

CINNAMINSON TOWNSHIP COMMITTEE

October 18, 2021

Meeting Minutes

Mayor Segrest announced that the Regular Meeting of the Township Committee was being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 8, 2021.

ROLL CALL: Committee Member Conda, Committee Member Horner, Committee Member McGill, Deputy Mayor Kravil, Mayor Segrest

Mayor Segrest announced that this meeting is for Youth in Government and introduced the Youth in Government participants from the Cinnaminson Middle School

President: Kennadi Kuzowsky will be serving as Mayor Segrest
Vice President: Lila McDermott will be serving as Deputy Mayor Kravil
Secretary: Brooke Howe will be serving as Committee Member Conda
Treasurer: Emily Renouf will be serving as Committee Member Horner
Home and School Liaison: Amanda Camnitz will be serving as Committee Member McGill
BOE Liaison: Olivia Ruggieri will be serving as Township Administrator Eric Schubiger

PRESENTATIONS:

Acting Mayor Kuzowsky announced that there were two presentations on the agenda this evening.

Spotlight Cinnaminson Business Program –

The purpose of the Spotlight Cinnaminson Business program is to recognize a local business that has made special efforts to improve or contribute to the community. The Township plans on recognizing several businesses annually. Examples include beautification efforts such as landscaping, flowers, and other enhancements to structures and/or property, community contributions, job creation, and green and sustainable practices. Nominations of businesses were made by Cinnaminson Township residents. While several nominations were received, the business being recognized tonight is Haines Farm and Garden. This family run business has been operating in Cinnaminson for over 115 years and generously supports countless community events and groups. The nominator cited Haines Farm and Garden as a “quintessential hometown business.” The owners of Haines Farm and Garden were unable to join us tonight, but I congratulate them on being the first business recognized through this program and thank them for being a shining example for our business community.

Acting Administrator Ruggieri introduced Joseph Barbadoro from Remington & Vernick to speak about the East Riverton Park project.

East Riverton Park –

ACTING ADMINISTRATOR RUGGIERI: Good evening. This Township Committee has made park improvements a focus of their administration’s goals for the community. Recently, playground improvements were completed at Extension Park, lighting upgrades were completed at Memorial Park and plans for additional lighting upgrades at Wood Park are underway. In addition, funding has been included in the Capital Improvement Program and two grant applications have been submitted for additional funding to assist with upgrades to East Riverton Park. Tonight, we are able to share with everyone renderings of the proposed improvements as designed by Township Engineer Remington and Vernick. The Township’s Parks and Recreation

Advisory Committee identified this project over a year ago based upon community feedback. In addition, several residents provided direct input to that committee as they developed a concept. The proposed improvements include a natural grass multi-purpose athletic field, refurbished basketball courts, an enhanced passive recreation area with picnic tables and grills, additional lighting and an expanded parking area. Remington and Vernick's Joe Barbadoro is here to highlight some of the features of the proposal.

COMMITTEE LIAISON REPORTS:

Acting Committee Member Brooke Howe: Administration and Health & Senior Services

The inaugural meeting of our Route 130 Advisory subcommittee was held on Tuesday. The committee includes members from our Planning Board, Economic Development Committee and residents. The purpose is to review the county Route 130 Corridor plan and provide input for items that are pertinent to Cinnaminson. This evening there is a resolution on the agenda to move forward with this activity.

For Health and Senior Services - I would like to remind everyone that the Cinnaminson Township website has a section that addresses the ongoing senior activities in our Community Center, as well as contact information for county senior resources, including the Burlington County Office on Aging, Access Link, and others. This can be found on the website at the bottom of the "RESOURCES" tab. It is the section labeled "Wellness and Senior Services"

Last but not least is a reminder to visit and subscribe to the Cinnaminson YouTube channel for videos of meetings and township activities. This can be accessed directly on YouTube, or by clicking on the video embedded in the "NEWS and EVENTS" section of the Cinnaminson website. Also in that section of the website you can find the latest monthly newsletter and a calendar of events

This concludes my report.

Acting Committee Member Emily Renouf: Finance and Economic Development

Good evening. As we enter the fourth quarter of calendar year 2021, many of the efforts of the Economic Development Committee are reaching new milestones. Please allow me to highlight a few of these accomplishments:

Known as the Westrum project which consists of a 142 bed independent living, assisted living and memory care facility, Westrum and the operator has received almost all of the necessary governmental approvals and we look to finalize the sale of this land which totals approximately 3.5 acres in the next 30 days. Based on the current schedule construction should begin in January.

Next door, LIDL has just about completed construction of their new grocery store. Some site work remains and they will very soon begin screening, interviewing and hiring employees. Cinnaminson residents will be given preference in this process.

A couple of smaller projects: the former Bayard's Chocolates is being developed in to a holistic center, a new tenant is planned for the Starbucks center, Children of America Learning Facility is up and operational and the Burlington Design Center will be occupying the end cap at the Chestnut Hill Drive plaza. Tim Horton's Coffee and Popeye's which will occupy the old Tri-Boro Car dealership site at 130 and Taylor's Lane will begin their site preparation in the next few weeks. McDonald's s will be constructing a new drive thru lane increasing the number of order points from, 1 to 2. Construction has begun for a Jiffy Lube car care center at the corner of US Route 130 and Willow Drive.

In cooperation with State and County official, and the County has been a great partner with our economic development efforts, we continue our intense planning efforts for the Route 130 corridor. Also, we continue to examine opportunities in the industrial zone including anticipating a new building at Mainline Boulevard and Wallace Boulevard.

Mayor that concludes my report.

Acting Committee Member Camnitz: Public Safety

Thank you. The September Activity report for our Police Department is as follows:

Total Incidents Responded to:	2306
Total Arrests:	31
Total Property Checks:	672
Total Motor Vehicle Stops:	355
Total Motor Vehicle Summons:	181
Total DWI Arrests:	3

Cinnaminson Township Police Department Participates in National Takeback Day. The program, sponsored by the United States Drug Enforcement Agency, is scheduled for Saturday, October 23 and will take place at the Police Station, located at 900 Manor Road. Anyone who has old prescription or over-the-counter medications are encouraged to drop the items into the collection box located in the lobby of the Police Station. Medications may be disposed either in the original container or directly into the collection box. If the original container is submitted, it is strongly encouraged that prescription labels are removed to protect personal identifying information. Liquid products, such as cough medicine, should be disposed of in the original container with the cap tightly sealed. For more information, contact the Police Department at (856) 829-6667.

For Community Movie Night. Cinnaminson Township is sponsoring a community movie night on Saturday, October 30 at 6:00pm at Cinnaminson High School featuring **“The House with a Clock in Its Walls.”** A parking area will be available for those who want to take advantage of a drive-in movie experience and a seating area will also be available for those who prefer to bring their lawn chairs and blankets.

This concludes my report.

Acting Deputy Mayor McDermott: Parks & Recreation and Veterans Affairs

For Parks and Recreation-I am happy to report that the township had a successful Fall Festival this past weekend. The weather threw a bit of a monkey wrench into our plans, and we had to utilize our rain date, but the event went off without a hitch. I want to thank our Township Staff, our Cinnaminson Police Department, the Parks and Recreation Committee, our volunteer first responders as well as our volunteers for making this such a fantastic event. We have some additional activities and events for the residents in the coming months. The first event of note is a Drive-In-Movie night on October 30th at 6:15 at Cinnaminson High School. The Township Holiday Lighting Celebration will take place the first weekend of December; we are finalizing details now. Breakfast with Santa is scheduled for Sunday December 12th at The Merion. Finally, we are in the process of working with staff on scheduling the annual Senior Dinner, which is slated for mid-December.

For Veteran’s Affairs-Veteran’s Day is Thursday November 11th. Veterans Day is a celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good. Throughout our history, military service members have put on their uniforms to protect our nation and safeguard the values and liberties that this nation was built on. This commitment doesn’t stop once the uniform comes off and their time in active duty

has ended. This Veteran's Day, we honor the men and women who have worn their uniform and who continue to serve our country.

Thank you Mayor, this concludes my report.

Acting Mayor Kuzowsky: Public Works

The Wayne Avenue Bridge construction has officially started. Crews are working daily to complete the new bridge; current estimated date of completion is the New Year.

A reminder that this is the last month for curbside brush clean up. Please see the Township's website for collection dates if needed. Both Sections 1 and 2 have been completed and crews are working through section 3.

November will be the first month for curbside leaf collection. Please see the Township's website for collection dates if needed.

Public Works is currently paving Township Roads Sequoia Drive and Glacier Drive this week.

Starting in November, PSE&G will begin road restoration in the 'Rolling Greens' section of town that has been torn up from the newly installed gas mains.

Lastly, the next bulk collection in town will be on November 3rd and 4th. This concludes my report.

ORDINANCE PUBLIC HEARING:

Ordinance 2021 – 12 Amend Chapter 379 of the General Code of the Township of Cinnaminson Entitled "Parking and Roadway Obstructions"

Acting Mayor Kuzowsky asked for a motion to open the public comment on Ordinance 2021 - 12. ACTING COMMITTEE MEMBER HOWE MADE A MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2021-12, seconded by Committee Member Renouf. Voice vote. All aye.

ACTING MAYOR KUZOWSKY: Public comment on Ordinance 2021 –12 is now open. Please state your name and address for the record.

Mayor Segrest asked for a motion to open public comment on Ordinance 2021-12. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. CONDA, seconded by Mayor Segrest. Voice vote. All aye.

Ben Young, 116 Woodview Lane commented that he believes the ordinance is not currently being enforced as it is. Mr. Platt explained that this ordinance is directed at automotive repair shops.

Seeing no one else come forward Acting Mayor Kuzowsky asked for a motion to close the public comment on Ordinance 2021 – 12. MOTION TO CLOSE PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER MCDERMOTT, seconded by Acting Committee Member Camnitz. Voice vote please. All aye.

Mayor Segrest asked for a motion to close public comment on Ordinance 2021-12. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. HORNER, seconded by Mrs. Kravil. Voice vote. All aye.

Acting Mayor Kuzowsky asked for a motion to approve Ordinance 2021 – 12. MOTION TO APPROVE ORDINANCE 2021-12 MADE BY ACTING COMMITTEE MEMBER RENOUF, seconded by Acting Committee Member Camnitz. Roll call vote. All aye.

Mayor Segrest asked for a motion to approve Ordinance 2021-12. MOTION TO APPROVE ORDINANCE 2021-12 MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. All aye. Ordinance 2021-12 was approved.

CONSENT AGENDA:

Acting Mayor Kuzowsky asked Acting Administrator Ruggieri to provide some insight on tonight's consent agenda.

- 1) Resolution 2021–136 Authorizing Extension of 2019 Municipal Aid Grant for Reconstruction of Union Landing Road, Phase II. This phase of Union Landing Road improvements includes the reconstruction of this roadway between Wallace Boulevard and Hunter Street. This work will be completed in conjunction with Phase III, which includes reconstruction of the roadway from Garry Road to Wallace Boulevard. Survey work is being completed so the project can be bid in the near future.
- 2) Resolution 2021–137 Authorizing Participation in Burlington County Cooperative Purchasing Agreement. Chief Financial Officer Julia Edmondson recommends that the Township participates in this three-year cooperative agreement to obtain competitive pricing and timely delivery of certain goods and services including, but not limited to, asphalt, stone, fuel, cold patch mix, line striping, concrete, office supplies, rock salt and track control equipment.
- 3) Resolution 2021–138 Designation of Curfew for Mischief Night and Halloween. This action is consistent with the annual 9:00pm curfew established by the Township and is supported by Police Chief Richard Calabrese.
- 4) Resolution 2021–139 Authorizing Adoption of Amended Personnel Handbook. Per Division of Local Government Services Best Practices, the Township is required to update its personnel handbook every five years. In addition, over the course of the past few years, the Township has adopted several policies which need to be incorporated into the handbook. Thus, both Labor Counsel Carmen Saginario and CFO Julia Edmondson recommend that the governing body adopt the amended employee handbook.
- 5) Resolution 2021–140 Review and Approval of Fire Commissioner Compensation. Per Division of Local Government Services Best Practices, the Township is required to review and approve the compensation of Fire District Commissioners. The \$3,000.00 annual compensation has not changed in many years. CFO Julia Edmondson recommends that the governing body authorize this resolution.
- 6) Resolution 202–141 Authorizing Cancellation of Taxes for a Totally Disabled Veteran (Block 3101, Lot 14). Tax Assessor Dennis DeKlerk and Tax Collector Sandy Root have determined that the owner of this property is eligible for this tax benefit.
- 7) Resolution 2021–142 Authorizing Cancellation of Taxes for a Totally Disabled Veteran (Block 1916, Lot 4). Tax Assessor Dennis DeKlerk and Tax Collector Sandy Root have determined that the owner of this property is eligible for this tax benefit.
- 8) Resolution 2021–143 Authorizing Cancellation of Taxes for Demolished Residential Structure (Block 1925, Lot 15). Tax Assessor Dennis DeKlerk has confirmed that

demolition of this structure is complete and therefore should be removed from the 2021 tax bill.

- 9) Resolution 2021–144 Authorizing Refund of Overpaid Taxes for Totally Disabled Veteran (Block 307.7, Lot 4). Tax Collector Sandy Root has determined that the owner of this property is eligible for this refund due to recently approved totally disabled veteran tax status.
- 10) Resolution 2021–145 Approval of Change Orders and Payment to Diamond Construction for ADA Ramps Improvements. Township Engineer Pennoni has deemed this project substantially complete and recommends change orders in the amount of \$16,717.85 and final payment in the amount of \$94,875.17.
- 11) Resolution 2021–146 Authorize Statement of Intent to Pursue Plan Endorsement and Submit Municipal Self-Assessment Report to the New Jersey State Office of Planning Advocacy. The Township is currently working with the Burlington County Economic Development and Regional Planning Department on updating the New Jersey State Planning Commission’s Route 130/Delaware River Corridor Strategic Plan. Recently, as required for plan endorsement, the governing body authorized a local subcommittee to work through the process and make recommendations to the governing body. This subcommittee has been working with Township Planner Ed Fox and Burlington Bridge Commission Regional Planning Manager Tom Stanuikynas on updating the municipal self-assessment report to forward to the New Jersey State Office of Planning Advocacy. The subcommittee and associated professionals recommend that the governing body authorize the self- assessment report.
- 12) Resolution 2021–147 Approving and Authorizing the Consummation of Sale of Real Property to Commerce Pursuit Capital, LP Redevelopment Plan and Authorizing the Proper Municipal Officials to Execute Documents in Accordance with the Plan. The closing on the purchase and sale of the property associated with the Planning Board approved project for a Senior Living community will soon be finalized and Township Solicitor Stuart Platt recommends that this resolution is authorized by the governing body so the Mayor and/or his designee may execute any associated documents on behalf of the Township.
- 13) Resolution 2021–148 Authorizing Lidl US Operations to Erect Temporary Signage. Lidl representatives have requested permission from the Township to erect temporary signage on their project site to assist them with their employee recruitment efforts as they move toward opening their new store. In an effort to support this new business, the recommendation is to authorize the proposed action.

END OF CONSENT AGENDA

Mr. Platt further clarified that Resolution 2021-147 is regarding part of the Route 130 Redevelopment, the sale of the property to Westrum, which will be building an assisted living facility on that site. This authorizes the mayor and others to consummate the closing of the title. We expect the sale to go through in the next 30 to 60 days.

Resolution 2021-148 is for the Lidl building. Lidl is looking to start the hiring of staff and have asked for permission of Committee as the Redevelopment authority to post signage.

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

Acting Mayor Kuzowsky asked for a motion to open Public Comment on Consent agenda items only. COMMITTEE MEMBER HOWE MADE A MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Committee Member McDermott. Voice vote. All aye.

Mayor Segrest asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA ITEMS MADE BY MR CONDA, seconded by Mayor Segrest. Voice vote. All aye.

Michael Goins, 100 Purnell Avenue commented regarding Resolution 2021-148 and if it was required.

Acting Mayor Kuzowsky asked for a motion to close Public Comment on Consent agenda items only. COMMITTEE MEMBER HOWE MADE A MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Committee Member McDermott. Voice vote. All aye.

Seeing no one else come forward, Mayor Segrest asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT ON CONSENT AGENDA MADE BY MRS. KRAVIL, seconded by Mr. McGill. Voice Vote. All aye.

Acting Mayor Kuzowsky asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY ACTING COMMITTEE MEMBER RENOUF: I will make the motion to approve the consent agenda, seconded by Acting Committee Member Camnitz. Roll call vote. All aye.

Mayor Segrest asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. HORNER, seconded by Mr. Conda. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Consent agenda was approved.

APPROVAL OF MINUTES: October 4, 2021

Acting Mayor Kuzowsky asked for a motion to approve the minutes of October 4, 2021. MOTION TO APPROVE MINUTES OF OCTOBER 4, 2021 MADE BY ACTING COMMITTEE MEMBER RENOUF, seconded by Acting Committee Member Camnitz. Voice vote. All aye. Minutes were approved.

Mayor Segrest asked for a motion to approve the minutes of September 20, 2021. MOTION TO APPROVE MINUTES MADE BY MR. HORNER, seconded by Mrs. Kravil. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Mr. Conda abstained. Minutes were approved.

APPROVAL OF BILLS:

Acting Mayor Kuzowsky asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY ACTING COMMITTEE MEMBER MCDERMOTT, seconded by ACTING COMMITTEE MEMBER HOWE. Voice vote. All aye.

Mayor Segrest asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Bill list was approved.

STAFF AND PROFESSIONAL COMMENTS:

Mr. Schubiger thanked the students for coming today. It is a lot of work and these young people made it look easy.

PUBLIC COMMENT

Acting Mayor Kuzowsky asked for a motion to open Public Comment. MOTION TO OPEN PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER HOWE, seconded by Acting Committee Member McDermott. Voice vote. All aye.

Mayor Segrest asked for a motion to open the Public Comment portion of the meeting. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. HORNER, seconded by Mrs. Kravil. Voice vote. All aye.

Seeing no one come forward Acting Mayor Kuzowsky asked for a motion to close Public Comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER HOWE, seconded by Acting Committee Member McDermott. Voice vote. All aye.

Mayor Segrest asked for a motion to close the Public Comment portion of the meeting. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Mr. Horner. Voice vote. All aye.

COMMITTEE COMMENT:

Mr. Conda commended the students who have stepped up this evening as well as the school staff and municipal clerk.

Mr. Horner thanked Mrs.DeClementi and Mrs. Colella for everything they do as liaisons between the school and the Township. The students did an excellent job.

Mr. McGill thanked the staff and professionals, police and fire for keeping everything running smoothly. He also thanked the students and school staff for participating.

Mrs. Kravil thanked everyone and encouraged the students to continue to be engaged, whether in politics or volunteering.

Mayor Segrest echoed the sentiments of his colleagues.

Committee members presented students with certificates for participating in Youth in Government.

Mayor Segrest asked for a motion to adjourn the meeting. MOTION TO ADJOURN MADE BY MR. MCGILL, seconded by Mr. Horner. Voice vote. All aye. Meeting was adjourned.

7:25 pm

Duly passed and adopted:

November 15, 2021

Respectfully submitted:



Lisa A. Passione
Municipal Clerk