

Please Note: Agenda is subject to change.

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[Cinnaminson Township Committee Meeting October 19, 2020](#)

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CINNAMINSON TOWNSHIP COMMITTEE

REGULAR SESSION AGENDA

Monday, October 19, 2020

6:30 p.m. Regular Session

CALL TO ORDER:

FLAG SALUTE:

VERIFICATION:

This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 10, 2020.

ROLL CALL: Mr. Conda, Mrs. Kravil, Mr. McGill, Deputy Mayor Segrest, Mayor Horner

COMMITTEE LIAISON REPORTS:

Committee Member Conda: Administration and Health & Senior Services

Committee Member Kravil: Parks & Recreation and Veterans Affairs

Committee Member McGill: Public Safety

Deputy Mayor Segrest: Public Works

Mayor Horner: Finance and Economic Development

ORDINANCE INTRODUCTION

Ordinance 2020 – 11 An Ordinance of the Township of Cinnaminson, County of Burlington and State of New Jersey Authorizing Execution of a Financial Agreement Between the Township of Cinnaminson and 1 Sea Box Drive Urban Renewal, LLC for The Construction of A 225,000 Square Foot Addition to The Existing Sea Box Distribution Facility On Portions of Block 610, Lot 2.02 On The OFFICIAL Tax Map of the Township of Cinnaminson Pursuant to The Long Term Tax Exemption Law, N.J.S.A. 40A:20-1 ET SEQ. To be published in the Burlington County Times. Public hearing to be November 16, 2020.

Ordinance 2020 – 12 An Ordinance Amending Chapter 525 Of The Code of the Township of Cinnaminson Entitled “Zoning” (IR-Inclusionary Residential District)

ORDINANCE PUBLIC HEARING:

Ordinance 2020 – 8 Amending Chapter 2, Article II of the General Code of the Township of Cinnaminson Entitled “Parking, Stopping and Standing”

Ordinance 2020 – 9 Authorizing 180-Day Extension of Interim Zoning Previously Adopted by Ordinance 2020-5

Ordinance 2020 – 10 Authorizing Adoption of Amended Redevelopment Plan for Block 1304, Lots 18, 19 and 20 and Block 1305, Lot 1

CONSENT AGENDA:

Resolution 2020 - 116 Authorize Approval of Application of 1 Sea Box Drive Urban Renewal, LLC for Tax Exemption Pursuant to the Long Term Tax Exemption Law in Connection with Redevelopment Project

Resolution 2020 – 117 Resolution Authorizing Participation in The Burlington County Mutual Aid and Assistance Agreement with Participating Units

- Resolution 2020 – 118** Authorize Garden State Municipal Joint Insurance Fund Joint Trust Agreement
- Resolution 2020 – 119** Authorize Agreement with Cross River Fiber for Right of Way Access for Fiber Optic cable
- Resolution 2020 – 120** Resolution Authorizing Memorandum of Understanding with Habitat for Humanity
- Resolution 2020 – 121** Approval to Submit a Grant Application and Execute a Grant Contract with The New Jersey Department of Transportation for the Local Freight Impact Fund - Reconstruction of Union Landing Road-Phase 3 Project
- Resolution 2020 – 122** Authorize Submission of Application for and Execute a Grant Contract for New Jersey Department of Transportation Transportation Alternative Set Aside Program – Stormwater Drainage Improvements
- Resolution 2020 – 123** Authorize Cancellation of Taxes Totally Disabled Veteran, Block 307.15, Lot 1, Qualifier C0124
- Resolution 2020 – 124** Designate Curfew for Mischief Night and Halloween
- Resolution 2020 – 125** Authorize Submission of Application for Local Government Emergency Fund Grant

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

APPROVAL OF MINUTES: October 5, 2020

APPROVAL OF BILLS:

STAFF AND PROFESSIONAL COMMENTS:

PUBLIC COMMENT

COMMITTEE COMMENT:

ADJOURNMENT:

Next Meeting: Monday, November 16, 2020 at 6:30 pm

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 116

APPROVING THE APPLICATION OF 1 SEA BOX DRIVE URBAN RENEWAL, LLC FOR A TAX EXEMPTION PURSUANT TO THE LONG TERM TAX EXEMPTION LAW, N.J.S.A. 40A:20-1 ET SEQ. IN CONNECTION WITH A REDEVELOPMENT PROJECT

WHEREAS, the Township Committee of the Township of Cinnaminson (the “Township Committee”), pursuant to Resolution 2019-83, designated certain land in the Township of Cinnaminson (the “Township”) consisting of certain real property designated as Block 610, Lot 2.02 (the “Redevelopment Area”) as in need of redevelopment in accordance with the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq. (the “Redevelopment Law”);

WHEREAS, the Township Committee on June 1, 2020 adopted Ordinance 2020-4 in accordance with the Redevelopment Law, the Box Park, a Gated Industrial Park Redevelopment Plan, dated April 27, 2020 for the Redevelopment Area (the “Redevelopment Plan”);

WHEREAS, the Township Committee designated 1001 Taylors Lane, LLC (“Taylors Lane”) as the redeveloper of the Redevelopment Area pursuant to the Redevelopment Law and subsequently the Township and 1001 Taylors Lane, LLC entered into a Redevelopment Agreement dated July 20, 2020 for the redevelopment of the Redevelopment Area in accordance with the Redevelopment Plan and pursuant to the Redevelopment Law (the “Redevelopment Agreement”);

WHEREAS, Redeveloper proposes the construction of a 225,000 square foot addition to the existing Sea Box distribution facility and related site improvements (the “Project”) on a portion of the Redevelopment Area designated as Block 610, Lot 2.02 on the official tax map of the Township of Cinnaminson, County of Camden, State of New Jersey (collectively, the “Property”);

WHEREAS, the Long Term Tax Exemption Law of New Jersey, N.J.S.A. 40A:20-1 et seq. (“LTTEL”) permits a municipality to enter into a financial agreement exempting improvements to real property from tax assessment and accepting payments in lieu of taxes where the property is qualified;

WHEREAS, Redeveloper is or will be qualified as an urban renewal entity as defined in and in accordance with the LTTEL in order to be eligible for a real estate tax exemption pursuant to the Tax Exemption Law;

WHEREAS, the Redeveloper has submitted to the Mayor of the Township of Cinnaminson (“Mayor”) an application for a tax exemption pursuant to the LTTEL (the “Application”) dated July 16, 2020 and September 17, 2020;

WHEREAS, the Mayor and Township Committee of the Township of Cinnaminson have heretofore determined, *inter alia*, that the Redevelopment Project would not have been constructed without a tax exemption for the Improvements;

WHEREAS, as part of its Application for tax exemption, the Entity has submitted a form of Financial Agreement (“Financial Agreement”) providing for payments in lieu of taxes;

WHEREAS, the Township Tax Assessor has reviewed the Application and has made his recommendation to the Mayor and Township Committee;

WHEREAS, the Mayor and Township Committee of the Township of Cinnaminson has heretofore determined that exemption from taxation of the Improvements pursuant to the Financial Agreement and receipt by the Township of annual service charges in lieu of taxes allows maximum redevelopment of the Property and is, therefore, in the best interest of the Township and is in accordance with the provisions of the Long Term Tax Exemption Law and the public purposes pursuant to which the redevelopment has been undertaken; and

WHEREAS, the Mayor and Township Committee of the Township of Cinnaminson now deem it to be in the best interest of the Township to adopt an Ordinance authorizing the Township to enter into the Financial Agreement with the Entity on the terms and conditions stated in the Financial Agreement and as further set forth herein, including *inter alia* the granting of a tax exemption.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey that the Application for Tax Exemption is hereby approved subject to the Financial Agreement to be entered into between the parties in accordance with the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1, *et seq.*

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

Lisa A, Passione
Municipal Clerk

DRAFT

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 117

**RESOLUTION AUTHORIZING PARTICIPATION IN THE BURLINGTON COUNTY
MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, Fire Departments, Fire Companies or EMS Organization and Fire Departments situated in Fire Districts operated by a Board of Fire Commissioners, are permitted pursuant to *N.J.S.A. 40A:14-26* and *40A:14-156.1*; and

WHEREAS, the President, in Homeland Security Directive (“HSPD-5”) directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (“NIMS”) which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, “The New Jersey Civilian Defense and Disaster Control Act” App. A9-33 et. seq. provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” *N.J.A.C. 52:14E-11 et. seq.*, commonly referred to as the “Fire Service Resource Emergency Deployment Regulations: *N.J.A.C. 5:75A et. seq.*, and

WHEREAS, it is deemed to be in the best interests of the residents of Cinnaminson Township to enter into a mutual aid and assistance agreement with the County of Burlington and other municipalities including but not limited to: Municipal Police, Emergency Medical Service or Fire Departments, Volunteer Fire Companies of EMS Organizations and/or Fire Districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation, damage or destruction to person and property, in those situations when outside aid and assistance is needed;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cinnaminson in the County of Burlington and State of New Jersey as follows:

- A. That the Township of Cinnaminson is hereby authorized and directed to enter into the Burlington County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.
- B. That the Mayor and Township Clerk of the Township of Cinnaminson are hereby Authorized and directed to execute said Mutual Aid and Assistance Agreement on Behalf of the Township of Cinnaminson.
- C. That the Township Clerk is hereby authorized and directed to forthwith file a certified Copy of this Resolution and an executed copy of the Agreement with the Burlington County Department of Public Safety Services, Office of Emergency Management. Said office shall serve as the central repository and shall maintain a master listing of All Participating Units to the Mutual Aid and Assistance Agreement.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

Lisa A. Passione, Municipal Clerk

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 118

**RESOLUTION TO RENEW THE TOWNSHIP OF CINNAMINSON'S MEMBERSHIP
IN THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983(10A:10-36); and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the Governing Body of the Township of Cinnaminson has determined that membership in the Garden State Municipal Joint Insurance Fund (hereinafter referred to as the "Fund") is in the best interests of itself and its citizens; and

WHEREAS, the Governing Body of the Township of Cinnaminson has previously executed a resolution to join the Garden State Municipal Joint Insurance Fund subject to the acceptance of its assessment; and

WHEREAS, the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two years prior to the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Cinnaminson does hereby resolve and agree to renew its membership in the Fund for a period not to exceed three (3) years beginning January 1, 2021 to December 31, 2023 for the purpose of establishing the following types of coverage:

- Workers' Compensation and Employer's Liability;
- General Liability including law enforcement and public officials' liability;
- Motor vehicle liability;
- Property damage (buildings, contents, equipment and motor vehicle).

BE IT FURTHER RESOLVED that the Mayor and the Municipal Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

*Lisa A. Passione, RMC
Municipal Clerk*

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 119

RESOLUTION APPROVING A RIGHT OF WAY USE AGREEMENT BETWEEN THE TOWNSHIP OF CINNAMINSON AND CROSS RIVER FIBER, L.L.C., AND AUTHORIZING EXECUTION OF SAME, IN ORDER TO PERMIT THE INSTALLATION, USE AND MAINTENANCE OF TELECOMMUNICATIONS FACILITIES WITHIN PUBLIC RIGHTS-OF-WAY FOR PURPOSES OF PROVIDING TELECOMMUNICATIONS SERVICES

WHEREAS, Cross River Fiber LLC ("Cross River Fiber"), seeks to place telecommunication facilities aerially on utility poles or in an underground conduit in the Public Rights-of-Way within the Township of Cinnaminson (the "Township") for the purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system; and

WHEREAS, Cross River Fiber was approved by the New Jersey Board of Public Utilities to provide local exchange and interexchange telecommunications services throughout the State; and

WHEREAS, N.J.S.A. 48:3-19 requires Cross River Fiber to obtain the consent of the Township for the joint use of any existing utility poles; and

WHEREAS, N.J.S.A. 54:30A-124(a) provides that a municipality may not impose any fees, taxes, levies or assessments in the nature of a local franchise, right of way, or gross receipts fee, tax, levy or assessment against telecommunications companies but that a municipality may impose reasonable fees for actual services made by any municipal, regional or county governmental agency; and

WHEREAS, the Governing Body of the Township of Cinnaminson has determined it is in the best interests of the Township and its residents, particularly including the commercial and industrial residents, for the Township to grant municipal consent to Cross River Fiber to occupy the public rights-of-way within the Township for this purpose; and

WHEREAS, the consent granted is for the non-exclusive use of the Public Rights-of-Ways for the purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system subject to the terms and conditions of the attached Use Agreement with Cross River Fiber.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey, that:

1. Non-exclusive consent is hereby granted to Cross River Fiber to occupy the public rights-of-way within the Township at such locations that have been reviewed and approved by the Township Engineer for the purpose of construction, installation, operation, repair, maintenance, and replacement of a telecommunications system for a period of fifty (50) years.
2. The within granted permission is conditioned upon Cross River Fiber entering into the Right-of-Way Use Agreement attached hereto as Exhibit "A," and providing liability and property damage insurance coverage.
3. The Mayor and Township Clerk are hereby authorized to take any and all necessary action to implement this Resolution and to execute all necessary documentation to

effectuate same, including but not limited to the attached Right-of-Way Use Agreement.

4. A copy of this resolution and the executed Right-of-Way Agreement shall be maintained on file in the Office of the Township Clerk.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

Lisa A. Passione, Municipal Clerk

DRAFT

TOWNSHIP OF CINNAMINSON

RESOLUTION NO. 2020 – 120

**RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH
HABITAT FOR HUMANITY**

WHEREAS, the New Jersey Supreme Court and the New Jersey Legislature have recognized and mandated in So. Burl. Co. NAACP v. Mount Laurel, 92 N.J. 158 (1983) ("Mount Laurel II") and the Fair Housing Act, i.e. N.J.S.A. 52:27D-301, *et seq.* ("FHA") that every municipality in New Jersey has an affirmative obligation to facilitate the provisions of affordable housing; and

WHEREAS, on August 6, 2018, the Township of Cinnaminson entered into a Settlement Agreement with Fair Share Housing Center which set forth its Third Round Affordable Housing obligations. Said Settlement Agreement was approved by the court at a fairness hearing; and

WHEREAS, on October 24, 2019, The Honorable Jeanne T. Covert, A.J.S.C. entered an Order of Judgement of Compliance and Repose with Conditions establishing that the Township of Cinnaminson is in compliance with its' obligations to provide a realistic opportunity for the development of housing affordable to low and moderate income households as defined by the Mount Laurel Doctrine; and

WHEREAS, said Order was subject to various conditions which are set forth in the report of Court Master Art Bernard; and

WHEREAS, in his report, the Court Master determined that the Township has an eighteen (18) unit shortfall that resulted from fourteen (14) fewer group home units being creditworthy and

the need to shift four (4) Habitat for Humanity units from the Third Round to the Prior Round. As such, as a Condition of the Order of Judgment of Compliance and Repose, the Township had to come up with a plan to meet the eighteen (18) unit deficiency; and

WHEREAS, in order to meet the outstanding condition regarding the eighteen (18) unit deficiency, the Township of Cinnaminson has decided to enter into a Memorandum of Understanding (MOU) with Habitat for Humanity for 4 to 6 additional affordable housing units; and

WHEREAS, the Township of Cinnaminson must enter into a Memorandum of Understanding with Habitat for Humanity to accomplish the foregoing; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey on this 19th day of October, 2020, that:

1. The Mayor and Clerk are hereby authorized to execute the Memorandum of Understanding (MOU) in a form substantially consistent with the attached.
2. A certified true copy of this Resolution shall be filed by the Municipal Clerk and sent to Fair Share Housing Center and the Court Master.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

Lisa Passione, Municipal Clerk

DRAFT

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 121

AUTHORIZE SUBMISSION OF GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LOCAL FREIGHT IMPACT FUND - RECONSTRUCTION OF UNION LANDING ROAD-PHASE 3 PROJECT

WHEREAS, it has been determined that the reconstruction of Union Landing Road - Phase 3 Project would be eligible for a grant contract with the New Jersey Department of Transportation for the Local Freight Impact Fund; and

WHEREAS, the Township Committee of the Township of Cinnaminson, County of Burlington, formally approves the grant application for the above stated project.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as LFIF-2021-CinnaminsonTownship-00020 to the New Jersey Department of Transportation on behalf of Cinnaminson Township.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Cinnaminson Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

Lisa A. Passione, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____

(Clerk)

(Mayor)

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 122

**AUTHORIZE SUBMISSION OF APPLICATION FOR AND EXECUTE A GRANT
CONTRACT FOR NEW JERSEY DEPARTMENT OF TRANSPORTATION
TRANSPORTATION ALTERNATIVE SET ASIDE PROGRAM**

WHEREAS, Cinnaminson Township is applying for funding to conduct Stormwater Drainage Improvements for Various Roads under Application #TA-2020-Cinnaminson Township-00069 as a Quality of Life project within the Township: and

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for residents; and

WHEREAS, maintenance of the facility, once constructed, will be assumed by the Township of Cinnaminson with the exception of (1) local ordinances that places maintenance responsibility with each individual property owner, and (2) those crosswalks on State or County Highways;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson that it hereby supports the submission of a grant application for the Transportation Alternatives Set-Aside Program within the State of New Jersey Department of Transportation and authorizes the Mayor, Administrator and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

Lisa A. Passione, Municipal Clerk

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 123

A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES PURSUANT TO EXEMPTION FOR A TOTALLY DISABLED VETERAN'S STATUS.

WHEREAS, Christopher A. Jenkins, owner and resident of 124 Fela Drive (Block 307.15 Lot 1 Qualifier C0124) has applied for tax exemption as a Totally Disabled Veteran pursuant to 54:4-3.30 et. Seq. and,

WHEREAS, the applicant has supplied all requisite proofs in support of this application and,

WHEREAS, the township Assessor has reviewed the application and related documentation and finds all to be in order and recommends approval of the exemption and,

WHEREAS, the effective date of exemption is February 28, 2020 in conformance with the date of application for exemption and certification letter issued by the Department of Veterans Affairs as well as Deed Book 13437 Page 9074 filed on February 28, 2020 and,

WHEREAS, applicant has been billed and or paid taxes for the exempt period and,

WHEREAS, the Tax Collector seeks to balance the account in recognition of the exemption

NOW THEREFORE BE IT RESOLVED by Township Committee of the Township of Cinnaminson that the Tax Collector is hereby authorized to cancel taxes in the amount of \$5582.20 (*calculation*: \$8197.74 2020 added assessment taxes / 365 days = 22.46 cents x 247 days exempt = \$5582.20). The Tax Collector may, by authority of this resolution, cancel taxes for the 2021 preliminary. It is further noted that this resolution is the second of two. The second resolution is required, at the time of added assessment billing in October, to exempt a portion of the added assessment for the new structure. A certified copy of this resolution shall be forwarded to the Tax Collector, Tax Assessor and applicant.

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 124

BE IT RESOLVED by the Township Committee of the Township of Cinnaminson that the curfew restrictions imposed by Chapter 237 of the Code of the Township of Cinnaminson be extended to specify 9:00 P.M. for Mischief Night, October 30, 2020, and Halloween Night, October 31, 2020.

The Township recommends that trick-or-treating on Halloween, October 31, shall be between 4:00pm and 9:00pm. The Township further recommends that residents adhere to the New Jersey Department of Health “Halloween 2020 Celebration Guidance,” dated October 5, 2020 and as shown in the attached Exhibit A.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 19th day of October, 2020.

Lisa A. Passione, Municipal Clerk



Halloween 2020 Celebration Guidance October 5, 2020

Traditional Halloween celebrations often involve crowds, close contact between individuals, and activities in closed spaces. It is important to plan early and identify safer alternatives for celebrating the fall season. Outdoor activities, as opposed to indoor parties and events, are recommended. Those planning celebrations or participating in Halloween activities should keep in mind public health recommendations of social and physical distancing, wearing masks that cover the nose and mouth, and hand hygiene. Costume masks are not an acceptable substitute for cloth or disposable masks. Individuals should minimize interaction and contact with others who are not a part of their household.

As a reminder, no one should participate in these activities if they or a household member have a known exposure to COVID-19, are sick/symptomatic, or have been diagnosed with COVID-19 and has not yet met the criteria for discontinuing isolation.

This year, as New Jersey continues to respond to ongoing transmission of COVID-19 in our communities, recommendations for adapting traditional celebrations and considerations for ways to celebrate Halloween safely are listed below. Some communities may choose to cancel Halloween activities, so check with local sources before making plans.

1. Outdoor Door to Door Trick or Treating

- a. **Those who plan to trick-or-treat** should limit their groups to current household members, consider staying local, and limit the number of houses on their route. Social distancing should be practiced between all who are not in the same household.
- b. **For those putting out treats:**
 - i. **Good** option: Limit interaction or contact with trick-or-treaters, wear a mask when individuals come to the door, and regularly wash hands.
 - ii. **Better** option: Leave a treat bowl on a porch or table or in a place where it may be easily accessed while adhering to social distancing requirements.
 - iii. **Best** option: Arrange individually packaged candy so that trick or treaters can grab and go without accessing a shared bowl.
- c. Consider coordinating with neighbors to develop a system, such as signs or on/off porch lights, for distinguishing houses participating in trick-or-treating from those that do not wish to participate.
- d. Wear a face mask to mitigate against COVID-19 exposure. Costume masks are not an acceptable substitute but can be supplemented with a cloth or disposable mask. Children under two should not wear a cloth mask.
- e. Candy should be commercially packaged and non-perishable. Consider individual non-food "treats" to avoid sharing of food.
- f. Practice hand hygiene (wash hands or use hand sanitizer) before leaving your home, after touching objects such as wrapped candy, and when arriving home.

2. **Outdoor Trunk or Treating** (when children go car to car instead of house to house)
 - a. Limit the number of participating cars to ensure adequate space for social distancing and minimize crowds. Ensure outdoor area has sufficient space per car to avoid overcrowding and to allow adequate space for social distancing.
 - b. Follow the outdoor gatherings limitations in effect at the time.
 - c. Design event in a long line, rather than a circle to ensure social and physical distancing to discourage crowding.
 - d. Consider having assigned times or multiple shifts to minimize crowding during event.
 - e. Wear a face mask. Costume masks are not an acceptable substitute but can be supplemented with a cloth or disposable mask. Children under two should not wear a cloth mask.
 - f. Candy should be commercially packaged and non-perishable.
 - g. Practice hand hygiene before the event, after touching objects such as wrapped candy, and after the event.

3. **Halloween Parties**
 - a. Avoid large indoor or outdoor parties, which would be subject to the limitations currently in effect on indoor and outdoor gatherings.
 - b. Keep up to date with the most current restrictions on outdoor and indoor gatherings.
 - c. Avoid participation in activities that require close contact and/or shared items such as bobbing for apples

4. **Haunted houses, hayrides, and corn mazes**
 - a. Wear a cloth or disposable mask while participating in these activities. As noted above, a costume mask does not suffice.
 - b. Indoor haunted houses should be avoided because of the possibility of congregation and screaming in close quarters. If hosting a haunted house, ensure visitors maintain an appropriate distance by staggering start times and limiting occupancy. A better option would be to host an outdoor haunted house without live performers.
 - c. Hayrides should limit the number of passengers per ride and keep openings to the same party. Any shared materials should be cleaned and sanitized after each use.
 - d. Corn mazes should only permit individuals to proceed in one direction, should limit occupancy according to the applicable restrictions in effect at the time, and should avoid use of shared materials.
 - e. Entities hosting these events are encouraged to take reservations and/or sell tickets in advance.

5. **Examples of socially distant Halloween activities that would require minimal or no additional health and safety protocols include:**
 - a. Virtual activities such as online costume parties.
 - b. Drive through events where individuals remain in their vehicles and drive through an area/neighborhood with Halloween displays.
 - c. Carving pumpkins with family.
 - d. Dressing up homes and yards with Halloween themed decorations.
 - e. Halloween themed movie nights with family

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 125

LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs (“DCA”), through the Division of Local Government Services (“DLGS” or “Division”), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the “LGEF” or “Program”), provided through an allocation of the State of New Jersey’s CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government’s direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit’s response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington, will apply for a LGEF Grant in the amount of \$188,334.00.

CERTIFICATION

I, Lisa A. Passione, Municipal Clerk of the Township of Cinnaminson in the County of Burlington, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Township Committee at its meeting of October 19, 2020.

Lisa A. Passione, Municipal Clerk