

CINNAMINSON TOWNSHIP COMMITTEE

February 6, 2017

The Work Session Meeting of the Township Committee is being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been noticed to the Burlington County Times and the Courier Post on January 6, 2017.

Committee Members Present: Mr. Brauckmann, Mr. Evans, Mr. McCarthy, Mr. Young, and Mayor Minniti. Also Present: Attorney John Gillespie, Director King, Administrator, Julia Edmondson, CFO, Michael Minton, Director of Economic Development

Mayor Minniti - Pledge of Allegiance

Presentation from Ali Dadayan - Starbucks

Mr. Minton introduces Ali Dadayan to give presentation regarding Starbucks at Route 130 and Wynwood Drive. They are proposing a drive thru at rear of building. Mr. Dadayan submits drawings of proposed building/signage. Mr. Minton confirms that the design is consistent with the redevelopment zone. They are asking for Committee's determination that the use is permitted within the redevelopment zone and that you would empower the Economic Development Committee to finalize any details consistent with Committee's direction. The sign will comply with current ordinance and making it a quasi-monument with landscaping at the base. The next step would be the Planning Board. Mr. Brauckmann asks about grading issues in the rear. Mr. Minton confirms that this will be leveled off. Committee approves based on representations made. Mayor Minniti thanks Mr. Dadayan for the cooperation he's giving us in bringing us into the process and letting us work as a partner with Starbucks and himself. Motion to allow to move forward to the Planning Board as consistent with the redevelopment plan made by Mr. McCarthy, seconded by Mr. Brauckmann. Voice vote. All aye. Motion is approved.

Presentation from 1410 Urban Renewal Associates, LLC –

Matthew Reilly from MEND Organization and Charles Lewis from Conifer LLC update committee on status of Cinnaminson Home project. Attempted to refinance in 2016 but were not approved. To resubmit application in 2017. Application is due no later than May 2nd. Workshop on Feb 21st in Trenton for developers. They will attend. Award announcements are approximately July 28th. If we are awarded, we will move into closing and construction process. We lost last year because we were asking for more tax credits than some other applicants. We are trying to reduce project costs by 1.2 million dollars. Pilot agreement with 5% gets a higher score. vs. 6.28% currently. Reviews ways they are looking at to reduce costs. Intent is to reduce costs as much as possible. Asks if Township would consider reducing permit fees. MEND to resubmit package to Committee via Director King for review. Committee will respond by February 27th meeting. The Burlington County Board of Chosen Freeholders has reapproved their home commitment for this project for \$250,000.

New Business

Posting of agendas prior to meetings – Mayor Minniti reiterates the policy of closing agenda by 12 pm on Friday prior to Monday's meeting. Anything that comes in after that will need to be motioned on to the agenda. Mr. Brauckmann comments regarding the agenda being posted prior to the Monday meeting and that it would be posted on the website prior to meeting. Committee discusses pros and cons of posting of agenda prior to meeting. It is decided that someone can request the agenda be sent to them but that the practice of requiring it be posted ahead of time not be initiated.

Policy discussion on cell phone use during Committee meetings – Committee discusses use of electronic devices by committee members during committee meetings. It is decided that there will be no texting during meetings, that cell phones are turned off or silenced. Committee members can excuse themselves from meeting if they need to take a call. Cell phones and tablets can be used for research. Mr. Gillespie will research and draft a policy for committee’s review.

Policy discussion on contact with Professionals – Committee members soliciting opinions from professionals need to go through Director King before contacting the professionals to keep costs in check. Mayor Minniti clarifies that this does not mean that the solicitor is not included on emails; oversight of emails by solicitor is recommended. This would not apply to subcommittees.

Policy discussion on phone conferencing by absent Committee member – Discussion of use of phone conferencing. Mr. Gillespie states that he will submit a policy for use of conferencing for committee’s review at March work session

Discussion and review of Township sponsored programs – Christmas Tree Lighting, Seniors Christmas Dinner, Trunk or Treat, Tennis Lessons, Move Night, Summer Concerts. These programs have become volunteer/Township sponsored events. Looking to clarify how these are being budgeted for and how monies are being handled for these activities. Are there budget line items for these programs? Should we partner with groups, have block grants for a sum of money and have a third party handle these programs? Officer Michael Czarasty gives presentation on his recommendations for Movie Night, Christmas Tree Lighting, Trunk or Treat and Summer Concerts. Mr. Brauckmann asks that if these changes are being made to notify him as soon as possible so that he can notify people that he needs to notify. Summer basketball and summer tennis are entirely on line now. Zumba is converting to online also. There are instructors who have been doing these programs for many years and have a following. He cautions committee to take that into consideration. Director King comments that every year the auditor questions whether it is a Township program or is it sponsored? We cannot have it that it is partial. Also what about the referees. How are they selected; how are they paid? We need to clarify all of this. Mayor Minniti states that he is not opposed to any of these programs; nor is he suggesting that they go away. His preference would be to have these programs put in the hands of the residents. Ms. Edmundson comments that the Zumba instructor is given a 1099 from the Township. Subcommittee is created to Mr. Brauckmann, Mr. Evans, Officer Czarasty and Director King.

Old Business

Resolution 2017-43 Resolution of the Township of Cinnaminson, in the County of Burlington, New Jersey providing for the issuance and sale of the Township’s Open Space refunding bonds, series 2017 to refund certain bonds of the township; and providing for the form, maturity date and sale to the Burlington County Bridge Commission and providing other details with respect to said refunding bonds. Mayor Minniti opens for any questions or comments. Hearing none he asks for a motion. Motion to approve made by Mr. Young, seconded by Mr. Evans. Voice vote. All aye. Resolution is approved.

Motion to add raffle for HAS Cinnaminson Middle School to consent agenda made by Mr. Brauckmann, seconded by Mr. McCarthy. Voice vote. All aye. Raffle is added to consent agenda.

Public Comments on Consent Agenda items only - None

Consent Agenda

Authorization for Administrator to hire replacement payroll clerk

Approval of raffle for Legacy Treatment Services Foundation 3/25/17

Approval of raffle for St. Charles Borromeo 06/12/17 – 06/16/17

Approval of raffle for Burlington County Footlighters 2/11/17

Approval of raffle HAS Cinnaminson Middle School

End of consent Agenda

Motion to approve consent agenda made by Mr. McCarthy, seconded by Mr. Brauckmann. Voice vote.

All aye. Consent agenda is approved.

Bill List - Mr. Evans makes a motion to add to bill list PO #17-00114 NJMVC \$60.00 for registration of new DPW truck, PO #17-00147, Sam's Club \$2,031.94 for TV's and mounting brackets for CPD. Mr. Young seconds. Voice vote. All aye. PO's are added.

Motion to approve bill list made by Mr. Young, seconded by Mr. Brauckmann. Voice vote. All aye. Bill list is approved as amended.

Comments from Public –

Raymond Soderholm, 115 Sheraton Street - His questions have been answered through discussions this evening. His only question had been about the agenda being posted on the website prior to meetings.

Paul Conda, 2414 St. Charles Place – Comments that the website is out of date. Ms. Fitzpatrick's name is still up there. Website needs to be updated. Director King comments that there has been a major IT overhaul. It has not been a smooth transmission. We are still working through issues. This may be part of the problem.

Ryan Horner, 905 Edgewood Lane – Expresses his interest in the open position on the Parks and Recs Commission. Mayor Minniti says they are waiting to hear from another candidate that they have offered the position to. They are still waiting to hear back. Mr. Horner asks if Committee is following the ordinance as far as appointing members. Mr. Brauckmann replies that we were in compliance with the ordinance. The ordinance says to the best of our ability. Mayor Minniti says they will have an answer on the position by the next meeting.

No further comments. Mayor Minniti closes Public comment.

Comments from Committee

Mr. Brauckmann congratulates Mayor Minniti and Mike Minton. Asks if Committee members can be notified of announcements before they are made on social media.

Closed Session - Motion to go into closed session for personnel and attorney/client privilege made by Mr. Young, seconded by Mr. McCarthy. All aye, no opposed, motion passes.

A motion is made by Mr. Young, seconded by Mayor Minniti to return to Regular Session (9:30 pm)
Voice vote: All aye. Motion passes.

Motion to remove the privileged label on memos regarding EMS made by Mr. Young, seconded by Mr. Evans. Voice vote. All aye., no opposed, motion passes.

Motion to hold Special meeting Monday, February 13, 2017 at 6:00 pm made by Mr. Brauckmann, seconded by Mr. Young. Agenda to be Lidl LLC/Azalea Farm land acquisition and GRC Gural matter. Voice vote. All aye, no opposed, motion passes.

Adjourn Meeting

Motion to adjourn made by Mr. McCarthy, seconded by Mr. Brauckmann. All aye, no opposed. Meeting adjourned.

9:35 pm

Duly passed and adopted

Respectfully submitted,

Lisa A. Passione