

CINNAMINSON TOWNSHIP COMMITTEE

February 4, 2019

Mayor McGill announces that the Regular Meeting of the Township Committee is being held at 7:35 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 11, 2019.

In attendance: Mr. Conda, Mr. Horner, Mrs. Kravil, Mr. Segrest, Mayor McGill. Also present: Administrator Eric Schubiger, CFO Julia Edmondson, Municipal Clerk Lisa Passione; Stuart Platt, Solicitor;

Mayor McGill opens the meeting with the Pledge of Allegiance

MAYOR MCGILL MAKES A MOTION TO APPROVE RESOLUTION 2019 – 34 APPOINTING RICHARD CALABRESE AS CHIEF OF POLICE, seconded by Mrs. Kravil. Voice vote. All aye. Resolution is approved.

Reverend John Doll blesses the badge of newly appointed Police Chief Richard Calabrese.

Mayor McGill administers the Oath of Office to Chief Calabrese.

Liaison Reports:

Administration and Health & Senior Services – Committee Member Conda

The first addition of online newsletter has been posted. This will be on a monthly basis. We are beginning to look into working with an energy broker for the energy needs of the township facilities to determine if there is any cost savings to the Township for Township owned buildings only. Mr. Schubiger has met with the first prospective provider and will continue to investigate other options. We are in the process of expanding the Nixle program to include more general public information. We are currently working with the police department on increasing functionalities. Lastly, employee evaluations cycle is currently in progress. Mr. Schubiger has met with or is scheduled to meet with the department heads to keep this process moving forward. Online training has begun as well as CPR and AED training. For Health and Senior Services – Senior services Quality Insights Diabetes Workshop had their first session and was attended by 12 seniors. It is a six-week course being presented on Fridays in the community center until March 8th.

Finance and Veterans Affairs – Committee Member Kravil

The Finance Committee consisting of myself, Deputy Mayor Horner, Administrator Schubiger and CFO Edmondson will be meeting this week to review the closeout of 2018 and begin reviewing department requests for 2019. This concludes my report.

Public Works – Committee Member Segrest

Department of Public Works completed Christmas tree pickups throughout the town. Potholes are a major concern. We are filling potholes as weather permits. We are working on a pothole reporting on the Township website. Recycling hours are 7:30 am to 12:00 pm for collection of electronics, TV's, tires, unused paint, leaves and brush. Administrator Schubiger and Superintendent Todd Day met with our Township Engineering firm Pennoni to discuss the water issues in East Riverton, Inman Street and Delaware Drive. We are looking to study the entire affected area. We should have a better idea of the scope of what this study will look like in the next couple of weeks. This concludes my report.

Parks & Recreation and Economic Development – Deputy Mayor Horner

In regards to Parks and Recreation, Administrator Schubiger, myself and Parks and Rec Foreman Mike McDonald met with the Parks and Rec committee. We discussed a number of issues, centered around processes in obtaining permits, making sure we have a comprehensive field schedule, that the police department as well as the department of public works has access to. We've also begun looking at the constitution of the group itself and trying to determine the best way to utilize that group moving forward.

In economic development I've got three updates on the Lidl site, the azalea farm and the Starbucks. With regard to the Lidl site, we are awaiting a schedule for submission to Planning Board from Lidl. The NJ DOT plans are under review. We do anticipate preliminary approval by the summer. In regards to the azalea farm, we have fielded significant interest on the 3.1 acres from local, regional and national developers. We've authorized Solicitor Platt to begin

developing an RFP marketing plan for committee's review. In regards to the Starbucks, the final equipment and fixtures are currently being installed. The signage for the site is due this week. We do anticipate Starbucks opening on or about March 1st. This concludes my report.

Public Safety – Mayor McGill

January activity report - Total incidents were 1059, total arrests 61, total quick calls 1142, total motor vehicle stops 278, total motor vehicle summonses 229, total DWI arrests 2. This concludes my report.

Public Hearing on Grant Application

Resolution 2019-35 Authorizing Filing of 2019 Community Development Block Grant Application for Reconstruction of Barclay & Chalfont Streets

Presentation given by Township Engineer/Public Works Director Todd Day. This year they are housing and urban development grants with special certifications. Every two years the Township can apply for grants up to \$80,000. This year for the grants there are specifications needed to comply with. Census studies show that there are certain tracts where we can use the funding. This year we propose to reconstruct two roads in the Parry section, Barclay between Glenview and Essex and Chalfont. These roads are the most degraded roads in the sections eligible. Cost estimate is about \$35,000 milling; Asphalt is about \$58,000 for asphalt alone not including labor. We will do labor in house.

Mayor McGill opens the public comment portion of the hearing. Seeing no one come forward Mayor McGill closes public comment.

MOTION TO APPROVE RESOLUTION 2019 – 35 MADE BY MR. SEGREST, seconded by Mr. Conda. Voice vote. All aye. Resolution is approved.

Mayor McGill asks for a motion to add to the agenda Resolution 2019-45 appointing John Conville to the Sewerage Authority.

Mr. Platt adds that Resolution 2019-41 is to be tabled. MOTION TO ADD RESOLUTION 2019-45 AND TABLE RESOLUTION 2019-41 MADE BY MR. HORNER, seconded by Mrs. Kravil. Voice vote. All aye.

Mayor McGill asks for a motion to approve Resolution 2019-36, Transfer Appropriations. MRS. KRAVIL MAKES A MOTION TO APPROVE RESOLUTION 2019-36, seconded by Mr. Horner. Roll Call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mayor McGill – aye. Resolution is approved.

Mayor McGill requests the solicitor give background on Resolution 2019-38. Mr. Platt explains that Resolution 2019-38 clarifies the guidelines for public comment during committee meetings. There are three themes, to implement the Open Public Meeting Act by having uninterrupted comment by the public, secondly to effectuate transparency in government, to enhance first amendment rights and to provide a proper public discourse so that all residents can be heard.

Mayor McGill opens public comment on consent agenda only.

Michael Goins, 100 Purnell Ave. – He has been asking for the resolutions on the agenda to be published on the website prior to the meeting. Mr. Platt advises that they can be posted with notation that they are draft only and subject to change. Committee directs Mr. Schubiger to look into with the Township's IT company.

CONSENT AGENDA:

Resolution 2019-37	Adopting Policies and Procedures Governing Purchase Orders, Pursuant to Section 40-8 of the Township Code
Resolution 2019-38	Adopting Rules of Conduct and Decorum for Public Participation during Township Committee Meetings Pursuant to Section 10-8 of the Township Code
Resolution 2019-39	Authorizing Application for 2019 Recycling Tonnage Grant
Resolution 2019-40	Authorizing Shared Services Agreement with Burlington County for Snow Removal
Resolution 2019-42	Authorizing Change Order and Payment for ADA Curb Ramp Project
Resolution 2019-43	Cancellation of Taxes for Totally Disabled Veteran (Block 2504, Lot 11)
Resolution 2019-45	Appointing John Conville to Sewerage Authority Board term effective February 1, 2019 thru January 31, 2024

APPROVAL OF RAFFLES:

PRC Rotary Charities, Inc. (March 7, 2019)
Legacy Treatment Services Foundation, Inc. (March 16, 2019)
Cinnaminson High School Home and School Casino Night (March 29, 2019)
Burlington Township Foundation (March 29, 2019)
St. Charles Borromeo Church (March 16, 2019)
St Charles Borromeo Church (June 10 – June 15, 2019)

MOTION TO APPROVE CONSENT AGENDA MADE BY MR. SEGREST, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mayor McGill – aye. Consent agenda is approved.

Approval of Minutes:

Mayor McGill asks for a motion to approve the minutes of January 7, 2019, January 14, 2019 and January 14, 2019 Closed. Mr. Conda states that he has spoken to the Clerk regarding a correction on the January 14th and January 14th closed minutes. Clerk to make corrections as noted. MOTION TO APPROVE MINUTES AS AMENDED MADE BY MR. CONDA, seconded by Mrs. Kravil. Voice vote. All aye. Minutes are approved.

Approval of Bill List

Mayor McGill asks for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. SEGREST, seconded by Mr. Horner. Voice vote. All aye. Bill list is approved.

Staff and Professional Comments:

Mr. Schubiger thanks Mr. Platt for his assistance.

Mayor McGill opens the Public Comment portion of the meeting.

Seeing no one come forward, Mayor McGill closes the public comment portion of the meeting.

Mayor McGill asks for a motion to go into closed session for Attorney-Client privilege regarding redevelopment and a litigation matter – Brooks vs. Cinnaminson Township.

MR. HORNER MAKES A MOTION TO GO INTO CLOSED SESSION, seconded by Mr. Segrest. Voice vote. All aye.
7:18 pm

MOTION TO RETURN TO REGULAR SESSION MADE BY MR. SEGREST, seconded by Mr. Horner. Voice vote. All aye.

MOTION TO ADJOURN MADE BY MR. HORNER, seconded by Mr. Segrest. Voice vote. All aye. Meeting is adjourned.

8:05 pm

Duly passed and adopted:

Respectfully submitted:

Lisa A. Passione, RMC
Municipal Clerk