.45	8,545.07	
Streets and Roads						
Salaries and Wages	799,546.00	799,546.00	762,538.19		37,007.81	
Other Expenses	190,250.00	190,250.00	100,087.70	1,773.86	88,388.44	
Sanitation						
Other Expenses	1,027,500.00	1,027,500.00	968,165.75	36,474.97	22,859.28	
Buildings and Grounds						
Other Expenses--Twp Buildings	87,000.00	87,000.00	5,294.00	438.63	81,267.37	
Other Expenses--County Library	25,000.00	25,000.00	4,939.96		20,060.04	
Motor Vehicle Maintenance						
Salaries and Wages	252,298.00	252,298.00	240,485.16		11,812.84	
Other Expenses	138,330.00	138,330.00	115,767.95	2,887.71	19,674.34	

(Continued)

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>						
<u>Public Safety (Cont'd)</u>						
Municipal Services Reimbursement						
Other Expenses	\$ 66,000.00	\$ 66,000.00	\$ 50,281.05		\$ 15,718.95	
<u>Parks, Recreation and Community Services</u>						
<u>Animal Control</u>						
Salaries and Wages	632.00	632.00	632.00			
Other Expenses	19,000.00	19,000.00	14,216.46	\$ 4,500.00	283.54	
<u>Parks and Recreation Programs Administration</u>						
Salaries and Wages	7,000.00	7,000.00	6,068.48		931.52	
Other Expenses	36,000.00	36,000.00	28,942.92	210.00	6,847.08	
<u>Maintenance of Parks and Playgrounds</u>						
Salaries and Wages	435,306.00	415,306.00	354,665.29		60,640.71	
Other Expenses	74,400.00	74,400.00	59,162.38	2,422.23	12,815.39	
<u>Community Development</u>						
Salaries and Wages	12,485.00	12,485.00	12,484.80		0.20	
<u>Utility Expenses and Bulk Purchases</u>						
Electricity	202,100.00	202,100.00	201,555.72	18.18	526.10	
Street Lighting	290,000.00	310,000.00	302,885.16	168.11	6,946.73	
Telephone	59,500.00	59,500.00	50,953.73		8,546.27	
Water	21,000.00	21,000.00	16,632.63	97.42	4,269.95	
Gas	40,800.00	40,800.00	21,750.66	1,360.96	17,688.38	
Gasoline and Diesel Fuel	170,000.00	170,000.00	101,710.98		68,289.02	
<u>Other</u>						
Accumulated Absences	15,000.00	15,000.00	15,000.00			
<u>Uniform Construction Code - Appropriations</u>						
<u>Offset by Dedicated Revenues (N.J.A.C. 5:23-4-17)</u>						
Salaries and Wages	106,183.00	106,183.00	103,804.53		2,378.47	
Other Expenses	68,400.00	68,400.00	46,368.54		22,031.46	
<b>Total Operations--Within "CAPS"</b>	<b>11,359,580.00</b>	<b>11,339,580.00</b>	<b>9,748,328.29</b>	<b>201,080.33</b>	<b>1,390,171.38</b>	<b>-</b>
<u>Detail:</u>						
Salaries and Wages	5,613,747.00	5,583,747.00	5,137,365.72		446,381.28	
Other Expenses	5,745,833.00	5,755,833.00	4,610,962.57	201,080.33	943,790.10	

(Continued)

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u> <u>Reserved</u>	
<b>OPERATIONS--WITHIN "CAPS" (CONT'D)</b>					
<u>Statutory Expenditures:</u>					
Contribution to:					
Public Employees' Retirement System	\$ 217,136.00	\$ 217,136.00	\$ 217,135.67		\$ 0.33
Social Security System (O.A.S.I.)	220,000.00	240,000.00	237,928.08		2,071.92
Police and Firemen's Retirement System of N.J.	669,476.00	669,476.00	668,920.90		555.10
Defined Contribution Retirement Program	3,000.00	3,000.00			3,000.00
Total Deferred Charges and Statutory Expenditures Municipal--Within "CAPS"	<u>1,109,612.00</u>	<u>1,129,612.00</u>	<u>1,123,984.65</u>	<u>-</u>	<u>5,627.35</u>
Total General Appropriations for Municipal Purposes Within "CAPS"	<u>12,469,192.00</u>	<u>12,469,192.00</u>	<u>10,872,312.94</u>	<u>\$ 201,080.33</u>	<u>1,395,798.73</u>
<b>OPERATIONS--EXCLUDED FROM "CAPS"</b>					
<u>Other Operations:</u>					
Recycling Tax (N.J.S.A. 13:1E-96.5)	25,000.00	25,000.00	18,594.83	1,383.90	5,021.27
Supplemental Fire Services	5,733.00	5,733.00	5,733.00		
Total Other Operations	<u>30,733.00</u>	<u>30,733.00</u>	<u>24,327.83</u>	<u>1,383.90</u>	<u>\$ 5,021.27</u>
<u>Shared Services Agreements</u>					
Borough of Riverton--Municipal Court					
Salaries and Wages	56,500.00	56,500.00	47,711.10		8,788.90
Other Expenses	4,850.00	4,850.00	4,285.09		564.91
Township of Moorestown--Assessor Assistant					
Other Expenses	20,000.00	20,000.00	20,000.00		
Total Shared Services Agreements	<u>81,350.00</u>	<u>81,350.00</u>	<u>71,996.19</u>	<u>-</u>	<u>9,353.81</u>

(Continued)

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>OPERATIONS--EXCLUDED FROM "CAPS" (CONT'D)</u>						
<u>Public and Private Programs Off-Set by Revenues:</u>						
Municipal Alliance on Alcoholism and Drug Abuse	\$ 10,137.00	\$ 10,137.00	\$ 10,137.00			
Matching Grant	2,535.00	2,535.00	2,535.00			
Recycling Tonnage Grant	48,972.47	48,972.47	48,972.47			
Burlington County Park Development and Improvement Program (N.J.S.40A:4-87 \$130,000.00)		130,000.00	130,000.00			
Clean Communities Program (N.J.S.40A:4-87 \$32,583.76)		32,583.76	32,583.76			
Community Development Block Grant Program (N.J.S.40A:4-87 \$78,000.00)		78,000.00	78,000.00			
Alcohol Education and Rehabilitation Fund (N.J.S.40A:4-87 \$5,126.27)		5,126.27	5,126.27			
Drunk Driving Enforcement Grant	10,274.96	10,274.96	10,274.96			
Edward Byrne Memorial Justice Assistance Grant Program	14,000.00	14,000.00	14,000.00			
National Priority Safety Programs Highway Traffic	5,335.00	5,335.00	5,335.00			
Total Public and Private Programs Off-Set by Revenues	<u>91,254.43</u>	<u>336,964.46</u>	<u>336,964.46</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operations--Excluded from "CAPS"	<u>203,337.43</u>	<u>449,047.46</u>	<u>433,288.48</u>	<u>\$ 1,383.90</u>	<u>\$ 14,375.08</u>	<u>-</u>
Detail:						
Salaries and Wages	72,109.96	72,109.96	63,321.06		8,788.90	
Other Expenses	131,227.47	376,937.50	369,967.42	1,383.90	5,586.18	
<u>OPERATIONS--EXCLUDED FROM "CAPS" (CONT'D)</u>						
<u>CAPITAL IMPROVEMENTS--EXCLUDED FROM "CAPS"</u>						
Capital Improvement Fund	<u>105,000.00</u>	<u>105,000.00</u>	<u>105,000.00</u>			
<u>MUNICIPAL DEBT SERVICE--EXCLUDED FROM "CAPS"</u>						
Payment of Bond Principal	450,000.00	450,000.00	450,000.00			
Interest on Bonds	204,638.00	204,638.00	204,638.00			
Green Trust Loan Program:						
Loan Repayments for Principal and Interest	42,611.00	42,611.00	42,609.77			\$ 1.23
Burlington County Bridge Commission Loan Payable						
Loan Principal	251,000.00	251,000.00	250,973.91			26.09
Loan Interest	39,590.00	39,590.00	39,451.36			138.64

(Continued)

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<b>MUNICIPAL DEBT SERVICE--EXCLUDED FROM "CAPS" (CONT'D)</b>						
Capital Lease Obligations						
Principal	\$ 73,000.00	\$ 73,000.00	\$ 72,992.13			\$ 7.87
Interest	26,960.00	26,960.00	26,933.94			26.06
Total Municipal Debt Service Excluded from "CAPS"	1,087,799.00	1,087,799.00	1,087,599.11	-	-	199.89
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	1,396,136.43	1,641,846.46	1,625,887.59	\$ 1,383.90	\$ 14,375.08	199.89
Subtotal General Appropriations	13,865,328.43	14,111,038.46	12,498,200.53	202,464.23	1,410,173.81	199.89
Reserve for Uncollected Taxes	1,154,363.19	1,154,363.19	1,154,363.19			
Total General Appropriations	<u>\$ 15,019,691.62</u>	<u>\$ 15,265,401.65</u>	<u>\$ 13,652,563.72</u>	<u>\$ 202,464.23</u>	<u>\$ 1,410,173.81</u>	<u>\$ 199.89</u>
Budget		\$ 15,019,691.62				
Appropriation by N.J.S. 40A:4-87		245,710.03				
		<u>\$ 15,265,401.65</u>				
Reserve for Federal and State Grants Appropriated			\$ 336,964.46			
Reserve for Uncollected Taxes			1,154,363.19			
Refunds of Current Year Appropriations			(455,838.07)			
Disbursed			12,617,074.14			
			<u>\$ 13,652,563.72</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF CINNAMINSON**  
**TRUST FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Animal Control Trust Fund:			
Cash	SB-1	\$ 15,197.71	\$ 7,611.91
Other Funds:			
Cash	SB-1	2,866,015.92	3,170,403.24
Resale of Commodities Receivable	SB-9	11,382.43	8,770.54
Off Duty Police Accounts Receivable	SB-8	41,145.00	33,215.00
		<u>2,918,543.35</u>	<u>3,212,388.78</u>
Municipal Open Space Fund:			
Cash	SB-1	118,146.12	142,413.81
Due from Current Fund	SA-11	4,590.97	3,386.02
		<u>122,737.09</u>	<u>145,799.83</u>
		<u>\$ 3,056,478.15</u>	<u>\$ 3,365,800.52</u>
<u>LIABILITIES AND RESERVES</u>			
Animal Control Trust Fund			
Due State of NJ	SB-2	\$ 40.80	
Reserve for Cat Trap Deposits	SB-4	600.00	\$ 500.00
Reserve for Animal Control Fund Expenditures	SB-3	14,556.91	7,111.91
		<u>15,197.71</u>	<u>7,611.91</u>
Other Funds:			
Due from Current Fund	SB-5	31,943.66	48,345.68
Reserve for Escrow Deposits (Dormant)	B	269,274.88	269,274.88
Reserve for Payroll Deductions	SB-6	4,553.76	4,812.26
Reserve for Escrow and Bond Deposits	SB-6	1,444,843.59	1,555,162.31
Reserve for Housing Trust	SB-6	428,341.30	404,040.12
Reserve for Recycling Equipment	SB-6	20,350.16	20,350.16
Reserve for Storm Recovery	SB-6	34,270.51	32,849.31
Reserve for Special Law Enforcement	SB-6	6,931.21	1,817.52
Reserve for New Jersey Unemployment Compensation Insurance	SB-6	160,441.44	155,547.91
Reserve for Tax Sale Premiums	SB-6	365,400.00	588,700.00
Reserve for Tax Title Liens	SB-6	39,921.39	17,701.28
Reserve for Community Center Donations	SB-6	2,029.61	2,029.61
Reserve for Accumulated Absences	SB-6	94,999.87	94,999.87
Reserve for Police Donations	SB-6	9,664.33	11,635.73
Reserve for Public Defender	SB-6	699.50	394.00
Reserve for POAA	SB-6	1,354.00	1,204.00
Reserve for Recreational Field Usage	SB-6	3,524.14	3,524.14
		<u>2,918,543.35</u>	<u>3,212,388.78</u>
Municipal Open Space Fund:			
Reserve for Municipal Open Space Expenditures	SB-7	122,737.09	145,799.83
		<u>\$ 3,056,478.15</u>	<u>\$ 3,365,800.52</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- MUNICIPAL OPEN SPACE FUND**  
 Statements of Operations and Changes in Reserve for Future Use -- Regulatory Basis  
 For the Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b>REVENUE REALIZED:</b>		
Amount to be Raised by Taxation	\$ 273,937.26	\$ 273,180.29
Reserve for Future Use	<u>24,267.69</u>	<u>                    </u>
Total Income	<u>298,204.95</u>	<u>273,180.29</u>
<b>EXPENDITURES:</b>		
Budget Appropriations:		
Loan Principal	207,000.00	140,000.00
Loan Interest	<u>90,000.00</u>	<u>60,000.00</u>
Total Expenditures	<u>297,000.00</u>	<u>200,000.00</u>
Excess to Reserve	1,204.95	73,180.29
<b>RESERVE FOR FUTURE USE:</b>		
Balance January 1,	<u>145,799.83</u>	<u>72,619.54</u>
Decreased by:	147,004.78	145,799.83
Reserve for Future Use Anticipated	<u>24,267.69</u>	<u>                    </u>
Balance December 31,	<u><u>\$ 122,737.09</u></u>	<u><u>\$ 145,799.83</u></u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- MUNICIPAL OPEN SPACE FUND**  
**Statement of Revenues -- Regulatory Basis**  
**For the Year Ended December 31, 2018**

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Amount to be Raised by Taxation	\$ 272,732.31	\$ 273,937.26	\$ 1,204.95
Reserve Funds	<u>24,267.69</u>	<u>24,267.69</u>	<u>                    </u>
	<u><u>\$ 297,000.00</u></u>	<u><u>\$ 298,204.95</u></u>	<u><u>\$ 1,204.95</u></u>
 <u>Analysis of Realized Revenues</u>			
Current Year Levy		\$ 272,732.31	
Added and Omitted Levy		<u>1,204.95</u>	
		<u><u>\$ 298,204.95</u></u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- MUNICIPAL OPEN SPACE FUND**  
**Statement of Expenditures -- Regulatory Basis**  
**For the Year Ended December 31, 2018**

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	<u>Appropriations</u>		<u>Expended</u>	Unexpended
	<u>Original</u>	<u>Budget After</u>	<u>Paid or</u>	<u>Balance</u>
	<u>Budget</u>	<u>Modification</u>	<u>Charged</u>	<u>Canceled</u>
Loan Principal	\$ 207,000.00	\$ 207,000.00	\$ 207,000.00	
Loan Interest	90,000.00	90,000.00	90,000.00	
	\$ 297,000.00	\$ 297,000.00	\$ 297,000.00	\$ -

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Cash	SC-1	\$ 3,775,287.82	\$ -
Amount Held in Trust:			
Burlington County Bridge Commission Lease Program	C	4.62	4.62
Due from Burlington County -- Open Space Grant	C	103,000.00	103,000.00
Deferred Charges to Future Taxation -- Funded	SC-3	11,409,349.71	12,427,691.13
Deferred Charges to Future Taxation -- Unfunded	SC-4	13,463,928.00	11,901,053.00
		<u>\$ 28,751,570.15</u>	<u>\$ 24,431,748.75</u>
 <u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCE</u>			
Improvement Authorizations:			
Funded	SC-5	\$ 2,340,438.50	\$ 5,820,215.30
Unfunded	SC-5	4,096,375.42	4,491,637.19
Reserve for Encumbrances	SC-6	109,740.34	274,915.48
Due to Current Fund	SC-14		530,735.20
General Serial Bonds	SC-7	7,995,000.00	8,445,000.00
Bond Anticipation Notes	SC-13	6,650,000.00	
Burlington County Bridge Commission Loans Payable	SC-8	2,667,000.00	3,125,000.00
Burlington County Bridge Commission Lease Payable	SC-9	512,000.00	585,000.00
Green Acres Assistance Loan Payable	SC-10	235,349.71	272,691.13
Reserve for Accounts Receivable	C	4.62	4.62
Capital Improvement Fund	SC-11	58,548.00	43,548.00
Reserve for Payment of Debt Service	SC-12	3,703,602.92	316,486.19
Fund Balance	C-1	383,510.64	526,515.64
		<u>\$ 28,751,570.15</u>	<u>\$ 24,431,748.75</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
Statement of Fund Balance -- Regulatory Basis  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 526,515.64
Increased by Receipts:	
Premiums Received on Bond Anticipation Notes	56,995.00
	583,510.64
Decreased by Disbursements:	
Due Current Fund - Anticipated Revenue: General Capital Fund Balance	200,000.00
Balance December 31, 2018	\$ 383,510.64

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF CINNAMINSON**  
**GENERAL FIXED ASSETS ACCOUNT GROUP**  
Statement of General Fixed Assets Group of Accounts -- Regulatory Basis  
For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Dec. 31, 2018</u>
General Fixed Assets:				
Land and Improvements	\$ 7,666,798.00			\$ 7,666,798.00
Buildings and Improvements	7,173,583.78	\$ 582,632.86		7,756,216.64
Vehicles	5,484,836.10	506,542.47	\$ 492,789.00	5,498,589.57
Machinery and Equipment	562,802.94	19,962.84		582,765.78
	<u>\$ 20,888,020.82</u>	<u>\$ 1,109,138.17</u>	<u>\$ 492,789.00</u>	<u>\$ 21,504,369.99</u>
Total General Fixed Assets	<u>\$ 20,888,020.82</u>	<u>\$ 1,109,138.17</u>	<u>\$ 492,789.00</u>	<u>\$ 21,504,369.99</u>
Total Investments in General Fixed Assets	<u>\$ 20,888,020.82</u>	<u>\$ 1,109,138.17</u>	<u>\$ 492,789.00</u>	<u>\$ 21,504,369.99</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF CINNAMINSON**  
Notes to Financial Statements  
For the Year Ended December 31, 2018

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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of Financial Reporting Entity** - The Township of Cinnaminson was incorporated in March, 1860 and is located in southwest New Jersey approximately eight miles northeast of the City of Philadelphia. The population according to the 2010 census is 15,569.

The Township operates under a committee form of government. The Mayor is elected from and by the members of the Committee and serves a one-year term. The Committee is the executive and legislative body of the Township and its five members are elected at large to three year staggered terms. The Committee appoints a Township Administrator who is responsible for the daily operations of the Township and reports to the Committee.

**Component Units** - The financial statements of the component units of the Township are not presented in accordance with Governmental Accounting Standards Board (GASB) Statements No. 14, *The Financial Reporting Entity*, as amended by GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units*, GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34*, and GASB Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*. If the provisions of the aforementioned GASB Statements had been complied with, the financial statements of the following component units would have been either blended or discretely presented with the financial statements of the Township, the primary government:

Cinnaminson Sewerage Authority  
P.O. Box 2100  
Cinnaminson, New Jersey 08077

Annual financial reports may be inspected directly at the offices of these component units during regular business hours.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation** - The financial statements of the Township contain all funds and account groups in accordance with the *Requirements of Audit* (the "*Requirements*") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the Township accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

**Current Fund** - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

**Trust Funds** - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

**General Capital Fund** - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)**

**General Fixed Asset Group of Accounts** - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

**Budgets and Budgetary Accounting** - The Township must adopt an annual budget for its current and municipal open space funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

**General Fixed Assets** - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$1,000.00. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

**Foreclosed Property** - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**Fund Balance** - Fund balance included in the current fund represents amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Burlington, the Township of Cinnaminson School District and the Township of Cinnaminson Fire District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The Township is responsible for levying, collecting, and remitting school taxes for the Township of Cinnaminson School District. Operations is charged for the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2017 and decreased by the amount deferred at December 31, 2018.

**County Taxes** - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Burlington. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

**Fire District Taxes** - The municipality is responsible for levying, collecting, and remitting fire district taxes for the Township of Cinnaminson Fire District. Operations is charged for the full amount required to be raised from taxation to operate the Fire District for the period from January 1 to December 31.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal and interest payments on outstanding general capital bonds and notes are provided on the cash basis.

**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Long-Term Debt** - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital fund. Where an improvement is a "local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Compensated Absences and Postemployment Benefits** - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

**Impact of Recently Issued Accounting Principles**

**Recently Issued and Adopted Accounting Pronouncements**

For the year ended December 31, 2018, the Township adopted GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. As a result of adopting Statement No. 75, the Township was required to measure and disclose liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to their postemployment benefits plan. As a result of the regulatory basis of accounting previously described in note 1, the implementation of this Statement only required financial statement disclosures. There exists no impact on the financial statements of the Township.

**Note 2: CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits might not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2018, the Township's bank balances of \$20,298,128.02 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$ 18,721,091.80
Uninsured and Uncollateralized	<u>1,577,036.22</u>
Total	<u>\$ 20,298,128.02</u>

**Note 3: PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

	<u>Year Ended</u>				
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Tax Rate	<u>\$ 3.497</u>	<u>\$ 3.461</u>	<u>\$ 3.413</u>	<u>\$ 3.305</u>	<u>\$ 3.147</u>
Apportionment of Tax Rate:					
Municipal	\$ .616	\$ .616	\$ .627	\$ .607	\$ .585
County	.449	.458	.455	.454	.412
Local School	2.221	2.182	2.133	2.052	1.961
Fire District	.194	.188	.181	.175	.172
Municipal Open Space	.017	.017	.017	.017	.017

**Assessed Valuation**

<u>Year</u>	<u>Amount</u>
2018	\$ 1,604,307,692.00
2017	1,603,681,183.00
2016	1,605,551,028.00
2015	1,594,967,472.00
2014	1,591,367,241.00

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2018	\$ 56,355,496.40	\$ 55,737,695.79	98.90%
2017	55,622,166.52	55,109,588.82	99.08%
2016	54,930,898.05	54,293,028.09	98.84%
2015	53,144,590.98	52,697,916.54	99.16%
2014	50,396,052.43	49,844,069.56	98.90%

**Note 3: PROPERTY TAXES (CONT'D)**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years (cont'd):

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2018	\$ 162,995.02	\$ 491,312.73	\$ 654,307.75	1.16%
2017	138,676.34	428,381.20	567,057.54	1.02%
2016	98,349.04	555,984.30	654,333.34	1.19%
2015	85,297.71	363,899.86	449,197.57	0.85%
2014	93,728.63	454,183.98	547,912.61	1.09%

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2018	14
2017	15
2016	10
2015	10
2014	11

**Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2018	\$ 1,144,900.00
2017	1,144,900.00
2016	1,144,900.00
2015	1,144,900.00
2014	896,800.00

**Note 5: FUND BALANCES APPROPRIATED**

The following schedule details the amount of current fund balance available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2018	\$ 7,977,402.69	\$ 1,530,000.00	19.18%
2017	6,222,251.45	1,200,000.00	19.29%
2016	5,653,254.76	1,250,000.00	22.11%
2015	3,706,848.48	950,000.00	25.63%
2014	2,053,859.69	900,000.00	43.82%

**Note 6: INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2018:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 65,260.69	\$ 4,590.97
Federal and State Grant		33,317.03
Trust - Open Space	4,590.97	
Trust - Other		31,943.66
Totals	<u>\$ 69,851.66</u>	<u>\$ 69,851.66</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2019, the Township expects to liquidate such interfunds, depending upon the availability of cash flow.

**Note 7: PENSION PLANS**

A substantial number of the Township's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plan's fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<https://www.nj.gov/treasury/pensions/financial-reports.shtml>

**Note 7: PENSION PLANS (CONT'D)****General Information about the Pension Plans****Plan Descriptions**

**Public Employees' Retirement System** - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Township, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

**Police and Firemen's Retirement System** - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Township. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

**Vesting and Benefit Provisions**

**Public Employees' Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

**Tier Definition**

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Note 7: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

**Police and Firemen's Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

**Tier Definition**

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**Contributions**

**Public Employees' Retirement System** - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 7.34% in State fiscal year 2018. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) was 10% in State fiscal year 2018. Employers' contribution are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The Township's contractually required contribution rate for the year ended December 31, 2018 was 12.92% of the Township's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2018, the Township's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$241,764.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PERS measurement date of June 30, 2017, the Township's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$194,717.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$142,544.79.

**Note 7: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

**Police and Firemen's Retirement System** - The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the active member contribution rate was 10% in State fiscal year 2018. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

*Special Funding Situation Component* - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Township's contractually required contribution rate for the year ended December 31, 2018 was 27.50% of the Township's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2018, the Township's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$674,632.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2017, the Township's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$606,035.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$251,384.30.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Township, for the year ended December 31, 2018 was 3.06% of the Township's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2018, the State's contractually required contribution, on-behalf of the Township, to the pension plan for the year ended December 31, 2018 is \$75,117.00, and was payable by April 1, 2019. Based on the PFRS measurement date of June 30, 2017, the State's contractually required contribution, on-behalf of the Township, to the pension plan for the year ended December 31, 2017 was \$59,210.00, which was paid on April 1, 2018.

**Note 7: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees' Retirement System** - At December 31, 2018, the Township's proportionate share of the PERS net pension liability was \$4,785,687.00. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2018 measurement date, the Township's proportion was .0243057816%, which was an increase of .0032869529% from its proportion measured as of June 30, 2017.

At December 31, 2018, the Township's proportionate share of the PERS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$322,969.00. This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Township's contribution to PERS was \$194,717.00, and was paid on April 1, 2018.

**Police and Firemen's Retirement System** - At December 31, 2018, the Township's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Township's Proportionate Share of Net Pension Liability	\$ 9,337,603.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Township	<u>1,268,359.00</u>
	<u>\$ 10,605,962.00</u>

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2018 measurement date, the Township's proportion was .0690056606%, which was an increase of .0005285577% from its proportion measured as of June 30, 2017. Likewise, at June 30, 2018, the State of New Jersey's proportion, on-behalf of the Township, was .0690056606%, which was an increase of .0005285577% from its proportion, on-behalf of the Township, measured as of June 30, 2017.

At December 31, 2018, the Township's proportionate share of the PFRS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$785,770.00. This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Township's contribution to PFRS was \$606,035.00, and was paid on April 1, 2018.

At December 31, 2018, the State's proportionate share of the PFRS pension expense, associated with the Township, calculated by the Plan as of the June 30, 2018 measurement date is \$150,235.00. This on-behalf expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1.

**Note 7: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2018, the Township had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	PERS	PFRS	Total	PERS	PFRS	Total
Differences between Expected and Actual Experience	\$ 91,264.00	\$ 94,998.00	\$ 186,262.00	\$ 24,677.00	\$ 38,641.00	\$ 63,318.00
Changes of Assumptions	788,602.00	801,508.00	1,590,110.00	1,530,208.00	2,393,067.00	3,923,275.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	44,890.00	51,085.00	95,975.00
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	720,780.00	811,434.00	1,532,214.00	343,998.00	523,601.00	867,599.00
Township Contributions Subsequent to the Measurement Date	120,882.00	337,316.00	458,198.00	-	-	-
	<u>\$ 1,721,528.00</u>	<u>\$ 2,045,256.00</u>	<u>\$ 3,766,784.00</u>	<u>\$ 1,943,773.00</u>	<u>\$ 3,006,394.00</u>	<u>\$ 4,950,167.00</u>

\$120,882.00 and \$337,316.00 for PERS and PFRS, respectively, included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2019. These amounts were based on an estimated April 1, 2020 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2018 to the Township's year end of December 31, 2018.

**Note 7: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The Township will amortize the above other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

	<u>PERS</u>		<u>PFRS</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2014	-	-	-	-
June 30, 2015	5.72	-	-	5.53
June 30, 2016	5.57	-	-	5.58
June 30, 2017	5.48	-	5.59	-
June 30, 2018	-	5.63	5.73	-
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	-	6.17	-
June 30, 2015	5.72	-	5.53	-
June 30, 2016	5.57	-	5.58	-
June 30, 2017	-	5.48	-	5.59
June 30, 2018	-	5.63	-	5.73
Net Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2014	-	5.00	-	5.00
June 30, 2015	5.00	-	5.00	-
June 30, 2016	5.00	-	5.00	-
June 30, 2017	-	5.00	-	5.00
June 30, 2018	-	5.00	-	5.00
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	6.44	6.17	6.17
June 30, 2015	5.72	5.72	5.53	5.53
June 30, 2016	5.57	5.57	5.58	5.58
June 30, 2017	5.48	5.48	5.59	5.59
June 30, 2018	5.63	5.63	5.73	5.73

**Note 7: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

<b>Year Ending Dec 31,</b>	<b><u>PERS</u></b>	<b><u>PFRS</u></b>	<b><u>Total</u></b>
2019	\$ 89,656.00	\$ 141,848.00	\$ 231,504.00
2020	(12,801.00)	(237,992.00)	(250,793.00)
2021	(262,803.00)	(688,032.00)	(950,835.00)
2022	(148,606.00)	(372,477.00)	(521,083.00)
2023	(8,573.00)	(141,801.00)	(150,374.00)
	<u>\$ (343,127.00)</u>	<u>\$ (1,298,454.00)</u>	<u>\$ (1,641,581.00)</u>

**Actuarial Assumptions**

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<b><u>PERS</u></b>	<b><u>PFRS</u></b>
Inflation Rate	2.25%	2.25%
Salary Increases:		
Through 2026	1.65% - 4.15% Based on Age	2.10% - 8.98% Based on Age
Thereafter	2.65% - 5.15% Based on Age	3.10% - 9.98% Based on Age
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience Study upon which Actuarial Assumptions were Based	July 1, 2011 - June 30, 2014	July 1, 2010 - June 30, 2013

**Note 7: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

For PERS, preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent modified 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

For PFRS, preretirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. For preretirement accidental mortality, a custom table with representative rates was used and there is no mortality improvements assumed. Post-retirement mortality rates for male service retirements are based the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year of 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Postretirement mortality rates for female service retirements and beneficiaries were based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvements assumed.

For PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2018 are summarized in the following table:

Note 7: **PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%
	<u>100.00%</u>	

**Discount Rate** - The discount rate used to measure the total pension liability at June 30, 2018 was 5.66% for PERS and 6.51% for PFRS. For both PERS and PFRS, the respective single blended discount rates were based on the long-term expected rate of return on pension Plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make projected future benefit payments of current Plan members through 2046 for PERS and through 2062 for PFRS; therefore, the long-term expected rate of return on Plan investments was applied to projected benefit payments through 2046 for PERS and through 2062 for PFRS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liabilities.

**Note 7: PENSION PLANS (CONT'D)****Sensitivity of Township's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

**Public Employees' Retirement System (PERS)** - The following presents the Township's proportionate share of the net pension liability at June 30, 2018, the Plan's measurement date, calculated using a discount rate of 5.66%, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	<b>PERS</b>		
	<b>1% Decrease (4.66%)</b>	<b>Current Discount Rate (5.66%)</b>	<b>1% Increase (6.66%)</b>
Township's Proportionate Share of the Net Pension Liability	\$ 6,017,450.00	\$ 4,785,687.00	\$ 3,752,317.00

**Police and Firemen's Retirement System (PFRS)** - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Township's annual required contribution. As such, the net pension liability as of June 30, 2018, the Plan's measurement date, for the Township and the State of New Jersey, calculated using a discount rate of 6.51%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	<b>PFRS</b>		
	<b>1% Decrease (5.51%)</b>	<b>Current Discount Rate (6.51%)</b>	<b>1% Increase (7.51%)</b>
Township's Proportionate Share of the Net Pension Liability	\$ 12,497,223.00	\$ 9,337,603.00	\$ 6,731,492.00
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Township	1,697,541.13	1,268,359.00	914,361.92
	<u>\$ 14,194,764.13</u>	<u>\$ 10,605,962.00</u>	<u>\$ 7,645,853.92</u>

**Pension Plan Fiduciary Net Position**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about PERS and PFRS, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.nj.gov/treasury/pensions/financial-reports.shtml>.

**Note 7: PENSION PLANS (CONT'D)****Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS Pension Plans. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Township's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Six Years)***

	Measurement Date Ended June 30,		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Proportion of the Net Pension Liability	0.0243057816%	0.0210188287%	0.0207278209%
Township's Proportionate Share of the Net Pension Liability	\$ 4,785,687.00	\$ 4,892,847.00	\$ 6,138,986.00
Township's Covered Payroll (Plan Measurement Period)	\$ 1,705,040.00	\$ 1,444,296.00	\$ 1,434,784.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	280.68%	338.77%	427.87%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	53.60%	48.10%	40.14%
	Measurement Date Ended June 30,		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Proportion of the Net Pension Liability	0.0244813556%	0.0241543527%	0.0229402370%
Township's Proportionate Share of the Net Pension Liability	\$ 5,495,574.00	\$ 4,522,355.00	\$ 4,384,335.00
Township's Covered Payroll (Plan Measurement Period)	\$ 1,713,952.00	\$ 1,695,276.00	\$ 1,589,232.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	320.64%	266.76%	275.88%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	47.93%	52.08%	48.72%

Note 7: PENSION PLANS (CONT'D)Supplementary Pension Information (Cont'd)*Schedule of the Township's Contributions - Public Employees' Retirement System (PERS) (Last Six Years)*

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Contractually Required Contribution	\$ 241,764.00	\$ 194,717.00	\$ 184,143.00
Township's Contribution in Relation to the Contractually Required Contribution	<u>(241,764.00)</u>	<u>(194,717.00)</u>	<u>(184,143.00)</u>
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 1,870,576.00	\$ 1,745,244.00	\$ 1,464,941.00
Township's Contributions as a Percentage of Covered Payroll	12.92%	11.16%	12.57%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Contractually Required Contribution	\$ 210,474.00	\$ 199,125.00	\$ 172,850.00
Township's Contribution in Relation to the Contractually Required Contribution	<u>(210,474.00)</u>	<u>(199,125.00)</u>	<u>(172,850.00)</u>
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 1,484,158.00	\$ 1,603,214.00	\$ 1,686,809.00
Township's Contributions as a Percentage of Covered Payroll	14.18%	12.42%	10.25%

**Note 7: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Township's Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Six Years)***

	<u>Measurement Date Ended June 30,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Proportion of the Net Pension Liability	0.0690056606%	0.0684771029%	0.0623151851%
Township's Proportionate Share of the Net Pension Liability	\$ 9,337,603.00	\$ 10,571,541.00	\$ 11,903,794.00
State's Proportionate Share of the Net Pension Liability associated with the Township	<u>1,268,359.00</u>	<u>1,184,102.00</u>	<u>999,623.00</u>
Total	<u>\$ 10,605,962.00</u>	<u>\$ 11,755,643.00</u>	<u>\$ 12,903,417.00</u>
Township's Covered Payroll (Plan Measurement Period)	\$ 2,288,936.00	\$ 2,216,584.00	\$ 2,025,400.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	407.95%	476.93%	587.73%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.48%	58.60%	52.01%
	<u>Measurement Date Ended June 30,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Proportion of the Net Pension Liability	0.0700908419%	0.0663268477%	0.0671097772%
Township's Proportionate Share of the Net Pension Liability	\$ 11,674,691.00	\$ 8,343,302.00	\$ 8,921,639.00
State's Proportionate Share of the Net Pension Liability associated with the Township	<u>1,023,831.00</u>	<u>898,433.00</u>	<u>831,605.00</u>
Total	<u>\$ 12,698,522.00</u>	<u>\$ 9,241,735.00</u>	<u>\$ 9,753,244.00</u>
Township's Covered Payroll (Plan Measurement Period)	\$ 2,219,648.00	\$ 2,028,324.00	\$ 2,106,128.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	525.97%	411.34%	423.60%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.31%	62.41%	58.70%

Note 7: **PENSION PLANS (CONT'D)**

**Supplementary Pension Information (Cont'd)**

***Schedule of the Township's Contributions - Police and Firemen's Retirement System (PFRS)  
(Last Six Years)***

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Contractually Required Contribution	\$ 674,632.00	\$ 606,035.00	\$ 508,081.00
Township's Contribution in Relation to the Contractually Required Contribution	<u>(674,632.00)</u>	<u>(606,035.00)</u>	<u>(508,081.00)</u>
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 2,452,783.00	\$ 2,325,689.00	\$ 2,219,084.00
Township's Contributions as a Percentage of Covered Payroll	27.50%	26.06%	22.90%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Contractually Required Contribution	\$ 569,734.00	\$ 509,436.00	\$ 489,618.00
Township's Contribution in Relation to the Contractually Required Contribution	<u>(569,734.00)</u>	<u>(509,436.00)</u>	<u>(489,618.00)</u>
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 2,104,572.00	\$ 2,205,292.00	\$ 2,064,046.00
Township's Contributions as a Percentage of Covered Payroll	27.07%	23.10%	23.72%

**Note 7: PENSION PLANS (CONT'D)****Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)***Changes in Benefit Terms

None

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 5.39% 2014, 4.90% 2015, 3.98% 2016, 5.00% 2017 and 5.66% 2018.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the Plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter.

For 2015, the social security wage base was set at \$118,500.00 for 2015, increasing 4.00% per annum, compounded annually and the 401(a)(17) pay limit was set at \$265,000.00 for 2015, increasing 3.00% per annum, compounded annually.

***Police and Firemen's Retirement System (PFRS)***Changes in Benefit Terms

In 2017, Chapter 26, P.L. 2016 increased the accidental death benefit payable to children if there is no surviving spouse to 70% of final compensation.

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 6.32% 2014, 5.79% 2015, 5.55% 2016, 6.14% 2017 and 6.51% 2018.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, the mortality improvement scale incorporated the Plan actuary's modified 2014 projection scale. Further, salary increases were assumed to increase between 2.10% and 8.98% (based on age) through fiscal year 2026 and 3.10% and 9.98% (based on age) for each fiscal year thereafter.

For 2015, demographic assumptions were revised in accordance with the results of the July 1, 2010 - June 30, 2013 experience study.

**Note 8: COMPENSATED ABSENCES**

The Township does not have a policy for compensating all employees for unused sick, vacation or personal leave days upon retirement. However, policies negotiated in the union contracts of the administration, public works and police departments exist. In addition, as an incentive to reward long-term employees who have accumulated sick time throughout their career with the Township, non-aligned employees with at least thirty (30) years of service with the Township are permitted to sell back up to five weeks (25 days) of accumulated sick leave upon retirement, but limited to \$15,000.00.

In accordance with the union negotiated contract of the Township's public works department, "an employee shall receive, upon retirement, lump sum payment up to ten thousand (\$10,000.00) dollars equal to 65% of the total number of accumulated sick days times \$80."

In accordance with Article XII, Paragraph E, of the Township of Cinnaminson's Police Association-Supervisors Unit" upon retirement, a regular full-time unit employee shall be entitled to a lump sum payment, up to a maximum of fifteen thousand dollars (\$15,000.00) for unused accumulated sick days." In accordance with Article XVIII, Paragraphs B & D, up to sixty (60) hours of unused vacation time may be carried over to the following calendar year, and all accrued and unused vacation time shall be paid upon severance, or retirement respectively.

In accordance with Article XII, Paragraph E, of the Township of Cinnaminson's Police Association – Police Officers Unit," upon retirement, a regular full-time unit employee shall be entitled to a lump sum payment, up to a maximum of fifteen thousand dollars (\$15,000.00) for unused accumulated sick days." In accordance with Article XVIII, Paragraphs B & D, up to sixty (60) hours of unused vacation time may be carried over to the following calendar year, and all accrued and unused vacation time shall be paid upon severance, or retirement respectively.

The Township does not record accrued expenses related to compensated absences, however, it is estimated that as of December 31, 2018, accrued benefits for compensated absences are valued at \$432,784.18.

**Note 9: DEFERRED COMPENSATION SALARY ACCOUNT**

The Township offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

**Note 10: LEASE OBLIGATIONS**

**Capital Leases** - The Township has authorized participation in the Burlington County Bridge Commission's 2004 Governmental Leasing Program. Under this program, the Commission will acquire or construct certain equipment and improvements and lease these assets to the Township under capital lease agreements.

The Commission will finance this project through the issuance of County-Guaranteed Lease Revenue Bonds, Series 2004. Lease payments by the Township are based upon the principal and interest necessary to amortize debt service on the Series 2004 bonds. Payments by the Township are adjusted to reflect accrued interest earned on the balance of funds unused and held in trust by the Commission. The Township began utilizing the Program's funds during 2004 for various improvements and equipment authorizations. The Township utilized \$1,431,037.00 of the total available principal of \$1,468,000.00 and the remaining balance of \$36,963.00 was transferred to capital surplus during the year ended December 31, 2010. Principal and interest payments began in 2005. The following schedule represents the remaining debt service, through maturity, for the capital lease:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 77,000.00	\$ 24,040.00	\$ 101,040.00
2020	79,000.00	20,960.00	99,960.00
2021	83,000.00	17,800.00	100,800.00
2022	87,000.00	13,650.00	100,650.00
2023	91,000.00	9,300.00	100,300.00
2024	95,000.00	4,750.00	99,750.00
Total	<u>\$ 512,000.00</u>	<u>\$ 90,500.00</u>	<u>\$ 602,500.00</u>

**Note 11: CAPITAL DEBT****General Improvement Bonds**

General Improvement Bonds, Series 2015 - On September 15, 2015, the Township issued \$9,345,000.00 of general improvement bonds, with interest rates ranging from 2.00% - 3.00%. The bonds were issued for the purpose of funding various capital projects in the Township. The final maturity of the bonds is July 15, 2028. The following schedule represents the remaining debt service, through maturity, for the general improvement bond:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 450,000.00	\$ 195,637.50	\$ 645,637.50
2020	700,000.00	186,637.50	886,637.50
2021	750,000.00	172,637.50	922,637.50
2022	800,000.00	157,637.50	957,637.50
2023	825,000.00	141,637.50	966,637.50
2024-2028	4,470,000.00	388,575.00	4,858,575.00
Totals	<u>\$ 7,995,000.00</u>	<u>\$ 1,242,762.50</u>	<u>\$ 9,237,762.50</u>

**Note 11: CAPITAL DEBT (CONT'D)****General Debt – Burlington County Bridge Commission Loans**

The Township has entered into various loan agreements with the Burlington County Bridge Commission, with interest rates ranging from 4.00% - 5.00%. The following schedule represents the remaining debt service, through maturity, for the Burlington County Bridge Commission loans:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 463,000.00	\$ 111,290.00	\$ 574,290.00
2020	220,000.00	85,960.00	305,960.00
2021	236,000.00	79,360.00	315,360.00
2022	253,000.00	69,920.00	322,920.00
2023	261,000.00	59,800.00	320,800.00
2024-2027	<u>1,234,000.00</u>	<u>124,520.00</u>	<u>1,358,520.00</u>
Totals	<u>\$ 2,667,000.00</u>	<u>\$ 530,850.00</u>	<u>\$ 3,197,850.00</u>

**General Debt - New Jersey Green Acres Loans**

On March 17, 2002, the Township entered into a loan agreement, bearing an interest rate of 2.00%, with the New Jersey Department of Environmental Protection to provide \$335,000.00. Semiannual debt payments are due through 2021.

In addition, on July 31, 2008, the Township entered into a second loan agreement, bearing an interest rate of 2.00%, with the New Jersey Department of Environmental Protection to provide \$343,007.00. Semiannual debt payments are due through 2028.

The following schedule represents the remaining debt service, through maturity, for the New Jersey Green Acres loans:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 38,091.98	\$ 4,517.49	\$ 42,609.47
2020	38,857.64	3,751.84	42,609.48
2021	28,998.57	2,970.81	31,969.38
2022	18,834.94	2,494.33	21,329.27
2023	19,213.52	2,115.75	21,329.27
2024-2028	<u>91,353.06</u>	<u>4,628.27</u>	<u>95,981.33</u>
Totals	<u>\$ 235,349.71</u>	<u>\$ 20,478.49</u>	<u>\$ 255,828.20</u>

**Note 11: CAPITAL DEBT (CONT'D)**

The following schedule represents the Township's summary of debt for the current and two previous years:

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b><u>Issued</u></b>			
General:			
Bonds, Loans and Notes	\$ 18,059,349.71	\$ 12,427,691.13	\$ 13,633,296.78
<b><u>Authorized but not Issued</u></b>			
General:			
Bonds, Loans and Notes	<u>6,813,928.00</u>	<u>11,901,053.00</u>	<u>10,288,903.00</u>
Total Issued and Authorized but not Issued	<u>24,873,277.71</u>	<u>24,328,744.13</u>	<u>23,922,199.78</u>
<b><u>Deductions</u></b>			
General:			
Reserve for Payment of Bonds	<u>3,703,602.92</u>	<u>316,486.19</u>	<u>565,445.92</u>
<b>Net Debt</b>	<u>\$ 21,169,674.79</u>	<u>\$ 24,012,257.94</u>	<u>\$ 23,356,753.86</u>

**Summary of Statutory Debt Condition - Annual Debt Statement**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of 1.189%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School Purposes	\$ 37,140,000.00	\$ 37,140,000.00	
General	<u>24,873,277.71</u>	<u>3,703,602.92</u>	\$ 21,169,674.79
	<u>\$ 62,013,277.71</u>	<u>\$ 40,843,602.92</u>	<u>\$ 21,169,674.79</u>

Net debt \$21,169,674.79 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$1,780,948,996.00, equals 1.189%.

**Borrowing Power Under N.J.S.A. 40A:2-6 as Amended**

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 62,333,214.86
Less: Net Debt	<u>21,169,674.79</u>
Remaining Borrowing Power	<u>\$ 41,163,540.07</u>

**Note 12: SCHOOL TAXES**

The local school tax has been raised and the liability deferred by statutes, resulting in the school tax payable set forth in the current fund liabilities as follows:

	<b><u>Balance December 31,</u></b>	
	<b><u>2018</u></b>	<b><u>2017</u></b>
Balance of Tax	\$ 16,724,280.06	\$ 16,396,350.06
Deferred	<u>14,418,170.00</u>	<u>14,418,170.00</u>
Taxes Payable	<u>\$ 2,306,110.06</u>	<u>\$ 1,978,180.06</u>

**Note 13: ARBITRAGE REBATE**

The Tax Reform Act of 1986 placed restriction on investments of the proceeds of certain tax-exempt bonds issued after December 31, 1986. Specifically, investment earnings which are above arbitrage bond yield are required to be rebated to the United States Treasury Department within sixty days of the end of the fifth bond year. A bond year is defined, at the option of the issuing entity, as either the date of the first anniversary of bond settlement or the issuing entity's year end.

Cinnaminson Township has the following bond issues outstanding at December 31, 2018:

<b><u>Issue Date</u></b>	<b><u>Settlement Date</u></b>	<b><u>Amount</u></b>	<b><u>Liability</u></b>
September 15, 2015	September 29, 2015	\$ 9,345,000.00	(1)

(1) The rebate calculations on these bonds are required to be made at least once every five years. It is anticipated that when such calculation is made, the liability, if any, will be appropriated in that year's current fund budget.

**Note 14: RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**New Jersey Unemployment Compensation Insurance** - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

<b><u>Year</u></b>	<b><u>Employee Contributions</u></b>	<b><u>Amount Reimbursed</u></b>	<b><u>Ending Balance</u></b>
2018	\$ 6,719.22	\$ 1,825.69	\$ 160,441.44
2017		5,163.43	155,547.91
2016		2,189.71	160,711.34

**Note 14: RISK MANAGEMENT (CONT'D)**

**Joint Insurance Pool** - The Township of Cinnaminson is a member of the Garden State Municipal Joint Insurance Fund. The Fund provides its members with the following coverage:

Property  
 Equipment Breakdown  
 Inland Marine  
 Crime / Public Officials Bonds  
 General Liability  
 Automobile  
 Law Enforcement Liability  
 Worker's Compensation  
 Public Officials / Employment Practices Liability  
 Non-Owned Aircraft Liability  
 Cyber Liability  
 Pollution Liability

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The Fund publishes its own financial report for the year ended December 31, 2018, which can be obtained from:

Garden State Municipal Insurance Fund  
 900 Rte. 9 North  
 Suite 503  
 Woodbridge, New Jersey 07095

**Note 15: OPEN SPACE, RECREATION AND FARMLAND PRESERVATION TRUST**

On November 2, 2004, and November 1, 2005 pursuant to P.L. 1997, c. 24 (N.J.S.A. 40:12-15.1 et seq.), the voters of the Township authorized the establishment of the Township of Cinnaminson Open Space, Recreation and Farmland Preservation Trust Fund effective January 1, 2005, for the purpose of raising revenue for the acquisition of lands and interests in lands for the conservation of farmland and open space. Overall, as a result of the two referendums, the Township levies a tax not to exceed three cents per one hundred dollars of equalized valuation. Amounts raised by taxation are assessed, levied and collected in the same manner and at the same time as other taxes. Future increases in the tax rate or to extend the authorization must be authorized by referendum. All revenue received is accounted for in a trust fund dedicated by rider (N.J.S.A. 40A:4-39) for the purposed stated. Interest earned on the investment of these funds is credited to the Township of Cinnaminson Open Space, Recreation and Farmland Preservation Trust Funds.

**Note 16: CONTINGENCIES**

**Grantor Agencies** - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Township expects such amount, if any, to be immaterial.

**Litigation** - Correspondence from the Township's Solicitor indicated that there is no pending or threatened litigation claims, contingent liabilities, unasserted claims or assessments or statutory violations involving the Township which might materially affect the Township's financial position or results of operations.

**Note 17: CONCENTRATIONS**

The Township depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Township is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

**Note 18: CHANGE ORDERS**

During the year 2018, the Township amended contract 2018-101 Memorial Park by approving a change order. The change order for 2018-101 Memorial Park resulted in the total amount of change orders executed for the project to exceed the originally awarded contract price by more than twenty percent (20%):

N.J.A.C. 5:30-11.3 (a) 9 and 10 states that the total number of change orders executed for a particular contract shall not cause the originally awarded contract price to be exceeded by more than twenty percent (20%) unless otherwise authorized, and that if proposed change orders do exceed that twenty percent limitation, no work shall be performed or purchases made until the procedures of N.J.A.C. 5:30-11.9 have been completed.

N.J.A.C. 5:30-11.9 delineates the required procedures for change orders, which exceed the twenty percent (20%) limitation. The Township has complied with all provisions of N.J.A.C. 5:30-11.9.

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)****General Information about the OPEB Plan**

**Plan Description and Benefits Provided** - The Township contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****General Information about the OPEB Plan (Cont'd)**

**Plan Description and Benefits Provided (Cont'd)** - The Plan provides medical and prescription drug benefit coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Contributions** - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

The Township was billed monthly by the Plan and paid \$416,743.06 for the year ended December 31, 2018, representing 9.64% of the Township's covered payroll. During the year ended December 31, 2018, retirees were required to contribute \$5,139.04.

*Special Funding Situation Component* - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997, as disclosed below. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB plan.

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****General Information about the OPEB Plan (Cont'd)**

**Contributions (Cont'd)** - Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

The amount of actual contributions to the OPEB Plan made by the State, on-behalf of the Township, is not known, however, under the Special Funding Situation, the State's OPEB expense, on-behalf of the Township, is \$244,922.00 for the year ended December 31, 2018 representing 5.37% of the Township's covered payroll.

**OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources**

**OPEB Liability** - At December 31, 2018 the Township's and State's proportionate share of the net OPEB liability were as follows:

Township's Proportionate Share of Net OPEB Liability	\$ 8,017,548.00
State of New Jersey's Proportionate Share of Net OPEB Liability Associated with the Township	<u>8,090,923.00</u>
	<u>\$ 16,108,471.00</u>

The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018.

The Township's proportion of the net OPEB liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2017 through June 30, 2018. For the June 30, 2018 measurement date, the Township's proportion was .051176% which was an increase of .000660% from its proportion measured as of the June 30, 2017 measurement date.

The State's proportion of the net OPEB liability, on-behalf of the Township was based on the ratio of the plan members of an individual employer to the total members of the Plan's special funding situation during the measurement period July 1, 2017 through June 30, 2018. For the June 30, 2018 measurement date, the State's proportion on-behalf of the Township was .130208% which was an increase of .008060% from its proportion measured as of the June 30, 2017 measurement date.

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**OPEB Expense** - At December 31, 2018, the Township's proportionate share of the OPEB expense, calculated by the Plan as of the June 30, 2018 measurement date is \$187,022.00. This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Township made contributions to the Plan totaling \$416,743.06.

At December 31, 2018, the State's proportionate share of the OPEB expense, associated with the Township, calculated by the Plan as of the June 30, 2018 measurement date is \$244,922.00. This on-behalf expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1.

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2018, the Township had deferred outflows of resources and deferred inflows of resources related to the OPEB liability from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience	\$ -	\$ 1,627,848.00
Changes of Assumptions	-	2,033,756.00
Net Difference between Projected and Actual Earnings on OPEB Plan Investments	4,237.00	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	131,289.00	866,169.00
Township Contributions Subsequent to the Measurement Date	173,788.61	-
	<u>\$ 309,314.61</u>	<u>\$ 4,527,773.00</u>

\$173,788.61 reported as deferred outflows of resources resulting from the Township's contributions subsequent to the measurement date will be included as a reduction of the Township's net OPEB liability during the year ending December 31, 2019.

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)**

**OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The Township will amortize the above other deferred outflow of resources and deferred inflows of resources related to the OPEB liability over the following number of years:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Changes of Assumptions		
Year of OPEB Plan Deferral:		
June 30, 2017	-	8.04
June 30, 2018	-	8.14
Net Difference between Projected and Actual Earnings on OPEB Plan Investments		
Year of OPEB Plan Deferral:		
June 30, 2017	5.00	-
June 30, 2018	5.00	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions		
Year of OPEB Plan Deferral:		
June 30, 2017	8.04	8.04
June 30, 2018	8.14	8.14

Other amounts included as deferred outflows of resources and deferred inflows of resources related to the OPEB liability will be recognized in future periods as follows:

<b>Year Ending <u>Dec. 31,</u></b>	
2019	\$ (662,054.00)
2020	(662,054.00)
2021	(662,054.00)
2022	(662,501.00)
2023	(663,225.00)
Thereafter	(1,080,359.00)
	<u>\$ (4,392,247.00)</u>

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2018 used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary Increases *	
Through 2026	1.65% - 8.98%
Thereafter	2.65% - 9.98%

\* Salary Increases are Based on the Defined Benefit Plan that the Member is Enrolled in and his or her Age.

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

Certain actuarial assumptions used in the July 1, 2017 valuation were based on the results of the pension plans' experience studies for which the members are eligible for coverage under this Plan – the Police and Firemen Retirement System (PFRS) and the Public Employees' Retirement System (PERS). The PFRS and PERS experience studies were prepared for the periods July 1, 2010 to June 30, 2013 and July 1, 2011 to June 30, 2014, respectively.

100% of active members are considered to participate in the Plan upon retirement.

All of the Plan's investments are in the State of New Jersey Cash Management Fund ("CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. Government and Agency Obligations, Commercial Paper, Corporate Obligations and Certificates of Deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) are the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pay interest to participants on a monthly basis.

**Discount Rate** - The discount rate used to measure the OPEB Liability at June 30, 2018 was 3.87%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

**Health Care Trend Assumptions** - For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.8% and decreases to a 5.0% long-term trend rate after eight years. For self-insured post-65 PPO and HMO medical benefits, the trend rate is 4.5%. For prescription drug benefits, the initial trend rate is 8.0% decreasing to a 5.0% long-term trend rate after seven years. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****Sensitivity of the net OPEB Liability to Changes in the Discount Rate**

As previously mentioned, the OPEB Plan has a special funding situation where the State of New Jersey pays a portion of the Township's contributions for certain eligible employees. As such, the proportionate share of the net OPEB liability as of June 30, 2018, the Plan's measurement date, for the Township and the State of New Jersey, calculated using a discount rate of 3.87%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	<b>1% Decrease <u>(2.87%)</u></b>	<b>Current Discount Rate <u>(3.87%)</u></b>	<b>1% Increase <u>(4.87%)</u></b>
Township's Proportionate Share of the Net OPEB Liability	\$ 9,406,704.00	\$ 8,017,548.00	\$ 6,907,927.00
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Township	<u>9,492,792.00</u>	<u>8,090,923.00</u>	<u>6,971,147.00</u>
	<u>\$ 18,899,496.00</u>	<u>\$ 16,108,471.00</u>	<u>\$ 13,879,074.00</u>

**Sensitivity of the net OPEB Liability to Changes in the Healthcare Cost Trend Rates**

The Township's and State's proportionate share of the net OPEB Liability as of June 30, 2018, the Plan's measurement date, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	<b>1% Decrease</b>	<b>Healthcare Cost Trend Rates</b>	<b>1% Increase</b>
Township's Proportionate Share of the Net OPEB Liability	\$ 6,687,921.00	\$ 8,017,548.00	\$ 9,738,284.00
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Township	<u>6,749,127.00</u>	<u>8,090,923.00</u>	<u>9,827,406.00</u>
	<u>\$ 13,437,048.00</u>	<u>\$ 16,108,471.00</u>	<u>\$ 19,565,690.00</u>

**OPEB Plan Fiduciary Net Position**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about the Plan, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****Supplementary OPEB Information**

In accordance with GASB 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Township's Proportionate Share of the net OPEB Liability (Last 2 Years) –***

	<u>Measurement Date Ended June 30,</u>	
	<u>2018</u>	<u>2017</u>
Township's Proportion of the Net OPEB Liability	0.051176%	0.050516%
Township's Proportionate Share of the Net OPEB Liability	\$ 8,017,548.00	\$ 10,313,240.00
State's Proportionate Share of the Net OPEB Liability Associated with the Township	<u>8,090,923.00</u>	<u>10,621,273.00</u>
Total	<u>\$ 16,108,471.00</u>	<u>\$ 20,934,513.00</u>
Township's Covered Payroll (Plan Measurement Period)	\$ 4,282,379.00	\$ 3,867,166.00
Township's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	187.22%	266.69%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.97%	1.03%

***Schedule of the Township's Contributions (Last 2 Years) –***

	<u>Year Ended December 31,</u>	
	<u>2018</u>	<u>2017</u>
Township's Required Contributions	\$ 416,743.06	\$ 420,425.67
Township's Contributions in Relation to the Required Contribution	<u>(416,743.06)</u>	<u>(420,425.67)</u>
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 4,323,359.00	\$ 4,070,933.00
Township's Contributions as a Percentage of Covered Payroll	9.64%	10.33%

**Note 19: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)**

**Supplementary OPEB Information (Cont'd)**

**Other Notes to Supplementary OPEB Information**

Changes in Benefit Terms - None

Changes in Assumptions – In 2017, the discount rate changed to 3.58% from 2.85%. In 2018, the discount rate changed to 3.87% from 3.58%, there were changes in the census, claims and premiums experience and a decrease in the assumed health care cost trend and excise tax assumptions.

**Note 20: SUBSEQUENT EVENTS**

**Authorization of Debt** - Subsequent to December 31, the Township authorized additional bonds and notes as follows:

<u>Purpose</u>	<u>Adoption</u>	<u>Authorization</u>
<b>General Improvements</b>		
Acquisition of Various Pieces of Equipment and the Completion of Various Capital Improvements	05/20/19	\$ 2,109,000.00

## **SUPPLEMENTAL EXHIBITS**

**SUPPLEMENTAL EXHIBITS**

**CURRENT FUND**

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Current Cash -- Treasurer  
For the Year Ended December 31, 2018

	<u>Regular</u>	<u>Federal and State Grant Fund</u>
Balance December 31, 2017	\$ 12,574,195.50	\$ 457,745.33
Increased by Receipts:		
Taxes Receivable	\$ 53,232,748.99	
Overpayments	52,117.04	
Prepaid Taxes	343,607.45	
Due from State of New Jersey--Senior Citizens' and Veterans' Deductions	183,505.73	
Revenue Accounts Receivable	3,819,453.03	
Miscellaneous Revenue not Anticipated	306,489.06	
Due to State of New Jersey - Marriage License Fees	2,775.00	
Due to State of New Jersey - DCA Fees	23,033.00	
Due to Trust Fund Other - Collected on Behalf of:		
Tax Title Liens	384,099.29	
Police Outside Employment	7,046.75	
Refunds of Current Year Appropriations	455,838.07	
Refunds of 2017 Appropriation Reserves	5,170.16	
Due Sewer Authority	95,833.69	
Due General Capital Fund	530,735.20	
Federal and State Grants Receivable		\$ 63,093.49
Federal and State Grant Refund		1,460.10
Petty Cash	100.00	
Contra	1,617.78	
	59,444,170.24	64,553.59
	72,018,365.74	522,298.92
Decreased by Disbursements:		
2018 Budget Appropriations	12,617,074.14	
2017 Appropriation Reserves	457,914.73	
County Taxes	7,184,167.05	
County Share of Added and Omitted Taxes	14,934.66	
Local District School Tax	35,307,557.00	
Special (Fire) District Tax	3,097,090.00	
Municipal Open Space Tax	272,732.31	
Due to State of New Jersey - Marriage License Fees	2,650.00	
Due to State of New Jersey - DCA Fees	22,668.00	
Due Sewer Authority	95,833.69	
Refund of Tax Overpayments	38,925.95	
Refund of Tax Appeals	2,189.08	
Due to Trust Fund Other - Disbursed on Behalf of:		
Tax Title Liens	361,879.18	
Petty Cash	100.00	
Contra	1,617.78	
Reserve for Federal and State Grant Funds--Appropriated		152,471.34
	59,477,333.57	152,471.34
Balance December 31, 2018	\$ 12,541,032.17	\$ 369,827.58

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
 Schedule of Change Funds  
 As of December 31, 2018

Office

Tax Collector	\$	75.00
Construction Code Office / Animal Control		25.00
	\$	100.00

Exhibit SA-3

**CURRENT FUND**  
 Statement of Petty Cash Funds  
 For the Year Ended December 31, 2018

<u>Office</u>	<u>Received from Treasurer</u>	<u>Returned to Treasurer</u>
Tax Collector	\$ 100.00	\$ 100.00

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
 Statement of Taxes Receivable and Analysis of Property Tax Levy  
 For the Year Ended December 31, 2018

Year	Balance Dec. 31, 2017	2018 Levy	Added Taxes	2017 Collections	2018 Collections	Due from State of New Jersey	Overpayments Applied	Canceled	Transfer to Arrears	Transfer to Tax Title Liens	Balance Dec. 31, 2018
Arrears	\$ 26,922.37		\$ 291.30		\$ 25,435.76				\$ 55,364.15		\$ 57,142.06
2014	392.71										392.71
2015	3,099.39								(2,464.83)		634.56
2016	4,740.65								(4,085.36)		655.29
2017	393,226.08		2,660.95		360,131.66			\$ 1,156.55	(22,541.50)		12,057.32
	428,381.20	-	2,952.25	-	385,567.42	-	-	1,156.55	26,272.46	-	70,881.94
2018		\$ 56,355,496.40		\$ 2,704,001.31	52,847,181.57	\$ 186,352.04	\$ 160.87	146,778.68	(26,272.46)	\$ 24,318.68	420,430.79
	\$ 428,381.20	\$ 56,355,496.40	\$ 2,952.25	\$ 2,704,001.31	\$ 53,232,748.99	\$ 186,352.04	\$ 160.87	\$ 147,935.23	\$ -	\$ 24,318.68	\$ 491,312.73

Analysis of 2018 Property Tax Levy

Tax Yield

General Purpose	\$ 52,976,799.55
Special (Fire) District Taxes	3,097,090.00
Added Taxes (R.S. 54:4-63.1 et seq.)	234,041.94
Miscellaneous Added Taxes	47,564.91
	<u>\$ 56,355,496.40</u>

Tax Levy

Local District School Tax	\$ 35,635,487.00
County Taxes:	
County Tax	\$ 6,189,169.16
County Library Tax	546,066.76
County Open Space	448,931.13
Due County:	
Added Taxes (R.S. 54:4-63.1 et seq.)	<u>31,844.45</u>
	7,216,011.50
Local Tax for Municipal Purpose	9,884,413.19
Special (Fire) District Taxes	3,097,090.00
Municipal Open Space	272,732.31
Municipal Open Space--Added Taxes	1,204.95
Add: Additional Tax Levied	<u>248,557.45</u>
	13,503,997.90
	<u>\$ 56,355,496.40</u>

**TOWNSHIP OF CINNAMINSON**  
CURRENT FUND  
Statement of Tax Title Liens  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 138,676.34
Increased by:	
Transfers from Taxes Receivable	<u>24,318.68</u>
Balance December 31, 2018	<u><u>\$ 162,995.02</u></u>

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Revenue Accounts Receivable  
For the Year Ended December 31, 2018

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Accrued</u> <u>in 2018</u>	<u>Received</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Local Revenues:				
Licenses:				
Alcoholic Beverages		\$ 17,500.00	\$ 17,500.00	
Other		15,121.00	15,121.00	
Fees and Permits		45,985.44	45,985.44	
Fines and Costs:				
Municipal Court	\$ 15,966.08	218,673.72	219,544.46	\$ 15,095.34
Interest on Costs and Taxes		106,027.88	106,027.88	
Hotel Tax		69,071.71	69,071.71	
Cable TV Franchise Fee		74,687.14	74,687.14	
Cellular Tower Lease		42,012.00	42,012.00	
PILOT--New Plan Retail Center		280,538.21	280,538.21	
PILOT--Siena Condominiums		242,512.37	242,512.37	
Rent- Town Hall (Sewer Authority and Fire District)		47,005.00	47,005.00	
State Aid Without Offsetting Appropriations:				
Energy Receipts Tax		1,915,320.00	1,915,320.00	
Garden State Preservation Trust Fund		5,425.00	5,425.00	
Dedicated Uniform Construction Code Fees Offset with Appropriations				
Uniform Construction Code Fees		342,557.00	342,557.00	
Special Items of General Revenue Anticipated with Prior Written				
Consent of Director of Local Gov't Services--Other Special Items:				
Interlocal Agreement- Borough of Riverton Municipal Court		96,145.82	96,145.82	
Reserve for Payment of Debt		100,000.00	100,000.00	
Surplus		200,000.00	200,000.00	
	<u>\$ 15,966.08</u>	<u>\$ 3,818,582.29</u>	<u>\$ 3,819,453.03</u>	<u>\$ 15,095.34</u>

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance		Balances After	Paid or	Balance
	December 31, 2017	Reserved			
	Encumbered				
<b><u>OPERATIONS--WITHIN "CAPS"</u></b>					
<b><u>General Government</u></b>					
Administrative and Executive					
Salaries and Wages		\$ 631.97	\$ 631.97		\$ 631.97
Other Expenses		7,261.20	7,261.20	\$ 309.00	6,952.20
Mayor and Committee					
Salaries and Wages		1,045.14	1,045.14		1,045.14
Other Expenses		1,083.59	1,083.59	(520.16)	1,603.75
Municipal Clerk					
Salaries and Wages		1.61	1.61		1.61
Other Expenses		1,514.72	1,514.72	62.97	1,451.75
Financial Administration					
Salaries and Wages		19,811.42	19,811.42		19,811.42
Other Expenses		6,945.05	6,945.05	585.50	6,359.55
Collection of Taxes					
Salaries and Wages		1,001.48	1,001.48		1,001.48
Other Expenses		7,375.66	7,375.66		7,375.66
Assessment of Taxes					
Salaries and Wages		6.44	6.44		6.44
Other Expenses		4,985.76	4,985.76		4,985.76
Legal Services and Costs					
Other Expenses	\$ 660.51	9,005.61	9,666.12	2,821.01	6,845.11
Information Technology					
Other Expenses	3,000.00	39,326.56	42,326.56	7,226.47	35,100.09
Engineering					
Other Expenses		5,181.00	5,181.00	5,181.00	
<b><u>Land Use Administration</u></b>					
Planning Board					
Salaries and Wages		19.05	19.05		19.05
Other Expenses		3,539.08	3,539.08	1,914.00	1,625.08
Zoning Officer					
Salaries and Wages		31.39	31.39		31.39
Other Expenses		3,230.14	3,230.14	415.79	2,814.35
Code Enforcement Officer					
Salaries and Wages		34.79	34.79		34.79
Other Expenses		1,167.83	1,167.83		1,167.83
Insurance:					
Group Health Insurance		209,111.88	206,211.88	92,274.45	113,937.43
Health Benefit Waivers		615.41	2,365.41	112.23	2,253.18
<b><u>Public Safety</u></b>					
Police					
Salaries and Wages		127,309.09	127,309.09	402.21	126,906.88
Other Expenses	172,738.69	31,926.53	204,665.22	166,844.91	37,820.31
Emergency Management Services					
Salaries and Wages		260.99	260.99		260.99
Other Expenses		1,493.52	1,493.52		1,493.52
Municipal Court					
Salaries and Wages		48,526.41	48,526.41		48,526.41
Other Expenses		1,027.59	1,027.59	14.70	1,012.89
Municipal Prosecutor					
Salaries and Wages		499.98	499.98		499.98
Other Expenses		3,000.00	3,000.00		3,000.00
<b><u>Public Works</u></b>					
Streets and Roads					
Salaries and Wages		21,918.45	21,918.45		21,918.45
Other Expenses		82,586.19	82,586.19	45,609.58	36,976.61
Sanitation					
Other Expenses		58,430.90	58,430.90	36,274.83	22,156.07

(Continued)

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance		Balances After	Paid or	Balance
	<u>December 31, 2017</u>				
	<u>Encumbered</u>	<u>Reserved</u>			
<b><u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u></b>					
<b><u>Public Works (Cont'd)</u></b>					
Buildings and Grounds					
Other Expenses--Township Buildings	\$ 767.54	\$ 31,677.20	\$ 32,444.74	\$ 2,212.86	\$ 30,231.88
Other Expenses--County Library		24,437.00	24,437.00		24,437.00
Motor Vehicle Maintenance					
Salaries and Wages		676.95	676.95		676.95
Other Expenses	4,566.76	29,510.23	34,076.99	13,046.03	21,030.96
Municipal Services Reimbursement:					
Other Expenses		21,526.44	21,526.44	15,460.22	6,066.22
<b><u>Parks, Recreation and Community Services</u></b>					
Animal Control		632.00	632.00		632.00
Other Expenses		4,750.59	4,750.59	40.00	4,710.59
Parks and Recreation Programs Administration					
Salaries and Wages		392.77	392.77		392.77
Other Expenses	10.00	2,804.14	2,814.14	2,707.94	106.20
Maintenance of Parks and Playgrounds					
Salaries and Wages		79,840.03	79,840.03		79,840.03
Other Expenses		22,267.63	22,267.63	316.57	21,951.06
<b><u>Utility Expenses and Bulk Purchases</u></b>					
Electricity		101,133.06	101,133.06	7,058.52	94,074.54
Street Lighting		50,521.77	50,521.77	46,661.20	3,860.57
Telephone		10,200.24	10,200.24	1,815.23	8,385.01
Water		4,239.43	4,239.43	603.90	3,635.53
Gas Heating		26,911.34	26,911.34		26,911.34
Gasoline / Diesel Fuel	1,805.35	65,134.65	66,940.00	7,629.07	59,310.93
<b><u>Uniform Construction Code--Appropriations Offset</u></b>					
<b><u>by Dedicated Revenues (N.J.A.C. 5:23-4-17)</u></b>					
State Uniform Construction Code:					
Construction Official					
Salaries and Wages		1,234.93	1,234.93		1,234.93
Other Expenses		5,395.20	6,545.20	6,509.20	36.00
<b><u>Other:</u></b>					
Statutory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)		13,322.20	13,322.20		13,322.20
Defined Contribution Retirement Program		2,214.87	2,214.87		2,214.87
<b><u>OPERATIONS--EXCLUDED FROM "CAPS"</u></b>					
Recycling Tax (N.J.S.A. 13:1E-96.5)		6,223.54	6,223.54	1,355.40	4,868.14
Interlocal Municipal Services Agreements:					
Shared Services Municipal Court--Borough of Riverton					
Salaries and Wages		12,279.85	12,279.85		12,279.85
Other Expenses		3,057.07	3,057.07		3,057.07
Township of Moorestown - Assessor Assistant					
Other Expenses		10,050.00	10,050.00		10,050.00
	<u>\$ 183,548.85</u>	<u>\$ 1,230,339.56</u>	<u>\$ 1,413,888.41</u>	<u>\$ 464,944.63</u>	<u>\$ 948,943.78</u>
Disbursed				\$ 457,914.73	
Reimbursed				(5,170.16)	
Transferred to Accounts Payable				12,200.06	
				<u>\$ 464,944.63</u>	

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Prepaid Taxes  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 2,704,001.31
Increased by:		
Overpayments Applied	\$ 16,480.22	
Collections--2019 Taxes	<u>343,607.45</u>	
		<u>360,087.67</u>
		3,064,088.98
Decreased by:		
Application to 2018 Taxes Receivable		<u>2,704,001.31</u>
Balance December 31, 2018		<u><u>\$ 360,087.67</u></u>

## Exhibit SA-9

**CURRENT FUND**  
Statement of Tax Overpayments  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 3,450.00
Increased by:		
Overpayments Collected		<u>52,117.04</u>
		55,567.04
Decreased by:		
Overpayments Applied:		
2018 Taxes	\$ 160.87	
Prepaid Taxes	16,480.22	
Refunded Tax Overpayments	<u>38,925.95</u>	
		<u>55,567.04</u>
Balance December 31, 2018		<u><u>\$ -</u></u>

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Due to State of New Jersey -- Senior Citizens'  
and Veterans' Deductions (C. 129, L. 1976)  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 45,037.02
Increased by:		
Receipts	\$ 183,505.73	
Reimbursement Due to Taxation Audit	1,750.00	
Prior Year Senior Citizens' and Veterans' Deductions Disallowed	2,660.95	
		187,916.68
		232,953.70
Decreased by:		
Senior Citizens' and Veterans' Deductions per Tax Billings	186,250.00	
Senior Citizens' and Veterans' Deductions Allowed by Tax Collector - 2018 Taxes	2,000.00	
	188,250.00	
Deductions Disallowed by Tax Collector - 2018 Taxes	1,897.96	
		186,352.04
Balance December 31, 2018		\$ 46,601.66

**TOWNSHIP OF CINNAMINSON**  
CURRENT FUND  
Statement of Municipal Open Space Tax Payable  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 3,386.02
Increased by:		
2018 Levy	\$ 272,732.31	
Added Taxes	<u>1,204.95</u>	
		<u>273,937.26</u>
		277,323.28
Decreased by:		
Disbursements		<u>272,732.31</u>
Balance December 31, 2018		<u><u>\$ 4,590.97</u></u>

**TOWNSHIP OF CINNAMINSON**  
CURRENT FUND  
Statement of County Taxes Payable  
For the Year Ended December 31, 2018

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## Increased by--2018 Levy:

County Tax	\$ 6,189,169.16
County Library Tax	546,066.76
County Open Space	<u>448,931.13</u>

\$ 7,184,167.05

## Decreased by:

Disbursements

\$ 7,184,167.05

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Due County for Added and Omitted Taxes  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 14,934.66
Increase by County Share of 2018 Levy:		
2017 Added Taxes	\$ 361.67	
2018 Added Taxes	30,820.51	
2017 Omitted/Added Taxes	662.27	
		31,844.45
		46,779.11
Decreased by:		
Disbursements		14,934.66
Balance December 31, 2018		\$ 31,844.45

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Local District School Tax  
For the Year Ended December 31, 2018

<hr/>		
Balance December 31, 2017		
School Tax Payable	\$ 1,978,180.06	
School Tax Deferred	<u>14,418,170.00</u>	
		\$ 16,396,350.06
Increased by:		
Levy--School Year July 1, 2018 to June 30, 2019		<u>35,635,487.00</u>
		52,031,837.06
Decreased by:		
Disbursements		<u>35,307,557.00</u>
Balance December 31, 2018		
School Tax Payable	2,306,110.06	
School Tax Deferred	<u>14,418,170.00</u>	
		<u>\$ 16,724,280.06</u>
2018 Liability for Local District School Taxes:		
Tax Paid		\$ 35,307,557.00
Add: Tax Payable December 31, 2018		<u>2,306,110.06</u>
		37,613,667.06
Less: Tax Payable December 31, 2017		<u>1,978,180.06</u>
Amount Charged to 2018 Operations		<u>\$ 35,635,487.00</u>

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**  
Statement of Due to State of New Jersey--DCA Fees  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 6,992.00
Increased by:	
Receipts	<u>23,033.00</u>
	30,025.00
Decreased by:	
Disbursements	<u>22,668.00</u>
Balance December 31, 2018	<u>\$ 7,357.00</u>

**TOWNSHIP OF CINNAMINSON**  
CURRENT FUND  
Statement of Due to State of New Jersey  
Marriage License Fees  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 400.00
Increased by:	
Receipts	<u>2,775.00</u>
	3,175.00
Decreased by:	
Disbursements	<u>2,650.00</u>
Balance December 31, 2018	<u><u>\$ 525.00</u></u>

**TOWNSHIP OF CINNAMINSON**  
**CURRENT FUND**

Statement of Interlocal Agreement Receivable -- Borough of Riverton Municipal Court  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 96,145.82
Increased by:	
2018 Billings (Creation of Receivable)	<u>89,208.23</u>
	185,354.05
Decreased by:	
Receipts (Realized Revenue)	<u>96,145.82</u>
Balance December 31, 2018	<u>\$ 89,208.23</u>

**TOWNSHIP OF CINNAMINSON**  
FEDERAL AND STATE GRANT FUND  
Statement of Due to Current Fund  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 35,852.03
Decreased by:	
Matching Fund Appropriation	<u>2,535.00</u>
Balance December 31, 2018	<u><u>\$ 33,317.03</u></u>

**TOWNSHIP OF CINNAMINSON**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Federal and State Grants Receivable  
For the Year Ended December 31, 2018

<u>Program</u>	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Realized as</u> <u>Miscellaneous</u> <u>Revenue in</u> <u>2018 Budget</u>	<u>Decreased</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Federal Grants:				
CARS E Canine Program	\$ 900.00			\$ 900.00
Drunk Driving Enforcement Grant		\$ 10,274.96	\$ 10,274.96	
Community Development Block Grant		78,000.00		78,000.00
Edward Byrne Memorial Justice Assistance Program		14,000.00	14,000.00	
Click-It or Ticket	5,800.00			5,800.00
National Priority Safety Programs - Highway Traffic		5,335.00	5,335.00	
US Department of Transportation--Highway Planning Grants:				
NJ DOT - Safe Streets to Transit	68,234.25			68,234.25
NJ DOT 2012 Municipal Aid (Pomona Road Phase II)	92,078.37			92,078.37
<b>Total Federal Grants</b>	<u>167,012.62</u>	<u>107,609.96</u>	<u>29,609.96</u>	<u>245,012.62</u>
State Grants:				
Recycling Tonnage Grant		48,972.47	48,972.47	
Municipal Alliance	62,483.62	10,137.00	6,048.46	66,572.16
Clean Communities Program		32,583.76	32,583.76	
Municipal Alcohol Education and Rehabilitation Program		5,126.27	5,126.27	
<b>Total State Grants</b>	<u>62,483.62</u>	<u>96,819.50</u>	<u>92,730.96</u>	<u>66,572.16</u>
Local Grants:				
Burlington County Park Development and Improvement Program		130,000.00		130,000.00
<b>Total Federal and State Grants Receivable</b>	<u>\$ 229,496.24</u>	<u>\$ 334,429.46</u>	<u>\$ 122,340.92</u>	<u>\$ 441,584.78</u>
Original Budget		\$ 88,719.43		
Appropriation by 40A:4-87		245,710.03		
Canceled				
Cash Received			\$ 63,093.49	
Transferred from Unappropriated Grants			59,247.43	
		<u>\$ 334,429.46</u>	<u>\$ 122,340.92</u>	

**TOWNSHIP OF CINNAMINSON**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal and State Grants -- Appropriated  
For the Year Ended December 31, 2018

<u>Program</u>	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Transferred</u> <u>from 2018</u> <u>Budget</u> <u>Appropriation</u>	<u>Prior</u> <u>Year</u> <u>Encumbrances</u> <u>Reclassified</u>	<u>Paid or Charged</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
<b>Federal Grants:</b>					
Storm Water Regulation Grant	\$ 10,933.00				\$ 10,933.00
Drunk Driving Enforcement Grant	16,776.30	\$ 10,274.96	\$ 187.50	\$ 12,414.77	14,823.99
Community Center Block Grant		78,000.00			78,000.00
Edward Byrne Memorial Justice Assistance Grant Program		14,000.00			14,000.00
National Priority Safety Programs - Highway Traffic		5,335.00			5,335.00
<b>US Department of Transportation--Highway Planning Grants:</b>					
NJ DOT Safe Streets Grant	86,049.95				86,049.95
NJ DOT 2012 Municipal Aid (Pomona Road Phase II)	50,546.38				50,546.38
CARS E Canine Program	431.89				431.89
<b>Total Federal Grants</b>	<u>164,737.52</u>	<u>107,609.96</u>	<u>187.50</u>	<u>12,414.77</u>	<u>260,120.21</u>
<b>State Grants:</b>					
<b>Municipal Alcohol Education and Rehabilitation Program</b>					
Alcohol Education and Rehabilitation Fund	32,676.18	5,126.27	1,102.84	6,445.69	32,459.60
Body Armor Replacement Grant	7,905.39				7,905.39
Municipal Alliance	69,933.62	12,672.00		9,739.92	72,865.70
Highway Safety Grant	3,000.00				3,000.00
Clean Communities Program	2,773.03	32,583.76		33,493.89	1,862.90
Recycling Tonnage	145,662.63	48,972.47	871.20	29,978.49	165,527.81
<b>Total State Grants</b>	<u>261,950.85</u>	<u>99,354.50</u>	<u>1,974.04</u>	<u>79,657.99</u>	<u>283,621.40</u>
<b>Local Grants:</b>					
County Park Development	163,292.20	130,000.00		58,938.48	234,353.72
<b>Total Federal and State Grants</b>	<u>\$ 589,980.57</u>	<u>\$ 336,964.46</u>	<u>\$ 2,161.54</u>	<u>\$ 151,011.24</u>	<u>\$ 778,095.33</u>
<b>Original Budget</b>					
Matching Funds for Grants		\$ 88,719.43			
Appropriation by 40A:4-87		2,535.00			
Disbursed		245,710.03			
Refunded				\$ 152,471.34	
				(1,460.10)	
		<u>\$ 336,964.46</u>		<u>\$ 151,011.24</u>	

**TOWNSHIP OF CINNAMINSON**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal and State Grants -- Unappropriated  
For the Year Ended December 31, 2018

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<u>Program</u>	Balance <u>Dec. 31, 2017</u>	Miscellaneous Revenue in <u>2018 Budget</u>
Federal Grants:		
Drunk Driving Enforcement	\$ 10,274.96	\$ 10,274.96
State Grants:		
Recycling Tonnage Grant	48,972.47	48,972.47
	\$ 59,247.43	\$ 59,247.43

**SUPPLEMENTAL EXHIBITS**

**TRUST FUND**

**TOWNSHIP OF CINNAMINSON**  
**TRUST FUNDS**  
Statement of Trust Cash  
For the Year Ended December 31, 2018

	<u>Animal Control</u> <u>Trust Fund</u>	<u>Other Funds</u>	<u>Municipal Open Space</u> <u>Fund</u>
Balance December 31, 2017	\$ 7,611.91	\$ 3,170,403.24	\$ 142,413.81
Increased by Receipts:			
Due to State of New Jersey	\$ 1,020.00		
Reserve for Dog Fund Expenditures	8,343.00		
Reserve for Cat Trap Deposits	200.00		
Off Duty Police Receivable		\$ 269,454.25	
Interest Earnings		2,634.01	
Resale of Commodities		63,083.37	
Trust Other Receipts		6,388,434.94	
Budget Appropriations		15,000.00	
Due Current Fund:			
Interest Earnings		12,864.84	
Current Year Levy			\$ 272,732.31
Contra		2,337.20	
	9,563.00	6,753,808.61	272,732.31
	17,174.91	9,924,211.85	415,146.12
Decreased by Disbursements:			
Reserve for Dog Fund Expenditures	898.00		
Due to State of New Jersey--Dog License Fees	979.20		
Reserve for Cat Trap Deposits	100.00		
Reserve for Trust Other Funds		6,705,732.47	
Resale of Commodities		65,695.26	
Off Duty Police Receivable		284,431.00	
Budget Appropriations			297,000.00
Contra		2,337.20	
	1,977.20	7,058,195.93	297,000.00
Balance December 31, 2018	\$ 15,197.71	\$ 2,866,015.92	\$ 118,146.12

**TOWNSHIP OF CINNAMINSON**  
**ANIMAL CONTROL TRUST FUND**  
Statement of Due to State of New Jersey  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ -
Increased by:	
State Registration Fees Collected	<u>1,020.00</u>
	1,020.00
Decreased by:	
Disbursements	<u>979.20</u>
Balance December 31, 2018	<u><u>\$ 40.80</u></u>

**TOWNSHIP OF CINNAMINSON**  
**ANIMAL CONTROL TRUST FUND**  
 Statement of Reserve for Animal Control Fund Expenditures  
 For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 7,111.91
Increased by:	
Dog and Cat License Fees Collected	8,343.00
	15,454.91
Decreased by:	
Expenditures Under N.J.S.A. 4:19-15.11	898.00
Balance December 31, 2018	\$ 14,556.91

License Fees Collected

<u>Year</u>		<u>Amount</u>	
2016		\$ 8,886.80	
2017		8,818.80	
			\$ 17,705.60

**ANIMAL CONTROL TRUST FUND**  
 Statement of Reserve for Cat Trap Deposits  
 For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 500.00
Increased by:	
Receipts	200.00
	700.00
Decreased by:	
Disbursements	100.00
Balance December 31, 2018	\$ 600.00

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- OTHER FUNDS**  
Statement of Due to Current Fund  
For the Year Ended December 31, 2018

Balance December 31, 2017		\$ 48,345.68
Increased by:		
Receipts:		
Interest Earnings	\$ 12,864.84	
Disbursements Made in Current Fund on Behalf of:		
Tax Title Liens	361,879.18	
		374,744.02
		423,089.70
Decreased by:		
Receipts Collected by Current Fund on Behalf of:		
Off Duty Police Trust Fund	7,046.75	
Tax Title Liens	384,099.29	
		391,146.04
Balance December 31, 2018		\$ 31,943.66
 <u>Analysis of Balance</u>		
Planning and Zoning Board Escrow		\$ 6,573.44
Off Duty Police		(18,985.78)
Resale of Commodities		8,770.54
Tax Title Liens		(39,921.39)
Payroll		75,506.85
		\$ 31,943.66

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- OTHER FUNDS**  
Statement of Changes in Miscellaneous Trust Other Reserves  
For the Year Ended December 31, 2018

	Increased by				Decreased by			Balance Dec. 31, 2018
	Balance Dec. 31, 2017	Receipts			Due Current Fund	Disbursements	Due Current Fund	
		Interest Earnings	Other Receipts	Budget Appropriations				
Reserve for:								
Payroll Deductions	\$ 4,812.26		\$ 2,413,379.78			\$ 2,413,638.28		\$ 4,553.76
Net Payroll			3,591,149.32			3,591,149.32		
Escrow and Bond Deposits	1,555,162.31		147,317.19			257,635.91		1,444,843.59
Housing Trust	404,040.12	\$ 2,574.38	54,214.22			32,487.42		428,341.30
Recycling Equipment	20,350.16							20,350.16
Storm Recovery	32,849.31		1,421.20					34,270.51
Special Law Enforcement	1,817.52	59.63	20,011.01			14,956.95		6,931.21
NJ Unemployment Compensation Insurance	155,547.91		6,719.22			1,825.69		160,441.44
Premiums Received at Tax Sale	588,700.00		128,100.00			351,400.00		365,400.00
Tax Title Liens	17,701.28				\$ 384,099.29		\$ 361,879.18	39,921.39
Community Center Donations	2,029.61							2,029.61
Accumulated Absences	94,999.87			\$ 15,000.00		15,000.00		94,999.87
Public Defender	394.00		12,373.00			12,067.50		699.50
Police Donations	11,635.73		13,600.00			15,571.40		9,664.33
POAA	1,204.00		150.00					1,354.00
Recreational Field Usage	3,524.14							3,524.14
	<u>\$ 2,894,768.22</u>	<u>\$ 2,634.01</u>	<u>\$ 6,388,434.94</u>	<u>\$ 15,000.00</u>	<u>\$ 384,099.29</u>	<u>\$ 6,705,732.47</u>	<u>\$ 361,879.18</u>	<u>\$ 2,617,324.81</u>

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- MUNICIPAL OPEN SPACE FUND**  
**Statement of Reserve for Future Use**  
**For the Year Ended December 31, 2018**

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Balance December 31, 2017		\$ 145,799.83
Increased by:		
Receipts:		
Tax Levy	\$ 272,732.31	
Due from Current Fund:		
Added/Omitted Tax Levy	<u>1,204.95</u>	
		<u>273,937.26</u>
		419,737.09
Decreased by:		
Budget Appropriations:		
Loan Principal	207,000.00	
Loan Interest	<u>90,000.00</u>	
		<u>297,000.00</u>
Balance December 31, 2018		<u><u>\$ 122,737.09</u></u>

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- OTHER FUND**  
Statement of Off Duty Police Receivable  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 33,215.00
Increased by:		
Disbursements		284,431.00
		317,646.00
Decreased by:		
Due from Current Fund:		
Collected in Current Fund on Behalf of Trust Other Fund	\$ 7,046.75	
Receipts	269,454.25	
		276,501.00
Balance December 31, 2018		\$ 41,145.00

**TOWNSHIP OF CINNAMINSON**  
**TRUST -- OTHER FUND**  
Statement of Resale of Commodities Receivable  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 8,770.54
Increased by:		
Disbursement for Outside Commodities		65,695.26
		74,465.80
Decreased by:		
Receipts:		
2017 Receivable	\$ 8,770.54	
2018 Billings	54,312.83	
		63,083.37
Balance December 31, 2018		\$ 11,382.43

**SUPPLEMENTAL EXHIBITS**

**GENERAL CAPITAL FUND**

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
Statement of General Capital Cash  
For the Year Ended December 31, 2018

Balance December 31, 2017		\$ -
Increased by Receipts:		
Capital Improvement Fund	\$ 105,000.00	
Refunds of Improvement Authorizations	1,844.52	
Bond Anticipation Note Proceeds	6,650,000.00	
Premiums Received on Bond Anticipation Note	56,995.00	
NJDOT Grant	147,000.00	
Reserve for Payment of Debt Service	<u>57,743.62</u>	
		<u>7,018,583.14</u>
		7,018,583.14
Decreased by Disbursements:		
Improvement Authorizations	2,412,560.12	
Due Current Fund:		
Prior Year Interfunds Liquidated	530,735.20	
Anticipated Revenue:		
Reserve for Debt Payments	100,000.00	
Fund Balance	<u>200,000.00</u>	
		<u>3,243,295.32</u>
Balance December 31, 2018		<u><u>\$ 3,775,287.82</u></u>

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Analysis of General Capital Cash  
 For the Year Ended December 31, 2018

	Balance (Deficit) <u>Dec. 31, 2017</u>	Receipts			Disbursements		Transfers		Balance (Deficit) <u>Dec. 31, 2018</u>
		Improvement <u>Authorizations</u>	Bond Anticipation <u>Note Issued</u>	Miscellaneous	Improvement <u>Authorizations</u>	Miscellaneous	From	To	
Fund Balance	\$ 526,515.64			\$ 56,995.00		\$ 200,000.00			\$ 383,510.64
Capital Improvement Fund	43,548.00			105,000.00			\$ 90,000.00		58,548.00
Reserve for Payment of Debt Service	316,486.19			57,743.62		100,000.00		\$ 3,429,373.11	3,703,602.92
Due Current Fund	530,735.20					530,735.20			
Reserve for Encumbrances	274,915.48						274,915.48	109,740.34	109,740.34
Due from Burlington County--Open Space Grant	(103,000.00)								(103,000.00)
Ordinance <u>Number</u>									
2000-15 Contributions and Payments for Low and Moderate Housing Units	379,600.00								379,600.00
2008-04 Acquisition of Property for Roadway Improvements	1,421,432.86				\$ 33,421.18		(4,211.00)		1,392,222.68
2009-04 Open Space/Recreation Fields	3,408,402.74						3,408,402.74		
2009-05 Various Capital Improvements	918.78								918.78
2010-10 Various Capital Improvements	33,463.05								33,463.05
2011-03 Acquisition of Land	6,679.87						6,679.87		
2011-04 Various Capital Improvements	104,774.58								104,774.58
2012-08 Various Capital Improvements	133,517.75				1,352.89		10,439.59	10,439.59	132,164.86
2013-06 Various Capital Improvements	194,422.50				4,743.65		11,737.50	10,000.00	187,941.35
2014-09 Various Capital Improvements	137,003.17				73,775.97		63,964.47	110,090.47	109,353.20
2015-08 Various Capital Improvements	(1,261,904.28)				158,671.51		55.95	55.95	(1,420,575.79)
2016-07 Various Capital Improvements	(1,284,390.26)				302,823.36		13,585.64	121,483.22	(1,479,316.04)
2016-11 Acquisition of Route 130 Properties	(4,323,940.02)	\$ 1,844.52	\$ 6,650,000.00		481,520.90		862.25	862.25	1,846,383.60
2016-12 Various Capital Improvements	(106,546.27)				5,011.70				(111,557.97)
2017-10 Various Capital Improvements	(432,634.98)			147,000.00	657,908.24			21,984.00	(921,559.22)
2018-07 Various Capital Improvements					493,523.82		27,596.44	79,000.00	(442,120.26)
2018-11 Memorial Park Improvements					199,806.90			11,000.00	(188,806.90)
	<u>\$ -</u>	<u>\$ 1,844.52</u>	<u>\$ 6,650,000.00</u>	<u>\$ 366,738.62</u>	<u>\$ 2,412,560.12</u>	<u>\$ 830,735.20</u>	<u>\$ 3,904,028.93</u>	<u>\$ 3,904,028.93</u>	<u>\$ 3,775,287.82</u>

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
Statement of Deferred Charges to Future Taxation -- Funded  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 12,427,691.13
Decreased by:		
Budget Appropriations for:		
Payment of Bonds	\$ 450,000.00	
Burlington County Bridge Commission Loans Payable	458,000.00	
Burlington County Bridge Commission Lease Payable	73,000.00	
Green Acres Loan Payable	<u>37,341.42</u>	
		<u>1,018,341.42</u>
Balance December 31, 2018		<u><u>\$ 11,409,349.71</u></u>

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Statement of Deferred Charges to Future Taxation -- Unfunded  
 For the Year Ended December 31, 2018

Ordinance Number		Balance Dec. 31, 2017	Increased by		Decreased by		Analysis of Balance December 31, 2018		Unexpended Improvement Authorizations
			2018 Authorizations	Canceled	NJ DOT Grant Received	Balance Dec. 31, 2018	Bond Anticipation Notes	Expenditures	
2013-06	Various Capital Improvements	\$ 3,928.00				\$ 3,928.00			\$ 3,928.00
2014-09	Various Capital Improvements	1,225.00				1,225.00			1,225.00
2015-08	Various Capital Improvements	1,577,750.00		\$ 125.00		1,577,625.00		\$ 1,420,575.79	157,049.21
2016-07	Various Capital Improvements	1,919,000.00				1,919,000.00		1,479,316.04	439,683.96
2016-11	Acquisition of Route 130 Properties	6,650,000.00				6,650,000.00	\$ 6,650,000.00		
2016-12	Various Capital Improvements	137,000.00				137,000.00		111,557.97	25,442.03
2017-10	Various Capital Improvements	1,612,150.00			\$ 147,000.00	1,465,150.00		921,559.22	543,590.78
2018-07	Various Capital Improvements		\$ 1,501,000.00			1,501,000.00		442,120.26	1,058,879.74
2018-11	Memorial Park Improvements		209,000.00			209,000.00		188,806.90	20,193.10
		<u>\$ 11,901,053.00</u>	<u>\$ 1,710,000.00</u>	<u>\$ 125.00</u>	<u>\$ 147,000.00</u>	<u>\$ 13,463,928.00</u>	<u>\$ 6,650,000.00</u>	<u>\$ 4,563,936.18</u>	<u>\$ 2,249,991.82</u>
									\$ 4,096,375.42
Less: Unexpended Proceeds of Bond Anticipation Notes Issued:									
Ordinance Number:									
2016-11									
									<u>1,846,383.60</u>
									<u>\$ 2,249,991.82</u>



**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
Statement of Reserve for Encumbrances  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$	274,915.48
Increased by:		
2018 Encumbrances Charged to Improvement Authorizations		109,740.34
		384,655.82
Decreased by:		
Prior Year Encumbrances Reclassified		274,915.48
Balance December 31, 2018	\$	109,740.34

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Statement of General Serial Bonds  
 For the Year Ended December 31, 2018

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2017</u>	<u>Decreased By</u>	
			<u>Outstanding Date</u>	<u>December 31, 2018 Amount</u>			<u>Payment of Bonds</u>	<u>Balance Dec. 31, 2018</u>
General Obligation Bonds, Series 2015	09/29/15	\$ 9,345,000.00	07/01/19	\$ 450,000.00	2.00%			
			07/01/20	700,000.00	2.00%			
			07/01/21	750,000.00	2.00%			
			07/01/22	800,000.00	2.00%			
			07/01/23	825,000.00	2.25%			
			07/01/24	870,000.00	2.25%			
			07/01/25	900,000.00	2.50%			
			07/01/26	900,000.00	3.00%			
			07/01/27	900,000.00	3.00%			
			07/01/28	900,000.00	3.00%			
						<u>\$ 8,445,000.00</u>	<u>\$ 450,000.00</u>	<u>\$ 7,995,000.00</u>
					Current Fund Budget		<u>\$ 450,000.00</u>	

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Statement of Burlington County Bridge Commission Loans Payable  
 For the Year Ended December 31, 2018

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Loans</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2017</u>	<u>Decreased By</u>	
			<u>Outstanding Date</u>	<u>December 31, 2018 Amount</u>			<u>Payment of Loans</u>	<u>Balance Dec. 31, 2018</u>
General Obligation Bonds, Series 2009	07/29/09	\$ 2,232,000.00	08/15/19	\$ 251,000.00	5.000%	\$ 502,000.00	\$ 251,000.00	\$ 251,000.00
Open Space Bonds, Series 2009	07/29/09	3,631,000.00	08/15/19	210,000.00	5.000%	415,000.00	205,000.00	210,000.00
Open Space Bonds, Series 2017	03/28/17	2,216,000.00	08/15/19	2,000.00	4.000%			
			02/15/20	110,000.00	4.000%			
			08/15/20	110,000.00	4.000%			
			08/15/21	236,000.00	4.000%			
			08/15/22	253,000.00	4.000%			
			08/15/23	261,000.00	4.000%			
			08/15/24	268,000.00	4.000%			
			08/15/25	307,000.00	4.000%			
			02/15/26	162,000.00	4.000%			
			08/15/26	162,000.00	4.000%			
			08/15/27	335,000.00	4.000%			
						<u>2,208,000.00</u>	<u>2,000.00</u>	<u>2,206,000.00</u>
						<u>\$ 3,125,000.00</u>	<u>\$ 458,000.00</u>	<u>\$ 2,667,000.00</u>
							\$ 251,000.00	
							<u>207,000.00</u>	
							<u>\$ 458,000.00</u>	
								Current Fund Budget
								Municipal Open Space Budget

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Statement of Burlington County Bridge Commission Lease Payable  
 For the Year Ended December 31, 2018

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Leases Outstanding December 31, 2018</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2017</u>	<u>Decreased By</u>	
			<u>Date</u>	<u>Amount</u>			<u>Payment of Lease</u>	<u>Balance Dec. 31, 2018</u>
Various Equipment Purchases and Improvements	07/15/04	\$ 1,468,000.00	07/15/19	\$ 77,000.00	2.35%	<u>\$ 585,000.00</u>	<u>\$ 73,000.00</u>	<u>\$ 512,000.00</u>
			07/15/20	79,000.00	2.41%			
			07/15/21	83,000.00	2.50%			
			07/15/22	87,000.00	2.50%			
			07/15/23	91,000.00	2.50%			
			07/15/24	95,000.00	2.50%			
			Current Fund Budget					

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Statement of State of Green Acres Assistance Loan Payable  
 For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 272,691.13
Decreased by:	
2018 Budget Appropriation to Pay Loans (Current Fund Budget)	37,341.42
Balance December 31, 2018	\$ 235,349.71

Schedule of Loan Payable December 31, 2018

	<u>Interest</u>	<u>Principal</u>
2019	\$ 4,517.49	\$ 38,091.98
2020	3,751.84	38,857.64
2021	2,970.81	28,998.57
2022	2,494.33	18,834.94
2023	2,115.75	19,213.52
2024	1,729.55	19,599.71
2025	1,335.61	19,993.67
2026	933.73	20,395.53
2027	523.79	20,805.49
2028	105.59	10,558.66
	\$ 20,478.49	\$ 235,349.71

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
Statement of Capital Improvement Fund  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 43,548.00
Increased by:	
Budget Appropriation - Receipts	<u>105,000.00</u>
	148,548.00
Decreased by:	
Appropriation to Finance Improvement Authorizations	<u>90,000.00</u>
Balance December 31, 2018	<u>\$ 58,548.00</u>

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
Statement of Reserve for Payment of Debt Service  
For the Year Ended December 31, 2018

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Balance December 31, 2017		\$ 316,486.19
Increased by:		
Receipts	\$ 57,743.62	
Cancellation of Funded Improvement Authorizations	<u>3,429,373.11</u>	
		<u>3,487,116.73</u>
		3,803,602.92
Decreased by:		
Anticipated as Revenue in Current Fund		<u>100,000.00</u>
Balance December 31, 2018		<u><u>\$ 3,703,602.92</u></u>

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
 Statement of Bond Anticipation Notes  
 For the Year Ended December 31, 2018

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Ordinance <u>Number</u>	<u>Improvement Description</u>	Date of Original <u>Issue</u>	Date of <u>Issue</u>	Maturity <u>Date</u>	Interest <u>Rate</u>	<u>Increased</u>	Balance <u>Dec. 31, 2018</u>
2016-11	Acquisition of Route 130 Properties	02/15/18	02/15/18	02/14/19	2.50%	<u>\$ 6,650,000.00</u>	<u>\$ 6,650,000.00</u>

**TOWNSHIP OF CINNAMINSON**  
GENERAL CAPITAL FUND  
Statement of Due to Current Fund  
For the Year Ended December 31, 2018

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Balance December 31, 2017	\$ 530,735.20
Decreased by Disbursements: Prior Year Interfunds Returned	<u>530,735.20</u>
Balance December 31, 2018	<u><u>\$ -</u></u>

**TOWNSHIP OF CINNAMINSON**  
**GENERAL CAPITAL FUND**  
Statement of Bonds and Notes Authorized But Not Issued  
For the Year Ended December 31, 2018

Ordinance Number	Improvement Description	Balance Dec. 31, 2017	Increased by		Decreased by		Balance Dec. 31, 2018
			2018 Authorized	Bond Anticipation Notes Issued	NJ DOT Grant Received	Canceled	
2013-06	Various Capital Improvements	\$ 3,928.00					\$ 3,928.00
2014-09	Various Capital Improvements	1,225.00					1,225.00
2015-08	Various Capital Improvements	1,577,750.00				\$ 125.00	1,577,625.00
2016-07	Various Capital Improvements	1,919,000.00					1,919,000.00
2016-11	Acquisition of Route 130 Properties	6,650,000.00		\$ 6,650,000.00			
2016-12	Various Capital Improvements	137,000.00					137,000.00
2017-10	Various Capital Improvements	1,612,150.00			\$ 147,000.00		1,465,150.00
2018-07	Various Capital Improvements		\$ 1,501,000.00				1,501,000.00
2018-11	Memorial Park Improvements		209,000.00				209,000.00
		<u>\$ 11,901,053.00</u>	<u>\$ 1,710,000.00</u>	<u>\$ 6,650,000.00</u>	<u>\$ 147,000.00</u>	<u>\$ 125.00</u>	<u>\$ 6,813,928.00</u>

**PART II**  
**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

**TOWNSHIP OF CINNAMINSON**  
Schedule of Findings and Recommendations  
For the Year Ended December 31, 2018

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***Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

There are no current year findings.

**TOWNSHIP OF CINNAMINSON**  
Summary Schedule of Prior Year Audit Findings  
and Recommendations as Prepared by Management

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This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

**FINANCIAL STATEMENT FINDINGS**

**Finding No. 2017-001**

**Condition**

During our examination of the Township's financial records, it was noted that all commodity purchases for resale of gasoline were being accounted for in the current fund budget as a contra to the gasoline appropriation line item. It was also noted that the Township did not properly track amounts billed, collected and outstanding from other entities for the entire year.

**Current Status**

This finding has been resolved.

**TOWNSHIP OF CINNAMINSON**  
 Officials in Office and Surety Bonds

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The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>
Donald Brauckmann	Mayor 07/16/18 – 12/31/18	
	Deputy Mayor 01/01/18 – 07/16/18	
Howard "Bud Evans"	Mayor 01/01/18 - 06/18/18	
Ernest McGill	Deputy Mayor 07/16/16 – 12/31/18	
	Committee Member 01/01/18 – 07/16/18	
Ryan F. Horner	Committee Member	
Albert D. Segrest	Committee Member	
Stephanie Kravil	Committee Member	
John McCarthy	Committee Member 01/01/18 – 03/15/18	
Julia Edmondson	Chief Financial Officer	(A)
Lisa Passione	Township Clerk	(A)
Sandra J. Root	Tax Collector	(A)
Dennis DeKlerk	Tax Assessor	(A)
Richard Andronici	Judge	(A)
Dana Aldrich	Court Administrator	(A)
Kelly Grant	Solicitor	(A)
Todd Day, P.E.	Engineer	(A)
Daniel Gee, Esq.	Prosecutor	(A)
James D. Fattorini, Esq.	Public Defender	(A)
Thomas Hastie, Esq.	Bond Council	(A)

(A) North Jersey Intergovernmental Joint Insurance Fund, \$1,000,000.00 blanket Bond Coverage

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**APPRECIATION**

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I express my appreciation for the assistance and courtesies rendered by the Township officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Certified Public Accountant  
Registered Municipal Accountant