

CINNAMINSON TOWNSHIP COMMITTEE
REGULAR SESSION MINUTES
May 20, 2019

Mayor McGill announced that the Regular Meeting of the Township Committee is being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 11, 2019.

In attendance: Mr. Conda, Mrs. Kravil, Mr. Segrest, Deputy Mayor Horner, Mayor McGill. Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Alen Arnautovic, Solicitor; Lisa Passione, Municipal Clerk

PROCLAMATION: Mayor McGill presented a Proclamation in Honor of Special Olympics Day to four participants.

PROCLAMATION: Mayor McGill presented a proclamation to Cinnaminson Middle School Teacher Melissa DeClementi recognizing her “Teacher as Hero” award.

Liaison Reports:

Administration and Health & Senior Services – Committee Member Conda

I’d like to remind everyone that the Township newsletter for May has been posted to the website at www.cinnaminsonnj.org. That concludes my report.

Public Works – Committee Member Segrest

I would like to take a few minutes to address a topic of great interest to all of us in our community. Recently the Township has taken a number of steps to investigate much needed drainage improvements within the Township. Just to review, we have engaged our Township engineer, Pennoni, to undertake a study of the East Riverton section of our community. We are looking forward to the results of the study midsummer. In addition, the Township recently joined the Burlington County Coastal Communities Coalition. A group of municipalities are working together to seek drainage improvements throughout our region as many communities are experiencing similar concerns. Finally, the Township will soon be creating a Cinnaminson Township Drainage Improvement Subcommittee consisting of committee members, professionals and residents. There are several areas within the Township that need assistance in this regard. I have seen or heard some comments lately that the Township is not moving towards action fast enough. While I understand how frustrating this issue is, for many of us and many of our residents have been dealing with this far too long. It is also the Township’s responsibility to work with our professionals so that we can make an informed decision. Your patience while we await the results of our study and work with any and all agencies is greatly appreciated. This Township committee and administration look forward to working with everyone on addressing this concern. If you have interest in being a part of the subcommittee, please contact the Township Clerk.

DPW activity since April – Grinding of 35 tree stumps, top soiling and seeding, maintenance of parks. Spring cleanup day 250 residents dropped of paint, electronics, tires and other recycling. Recycling hours are 7:30 am – 12:00 pm. Ravenswood Park improvements will continue now that the weather has improved. Public Works inspected all flapper valves along Riverside Drive during a low morning tide. All valves appear to be in good working condition except for one on Kern Street. A new valve will be constructed to replace the failed valve. No dumping signs are on order and should be installed within the next two weeks.

Finance and Veterans Affairs – Committee Member Kravil

The Township will be having a Memorial Day ceremony this Friday, May 24th at 5:00 pm here at town hall. All are welcome to attend. I will be making additional comments regarding finance as the adoption of our 2019 budget is the next item on our agenda. Thank you.

Parks & Recreation and Economic Development – Mr. Horner

In regards to Economic Development the Siena project is well underway, the new 119 units and clubhouse seamlessly compliments the existing development. We look forward to having the first units open by the end of the year. The Cinnaminson Home/MEND project on Riverton Road has reached the midpoint. If construction stays on schedule residents will be able to move in sometime early in 2020. We have asked the developer to forward the eligibility criteria to the municipal clerk in order for our residents to apply for housing.

In regards to Lidl and adjoining sites; Lidl has received both NJ Department of Transportation and Burlington County Planning Board approval. The final step in the process is local Planning Board approval. Plans have been submitted to the Planning Board engineer and we anticipate that the application will be heard in the next few months. Lidl has expressed their interest in starting construction very soon. That concludes my report.

Public Safety – Mayor McGill

Total incidents were 1,186, total arrests were 134, total quick calls 1,346, total motor vehicle stops were 505, total motor vehicle summonses were 445 and total DWI arrests were 3.

During the month of April eighth grade classes were given an assignment where students discussed specific character traits, one of them being courtesy. In class they discussed the meaning and importance of being courteous and polite. The class assignment was to write a formal thank you letter to an adult on the middle school campus who they wanted to say thank you to for all he or she does. One student decided to write a letter to Cinnaminson Police Officer Class III William Riley for helping to coach the baseball team. Mayor McGill reads the letter from student Lex Santiago.

Resolution 2019 – 75 Authorizing the 2019 Budget to be read by Title only.

Mayor McGill asks for a motion to approve Resolution 2019 – 75 authorizing the budget to be read by title only. MOTION TO APPROVE RESOLUTION 2019-75 MADE BY MRS. KRAVIL, seconded by Mr. Horner. Roll call vote. All aye. Resolution is approved.

Presentation of the 2019 Budget was given by Chief Financial Officer Edmondson and Administrator Schubiger.

Mayor McGill opens Public Comment on Resolution 2019 – 61 2019 Municipal Budget.

Lisa Killion Smith, 1202 Highland Avenue – she has questions regarding the surplus. CFO Edmondson and Mr. Schubiger clarify. She also asks about the comparison of neighboring towns that are not the same size as Cinnaminson. Ms. Edmondson explains that the equalization ratio given by the County takes this into consideration.

Seeing no one else come forward Mayor McGill closes the public comment on Resolution 2019 – 61.

MOTION TO ADOPT RESOLUTION 2019 – 61 MADE BY MRS. KRAVIL, seconded by Mr. Horner. Roll call vote. All aye. Resolution 2019 – 61 is adopted.

Public Hearing on Ordinance 2019 – 4 To exceed the Municipal Appropriation Limits and to establish a Cap Bank. Mayor McGill asks for a motion to introduce. Mayor McGill opens public comment on Ordinance 2019 – 4.

Thomas Chichester, 716 Wood Lane – Requests that there be a summary of what the ordinances are about prior to public comment. Mr. Schubiger explains that this COLA ordinance requires the Township to allocate 3 ½ % above last year's appropriations as a safe guard. Once the budget is adopted, if that money is not necessary it goes into a CAP Bank and we can use it for the next two years if needed for emergencies. It is a safeguard for the Township.

Seeing no one else come forward Mayor McGill closes public comment on Ordinance 2019 – 4.

MOTION TO ADOPT ORDINANCE 2019 – 4 MADE BY MAYOR MCGILL, seconded by Mr. Horner. Roll call vote. All aye. Ordinance 2019 – 4 is adopted.

ORDINANCE 2019 – 4

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5%

unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and members of Township Committee of the Township of Cinnaminson in the County of Burlington finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$124,691.92 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Mayor and members of Township Committee of the Township of Cinnaminson, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Cinnaminson shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$436,421.73, and that the CY 2019 municipal budget for the Township of Cinnaminson be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Public Hearing of Ordinance 2019 – 5 Authorizing Capital Improvements: Appropriating \$2,109,000: Authorizing Issuance of General Obligation Bonds in the Aggregate Principal Amount of \$2,109,000.

Mayor McGill opens public comment on Ordinance 2019 – 5. Seeing no one come forward

Mayor McGill closes public comment on Ordinance 2019 – 5. MOTION TO ADOPT

ORDINANCE 2019 – 5 MADE BY MR. SEGREST, seconded by Mr. Horner. Roll call vote.

All aye. Ordinance 2019 – 5 is adopted.

ORDINANCE NO. 2019 – 5

**BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS
PIECES OF EQUIPMENT AND THE COMPLETION OF VARIOUS
CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF
CINNAMINSON, COUNTY OF BURLINGTON, NEW JERSEY;
APPROPRIATING THE SUM OF \$2,220,000 THEREFOR; AUTHORIZING
THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND
ANTICIPATION NOTES OF THE TOWNSHIP OF CINNAMINSON,
COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE
PRINCIPAL AMOUNT OF UP TO \$2,109,000; MAKING CERTAIN
DETERMINATIONS AND COVENANTS; AND AUTHORIZING
CERTAIN RELATED ACTIONS IN CONNECTION WITH THE
FOREGOING**

BE IT ORDAINED by the Township Committee of the Township of Cinnaminson, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Cinnaminson, County of Burlington, New Jersey ("Township").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$2,220,000;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$2,109,000; and
- (c) a down payment in the amount of \$111,000 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$2,109,000, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$111,000, which amount represents the required down payment, is hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Township in an amount not to exceed \$2,109,000 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$2,109,000 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued

interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$450,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligation</u> <u>s</u>	<u>Period of Usefulness</u> <u>s</u>
A. Acquisition of a Backhoe for the Department of Public Works, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	\$100,000	\$5,000	\$95,000	15 years
B. Acquisition of a Heavy Duty Pickup Truck with V-Box for the Department of Public Works, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	40,000	2,000	38,000	5 years
C. Acquisition of Road Maintenance Equipment including, but not limited to, Snow Removal Equipment, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	20,000	1,000	19,000	5 years
D. Acquisition of Various Public Safety Equipment including, but not limited to, Computers, Communication Equipment, Defibrillator and Body Cameras, together with the acquisition of all materials and equipment and completion of all work necessary therefor	190,000	9,500	180,500	5 years
E. Various Renovations and Improvements to Township Buildings, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	\$45,000	\$2,250	\$52,250	15 years

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligation</u>	<u>Period of Usefulness</u>
F. Various Improvements to Township Grounds, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	10,000	500	9,500	5 years
G. Various Improvements to Township Parks, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	40,000	2,000	38,000	10 years
H. Reconstruction and/or Repaving of Various Streets and Parking Lots within the Township, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	900,000	45,000	855,000	10 years
I. Reconstruction and/or Repaving of Various Sidewalks and Curbs within the Township, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	75,000	3,750	71,250	10 years
J. Construction of the Wayne Drive Bridge, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	800,000	40,000	760,000	30 years
Total	\$2,220,000	\$111,000	\$2,109,000	

Section 8. The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration the respective amounts of bonds or bond anticipation notes authorized for said several purposes, is not less than 16.93 years.

Section 9. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 10. The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A.* 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the

gross debt of the Township, as defined in Section 43 of the Local Bond Law, *N.J.S.A. 40A:2-43*, is increased by this Bond Ordinance by \$2,109,000 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 12. The applicable Capital Budget of the Township is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended applicable Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 13. The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

- Section 14.** The Township hereby covenants as follows:
- (a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;
 - (b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;
 - (c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;
 - (d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and
 - (e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 15. The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 16. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 17. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Public Hearing of Ordinance 2019 – 6 Cancelling Certain Funded Appropriation Balances and Reappropriating. Mayor McGill asks for a motion to introduce. Mayor McGill opens public comment on Ordinance 2019 – 6. Seeing no one come forward Mayor McGill closes public comment on Ordinance 2019 – 6.

MOTION TO ADOPT ORDINANCE 2019 – 6 MADE BY MAYOR MCGILL, seconded by Mr. Horner. Roll call vote. All aye. Ordinance 2019 – 6 is adopted.

ORDINANCE 2019 – 6

ORDINANCE OF THE TOWNSHIP OF CINNAMINSON, COUNTY OF BURLINGTON, NEW JERSEY, CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

BE IT ORDAINED by the Township Committee of the Township of Cinnaminson, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The following appropriations remain as a balance in Bond Ordinance 2013-6 ("Ordinance") heretofore adopted by the Township Committee of the Township of Cinnaminson, New Jersey ("Township"), is hereby cancelled:

<u>Ordinance</u>	<u>Amount of Funded Appropriation to be Cancelled</u>	<u>Amount of Unfunded Appropriation to be Cancelled</u>
A. Bond Ordinance 2013-6(7)(I)	\$100,000	0
TOTAL	\$100,000	0

Section 2. The sum of \$100,000, which represents the funded appropriations canceled in Section 1 hereof, is hereby reappropriated from the Ordinance for the construction of the Wayne Avenue Bridge, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto.

Section 3. The period of usefulness of the purpose referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than thirty (30) years.

Section 4. The Capital Budget is hereby amended to conform with the provisions of this

ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Township Clerk and available for inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Public Hearing on Ordinance 2019 – 7 2019 Salary Ordinance. Mayor McGill opens public comment on Ordinance 2019 – 7. Seeing no one come forward Mayor McGill closes public comment on Ordinance 2019 – 7.

MOTION TO ADOPT ORDINANCE 2019 – 7 MADE BY MR. SEGREST, seconded by Mr. Horner. Roll call vote. All aye. Ordinance 2019 – 7 is adopted.

ORDINANCE AMENDING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF CINNAMINSON ENTITLED SALARIES AND COMPENSATION “THE SALARY ORDINANCE “

ORDINANCE 2019 – 7

WHEREAS, the enactment of Ordinance 2006-12, amended the Code of the Township of Cinnaminson and re-codified same as Chapter 108; Section I, Part III; and

WHEREAS, this Ordinance specifically further amends Sections B, C, D, and G of Chapter 108.

BE IT ORDAINED, by the Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey, as follows:

Salary Schedules are hereby amended and supplemented to read as follows:

<u>POSITION</u>	<u>ANNUAL SALARY or SALARY RANGE</u>
A. Department of Public Works	
Laborer (Temporary/Seasonal or Part-Time)	
Minimum	\$10.00/HR
Maximum	\$20.00/HR
Clerk	
Minimum	\$10 .00/HR
Maximum	\$24.00/HR
B. Administrative:	
Zoning/Code Enforcement Officer and Construction Code Official	
Minimum	\$ 25,000
Maximum	\$ 75,000

Tax Collector and Municipal Court Administrator	
Minimum	\$ 46,000
Maximum	\$ 68,000
Technical Assistant	
Minimum	\$ 35,000
Maximum	\$ 47,000
Accounting Assistant, Assistant Tax Collector, Deputy Court Administrator and Secretary to Planning/Zoning Boards	
Minimum	\$ 15,000
Maximum	\$ 49,000
Payroll/AP Clerk	\$ 40,000
	\$ 49,000
Clerk	
Minimum	\$ 20,000
Maximum	\$ 36,400
C. Management:	
Township Administrator	
Minimum	\$ 50,000
Maximum	\$ 160,000
Chief Financial Officer	
Minimum	\$ 50,500
Maximum	\$ 110,000
Township Clerk	
Minimum	\$ 44,000
Maximum	\$ 80,000
Chief of Police	
Minimum	\$145,000
Maximum	\$161,000
Township Engineer	
Minimum	\$ 50,000
Maximum	\$ 65,000

<u>POSITION</u>	<u>ANNUAL SALARY</u> <u>or SALARY RANGE</u>
Public Works Superintendent	
Minimum	\$ 80,000
Maximum	\$ 115,000
D. Part Time Employees:	
Payroll Clerk, Accounting Assistant, and Assistant Tax Collector, Accounts Payable Clerk	
Minimum	\$12.00/HR
Maximum	\$25.50/HR
Clerk	
Minimum	\$12.00/HR
Maximum	\$20.50/HR
Violations Clerk	
Minimum	\$12.00/HR
Maximum	\$20.50/HR
Technical Assistant 3	
Minimum	\$ 12.00/HR
Maximum	\$ 20.50/HR
Township Committee	\$ 4,245
Tax Assessor	
Minimum	\$ 20,000
Maximum	\$ 35,000
Deputy Twp Clerk	\$ 2,043
Registrar of Vital Statistics	\$ 2,727
Domestic Animal Registrar	\$ 644
Purchasing Agent	
Minimum	\$ 6,500
Maximum	\$ 12,000
Emergency Management Coordinator	
Minimum	\$ 5,000
Maximum	\$ 7,500
Plumbing Sub-Code Official	
Minimum	\$ 15,000
Maximum	\$ 20,000

Fire Sub-Code Official/Inspector	
Minimum	\$ 15,000
Maximum	\$ 20,000
Building/Mechanical Inspector	
Minimum	\$ 11,000
Maximum	\$ 35,000
Municipal Judge	
Minimum	\$ 33,057
Maximum	\$ 45,000
Municipal Prosecutor	
Minimum	\$ 22,660
Maximum	\$ 32,000
Secretary, Recreation Board	\$ 3,756
Recreation Coordinator	
Minimum	\$ 3,000
Maximum	\$ 15,000
Special Law Enforcement Officer Class III	
Minimum	\$ 40,000
Maximum	\$ 50,000
Special Law Enforcement Officer Class II	\$20-\$30/HR

POSITION

ANNUAL SALARY
or SALARY RANGE

E. Part Time Employees: (Continued)
Part-Time Stipends/Salaries (annual)

Recycling Coordinator	\$ 1,171
Community Development Stipend	\$ 12,735 per year
Municipal Housing Liaison	No Additional Pay

**School Traffic Crossing Guards
Annual Rate of Pay**

Post 1	\$23.26 per hour
Post 2	\$23.26 per hour
Post 3	\$15.50.per hour
Post 4	\$15.50.per hour
Post 5	\$15.50.per hour
Post 6	\$23.26 per hour
Post 7	\$23.26 per hour
Post 8	\$23.26 per hour
Post 9	\$23.26 per hour
Post 10	\$15.50.per hour

School Traffic Crossing Guard Coordinator \$ 950 per year

High School Traffic Crossing Guard Stipend \$ 650 per year

School Traffic Crossing Guards will only be paid for shifts worked. If a Substitute (Part time) Crossing Guard is used, they will be paid \$23.26 per hour and that amount will be deducted from the absent Crossing Guard. One hour is considered 53-65 minutes. From 40 minutes to 52 minutes the rate will be \$15.50.

SECTION II: TITLE OF ORDINANCE

This Ordinance shall be cited as the "Cinnaminson Township Salary Ordinance."

SECTION III: MERIT INCREASES AND SALARY RETROACTIVE

All salaries established by this Ordinance shall have effect retroactive to January 1, 2019 and shall apply to those in the Township employ when adopted.

SECTION IV: REPEALER WHEN EFFECTIVE

All Ordinance or parts of Ordinance inconsistent with this Ordinance are hereby repealed and this Ordinance shall take effect immediately upon its proper publication after final passage as required by law, except for those positions of managerial, executive, or confidential nature, the effective date for which shall be governed by the provisions of NJSA 40A:9-165 which requires a 20-day estoppel period after publication of final passage.

Ordinance 2019 – 8

Public Hearing of Ordinance 2019 – 8 Amending Chapter 486 of the Code of the Township of Cinnaminson Entitled “Tobacco, Sale and Use Of” Mayor McGill opens public comment on Ordinance 2019 – 8. Seeing no one come forward Mayor McGill closes public comment on Ordinance 2019 – 8.

MOTION TO ADOPT ORDINANCE 2019 – 8 MADE BY MAYOR MCGILL, seconded by Mr. Segrest. Roll call vote. All aye. Ordinance 2019 – 8 is adopted.

ORDINANCE 2019 – 8

ORDINANCE OF THE TOWNSHIP OF CINNAMINSON, COUNTY OF BURLINGTON, AND STATE OF NEW JERSEY, AMENDING CHAPTER 486 OF THE CODE OF THE TOWNSHIP OF CINNAMINSON ENTITLED, “TOBACCO, SALE AND USE OF”

WHEREAS, Chapter 486 of the Code of the Township of Cinnaminson, entitled “Tobacco, Sale and Use of,” regulates the sale and purchase of tobacco products and use of tobacco products in municipal buildings and parks in accordance with state law; and

WHEREAS, N.J.S.A. 2A:170-51.4 and N.J.S.A. 2C:33-13.1 now prohibit the sale, provision, and distribution of tobacco products, including electronic cigarettes, to persons under the age of 21; and

WHEREAS, the Mayor and Township Committee have determined that Chapter 486 of the Township Code should be amended to comply with the applicable state statutes and regulations; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Township by law.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey as follows:

SECTION 1: Chapter 486, entitled, “Tobacco, Sale and Use of,” is hereby amended, revised and/or supplemented to read as follows:

CHAPTER 486 TOBACCO, SALE AND USE OF

§ 486-1 Rationale; purpose.

- A. [No Changes]
- B. Statistics reflect that more than 90% of all smokers begin smoking before the age of 18 and an estimated 3,000 minors begin smoking every day in the United States. There is, therefore, an important health need to reduce easy access to tobacco products by persons under the age of 21 through strict enforcement of the state law prohibiting sales to minors.

§ 486-2 Definitions.

Municipal Building [No Changes]

Purchaser [No Changes]

Tobacco Any product containing, made, or derived from any tobacco, nicotine, or other chemicals or substances for consumption by a person, including, but not limited to, cigars, little cigars, cigarillos, chewing tobacco, pipe tobacco, smoking tobacco and their substitutes, snuff, liquid nicotine, and cigarettes in any form, including electronic smoking devices.

Tobacco Retailer [No Changes]

Vending Machine [No Changes]

§ 486-3 Sales to and purchase and use by person under 21 years of age.

- A. It shall be unlawful to sell or otherwise provide tobacco or tobacco products to a person under 21 years of age.
- B. It shall be unlawful for any person to purchase tobacco products with funds furnished by a person under 21 years of age or with the intent to sell or give such a product to a person under 21 years of age.
- C. [No Changes]
- D. Sign requirements. The following six-inch-by-eight-inch sign shall be posted in a conspicuous place near each cash register in all retail establishments in which tobacco products are sold.

THE SALE OF TOBACCO PRODUCTS TO PERSONS UNDER THE AGE OF 21
IS PROHIBITED BY LAW.

Legal proof of age must be shown.

A person who sells or offers to sell a tobacco product to a person under 21 years of age may be prosecuted in accordance with state and local ordinances.

- E. Identification. It shall be unlawful for a tobacco retailer to sell or permit to be sold tobacco to any individual without requesting or examining identification from the purchaser,

positively establishing the purchaser's age as 21 years of age or greater, unless the seller has some other conclusive basis for determining that the buyer is over the age of 21 years.

F. It shall be unlawful for any person under the age of 21 years to smoke or use a tobacco product in any public place, or to possess in open view a cigarette or tobacco product, an unopened cigarette pack, opened carton or other opened container (as evidenced by a broken seal) holding a tobacco product.

G. Tobacco-Free/Drug-Free School and Property Zone Map.

(1) The Drug-Free School and Property Zone Map produced by Remington and Vernick, Municipal Engineer, adopted by Cinnaminson Township Ordinance No. 1989-7, as amended by Cinnaminson Township Ordinance No. 1998-5, as referenced in Chapter 252 of the Township Code, is hereby amended to include "Tobacco-Free School and Property Zone" whereby it shall be unlawful for anyone to sell, give, or permit to be sold or given to, a person under 21 years of age, tobacco in any form within the areas on or within 1,000 feet of such property.

(2) It shall also be unlawful for a person under 21 years of age to smoke or use a tobacco product or to possess in open view a cigarette or tobacco product, an opened cigarette pack, opened carton, or other opened container (as evidenced by a broken seal) holding tobacco product in and/or on property as referenced in the Tobacco-Free/Drug-Free School and Property Zone Map.

H. It shall be unlawful for a parent, legal guardian, or other person acting in place of a parent or legal guardian or person who is responsible for the care and welfare of a person under the age of 21 years to allow that person under 21 years of age to possess any cigarettes made of tobacco or of any other substance which can be smoked, any cigarette paper or tobacco in any form, including but not limited to smokeless tobacco.

§ 486-4 Smoking prohibited in municipal buildings and parks. [No Changes]

§ 486-5 Violations and penalties; enforcement.

A. Unless otherwise provided by state law, a person under the age of 18 charged under this section as a first offense with the use or purchase of a tobacco product shall be served with a written warning which shall inform the minor of subsequent penalties. A copy of said warning shall be sent to said person's parents.

B. Unless otherwise provided by state law, as to repeat offenders under the age of 18 who use, purchase or possess tobacco products, and as to any person 18 years of age or older violating any of the provisions contained within this chapter, any person found to be in violation

shall, upon conviction thereof, pay a penalty of not less than \$100 or more than \$500 for each offense.

C. Each sale or provision of tobacco in violation of this chapter shall constitute a separate violation.

D. [No Changes]

E. [No Changes]

§ 486-6 Construal of provisions. [No Changes]

SECTION 2: Except as set forth in Section 1 above, the balance of the Code of the Township of Cinnaminson shall not be affected by this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 5: This Ordinance shall take effect immediately upon final passage, adoption and publication in accordance with the law.

Public Comment on Consent Agenda only

Mayor McGill opens public comment on consent agenda items only.

Thomas Chichester, 702 Wood Lane – asks for summary of Resolution 2019 – 77. Mr. Schubiger explains this is regarding a project at the police department, finalizing the agreement to complete the project. The work itself is completed.

Seeing no one else come forward Mayor McGill closes public comment on the consent agenda.

CONSENT AGENDA:

Resolution 2019 – 77 Release/Settlement Agreement for Police Sally port

Resolution 2019 – 78 Authorizing refund of Homestead Rebate due to Disabled Veteran Status Block 2102, Lot 54.06, 609 Hilltop Road

Resolution 2019 – 79 Authorizing refund of Homestead Rebate due to Disabled Veteran Status Block 2808, Lot 18, 2210 Conrow Court

Resolution 2019 – 80 Liens for Department of Public Works work performed

MOTION TO APPROVE CONSENT AGENDA MADE BY Mr. Horner, seconded by Mayor McGill. Roll call vote. All aye. Consent agenda is approved.

Approval of Minutes:

Mayor McGill asks for a motion to approve the minutes of May 6, 2019 and May 6, 2019 Closed. MOTION TO APPROVE MINUTES MADE BY MR. CONDA, seconded by Mayor McGill. Roll call vote. All aye. Minutes are approved.

Approval of Bill List

Mayor McGill asks for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. SEGREST, seconded by Mrs. Kravil. Roll call vote. All ayes. Bill list is approved.

Staff and Professional Comments:

Mr. Schubiger thanks committee members for their support in passing the budget; it is a good budget that maintains our tax rate while at the same time maintaining our services.

Public Comment:

Mayor McGill opens the public comment portion of the meeting.

Lisa Killion Smith, 1202 Highland Ave. – Asks what happened to the annual park clean up. Christine Turner responds that she is the resident that has been running it but due to personal reasons has been unable to. Ms. Killion Smith also asks if anyone has reached out to veteran's regarding the Memorial Day ceremony. Mr. Schubiger responds that we want as many veterans to attend. We have also been working with our police, fire department and EMS to coordinate.

Charles Keegan, 1104 Highland Ave – they used to have brush pick up on Plum Lane behind their property but it has stopped. They are requesting that brush be picked up possibly quarterly. Township committee to look into.

Margaret Keegan, 1004 Highland Ave. – Asks for committee's assistance in getting the brush cleaned up behind their property.

Elicia Dallman, 515 N. Pompess Ave. – Riggs & Ditzler, owners of Block 309, Lots 1 and 1.01 are putting down concrete aggregate which is making drainage issues worse for her and her neighbors.

Lisa Killion Smith, 1202 Highland Ave. – Comments on committee's response to Ms. Dallman. Feels they should have allowed her the opportunity to speak further.

Ronald Seymour, 501 N. Randolph Ave. – His wife called last year every time a dump truck dumped stone. They are getting flooded every day.

Ben Young, 116 Woodview Lane – Asks about the lights at Memorial Park; it was always in the plan to have lights installed. Also there was a light hedge that was supposed to be installed. Requests that this work be completed. Also comments that DEP is involved in the flooding area that residents are discussing this evening.

Elishia Dallman, 515 N. Pompess Ave. – We are concerned because we have to pump water out of our basements 24/7. Our homes are in jeopardy.

Thomas Chichester, 702 Wood Lane – Asks about the condition of our library; feels it is deplorable. Mr. Schubiger responds that he has met with the County. There is a new branch manager and they have outlined items to be addressed.

Donna Rossi and Pat Rossi, 1609 Adams St. – They also have flooding and are pumping their basement 24/7. They have filed their second flood claim in six months. Mr. Rossi thanks Fire Station 201 who supplied them with a pump. Also advises that he received a letter about a subdivision on Jefferson Street. Committee and solicitor state that this has not come in front of the Township yet. Solicitor explains what the process will be once it does.

Elishia Dallman, 515 N. Pompess Ave. – Asks who she should contact and if committee members will do a site visit. She is requesting Committee’s assistance in resolving this issue.

Seeing no one else come forward, Mayor McGill closes the public comment portion of the meeting.

Comments from Committee

Mr. Horner offers to do a site visit with Ms. Dallman. Other committee members state that they are also available. Two committee members to do a site visit with her next week. She will reach out with potential dates and times that she will be available.

Mayor McGill thanks everyone who worked so diligently on the budget.

Mr. Conda also thanks the budget committee for enabling us to have a budget without an increase in the municipal tax rate in three years.

MOTION TO ADJOURN MADE BY MR. SEGREST, seconded by Mayor McGill. Voice vote. All aye. Meeting is adjourned.

8:15 pm

Duly passed and adopted:

Respectfully submitted:

Lisa A. Passione, RMC
Municipal Clerk