

## CINNAMINSON TOWNSHIP COMMITTEE

**July 16, 2018**

Acting Mayor Brauckmann announces that the Regular Meeting of the Township Committee is being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 5, 2018.

In attendance: Mr. Brauckmann, Mr. Horner, Mr. McGill, Mr. Segrest. Also present: Julia Edmondson, CFO and Acting Administrator; Kelly Grant, Solicitor.

Mayor Brauckmann opens the meeting with the Pledge of Allegiance.

### **Liaison Reports**

Parks and Recreation— Mr. Brauckmann

For my July Parks & Recreation Liaison report, I have the following to offer:

Our summer concert series started last Thursday night and will continue for the next three weeks with our last show ending on August 2nd. This week's show features the Route 80's Band, the concert on 7/26 is The Sounds of the Street Band that will play music from the 50's and 60's, and we finish up on 8/2 with a 70's concert featuring the band American Hawk. Concerts start at 7pm at Wood Park.

Our summer tennis lessons began last week at Wood Park and this year we set record numbers for participants. This year we registered 100 5 to 9-year-old, 50 10 to 14 year olds, and 5 15 and older players.

On the consent agenda tonight, resolution 2018-89 is the award of the competitive bid to start construction of the field grading under the power lines at Memorial Park. These improvements will add several multiple purpose fields for several different sports groups and is a project we've been trying to get going for several years now. After this is approved tonight, construction will begin shortly after that so if you see things happening at Memorial, this is what's going on.

The Ravenswood Park improvements are also scheduled to begin hopefully around September. Play area equipment has been ordered and the equipment installer has been selected from three quotes so stay tuned.

Cinnaminson Day is scheduled for Sunday, October 7<sup>th</sup>, noon to 3pm. Registration information will be coming out in September. The rain date for this event is the following Sunday, October 14<sup>th</sup>.

This concludes my liaison report.

Economic Development and Finance – Mr. Horner – Nothing to report

Administration and Health & Senior Services – Mr. Segrest

Regarding our search for Township Administrator we had approximately thirty applicants. We chose seven for face to face interviews. The interviews were held July 9<sup>th</sup> and July 10<sup>th</sup>. We are finalizing our selection and should have an announcement very soon. This concludes my report.

Public Works – Mr. McGill

We have been doing brush pickup, street sweeping, mulch deliveries, pot holes plus and two major storm water drains at Thomas Avenue which were collapsed and 102 Arbor which is a collapsed storm pipe. That concludes my report.

Public Safety and Veterans Affairs – Mr. Brauckmann

Since the **Liaison to Public Safety** resigned last month and we haven't reassigned liaison positions until tonight, I will provide the report for public safety.

There has been a lot going on in the past month at our police department. The table of organization and plans for this township committee's direction regarding staffing levels as well as leadership positions were discussed with police leaders.

On tonight's agenda, there are two public hearings involving our police department composition to change our police force back to one that is led by a Police Chief and not a Civilian Director of Public Safety. Also tonight, there is another public hearing on ordinance 2018-13 that will amend Chapter 85, Section 5 of our township code to include the addition of Class III Special Law Enforcement Officers who are retired law enforcement officers who will work in our township schools.

Talks have been continuing between us and representatives from the school district regarding how our Class III SLEO's will be implemented. These talks are extremely cordial and productive as both groups are dedicated to doing the most we can, at the least expense to our tax payers, while provide maximum impact and reach to our school community. The advertisement for this position has been posted on our website and several other locations and we are currently accepting resumes with hope of starting this program in the fall of 2018. In the meantime, our regular full time SRO will continue to do the great job he has been doing for us and will eventually supervise these officers once in place. If you are interested in applying and are qualified, please email OIC Lt. Rich Calabrese at [rcalabrese@cinnaminsonpolice.org](mailto:rcalabrese@cinnaminsonpolice.org) before August 3, 2018.

There are a couple of community events to update you on: This Friday, July 20<sup>th</sup>, 7pm at Wood Park is another cinema under the stars' movie night featuring Batman and Wonder Woman. The Police Department is hosting an American Red Cross Blood Drive on Friday, Aug 3, 1pm to 6pm at our community center and our Cinnaminson Police Department's Annual Night Out is scheduled for Tuesday night, August 7<sup>th</sup>, from 6pm to 9:15PM at Wood Park.

Our police department's traffic unit addressed several speed related complaints from residents on both Taylor's Lane and Union Landing Lane. Traffic Studies were conducted and awareness and enforcement efforts were increased as a result. Residents are reminded to please obey the speed limits and local traffic laws.

**Monthly Statistics from June 2018**

Units responded to 1,672 Incidents

Arrests: 77

Motor Vehicle Stops: 370

Total Summons: 550

Of those 550, Carnival 276 were various violations during the St. Charles Carnival.

The Police Department used Drunk Driving Enforcement Money combined with Forfeiture Money to purchase a Drone and Flier. The purpose of the Drone is to map crime scenes, motor vehicle accidents, and to search for missing persons, especially children.

Finally, our police department is in the process of updating our social media policy to improve our outreach including being more active on social media. Once completed and approved, the Department will become very active in posting information to the residents including but not limited to: Arrests, Road Closures, Safety Announcements, etc. With that being said, please remember to like the Cinnaminson Township Police Department Facebook page. We are also in the process of starting an Instagram account to try to increase our public relations reach as well.

## **New Business**

Mr. Brauckmann asks for a motion to accept the Letter of Recommendation from Cinnaminson Republican Municipal Committee for a new committee member. MOTION TO ACCEPT THE LETTER IS MADE BY MR. MCGILL, seconded by Mr. Horner. Voice vote. All ayes.

Mr. Brauckmann announces that Stephanie Kravil has been chosen and gives a bio of Mrs. Kravil's background and experience. MOTION TO APPOINT STEPHANIE KRAVIL AS THE NEW COMMITTEE MEMBER TO COMPLETE THE UNEXPIRED TERM OF HOWARD "BUD" EVANS IS MADE BY MR. MCGILL, seconded by Mr. Horner. Voice vote. All ayes.

Mrs. Kravil is sworn in by Richard Strobel, Esq.

Municipal Clerk calls for nomination for Office of Mayor for remainder of 2018. Mr. McGill nominates Mr. Brauckmann, seconded by Mr. Horner. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mr. Segrest – aye. Motion is approved.

Mr. Brauckmann is sworn in as Mayor by Richard Strobel, Esq.

Mayor Brauckmann asks for a nomination for Deputy Mayor for the remainder of 2018. Motion is made by Mr. Horner to nominate Mr. McGill, seconded by Mr. Brauckmann. Voice vote. All ayes.

Mr. McGill is sworn in as Deputy Mayor by Richard Strobel, Esq.

Mayor Brauckmann announces the new Township Committee Liaison Assignments as follows:

Liaison to Parks & Recreation – Donald Brauckmann  
Liaison to Economic Development & Finance – Ryan F. Horner  
Liaison to Public Safety & Veteran Affairs – Ernest McGill  
Liaison to Public Works – Albert D. Segrest  
Liaison to Administration and Health & Senior Services – Stephanie Kravil

Motion to approve appointments made by Mr. McGill, seconded by Mr. Segrest. Voice vote. All ayes.

Mayor Brauckmann presents Howard Evans with a plaque in recognition of his service to Cinnaminson Township and time on Township Committee.

Mr. Evans thanks Mayor Brauckmann and committee members, wishes Mrs. Kravil the best of luck.

### **Old Business**

**Public Hearing of Ordinance 2018 – 12** Composition of Police Department Personnel as it pertains to Chief of Police. Mayor Brauckmann explains that this ordinance will change the composition of our police department from one that was headed by a Civilian Director of Public Safety to one that will be led by a Chief of Police. This is important because Township Committee is committed to returning our police department back to one that is led by a Chief of Police and not a Civilian Director of Public Safety (PSD). We feel that we have outstanding supervisors who are police officers in our ranks. We're confident that the best person to lead our police department for years to come is someone who will "come from our rank and file" and has served as one of our police officers in our community.

Cinnaminson converted to a Civilian Director of Public Safety (PSD) around 2011 when we lost all of our senior law enforcement officers in a very short period of time because of retirements. This mass departure at one time left us little "in house" options for someone to step up and take on the top law enforcement position in the township. Being on committee at that time, I was in favor of temporarily bringing in an outside professional to help mentor and groom our police personnel and to help lead our department during this transition period. That process was told to us and we believed it to take approximately 2 years. Here we are seven years later so now, township committee is more than prepared to take our department back to where it's been since its inception except for this period of time (2011 - 2018) as soon as possible

This ordinance was introduced by itself during a special meeting on June 28<sup>th</sup>. This wasn't our preference but was necessary due to a deadline involving civil service as it pertained to our police department composition ordinance. One of the tools to help us evaluate who the next Chief of Police will be is the NJ Civil Service Exam for Chief. In order for us to offer this exam, our police department composition ordinance must reflect that we have a Chief of Police which we currently do not - we currently have a Civilian Director of Public Safety. According to civil service, this ordinance must be effective at the time the test announcement will post which is in early August. In order for us to meet this deadline which would allow us to offer the Chief's test in December, we had to call a special meeting to start the legislative process (which takes approx. one month) to introduce the ordinance change. If we missed this deadline, the next chief's test would be approximately 1 year away.

Trying to be as transparent as possible, all of this was explained in the beginning of the special meeting and I directed staff to broadcast this on Facebook Live to do our best to keep our residents informed. As of today, that broadcast has been viewed over 2,300 times.

**Mayor Brauckmann opens for Public Hearing of Ordinance 2018 – 12** Composition of Police Department Personnel as it pertains to Chief of Police. Seeing no one come forward the mayor closes the public comment portion of the hearing. Mrs. Grant advises that there was one amendment to the introduced ordinance. There was a language change on page three regarding potential payment where there might be an absence in the Chief of Police position. We reviewed the language with the union and the police department. The only difference between the original form of ordinance and what is before committee this evening for adoption is language that clarifies and states that such temporary appointment will not generate additional compensation unless otherwise agreed to in a collective negotiation agreement or otherwise authorized by Township Committee. This takes away any potential conflict between any agreement and this ordinance going forward. MOTION TO APPROVE ORDINANCE 2018 -12 AS AMENDED MADE BY

MR. BRAUCKMANN, seconded by Mr. McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Brauckmann – Aye. Ordinance is adopted.

**Mayor Brauckmann opens for Public Hearing of Ordinance 2018 – 13** Amending the Code of Cinnaminson Township regarding Special Law Enforcement Officer Class III's. Seeing no one come forward the mayor closes the public comment portion of the hearing. MOTION TO APPROVE ORDINANCE 2018 -13 MADE BY MR. HORNER, seconded by Mr. McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Brauckmann – Aye. Ordinance is adopted.

Public Comments on Consent Agenda items only

Richard Dietrich, 19 Emerson Drive – Asks that he be allowed to borrow a copy of the audit report and the resolutions regarding same.

### **Consent Agenda**

**Approval of Resolution 2018 – 82** Annual review of Audit

**Approval of Resolution 2018 – 83** Corrective Action Plan – 2017 Audit

**Approval of Resolution 2018 – 88** Release of Performance Bond Sherwin Williams Plaza Park Permit – Garfield Park 7/23/18 – 7/27/18 Lacrosse Clinic, 8:00 am to 11:00 am

**Approval of Resolution 2018 – 89** Award of Contract to The Mower Shop for Memorial Park Field Improvements Project

End of Consent Agenda

MOTION TO APPROVE CONSENT AGENDA MADE BY MR. SEGREST, seconded by Mr. Horner. Voice vote. All aye. Consent agenda is approved.

### **Minutes**

MOTION TO APPROVE MINUTE OF JUNE 18, 2018 AND JUNE 18, 2018 CLOSED MADE BY MR. MCGILL, seconded by Mr. Segrest. Voice vote. Mr. Horner, Mr. McGill, Mr. Segrest and Mayor Brauckmann – ayes. Mrs. Kravil abstains. Minutes are approved.

### **Bill List**

MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Horner. Voice vote. All aye. Bill list is approved.

### **Comments from the Public**

Richard Dietrich, 19 Emerson Drive – Comments about the Township purchasing a drone. Advises committee that the Fire District owns a drone and that they could possibly use shared services with the Fire District for use of the drone.

Roger Hare, 2603 Yellowstone Road – Clarifies that Mrs. Kravil's term is until the end of the year.

Cindy Pierson, 622 S. Pompess Ave. – Weed killer was sprayed at Bannard and Pompess. Asks if it was the Township or light rail that sprayed. Committee believes it was the light rail. Thanks public works for brush pickup this year and the mulch provided for residents.

Fran McCrory, 407 Ivystone Lane – Asks about park improvements and if pickle ball courts can be added at Wood Park or Memorial Park.

Seeing no one else come forward Mayor Brauckmann closes the public comment portion of the meeting

Comments from Committee

Mr. Horner congratulates Mayor Brauckmann and Deputy Mayor McGill and Committeewoman Kravil on being sworn in. He looks forward to working with her

Mr. McGill – Congratulates Mrs. Kravil and that he looks forward to working with her.

Mr. Segrest – Also congratulates committee members

Mrs. Kravil – Congratulates everyone who was sworn in tonight. Thanks committee members. She is looking forward to working with committee as well as our residents in moving Cinnaminson in a positive direction.

Mayor Brauckmann – There have been a lot of changes in the last year. The current committee have been very responsive to residents, our professionals and the community. There are good things in our future. Everyone is doing their part. We lost a lot of experience with our last committee. That's always difficult to adjust but the right kind of people can get through anything. Things are getting done and getting done in a positive light.

MOTION TO ADJOURN MADE BY MR. MCGILL, seconded by Mr.Horner. Voice vote. All aye. Meeting is adjourned.

8:35 pm

Duly passed and adopted:

Respectfully Submitted

Lisa A. Passione, RMC  
Municipal Clerk