

CINNAMINSON TOWNSHIP COMMITTEE

May 24, 2021

Meeting Minutes

Mayor Segrest announced that the Regular Meeting of the Township Committee is being held electronically at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on May 14, 2021.

In attendance: Mr. Conda, Mr. Horner, Mr. McGill, Deputy Mayor Kravil, Mayor Segrest.

Also, present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Stuart Platt, Solicitor; Lisa Passione, Municipal Clerk, Richard Calabrese, Chief of Police, Kevin Gaunt, Public Works Superintendent, Michael Minton, Director of Economic Development

Administration and Health and Senior Services – Mr. Conda

It has been 435 days since we closed the municipal building. Tonight I am happy to announce that given the recent recommendations from the CDC and the newly relaxed State mandates, the municipal building will once again be open to the public. We are still working to tie up some loose ends. If all goes as planned we will be open on or about Monday, June 14th. When we do open you will notice a few changes. During the pandemic we took the opportunity to enhance building security, however access to the tax and sewer windows which constitutes the majority of the traffic in the building remains unchanged. To meet with anyone else, there will be a phone in the lobby. You will be able to call that person and they either give you access or meet with you in the lobby. Although the State has relaxed mask and distance requirements for many private businesses, they have maintained social distancing and masks in State owned building. We will be requiring the same. Until such time that the State fully lifts those mandates masks and social distancing will be required in the municipal building.

Finance and Economic Development – Mr. Horner

I am pleased to announce this evening that two members of our staff, Administrator Eric Schubiger and CFO Julia Edmondson will be giving a presentation on our 2021 municipal budget. I know I speak for all of Township Committee when I say we are extremely excited to report that this year's budget will come with no municipal tax increase without cutting any services to the residents. In fact, I do think residents will be excited when we have some discussions in regard to some projects that we have planned that are long overdue.

Moving on to economic development, I am happy to report that Phase I of the Acme site revitalization consisting of the brand new Early Childhood Education Center is almost complete. Phase II consisting of the interior self-storage area has begun and has been progressing as planned. We have received revised plans for the proposed IHOP on the site that we are currently reviewing. As many of you undoubtedly have noticed, the Lidl project located at the old Garden State Inn site, is moving at a rapid pace. And the existing Friendly's receive a much needed exterior refreshing this past weekend, a brand new parking lot, updated lighting, new stormwater management system. We are excited about the new vibrant look coming to that intersection and welcoming Lidl to our community. Staying on that property, we have a couple items on the agenda dealing with the proposed development on the Azalea Farm property. Westrum Developer's upon the successful passing of two resolutions this evening will be heard by our Planning Board tomorrow night, crossing a major milestone in seeing that proposed plan of the independent assisted living project coming to completion.

Speaking of our Planning Board, I am pleased to announce that they have given their approval for major projects at the former Triboro site consisting of a Popeye's Fast Casual Restaurant, Tim Horton's Coffee and Bakery as well as a proposed two tenant medical facility. Mayor, Deputy Mayor Kravil, I want you to know that the Economic Development has received your individual comments regarding some intersection solutions there at Taylors Lane and Route 130 and we have begun the process of exploring with the help of State and Local officials all available grant opportunities for potential upgrades. The Economic Development Committee has begun discussions with members of St. Paul's Baptist Church in East Riverton about developing a committee to help steer an exciting East Riverton revitalization project. We look forward to providing committee and the residents with more details as they become available. We've also recently seen the repurposing of the old Rite Aid at New Albany Road and Route 130, well underway as well as the repurposing of the old Bayard's Chocolate on Route 130 north as well. In addition, we anticipate a groundbreaking for the new Jiffy Lube at the corner of Willow Drive and Route 130 north to occur very shortly.

I'll conclude my report by mentioning that a few months ago County Commissioner Felicia Hopson actually recognized Cinnaminson as a shining example of development in Burlington County amid some less than ideal circumstances. I'd also like to add that this is a testament to this committee's ability to identify areas of improvement, a willingness to partner with those individuals, agencies and employees for the benefit of all residents. We will continue to push all projects across the finish line while keeping an eye on the next opportunity.

Public Safety – Mr. McGill

For the April activity report for the Police Department – Total incidents – 1917, total arrests – 30, property checks – 539, motor vehicle stops – 222, motor vehicle summons – 174, DWI arrests – 7.

The Chief has also asked me to remind residents to lock their cars. We have had a rash of car burglaries throughout town. They aren't really breaking into locked cars.

I also regret to announce the passing of Retired Police Chief Edmund DeLussey.

Parks & Recreation and Veterans Affairs – Mrs. Kravil

For Veterans Affairs – Township Committee will be holding a Memorial Service this Friday, May 28 at 5:00 pm in front of the municipal building. The service will honor those who have made the ultimate sacrifice defending our country. All are invited and encouraged to attend.

For Parks and Recreation – One of the things that the Parks and Recreation Committee has been working on is evaluating and providing recommendations so that there be some improvements and updates made to East Riverton Park. This will be discussed later in this evenings agenda. At Memorial Park there have been updates made to the walking path, solar lights added along the path and on June 3rd at 6:00 pm we will be hosting Cinnaminson's Got Talent. We invite everyone to come out and showcase their varying talents.

Public Works – Mr. Segrest

Saturday May 22nd held it's Spring Clean Up Day with great results, 305 residents took part, over 5 pallets of paint were collected, 2 box trucks of electronics, 81 tires, 150 gallons of oil and 90 yards of bulk trash. On behalf of the Township and the Department of Public Works thank you for helping keep Cinnaminson a clean community. The recycling center at Public Works has officially reopened starting today. The hours of operation are Monday through Friday from 8 am to noon. Residents can drop off paint, oil, light bulbs, electronics, batteries and tires. The self-service yard at Public Works remains open. Residents can drop off both leaves and brush any day as well as pick up leaf mulch.

On Tuesday, April 7th a vehicle traveling westbound on Willow Drive drove off the road and crashed into the stream across from Fountain Farms Park. The road width of Willow Drive narrows as it crosses over that stream. I want to let everyone know that this is something we are continuing to look at. We've consulted with our Township Engineer. They have provided us with some good options to make the road safer. PSE&G is currently doing work in that area and they will repave that street. We will wait until they are complete until we install our solutions.

The NJDEP has a planned project at its confined disposal facility located along the Delaware River behind Inman Street, Kern Street and Zeisner Avenue in East Riverton. The project will include dredging and cleaning the site with excavated material to be used as an environmental cap in Palmyra. The contractor will use Inman Street for access. Construction activities are anticipated to begin upon permit approvals. Dredging is anticipated to begin August 2021 and will not conclude until January 2022. We did have a Zoom call with everyone impacted. This is just a reminder that this is coming up.

Our drainage improvements on North Pompess have concluded with our Department of Public Works doing some punch list items. We will start work on Kern Street to alleviate water ponding. We are waiting for some materials to arrive to start that project.

Pennoni Associates Engineering is working on plans for Randolph Avenue in East Riverton. We will report on the plans once they are made available.

Regarding the Wayne Drive Bridge reconstruction project, we are still waiting for one of the utilities to remove a line. Once that line is removed we will be able to start the work.

ORDINANCE PUBLIC HEARING

Ordinance 2021 – 5 Authorizing Capital Improvements: Appropriating \$1,495,000; Authorizing the Issuance of General Obligation Bonds in the Aggregate Principal Amount of \$1,495,000

Mayor Segrest asked for a motion to open public comment on Ordinance 2021 – 5. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2021 – 5 MADE BY MR. CONDA, seconded by Mayor Segrest. Voice Vote. All aye.

Seeing no one come forward, Mayor Segrest asked for a motion to close public comment on Ordinance 2021 – 5. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2021 – 5 MADE BY MR. MCGILL, seconded by Mayor Segrest. Voice Vote. All aye.

Mayor Segrest asked for a motion to APPROVE Ordinance 2021 – 5. MOTION TO APPROVE ORDINANCE 2021 – 5 MADE BY MRS. KRAVIL, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Ordinance 2021 – 5 was approved.

Ordinance 2021 – 6 2021 Salary Ordinance

Mayor Segrest asked for a motion to open public comment on Ordinance 2021 – 6. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2021 – 6 MADE BY MR. HORNER, seconded by Mayor Segrest. Voice Vote. All aye.

Seeing no one come forward, Mayor Segrest asked for a motion to close public comment on Ordinance 2021 – 6. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2021 – 6 MADE BY MR. CONDA, seconded by Mayor Segrest. Voice Vote. All aye.

Mayor Segrest asked for a motion to approve Ordinance 2021 – 6. MOTION TO APPROVE ORDINANCE 2021 – 6 MADE BY MR. MCGILL, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Ordinance 2021 – 6 was approved.

Resolution 2021 – 75 Authorizing 2021 Budget to be Read by Title Only

Mayor Segrest asked for a motion to approve Resolution 2021 – 75. MOTION TO APPROVE RESOLUTION 2021 – 75 MADE BY MR. CONDA, seconded by Mrs. Kravil. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye.

Resolution 2021 – 75 was approved.

Resolution 2021 – 76 Authorize Self Examination of the 2021 Budget

Mayor Segrest asked for a motion to approve Resolution 2021 – 76. MOTION TO APPROVE RESOLUTION 2021 – 76 MADE BY MR. MCGILL, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye.

Resolution 2021 – 76 was approved.

BUDGET PUBLIC HEARING:

Presentation on the 2021 Municipal Budget given by Administrator Eric Schubiger and CFO Julia Edmondson.

Resolution 2021 – 64 2021 Municipal Budget

Mayor Segrest asked for a motion to open public comment on Resolution 2021 – 64. MOTION TO OPEN PUBLIC COMMENT ON RESOLUTION 2021 – 64 MADE BY MR. CONDA, seconded by Mayor Segrest. Voice Vote. All aye.

Roger Hare, 2603 Yellowstone Road – Mr. Hare commended Committee on keeping the tax rate stable. He asked about the collection rate in 2019 vs. 2020, about the fund balance and the debt levels. Mr. Schubiger responded that one of the goals is to keep a healthy fund balance. Ms. Edmondson responded that 2 bonds came off at the end of 2019. We constantly cancel old ordinance that we are not using anymore and use for debt payment. Also tax collection increased a half percent.

Ben Young, 116 Woodview Lane – Mr. Young commented that we have a number of PILOT’s in place that prevent anyone from filing an appeal. Mr. Young congratulated Ms. Edmondson and everyone involved.

Seeing no one else come forward Mayor Segrest asked for a motion to close public comment on Resolution 2021 – 64. MOTION TO CLOSE PUBLIC COMMENT ON RESOLUTION 2021 – 64 MADE BY MR. HORNER, seconded by Mr. Conda. Voice Vote. All aye.

MOTION TO APPROVE RESOLUTION 2021 – 64 MADE BY MR. HORNER, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Resolution 2021 – 64 was approved.

CONSENT AGENDA

- Resolution 2021 – 77** Approve and Authorize Execution of Amendment to Agreement of Sale for Sale of Property known as Block 1304, Lot 18
- Resolution 2021 – 78** Appoint Commerce Pursuit Capital, LP as Redeveloper for Redevelopment Area Known as Block 1304, Lot 18
- Resolution 2021 – 79** Establish Policies and Procedures for Use of Procurement Cards
- Resolution 2021 – 80** Authorize Application for New Jersey Library Construction Bond Act Grant Cinnaminson Library
- Resolution 2021 – 81** Confirm the Township’s Intent to Provide Matching Funds in Connection with Grant Application for Renovation of the Cinnaminson Library
- Resolution 2021 – 82** Authorize Submission of Application for FY2021 Local Recreation Improvement Grant
- Resolution 2021 – 83** Authorize Agreement for Storage of Leaves and Brush
- Resolution 2021 – 84** Authorize Release of Performance Guarantee for Siena Development/CSH Siena LLC, Route 130 and Branch Pike DPW liens
- Resolution 2021 – 85** Authorize Cancellation of Taxes Totally Disabled Veteran
- Resolution 2021 – 86** Authorize Cancellation of Taxes Totally Disabled Veteran
- Resolution 2021 – 87** Authorize Refund of Taxes Due to Homestead Rebate
- Resolution 2021 – 88** Authorize Refunds of Taxes for Totally Disabled Veterans
- Resolution 2021 – 89** Cancellation of 2021 First and Second Quarter Taxes
- Resolution 2021 – 90**

END OF CONSENT AGENDA

Mayor Segrest asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. CONDA, seconded by Mayor Segrest. Voice Vote. All aye.

Seeing no one come forward, Mayor Segrest asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT ON CONSENT AGENDA MADE BY MRS. KRAVIL, seconded by Mayor Segrest. Voice Vote. All aye.

MOTION TO APPROVE CONSENT AGENDA MADE BY MR. HORNER, seconded by Deputy Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Consent agenda was approved.

Approval of Minutes

Mayor Segrest asked for a motion to approve the minutes of May 3, 2021. MOTION TO APPROVE MINUTES MADE BY MR. CONDA, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Minutes were approved.

Approval of Bill List

Mayor Segrest asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Bill list was approved.

Staff and Professional Comments – None

Public Comment

Mayor Segrest asked for a motion to open public comment. MR. CONDA MADE A MOTION TO OPEN PUBLIC COMMENT, seconded by Mayor Seagrest. Voice vote. All aye.

Seeing no one come forward, Mayor Segrest asked for a motion to close the public comment portion of the meeting. MR. HORNER MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mayor Segrest. Voice vote. All aye

Comments from Committee

Mr. Conda stated that to have a budget that includes no municipal tax increase is a great thing. He thanked those that made it happen, including Mr. Schubiger and Ms. Edmondson.

Mr. Horner echoed Mr. Conda's sentiments and also thanked Mr. Schubiger and Ms. Edmondson. He also thanked Chief Calabrese and Committee Member Ernest McGill. The addition of Class I officers will be a huge asset to the town. It will be a great example for the surrounding towns.

Mr. McGill also echoed Mr. Conda and Mr. Horner's sentiments.

Mrs. Kravil also thanked to Ms. Edmondson and Mr. Schubiger as well as the finance committee for all of their hard work and effort.

Mayor Segrest echoed his fellow committee member's sentiments. He also thanked our professionals. We attended a couple of events, Cinnaminson Red Herring who was very involved in Cinnaminson baseball. We rededicated the score boards at Memorial Field with donations from both Lidl and Sea Box. Mr. McGill and I also attended an Eagle Scout award presentation, 6 young gentlemen, well spoken. What a tremendous amount of effort it takes to achieve Eagle Scout.

MOTION TO ADJOURN MEETING WAS MADE BY MR. MCGILL, seconded by Mr. Conda. Voice vote. All aye. Meeting was adjourned.

7:46 pm

Duly passed and adopted:

Respectfully submitted:

Lisa A. Passione, RMC
Municipal Clerk