

CINNAMINSON TOWNSHIP COMMITTEE

July 17, 2017

The Regular Meeting of the Township Committee was called to order by Mayor Minniti at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. Mayor Minniti announces that this meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been noticed to the Burlington County Times and Courier Post on January 6, 2017.

In Attendance: Mr. Brauckmann, Mr. Evans, Mr. McCarthy, Mr. Young, Mayor Minniti, Also present: Michael P. King, Administrator, John Gillespie, Solicitor, Michael Minton, Economic Development Director

Mayor Minniti opens the meeting with the Pledge of Allegiance.

Mr. Young asks for a moment of silence for Joan Kane, a long time Cinnaminson resident, who passed away this week due to an auto accident.

Liaison Reports:

Health and Senior Services and Veterans Affairs – Mr. Evans

I hope you're doing well. I wanted to extend an early invitation to our Take a Veteran to Lunch event that will be being held on Saturday, November 18th, 2017 at the Masonic Lodge in Burlington. This will be the 3rd year in a row that the Masons have held this event to honor our veterans and the 2nd year it will benefit Habitat for Humanity's Veterans Build program. Speaking of the Veterans Build, I know we've spoken about this but, the one in Cinnaminson is available again. Unfortunately, the family that was approved to purchase that home had to withdraw from the program for reasons that I'm not permitted to disclose, due to privacy. We were extremely disappointed but are hopeful that we'll be able to identify veteran homebuyers for that property in the near future.

I have reached out to First Sergeants at both JBMDL and Horsham Air Guard Station to find a suitable candidate. I've also extended this information to Commanders and Family Readiness Groups at both locations. If you know of anyone that may be eligible for this great opportunity, please contact me directly and immediately and I'll work with Ashley F. Griffiths, Director of Family and Volunteer Services.

553 Inman Street is the address;

Income between \$17,472 and \$66,560

- Household size between 1 and 4 individuals
- Need - your current housing is one or more of the following: overcrowded, structurally/environmentally unsafe, unaffordable (paying more than 40% of your income towards housing), temporary, etc. AND/OR you cannot get approved for a conventional mortgage loan

- Willingness to Partner - you must be willing to complete up to 400 hours of volunteer work, called sweat equity, helping to build Habitat homes as well as attending homeownership preparation classes
- Ability to Pay - you must have an acceptable debt-to-income ratio and an average credit score of at least 550
- No residency requirements
- Must be a veteran, active-duty, reserves, National Guard, or surviving spouse

Veterans Build Property Info

- 553 Inman Street, Cinnaminson, NJ 08077
- Brand-New Construction
- Side-by-side duplex/townhome
- Scheduled to be completed by the end of 2017
- Monthly mortgage payment between \$400 and \$1200/month, based on your income (that INCLUDES principal, taxes, and insurance)
- 15-30-year, affordable mortgage
- 2-Bedroom, 2-story
- Located on a small, quiet, dead-end street in Cinnaminson, with a great school system, minutes from the Riverline and public bus

Tomorrow morning at 0815 I'll be speaking on Fox29 regarding the benefits provided by the USO to those who serve this great nation. I'm proud to have had the opportunity to honor those who serve our service members in the past and assisting with several of their incredible events. I hope I can effectively relay the gratefulness I feel towards those who spread cheer in a sometimes not so cheery environment. Thank you and that's all I have.

Parks and Recreation – Mr. Brauckmann

Thank you Mr. Mayor and good evening. For July's Parks and Recreation Advisory Liaison report I have the following to offer. Summer concerts are underway and they run every Thursday until August 10th. This year we booked six concerts with four of the six being local or having some ties to Cinnaminson. A reminder that concerts are on Thursday at 7:00 pm at Wood Park. There was some discussion last month that it is desirable by some to include religious observations and/or symbolisms during our annual tree lighting ceremony. As stated last month that I plan on reaching out to some of our religious groups in town in particular our Jewish community which I did by speaking to Rabbi Marmon. I still have a few others that I'd like to reach out to. I'll advise more of my thoughts when we discuss this under old business.

Planning has also begun for our annual Cinnaminson Day, which will be held on Sunday, October 15th. I have a meeting set up with staff tomorrow afternoon to work on the advertising and planning for this event as well as registration. We hope to have this information released shortly so that people can begin to register. Please stay tuned for that information.

The Parks and Recreation Advisory Committee does not meet during the summer months so there is nothing to report as far as our meetings. We have received several special requests and these requests will be reviewed even though we don't meet. We will make our recommendations to our Administrator for his consideration shortly. I did have a few inquiries from several organizations from our township asking if the Relay for Life event was an official township

event and if payment was being made to Cinnaminson Township or a not for profit organization. I didn't know that answer to that question. Directs this question to the Director.

Director King states that he doesn't have the answer but will get the answer. Mayor Minniti states that it has its own bank and payments are not made to the Township.

Mr. Brauckmann reads correspondence from Claire Hunter:

Hi Don. As you are aware I am unable to attend the meeting tonight due to vacation. Mrs. Hunter requests that Mr. Brauckmann read letter to committee. The letter states that she represents Hunter's Heroes, which is a foundation she started two years ago in honor of her husband, Chris Hunter, of the Cinnaminson Fire Department. She would like to see how the Township can promote Hunters Heroes and any other organization. She asks what the process would be. Mr. Brauckmann requests that someone get back to her with this information. The question from several sports groups was if a privately run organization is doing fund raising on Township property are they exempt from the 25% fund raising requirement and did they apply from Parks and Recreation? I advised them I would speak to the administrator.

Mr. Mayor that concludes my report.

Public Works – Mr. Young

Public Works is continuing to pick up brush, so please have your brush out by Sunday of your scheduled pick-up week. Street sweeping continues directly behind the brush pick-up. We are trying to schedule the street sweeping around the trash pick-up days in the neighborhood where brush has been collected. Our workforce has been shorthanded and we have been unable to keep up with the residents who continue to ignore the brush schedule and regulations. Please, as a courtesy to your neighbors if no one else, follow the published schedule and not put your brush in the street outside of the proper time frame. Be reminded brush pickup will continue during the month of August.

Public Works staff continues to cut grass on properties in violation of the property maintenance ordinance. Violations and Liens are being issued.

The paving program for the current year has been published and the crews are scheduled to begin work by early in August, weather permitting. We are asking in advance for your patience as we move forward with the milling program and then the repaving. As we have done in the recent past years, we will be doing staged, partial milling and then repaving to minimize the amount of time between the two operations.

The Public works crew is scheduled to mill and repave the parking lots in the Municipal Complex this summer. The work is being phased, weather permitting over less than a week with one weekend action included. We intend to start milling on 08/04, w/the first paving to follow that Saturday. Balance to be the following week.

Street repaving will begin about the week 08/14 with Villinger being the first street to start. Balance of schedule will follow.

Mr. Mayor, this concludes my report.

Economic Development – Mayor Minniti

Mayor Minniti defers his report as there will be some economic development items added to the agenda for discussion/approval.

Administration/Finance and Public Safety – Mr. McCarthy

Mr. McCarthy reminds everyone that Tuesday, Aug 1st will be Cinnaminson's National Night Out. Last year's National Night Out was a tremendous event for everyone that attended. If you didn't make it last year, please try to make it this year. It's Tuesday, Aug 1st from 6:00 to 9:00 pm followed by fireworks at 9:15 pm. There will be live music, a DJ, a professional BMX bike show, the police cars, the firetrucks and other military vehicles will be there for the kids to go through. There will be face painting, ice cream, shaved ice, lots of food. It's a great night at Memorial Park. Thank you Mr. Mayor.

New Business

Motion to add Resolution 2017-95 Escrow Agreement with Delco Development for Colonial Square and Resolution 2017-96 authorizing and directing the Cinnaminson Township Planning Board to cause a preliminary investigation to be made pursuant to the New Jersey Local Redevelopment and Housing Law, as to whether certain areas along Route 130 and bounded by Church Road and Branch Pike, within the Township's Highway Commercial Zone, are "Areas in Need of Redevelopment or Rehabilitation" made by Mr. Young, seconded by Mr. McCarthy. Voice vote. All aye, no opposed. Motion is approved.

Mayor Minniti invites Mr. Minton to give a brief explanation of what the two resolutions added to agenda are for.

Mr. Minton states that this is to begin the process to rehabilitate the Colonial Square Shopping Center. The back half of Colonial Square is owned by a separate party. Those parties had to come together to convey a small parcel of land, less than a half-acre, to make the Wawa development work. In that process they reached an agreement where Delco Development has an interest in Colonial Square and is actively seeking the redevelopment of that shopping center. The Township would like to see if the Planning Board would deem it to be in need of redevelopment. This resolution will begin that discussion. The concept is - What if you redevelop the whole area, from Church to Branch Pike and look at the entire parcel collectively? Proper planning would be to look at immediate parcel and adjacent parcels and begin to develop a vision for the site. We are at the very early stages. Deputy Mayor Young, Mayor Minniti, Mr. King, Mr. Gillespie and Mr. Minton had a meeting last week with the principals.

Director King comments that in 2002 Township Committee passed Ordinance 2002-16 whereby much of this was included as being in need of redevelopment. This is to be sure that nothing was missed.

Mr. McCarthy asks for clarification for the public that this is Colonial Square which includes the current Wawa. Mr. Minton responds that Phase I stops at the Wine Cellar. Phase II would include Colonial Square, The Wine Cellar, Hathaways, Sunoco, Mr. Georgetti's properties, Mr. DaSilva's properties and maybe just on the other side of the jug handle at Branch Pike. Phase II is purely a planning exercise. They are trying to overcome having a vacant endcap in the previous Wawa.

Mayor Minniti reaffirms that most of what is proposed is already in redevelopment zone. The layout has changed since the Township drafted our first redevelopment zone. We are talking about a few smaller properties and Colonial Square.

Mr. Gillespie comments that Resolution 2017-95 funds much of Resolution 2017-96, the investigation, planner fees, legal fees etc. Some of the properties included in Resolution 2017-96 were already included. Mr. Gillespie adds verbiage to page 3 of Resolution 2017-96 as follows: “and as more specifically delineated on Exhibit A attached hereto and made a part hereof,”.

Motion to approve Resolution 2017-95 made by Mr. Young, seconded by Mr. Evans. Voice vote. All aye, no opposed. Motion is approved.

Motion to approve Resolution 2017-96 made by Mr. Evans, seconded by Mr. Brauckmann. Voice vote. All aye, no opposed. Motion is approved.

Old Business

Request to vacate Arch Street/Transfer to Scholnik, 198 Fairfax Drive
Clerk cannot recollect who requested this to be added to agenda. Tabled to next meeting. Clerk to forward email requesting this to solicitor.

Christmas Tree / Menorah Lighting
Tabled to next work session meeting.

Motion to add to consent agenda appointment of crossing guards made by Mr. McCarthy, seconded by Mr. Brauckmann. Voice vote. All aye, no opposed. Motion is approved.

Public Comments on Consent Agenda Items only – None

Consent Agenda

Approval of Resolution 2017-90 Liquor license renewals for 2017-2018

Approval of Resolution 2017-91 Liens for DPW work

Approval of Resolution 2017-92 Authorizing Memorandum of Understanding for CERT Services with Boroughs of Palmyra and Riverton

Authorization for Administrator to sign 2017 Recycling and Solid Waste Services Agreement with Burlington County

Authorization to approve Appointment of Crossing Guards: Mary Jo Callahan, Amanda Dawicki, Susan Gleba, Linda Hackimer, Joseph Malone, Julie McGugan, Cheryl Oldfield, Steven Purdy, Terry Rosckowiak, Jacqueline Stone and Ann Wright.

End of Consent Agenda

Motion to approve consent agenda as amended made by Mr. Young, seconded by Mr. McCarthy. Voice vote. All aye, no opposed. Consent agenda is approved.

Minutes – Motion to approve minutes of June 19, 2017 made by Mr. Young, seconded by Mr. Evans. Voice vote. All aye, no opposed. Minutes are approved.

Bill List

Motion to approve the bill list made by Mr. Brauckmann, seconded by Mr. Evans. Voice vote. All aye, no opposed. Bill list is approved.

Public Comment

Barbara Jordan, 1011 Edgewood Lane – Comments that Parry and New Albany intersection is a dangerous intersection. Feels that a crossing guard should be put back at this intersection.

Christine Turner, 1909 Washington St. – Has some concerns about the Parry section. She feels that additional lighting is needed in this section near Washington and Pennsauken streets. Asks for assistance from committee.

Richard Dietrich, 19 Emerson Dr. – Comments that there are still issues with the audio; requests that the solicitor speak louder. Asks at what point the agenda cannot be changed prior to a meeting. Mayor Minniti asks that the solicitor respond at the end of the meeting.

John Jordan, 1011 Edgewood Lane – Questions Mr. Young about who will be doing the street paving, will it be DPW or a private contractor. Mr. Young responds that it will be DPW. Mr. Jordan has concerns, states the paving on Edgewood Lane is not holding up. Mr. Young advises that they have changed the specifications to improve the quality.

Christine Turner, 1909 Washington St. – Concerned regarding Calhoun St., near Pennsauken St. the Township property needs to be weedwacked which affects the visibility for vehicles trying to turn. Asks that the Township address this issue.

Ernie McGill, 501 Lexington Drive – Asks where Arch Street is located. Mr. Young responds that it is in the Fairfax section, most likely a paper street.

Paul Conda, 2414 St. Charles Place – Comments regarding airing of Township meetings. Asks if videos can be posted to the Township website? This is done in other towns. Mr. McCarthy asks which towns already post. Mr. Conda states that he believes Wildwood does. He asks that Committee revisit this idea.

Hearing no further comments Mayor Minniti closes public comment portion

Comments from Committee

Mayor Minniti asks Mr. Gillespie to explain Roberts Rules as it pertains to agendas. Mr. Gillespie responds that the law does not require agendas at all so there are no regulations regarding amending an agenda prior to a meeting. Mr. McCarthy asks who determines this. Mr. Gillespie responds that to add this requirement could tie the hands of the committee from conducting the business of the municipality. Cinnaminson does abide by the practice of requiring of itself that items be added to the agenda by motion first so that all committee members are aware.

Mr. Young adds that the policy of closing the agenda on Friday at 12:00 arose from a situation where two items, an employee's tenure and dissolving of the Construction Department's trust fund, were added to the consent agenda on a Monday morning. Committee approved the consent

agenda unanimously not realizing that these two items had been added. This is why committee started the practice of closing the agenda on Fridays at noon.

Mr. Young reads an email from Cinnaminson Troop 70

Rick Kushay Eagle Project Summary (Troop 70) - My Eagle project was the enhancement of a lakeside camp owned by my church. It is called Camp FAC and is located in Marlton Lakes, New Jersey. I coordinated with the camp staff in order to install fencing in one of the as yet unusable sections of the property. The project also included constructing and installing raised flower beds in front of a pavilion. These beds were mulched and filled with deer appropriate vegetation. As a finishing touch, woodchips were spread around the beds and a bench was positioned in between them.

Mr. Young continues that over the weekend he stopped at Wrightsville cemetery and visited w/Michael Martyn, Eagle Scout candidate, a number of his team members and his family. Michael lives in Cinnaminson, but is a member of Scout Troop 28 in Maple Shade. His project is to refurb the old Wrightsville cemetery on Fork Landing Road. This included the trimming of the lower tree limbs to open up the area for better lighting and conditions, refurbishing the tombstones by applying a cleaning agent and then brushing and rinsing, then resetting. He is also cleaning the grounds and trimming around the tombstones as well. He is doing a terrific job. Mr. Young wants to congratulate these young men on their service back to the community and applaud their commitment and efforts

Mr. Gillespie asks if committee is available for a special meeting on Aug 3rd. Mayor Minniti comments that it should be a work session meeting so that we are not limited on what can be discussed. Motion to amend reorganization resolution to reflect an added work session on Aug 3, 2017 at 6:00 pm. Motion to add Resolution 2017-97 to amend meeting schedule, made by Mr. Evans, seconded by Mr. Young. Voice vote. All aye, no opposed. Motion to add to agenda is approved. Motion to adopt Resolution 2017-97 made by Mr. McCarthy, seconded by Mr. Brauckmann. Voice vote. All aye, no opposed. Motion is approved.

Motion to adjourn made by Mr. Brauckmann, seconded by Mr. McCarthy. Voice vote. All aye, no opposed. Motion is approved.

7:25 pm

Duly passed and adopted:

Respectfully submitted

Lisa A. Passione, RMC
Municipal Clerk