

Please Note: Agenda is subject to change.

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[Cinnaminson Township Committee Meeting December 31, 2020](#)

Zoom Meeting ID 898 4741 5351

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CINNAMINSON TOWNSHIP COMMITTEE

WORK SESSION AGENDA

Thursday, December 31, 2020

10:30 a.m. Work Session

CALL TO ORDER:

FLAG SALUTE:

VERIFICATION:

Meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 10, 2020.

ROLL CALL: Mr. Conda, Mrs. Kravil, Mr. McGill, Deputy Mayor Segrest, Mayor Horner

ORDINANCE PUBLIC HEARING:

Ordinance 2020 – 17 Amending Chapter 10 of the General Code of the Township of Cinnaminson Entitled “Administration and Finance”

Ordinance 2020 – 18 Amending Chapter 10 of the General Code of the Township of Cinnaminson Entitled “Appropriate Authority Designated”

Ordinance 2020 – 19 Amending Chapter 85 of the General Code of the Township of Cinnaminson Entitled “Composition”

Ordinance 2020 – 20 Amending Chapter 10 of the Code of the Township of Cinnaminson Entitled “Public Information Officer”

CONSENT AGENDA:

Resolution 2020 – 148 Authorize Agreement for Animal Control Contract

Resolution 2020 – 149 Authorize Amendment to Communications Media Policy

Resolution 2020 – 150 Authorize Refund of Tax Overpayment Block 2006, Lot 1,

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

APPROVAL OF MINUTES: December 21, 2020
December 21, 2020 Closed

APPROVAL OF BILLS:

STAFF AND PROFESSIONAL COMMENTS:

PUBLIC COMMENT:

COMMITTEE COMMENT:

ADJOURNMENT:

Next Meeting: Monday, January 4, 2021 at 6:30 pm

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 148

RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF CINNAMINSON AND NEW JERSEY ANIMAL CONTROL, LLC FOR ANIMAL CONTROL SERVICES

WHEREAS, the Township of Cinnaminson is in need of animal control services; and

WHEREAS, New Jersey Animal Control, LLC (“NJAC”) is able to competently provide the Township with the required services and the Township has therefore determined it will accept the proposal for animal control services submitted by New Jersey Animal Control, LLC; and

WHEREAS, in order to memorialize the provision of animal control services, the Township and NJAC will enter into the Agreement for the Provision of Animal Control Services attached hereto as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, of the Township of Cinnaminson, in the County of Burlington, State of New Jersey for the reasons set forth above that it hereby approves the Agreement for the Provision of Animal Control Services, attached hereto as Exhibit “A”; and

BE IT FURTHER RESOLVED that the Mayor of the Township of Cinnaminson is hereby authorized to implement this Resolution and execute any documents necessary in connection therewith.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 31st day of December, 2020.

Lisa A. Passione, Municipal Clerk

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 149

WHEREAS, the Township has determined, upon further review of its need to organize and coordinate the process and/or authorization for Township officials/personnel to obtain access to matters or information entered into, sent over, or stored in the Township’s data bases/servers and/or individual workstations, that an amendment to the Township’s Communication Media Policy is necessary; and

WHEREAS, the below amendment to the Communications Media Policy is in the best interests of the operations and functions of the Township and in the best interests of the citizens of Cinnaminson Township;

NOW, THEREFORE, BE IT RESOLVED by Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey, that the Township Communications Media Policy is amended as follows:

1. The Township has retained the services of an IT Consultant who shall serve as the Administrator for the Township’s information technology systems. The IT consultant shall have the sole authority to allow access, with the approval of the Township Administrator or his/her designee, to matters or information entered into, sent over, or stored in the Township’s data bases/servers and/or individual workstations. An exception to the foregoing are criminal investigations, internal affairs matters, and any other matters that require confidentiality by law or Attorney General Directive, at which time the Chief of Police or his/her designee may contact the IT Consultant directly.
2. For purposes of addressing support, repair, or other system-related issues or problems, employees are first directed to advise their Department Head, or the Township Administrator or his/her designee, that such support/repairs are necessary. The Township Administrator or his/her designee has the sole authority to authorize the IT Consultant to provide support, repair or address other system-related issues.
3. The IT Consultant is the only individual/entity permitted to access and/or “shadow” individual workstations for purposes including but not limited to IT support and/or repair.
4. For purposes of compliance with the Open Public Records Act, to the extent necessary, the Township Records Custodian is authorized to contact the IT Consultant directly, with notice to the Township Administrator or his/her designee, to obtain the records requested. All protocols for review by legal counsel or police or other personnel prior to records being released, are not impacted by this policy.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 31st day of December, 2020.

Lisa A. Passione, Municipal Clerk

TOWNSHIP OF CINNAMINSON

RESOLUTION 2020 – 150

WHEREAS, the Tax Board issued an appeal judgement resulting in a reduction of taxes on the property known as Block 2006, Lot 1 a/k/a 212 Maureen Drive, owned by Richard W. Lawrence; and

WHEREAS, the property owner has submitted a request for refund of the overpayment; and the Tax Collector wishes to refund the overpayment to Dovenmuehle Mortgage c/o Core Logic Tax Services in the amount of \$6,352.20;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey that tax monies be hereby refunded in the amount of Six Thousand Three Hundred Fifty-Two dollars and Twenty cents (\$6,352.20) to Dovenmuehle Mortgage c/o Core Logic Tax Services.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 31st day of December, 2020.

Lisa A. Passione, Municipal Clerk