

**CINNAMINSON TOWNSHIP COMMITTEE**  
**REGULAR SESSION MINUTES**  
**July 15, 2019**

Mayor McGill announced that the Regular Meeting of the Township Committee is being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 11, 2019.

In attendance: Mr. Conda, Mrs. Kravil, Mr. Segrest, Deputy Mayor Horner, Mayor McGill. Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Stuart Platt, Solicitor; Lisa Passione, Municipal Clerk

**Liaison Reports:**

**Administration and Health & Senior Services – Committee Member Conda**

The Township newsletter has been posted on the website for anyone that wants to take a look. I just want to remind everyone also that the Township is using Nixle engage system for not only police activity but also for community information. Once you are signed up the alerts will come to your cell phone. Just this past week this system was used to inform subscribers that due to the weather forecast the concert at Wood Park was postponed. If you wish to sign up for these alerts text 08077 to 888777 and you will get Nixle alerts. Also as I mentioned a few months ago we were looking into using GovPilot, which is a web based platform used to improve communications between the residents and the Township. I’m happy to report that this initiative is just about completed. All of the information required has been collected and a training session has been scheduled. I’m looking forward to us implementing this service in the very near future. Lastly, I was recently made aware of the Cinnaminson Municipal Alliance, which is an organization that serves Cinnaminson, primarily for community events promoting healthy mind, bodies and spirits through wellness and drug and alcohol education. They are currently sponsoring some events in Cinnaminson that I thought were worth mentioning tonight. They are conducting several sessions to provide information about Narcan, which is used to reverse the effects of opioid overdoses. These sessions will be held on July 17<sup>th</sup>, July 24, August 21 and August 28<sup>th</sup> from 6 to 8 pm in the Community Center. Cinnaminson Municipal Alliance is also sponsoring an event called Light the Night which is glow in the dark tennis. It will be held at Wood Park on August 10<sup>th</sup> from 8 to 11 pm. It looks like it will be a lot of fun. You can register for either of these events through the Cinnaminson Municipal Alliance Facebook page or calling Kim Mauroff at (856)829-6000 ext. 2361 or emailing her at [muni411@gmail.com](mailto:muni411@gmail.com). This concludes my report.

**Public Works – Committee Member Segrest**

As many of you know we have Pennoni, our Township engineer, doing a study in East Riverton to find solutions for our water issues. We’ve confirmed with Joe Raday of Pennoni that his team is concluding their examination of the entire area and will be bringing forth recommendations for the Townships consideration. Once this study is reported, and we’re expecting it as soon as tomorrow, we’ll be forming a subcommittee to explore the possible solutions. Roadwork for Union Landing

Road will begin next week, resurfacing between Wallace Blvd. and Route 130. This is work that Public Works is helping with. We are still filling potholes throughout the Township. Brush pick up continues on a weekly basis. Maintenance of parks including cutting grass, landscaping and daily dragging and lining of the sports fields. And as always continued daily recycling from 7:30 am to 12:00 pm collecting electronics, unused paint, leaves, tires and brush. I also wanted to mention the lighting at the library. The contractor who installed the lighting met with public works this morning to resolve the lighting issue.

**Finance and Veterans Affairs – Committee Member Kravil**

One of the goals of this committee is to continually seek alternative funding sources in order to provide public services and make improvements for our residents. I'd like to highlight just a few examples of this commitment including several that are on tonight's agenda for committee's action. As Committee member Segrest eluded to the Township will be resurfacing a portion of Union Landing Road. This grant was made possible by a grant secured by the Township in the amount of \$245,000 from the NJ Department of Transportation. The committee will be authorizing by resolution the close out of Burlington County Park Development Grants in the amount of \$310,000. This funding allowed the Township to refurbish tennis courts at Wood Park and make several park and playground improvements at Ravenswood Park. The committee will be accepting by resolution a Clean Up communities' program grant in the amount of \$36,368.90. This funding enables the Township to conduct clean up initiatives and supports many of our community events. The committee will be accepting by resolution a Drive Sober or Get Pulled Over grant in the amount of \$5,280. This funding provides additional funding to our police department in order to coordinate additional details. The committee will be accepting by resolution an alcohol education and rehabilitation fund grant in the amount of \$3,536.49. This funding will be utilized by the court department to help meet its important obligations. Finally, the committee will be authorizing by resolution the filing of the 2020 NJ Dept. of Transportation Municipal Aid Grant application. We continue working with the Township engineer in identifying concerns and addressing Township roads as a part of a road improvement program. I'm happy to report on these programs and I am certain we will continue to seek grant funding opportunities in order to provide quality public services. This is our expectation of our professionals and our commitment to our residents.

**Parks and Recreation and Economic Development – Deputy Mayor Horner**

The tennis program just started with approximately 50 participants at Memorial Park. The fields will be getting top dressed again soon in anticipation of fall play. In Wood Park we have the Big Bleu Band performing on July 18<sup>th</sup> at 7:00 pm and Jake's Rocking Country Band has been rescheduled for Thursday, August 22<sup>nd</sup>. Plans are underway for Cinnamon Day which is on September 29<sup>th</sup>.

For Economic Development I'm happy to say Bagelati has opened and has been extremely busy. Burger King is now complete and has been issued their certificate of occupancy. I do expect a more comprehensive report in regards to Lidl at our next public meeting.

## **Public Safety – Mayor McGill**

June activity report total incidents responded to 1196, total arrest 106, total 972, total mv stops 230, total motor vehicle summonses 273, no DWI arrests. Thinking about a career as a Cinnaminson Police officer? Cinnaminson Police will be setting up recruitment tables at different locations and dates to answer any questions you may have. Anyone who is interested in becoming a police officer is highly encouraged to sign up for the upcoming NJ Civil Service Law Enforcement examination. Please check our Facebook page for location announcements. Also, congratulations to Cinnaminson Police officer Jonathan McGugan. He graduated from the 54<sup>th</sup> basic class of the Gloucester County Police Academy. After completing 22 weeks of intense physical and academic training. He will now begin the field training program with the Cinnaminson Field Training Officers. Welcome aboard Officer McGugan.

I have attended the second meeting of the Coastal Coalition at Delran's municipal building on June 27<sup>th</sup>. Mayors from various and adjoining towns that are experiencing floods, shoreline erosion and drainage problems met to establish a dialog and potential partnership that could be utilized to help secure funding and corrective action by our State and Federal elected leaders.

Also I'd like to remind everyone that August 6<sup>th</sup> is National Night Out at Wood Park beginning at 6:30 pm. There will be fun, food, fireworks. Police, Fire Department and EMS will be there. Dietz & Watson, The Merion and Whistlers will be there with food as well as Shop Rite. More information will be coming soon. Please check our website.

## **DISCUSSION ITEMS**

### **Traffic Light at Route 130 and Andover Road**

Chief Kramer from the Cinnaminson Fire District speaks. Since the Redevelopment of the Cinnaminson Avenue jug handle the Fire District has been working with the Planning Board on the installation of preemption systems on traffic signals on Route 130 which allows control of those lights by emergency vehicles. This equipment is currently being used by EMS and the Fire Department. The Police Department can also use the system if they choose. We received a letter from the Department of Transportation They are asking the Fire District to pay for the preemption piece and pay for maintenance and also for the Township to pick up some costs as well. He is not clear on exactly what they are asking the Township for. This is the first request for the municipality to compensate.

### **Pedestrian Road Safety Audit**

Mayor McGill was invited to a workshop in Delran. Our part is from Taylors Lane to Delran corporate line. It is a NJDOT looking at making our roadway safer. He and Mr. Schubiger will be attending.

## **ORDINANCE INTRODUCTION**

**ORDINANCE 2019 - 9** Amending Chapter 265, specifically 265-2 Outside Employment of Police Officers. Mr. Schubiger advises this is an update to the rate for use of the police vehicle.

MOTION TO INTRODUCE ORDINANCE 2019 – 9 MADE BY MR. SEGREST, seconded by Mrs. Kravil. Roll call vote. All aye. Ordinance is introduced. To be advertised in the Burlington County Times with a public hearing on August 19, 2019.

Linda Galella from Parker McCay explains that ordinances 2019 – 10 thru 12 are to keep the municipality in compliance with Affordable Housing regulations.

**ORDINANCE 2019 – 10** Amending Chapter 243 Development Fees to Provide for The Collection of Development Fees in Support of Affordable Housing as Permitted by The New Jersey Fair Housing Act. Mayor McGill requests that Linda Galella from Parker McCay explain that these three ordinances are being adopted to be in compliance with affordable housing requirements.

MR SEGREST MAKES A MOTION TO INTRODUCE ORDINANCE 2019 – 10, seconded by Mr. Horner. Roll call vote. All aye. Ordinance is introduced. To be advertised in the Burlington County Times with a public hearing on August 19, 2019.

**ORDINANCE 2019 – 11** Ordinance of The Township Of Cinnaminson Amending and Replacing Chapter 145 Affordable Housing Sections 1 through 12 to Address the Requirements of the New Jersey Fair Housing Act and the Uniform Housing Affordability Controls (UHAC) Regarding Compliance with the Townships' Affordable Housing Obligations

MR. SEGREST MAKES A MOTION TO INTRODUCE ORDINANCE 2019 – 11, seconded by Mayor McGill. Roll call vote. All aye. Ordinance is introduced. To be advertised in the Burlington County Times with public hearing on August 19, 2019.

**ORDINANCE 2019 – 12** Amending and Replacing Chapter 145 Affordable Housing Sections 1 through 12 to Address the Requirements of the New Jersey Fair Housing Act and the Uniform Housing Affordability Controls (UHAC) Regarding Compliance with the Townships' Affordable Housing Obligations

MR. SEGREST MAKES A MOTION TO INTRODUCE ORDINANCE 2019 – 12, seconded by Mr. Conda. Roll call vote. All aye. Ordinance is introduced. To be advertised in the Burlington County Times with public hearing on August 19, 2019.

**Public Comment on Consent Agenda only**

Mayor McGill opens public comment on consent agenda items only. Seeing no one come forward Mayor McGill closes public comment on the consent agenda.

**CONSENT AGENDA:**

Resolution 2019 – 89	Chapter 159 Clean Communities Grant	
Resolution 2019 – 90	Chapter 159 Alcohol Education and Rehabilitation Grant	
Resolution 2019 – 91	Chapter 159 Driver Sober or Get Pulled Over Grant	
Resolution 2019 – 92	Certifying Completion of 2015/2016 Park Development	Grant
Resolution 2019 – 93	Liens for DPW work	
Resolution 2019 – 94	Extending Road Materials Contract R E Pierson	

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| Resolution 2019 – 95 | Cancellation of Taxes for Totally Disabled Veteran Maguire, 2140 Hemlock Lane, Block 2310, Lot 16    |
| Resolution 2019 – 96 | Cancellation of Taxes for Totally Disabled Veteran Siville, 108 Valley Forge Road, Block 3413, Lot 8 |
| Resolution 2019 – 97 | Authorizing submission of Application of NJDOT Fiscal Year 2020 State Aid Program                    |

MOTION TO APPROVE CONSENT AGENDA MADE BY MR. SEGREST, seconded by Mr. Horner. Roll call vote. All aye. Consent agenda is approved.

**Approval of Minutes:**

Mayor McGill asks for a motion to approve the minutes of June 17, 2019 and June 17, 2019 Closed. MOTION TO APPROVE MINUTES MADE BY MR. CONDA seconded by MR. Horner. Roll call vote. All aye. Minutes are approved.

**Approval of Bill List**

MOTION TO APPROVE THE BILL LIST MADE BY MAYOR MCGILL. seconded by Mr. Horner. Roll call vote. All aye. Bill list is approved.

**Staff and Professional Comments:**

**Public Comment:**

Mayor McGill opens the public comment portion of the meeting.

Cindy Pierson, 622 S. Pompess Ave. – Her house is one of the oldest in Cinnaminson; it was built in 1889. Gives some history of the Pompeston Creek. Asks everyone

Richard Dietrich, 19 Emerson Drive – Applauds committee because he can hear all members speaking this evening which has not been the case in the past.

Elishia Dalman, 515 N. Pompess Avenue – Thanks committee for inviting her to participate in the Drainage Subcommittee. She questions how the engineering firm was selected and that she would like to see it go out to bid. Also, the park at the corner of Pompess area designated as “Pead Park” and is no longer accessible. This is at the end of N. Randolph behind the Sewer treatment plant. She requests that committee look into this.

Jeannie Francis, 804 S. Belleview Avenue – She has lived there for 40 years. There was a ditch dug at back of property. The Township made a Reverend Fay take down trees. The road was repaved and now water is pouring into her yard and front of property. She rresents pictures of her property to committee. She is very unhappy with how the repaving was done. Mr. Schubiger asks for her contact information after meeting. She will email photos to Mr. Schubiger.

Herbert Riley, 1203 Delaware Avenue – Asks who the Township Committee’s contact person for flooding problems is. Mr. Segrest states he would be as the liaison for Public Works. Mr. Riley

also says who is the Township contact for Joe Raday. Mr. Schubiger advises that Mr. Riley can contact him.

Ben Young, 116 Woodview Lane - The Township did not block off Randolph, it was possibly the sewer authority or coastal services that blocked it off. He advises to contact Check Core engineers or with Sewer Authority. Regarding the bond issue for Wayne Drive, is this moving forward? Mr. Schubiger responds that they are coming up with project outline. Wayne Drive is next on list. Alaimo has it done. Mr. Schubiger asks if he can reach out to Mr. Young. Mr. Young says yes. Also Willow Drive culvert is a real hazard and should be addressed. At the Planning Board meeting last week, corner property was approved for preliminary approval. Variances were granted but nothing that impeded on category 1 setback. No variances were granted that impeded on C1.

James Aguilar, 1134 Adams Street – asks if anything has been done pertaining to development w/Shelby. Mr. Platt responds yes, Mr. Schubiger will respond at the end of public comment. Pompeston to be monitored per ordinance. He is concerned with the flooding.

Mr. Schubiger responds that our Zoning Officer was in touch with the Department of Environmental Protection. The department visited that site. They have had communications with the property owner and issued guidance.

Cindy Pierson, 622 S. Pompess Avenue – Ben is absolutely right, everything was done by the book. Submits sample of Riverton’s code to the Clerk for committee’s review.

Ben Young, 116 Woodview Lane – in response to the question of the sediment going downstream he is a member of the board at Lakeview Cemetery. They are trying to install a sediment catch basin above their lake. He is willing to assist with getting the sediment catch basin approved.

Elishia Dalman, 515 N. Pompess Avenue – Questions Mr. Platt regarding property referenced by Mr. Aguilar. Mr. Platt states that the DEP has begun some enforcement proceedings. They have given the property owner an opportunity to provide a remediation plan for whatever issues they ran afoul of. She was under the impression that they needed a site plan. Committee members state that no site plan was required.

Thomas Chichester, 702 Wood Lane – He believes that we need to revisit water and flooding related to the property that was improved. Also commends public works and the administrator for working on the library situation.

Seeing no one else come forward, Mayor McGill closes the public comment portion of the meeting.

**Comments from Committee – None**

**MOTION TO GO INTO CLOSED SESSION FOR CONTRACT NEGOTIATIONS, ECONOMIC DEVELOPMENT AND PERSONNEL MADE BY MR. SEGREST, seconded by Mayor McGill.**

Voice vote. All aye

7:38 pm

MOTION TO RETURN TO OPEN SESSION MADE BY MR. CONDA, seconded by Mrs. Kravil. Voice vote. All aye.

Mr. Platt two matters Azalea Farm properties – to authorize the administrator / other professionals to issue RFP for development of that site.

Motion to add Resolution 2019-99 to the agenda made by Mr. Horner, seconded by Mrs. Kravil. Roll call vote. All aye.

MOTION TO APPROVE RESOLUTION 2019-99 MADE BY MR. HORNER, seconded by Mayor McGill. Roll call vote. All aye. Resolution is approved.

Resolution 2019 – 100 To extend the purchase and sale agreement with Lidl subject to final review and approval by Township attorney and other professionals. MOTION TO ADD RESOLUTION 2019 – 100 TO THE AGENDA MADE BY MR. HORNER, seconded by Mr. Conda. Voice vote. All aye. Resolution 2019 – 100 is added to the agenda.

MOTION TO APPROVE RESOLUTION 2019 – 100 MADE BY MR. HORNER, seconded by Mayor McGill. Voice vote. All aye. Resolution 2019 – 100 is approved.

MOTION TO ADJOURN MADE BY MAYOR MCGILL, seconded by Mr. Horner. Voice vote. All aye. Meeting is adjourned.

8:55pm

Duly passed and adopted:

Respectfully submitted:

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Lisa A. Passione, RMC  
Municipal Clerk