

CINNAMINSON TOWNSHIP COMMITTEE

May 18, 2020

Meeting Minutes

Mayor Horner announced that the Regular Meeting of the Township Committee is being held electronically at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 10, 2020.

In attendance: Mr. Conda, Mrs. Kravil, Mr. McGill Deputy Mayor Segrest, Mayor Horner. Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Stuart Platt, Solicitor; Lisa Passione, Municipal Clerk

Liaison Reports were read by Mayor Horner.

Administration and Health & Senior Services – Mr. Conda

Just a reminder that all Township buildings remain closed to the public however, all services remain available. If you need to contact anyone in the Township please do so by phone or email. If you need to physically drop something off to the Township such as tax payments or sewer payments, which can also be paid online, there is a drop box outside the municipal building to do so.

May's newsletter was posted to the website earlier this month. We are currently working on the June newsletter to be posted in early June. This concludes my report.

Parks and Recreation and Veterans Affairs – Mrs. Kravil

As of tomorrow, Tuesday, May 19, 2020 all tennis and pickle ball courts will be open for play. We remind you that social distancing guidelines remain in effect. The Memorial Park walking path remains open for walking and jogging. All park amenities, playgrounds, athletic fields and basketball courts will continue to remain closed. We will monitor and evaluate this on a daily basis. Thank you very much. That concludes my report.

Public Safety – Mr. McGill

On January 30, 2020 the World Health Organization declared that COVID 19 was a public health emergency of international concern. On February 2, 2020 the United States Department of Homeland Security started regulating the travel of persons and aircraft into the United States. On February 3, 2020 Governor Murphy signed Executive Order 102 which created the Coronavirus Task Force. On March 9, 2020 Governor Murphy declared a State of Emergency and a Public Health Emergency effective immediately. To date Governor Murphy has signed over 43 more executive orders to ensure the safety of all New Jersey residents. To ensure that we are all kept up to date on all executive orders and that we are diligently doing our part enforcing them, the Cinnaminson Township Police administration has been in constant communication with County, State and Federal agencies while also deploying officers accordingly throughout the Township to not only enforce these orders but to also assist all residents during this global pandemic efficiently. On May 15, 2020 Cinnaminson Township started enhanced traffic control by assigning more officers to patrol the major roadways within our Township in anticipation of the State opening more businesses and people traveling through our Township. We have noticed a trend in motor

vehicle violations since early March and we intend on making sure our roadways are safe for everyone to travel on. Thank you very much. That concludes my report.

Public Works – Mr. Segrest

The Township’s self-service bulk trash drop off program was a great success last week. The program was coordinated in partnership with the Township’s trash collection contractor, Republic Services and developed as an accommodation for residents while Republic Services recovered from personnel deficiencies related to the COVID19 pandemic. 195 households took advantage of the program at the DPW building and approximately 15 tons of trash was disposed of. The Township will soon provide updated information regarding the bulk trash collection for June. Thank you very much. This concludes my report.

Finance and Economic Development – Mayor Horner

I have nothing to report at this time other than we will be having a budget presentation this evening from our administrator Mr. Schubiger and our CFO Ms. Edmondson. That concludes my report.

ORDINANCE PUBLIC HEARING

Ordinance 2020 – 2 Authorizing Capital Improvements: Appropriating \$1,535,800; Authorizing the Issuance of General Obligation Bonds in the Aggregate Principal Amount of \$1,535,800.

Mayor Horner asked for a motion to open public comment on Ordinance 2020 – 2. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. CONDA, seconded by Mr. Segrest. Voice vote. All aye.

As no one came forward, Mayor Horner asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2020 – 2 MADE BY MRS. KRAVIL, seconded by MAY HORNER.

Mayor Horner asked for a motion to adopt Ordinance 2020 – 2. MOTION TO ADOPT ORDINANCE 2020 – 2 MADE BY MR. CONDA, seconded by Mayor Horner. Roll call vote. All aye. Ordinance 2020 – 2 was adopted.

Ordinance 2020 – 3 2020 Salary Ordinance

Mayor Horner asked for a motion to open public comment on Ordinance 2020 – 3. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mrs. Kravil. Voice vote. All aye.

As no one came forward Mayor Horner asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2020 – 3 MADE BY MR. CONDA, seconded by Mayor Horner. Voice vote. All aye.

Mayor Horner asked for a motion to adopt Ordinance 2020 – 3. MOTION TO ADOPT ORDINANCE 2020 – 3 MADE BY MR. MCGILL, seconded by Mrs. Kravil. Roll call vote. All aye. Ordinance 2020 – 3 was adopted.

Ordinance 2020 – 4 Adopting Redevelopment Plan for Block 610, Lots 1, 2.01, 2.02, 2.03 and 3 and Block 702, Lots 39 and 40 in Accordance with the Requirements of the Local Redevelopment and Housing Law

Mr. Platt explained that this ordinance was sent to the Planning Board for their review. The Planning Board had comments and recommendations. He recommended that the public hearing on this ordinance be tabled. An amended ordinance incorporating the Planning Boards recommendations is on this evening's agenda for introduction.

Mayor Horner asked for a motion to table Ordinance 2020 - 4. **MOTION TO TABLE ORDINANCE 2020 – 4 MADE BY MAYOR HORNER**, seconded by Mr. Conda. Roll Call Vote. All aye. Ordinance 2020 – 4 was tabled.

ORDINANCE INTRODUCTION

Ordinance 2020 – 4 Amended Adopting Redevelopment Plan for Block 610, Lots 1, 2.01, 2.02, 2.03 and 3 and Block 702, Lots 39 and 40 in Accordance with the Requirements of the Local Redevelopment and Housing Law

Mayor Horner asked for a motion to introduce Ordinance 2020 – 4 Amended. **MOTION TO INTRODUCE ORDINANCE 2020 – 4 AMENDED MADE BY MR. SEGREST**, seconded by Mayor Horner. Roll call vote. All aye. Ordinance 2020 – 1 is approved. To be published in the Burlington County Times with the public hearing on June 1, 2020.

RESOLUTIONS

Mayor Horner asked for a motion to approve Resolution 2020 – 65 Authorizing the 2020 Budget to be Read by Title Only. **MOTION TO ADOPT RESOLUTION 2020 – 65 MADE BY MRS. KRAVIL**, seconded by Mr. McGill. Roll call vote. All aye. Resolution 2020 – 65 is adopted.

BUDGET PRESENTATION

A presentation of the 2020 Budget was given by Administrator Schubiger and CFO Edmondson. There will again be no increase in the municipal portion of the budget this year.

Mayor Horner asked for a motion to open public comment on Resolution 2020 – 52. **MOTION TO OPEN PUBLIC COMMENT MADE BY MR. MCGILL**, seconded by Mr. Segrest. Voice vote. All aye.

Michael Goins, 100 Purnell Ave. – How does the 8% compare to last year? Also are residents' layoffs being taken into account? Ms. Edmondson responded that it is consistent with other years. We are less than 5% down in collections from the same time last year. We feel that it is a conservative figure. Mr. Schubiger added that we have taken some steps, the Township has initiated a spending freeze through the summer. We will reevaluate as it gets closer. Mayor Horner pointed out the fact that this group has done a good job of maintaining a healthy surplus, which affords the Township the ability to continue our services. This committee was committed to maintaining the surplus to be able to maintain the services.

As no one else came forward Mayor Horner asked for a motion to close public comment. **MOTION TO CLOSE PUBLIC COMMENT ON RESOLUTION 2020 – 52 MADE BY MR. CONDA**, seconded by Mayor Horner. Voice vote. All aye. Public comment on Resolution 2020 – 52 was closed.

Mayor Horner asked for a motion to adopt Resolution 2020 – 52. MOTION TO ADOPT RESOLUTION 2020 – 52 MADE BY MAYOR HORNER, seconded by Mrs. Kravil. Roll call vote. All aye. Resolution 2020 – 52 was adopted.

Approval of Minutes

Mayor Horner asked for a motion to approve the minutes of May 4, 2020. MOTION TO APPROVE MINUTES MADE BY MR. MCGILL, seconded by Mayor Horner. Roll call vote. All aye. Minutes were approved.

Approval of Bill List

Mayor Horner asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. All aye. Bill list was approved.

Staff and Professional Comments

Mr. Schubiger thanked Mr. Minton and Mr. Platt for their leadership, assistance and for their vast experience. The Township is very lucky to have both of them. Secondly, he is happy that the budget was adopted. He then thanked committee members for working together so well to get this done.

Mayor Horner asked for a motion to open public comment. MR. SEGREST MADE A MOTION TO OPEN PUBLIC COMMENT, seconded by Mayor Horner. Voice vote. All aye.

Public Comment

Ben Young, 116 Woodview Lane – Congratulated committee for getting the budget completed. The town still has a budget cap. Asked if everyone is still aware that the town is still under a 2% cap involving labor negotiations. He then asked if there was any consideration to refinancing debt. Ms. Edmondson responded that most of our high debt is tied into the Bridge Commission and was financed a couple years ago. Mr. Young questioned if anything in capital budget was included for drainage. Ms. Edmondson advised that there are prior years' money to fund that so we did not need to allocate money in this year's budget. Mr. Schubiger added that some of it will fall under road improvements. Mr. Young then commented on the introduction of ordinances at the public meeting versus the work session. Mayor Horner responded. Lastly Mr. Young commented on the timing of the industrial zone standards. 50:07

Michael Goins, 100 Purnell Avenue – Commented regarding a letter from Fieldstone to DEP whereby they stated that they are working with the Township to replace 36" drain and bulkhead on Parry Ave to alleviate flooding. He asked if this statement was accurate and is the Township going forward and outlaying capital for this? Mr. Schubiger responded. There is some funding available to address some issues, also new money. We are looking at it as a number of projects around town. Mr. Schubiger invited Mr. Goins to reach out to him directly for further discussion.

Seeing no one else come forward, Mayor Horner asked for a motion to close the public comment portion of the meeting. MR. CONDA MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. Segrest. Voice vote. All aye

Comments from Committee

Mr. Conda – Thanked Mayor Horner, Committeewoman Kravil, Mr. Schubiger and Ms. Edmondson for their hard work on the budget.

Mrs. Kravil – Extended her gratitude to Ms. Edmondson and Mr. Schubiger as well as Mayor Horner. Also thanked staff and professionals for their continued flexibility during this time.

Mr. McGill – Echoed Mr. Conda and Mrs. Kravil’s comments in thanking the budget committee. He then expressed his appreciation to the professionals and staff for keeping everything running and asked everyone to stay safe.

Mr. Segrest – Thanked the budget subcommittee for their hard work on the budget. He asked that we continue to flatten the curve and asked everyone to be safe.

Mayor Horner – Thanked Committeewoman Kravil and the finance committee for all of their work on the budget and also Mrs. Kravil for her time in guiding what we are doing in the parks. Residents have been asking when the parks will be open. He also thanked Committeeman McGill for working with Chief Calabrese and the police department for all of their work in trying to carry out all of the directives coming down in the executive orders.

MOTION TO ADJOURN MEETING IS MADE BY MR. MCGILL, seconded by Mr. Conda. Voice vote. All aye. Meeting is adjourned.

7:30 pm

Duly passed and adopted:

Respectfully submitted:

Lisa A. Passione, RMC
Municipal Clerk