

**CINNAMINSON TOWNSHIP COMMITTEE
REORGANIZATION MEETING MINUTES
JANUARY 3, 2022**

Municipal Clerk Lisa Passione called for the flag salute

The Municipal Clerk announced that this meeting was being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231, Notice was published in the Burlington County Times and the Courier Post on January 8, 2021.

In attendance: Mr. Conda, Mr. Horner (via telephone), Mrs. Kravil, Mr. McGill, Mr. Segrest.
Also present: Administrator Eric Schubiger, CFO Julia Edmondson, Municipal Clerk Lisa Passione; Stuart Platt, Solicitor; Kevin Gauntt, Superintendent of Public Works, Richard Calabrese, Chief of Police

Reverend John W. Doll of Asbury Methodist Church gave the invocation.

The National Anthem was sung by Erin Clark, Cinnaminson High School

ADMINISTRATION OF OATH TO NEWLY ELECTED COMMITTEE MEMBERS

Municipal Clerk Lisa Passione administered the Oath of Office to Mr. Conda. Richard Strobel Esq. administered the Oath of Office to Mr. Segrest.

NOMINATION AND ELECTION OF MAYOR:

Ms. Passione asked for nominations for Mayor. MOTION MADE BY MR. SEGREST TO NOMINATE MRS. KRAVIL FOR MAYOR, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mrs. Kravil – aye, Mr. Segrest – aye.

Senator Diane Allen administered the oath of office to Mayor Kravil.

Mayor Kravil asked for a nomination for Deputy Mayor. MOTION MADE BY MR. HORNER TO NOMINATE MR. MCGILL AS DEPUTY MAYOR, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye.

Richard Strobel, Esq. administered the oath of office to Deputy Mayor McGill.

Mayor Kravil acknowledged past Mayors and dignitaries in attendance.

Mayor Kravil present Mr. Segrest with a plaque.

Mayor Kravil announced the 2022 Township Committee Liaisons as follows:

Liaison to Administration and Senior Services – Paul J. Conda
Liaison to Finance and Economic Development – Ryan Horner
Liaison to Public Works – Albert D. Segrest
Liaison to Public Safety – Ernest McGill
Liaison to Parks and Recreation and Veterans Affairs – Stephanie Kravil

Mayor Kravil read the consent agenda as follows:

Consent Agenda

Official Newspaper:	Burlington County Times /Alternate Courier Post
Resolution 2022 - 1	Designates Township Solicitor as The Platt Law Group
Resolution 2022 – 2	Approval of Cash Management Plan for 2022
Resolution 2022 – 3	Permits the Township Treasurer to invest excess and surplus funds in Treasury Notes/Government Securities up to \$500,000 with approval of the Finance Liaison; investments over \$500,000.00 require approval of Township Committee
Resolution 2022 - 4	Designates insured banks and trust companies and insured savings institutions in Burlington County
Resolution 2022 - 5	Permits Mayor to give interim approval to vouchers for payrolls, utility payments, and Social Security payments; authorizes the signatures of the officials for necessary checks.
Resolution 2022 – 6	Provides rate of interest on delinquent taxes.
Resolution 2022 – 7	Designates the Planning Board Secretary as the individual to issue certificates as to approval of subdivision of land.
Resolution 2022 – 8	Designates dates when Administrative Offices will be closed for holidays.
Resolution 2022 – 9	Schedule of 2022 Township Committee Meeting Dates
Resolution 2022 – 10	Authorizes Signatures on Checks
Resolution 2022 – 11	Approval of Temporary Municipal Budget
Resolution 2022 – 12	Conflicts/Special Consulting Engineer: CME Associates, Alaimo Group Environmental Resolutions, Inc. and Pennoni

Resolution 2022 – 13	Designates Public Defender – James D. Fattorini and Christopher Baxter as alternate
Resolution 2022 – 14	Designates Prosecutor as Brendan Moles of Mattleman, Weinroth & Miller
Resolution 2022 – 15	Affirmative Action Officer – Lisa A. Passione
Resolution 2022 – 16	Additional Penalties; Delinquency on taxes
Resolution 2022 – 17	Approval/Issuance; Blue Light Permits and ID Cards
Resolution 2022 – 18	Appointment of Bond Counsel – Parker McCay
Resolution 2022 – 19	Appointment; Planning Consultant – Environmental Resolutions Inc.
Resolution 2022 – 20	Appointment of Labor Counsel – Capehart & Scatchard, P.A.
Resolution 2022 – 21	Authorization to Purchase through State Contract
Resolution 2022 – 22	Cancels or refunds Delinquent Taxes less than \$5
Resolution 2022 – 23	Appointment of Recycling Coordinator; Karen Zlotnik
Resolution 2022 – 24	Appointment of Township Auditor – Bowman & Company
Resolution 2022 – 25	Appointment of Township Health Insurance Administrator – James A. Bristow
Resolution 2022 – 26	Appointment of Township Engineer – Remington & Vernick
Resolution 2022 – 27	Appointment of Director of Emergency Management – Danny Norman
Resolution 2022 – 28	Appointment of Conflict Counsel – Brown & Connery LLP, Capehart Scatchard, Parker McCay and Raymond Coleman Heinold LLP
Resolution 2022 – 29	Appointment of Township Architect – J.F. McKernan Jr.
Resolution 2022 – 30	Appointment of Risk Management Consultant/Insurance Broker – Fairways Insurance Services, A World Company
Resolution 2022 – 31	Appointment of Certain Personnel to Designated Positions for 2022
Resolution 2022 – 32	Reappointment of Municipal Judge Corey Ahart

APPOINTMENT OF BOARDS AND COMMITTEES

Economic Development Committee:	Township Committee Member Paul Conda, Township Committee Liaison Ryan Horner, Township Administrator Eric Schubiger, Economic Development Coordinator Michael Minton, William O’Connor
Emergency Management Advisory Board	Township Committee Liaison Ernest T. McGill, Police Chief Richard Calabrese, EMS Deputy Chief Kimberly Brown, Fire Chief William E. Kramer, Cinnaminson School District Director of Facility Operations Mark Tindal, Sewer Authority Superintendent Kevin D. Kramer, Township Administrator Eric Schubiger and Public Works Superintendent Kevin Gauntt,
Finance Committee:	Township Committee Member Paul Conda, Township Committee Liaison Ryan Horner, Chief Financial Officer Julia Edmondson and Township Administrator Eric Schubiger
Parks and Recreation Committee:	Kimberly Kelly, term to expire 12/31/2023 Stephanie Kravil, term to expire 12/31/2022 Robert McGough, term to expire 12/1/2024 Rick Wojnar, term to expire 1/31/2024
Route 130 Advisory Committee:	Economic Development Coordinator Michael Minton and Township Committee Member Stephanie Kravil
Zoning Board of Adjustment:	Noel Devlin, term to expire 12/31/2025 William O’Donnell, term to expire 12/31/2025 Alternate #1 Lisa Woodman, term to expire 12/31/2023 Alternate #2 John Neely, term to expire 12/31/2022

End of Consent Agenda

Mayor Kravil asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. MCGILL, seconded by Mr. Segrest. Voice Vote. All aye.

Seeing no one come forward, Mayor Kravil asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mayor Kravil. Voice vote. All aye.

Mayor Kravil asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. CONDA, seconded by Mr. Segrest. Roll call vote. All aye. Consent agenda was approved.

Mayor Kravil read the following appointments:

APPOINTMENTS BY MAYOR:

Planning Board	Class I	Joelle Kenney (Mayor’s Designee) Term to expire 12/31/2022
	Class II	Michael Minton (Township Official) Term to expire 12/31/2022
	Class III	Albert Segrest (Township Committee Member) Term to expire 12/31/2022
	Class IV	Cynthia Lamon, term to expire 12/31/2025 Rory Maradonna, to complete unexpired term to expire 12/31/2022 John Snyder, to complete unexpired term to expire 12/31/2022 Alternate #1 Delores Woodington, term to expire 12/31/2023 Alternate #2 Kevin Shallow term to expire 12/31/2022
Sewerage Authority		Robert O’Connor, term to expire 01/31/2027

COMMENTS FROM MAYOR AND COMMITTEE:

Mr. Conda - Good evening everyone, and welcome to Cinnaminson Township’s 2022 reorganization meeting. I would first like to congratulate committee member Segrest on his reelection. I would also like to congratulate Mayor Kravil and Deputy Mayor Magill on their appointed positions, and wish them the best for the coming year.

2021 was another year of challenges which caused us to make adjustments to how this township operates, and how we hold meetings. I would like to thank Mayor Segrest for his role in steering this committee through these continued difficult times.

As I look back at the past year, I can’t help but think that none of it would have been possible for me without the support of my wife and family, the guidance and support of the committee members sitting here with me, and our dedicated township staff and our very capable professionals.

This is not only the beginning of a new year, but for me it is also the beginning of a new term. And every year at this time, I think about the how lucky I am to be a part of this committee, tonight more than most because in November the residents of Cinnaminson saw fit to allow me to continue to be a part of this committee. And I thank you! Over the next three years, I will not let you down.

A lot has been accomplished in the past 12 months, and I look forward to working together to accomplish much more in 2022. As I have said many times, over the past years, I will continue to do my best to treat each issue, each person and each opinion with the respect and civility each deserves, and always act in the best interest of Cinnaminson. With that being said, I would like to once again thank everyone for coming out, and wish you all a fantastic new year!

Mr. Segrest - I echo the sentiments of my colleague Paul Conda. Thank you and good evening to all in attendance and everyone watching from home. Before I say anything else, as always, I’d like to thank my wife Stephanie, son Ronin and daughter Veronica. None of this would be worth doing without your love and support. 2020 and now 2021 are officially in the books and I, like many of you, welcome the New Year with open arms. Mayor Stephanie Kravil and Deputy Mayor Ernie McGill congratulations, I know we are in good hands in 2022. To Committeeman Paul Conda, congratulations on your re-election. To the residents, thank you for my reelection. It continues to be my honor and a privilege to serve the residents of Cinnaminson Township. I take this position very seriously and I’m grateful for the opportunity to be up here again.

Thank you Police Chief Calabrese, Fire Chief Kramer, Chief Norman and your respective staff. You do a courageous job of tending to the problems and emergencies in Cinnaminson. Public Works Superintendent Kevin Gauntt and your staff, thank you. Rain, sleet, snow, hail and sickness you’ve all managed to keep our town safe and well maintained. Township Administrator Eric Schubiger, Municipal Clerk Lisa Passione, and CFO Julia Edmondson and all our dedicated township employees, volunteers and professionals thank you for all that you've done, and continue to do to serve our community. We have the A team working for us each and every day. You make the job of being an elected official easier because of all you do.

I'm excited for 2022. From my family to all of yours I wish everyone a happy and healthy 2022.

Deputy Mayor McGill - Friends, family, neighbors, dignitaries and colleagues. Thank you all for attending our 2022 Cinnaminson Township Reorganization Meeting. First off, I would like to thank my family...my wife Tracey and my 3 sons Matthew, Kevin and Kyle. Without your unwavering support I wouldn't be able to do any of this, and I love you guys. To Committeeman Conda and Segrest, congratulations on your re-election, and to Madam Mayor Kravil congratulations on your new position on Township committee. I know you all will continue to serve Cinnaminson with grace, respect, and integrity. To the three of you, Committeeman Horner, Stuart, Eric, Julie, and Lisa, thank you all for a great year and for all you do. You continued to do your duty during another trying year and the Township has thrived. It was an honor and privilege to work alongside all of you, and I look forward to more good times ahead.

Over the past few years, Cinnaminson has seen a number of positive changes. We installed a new Township administrator and solicitor, a new Superintendent of Public Works and returned to and promoted a Chief of Police from within, creating a truly dynamic team working together for the benefit of the residents, and a team that can look at things from all angles and make well-informed decisions. We have seen great strides in economic development, with businesses coming into Cinnaminson up and down the Route 130 corridor. Especially with the conundrum that the enigma called covid-19 has caused. We have worked with our school district to place a School Resource Officer in every public school, allowing our children to have an improved relationship with the police all while keeping them safe. Taxes have remained stable, with no increase on the municipal portion of residents' tax bills coming in the last few years, all while being cognizant of our economic climate, and planning for the future.

2022 has the makings of a very exciting year. We are underway on a number of projects in Cinnaminson, which is a testament to the continuity and hard work of this Committee, as well as our professionals, employees, and volunteers. Economic development continues to move forward, with multiple national retailers and businesses viewing Cinnaminson as a destination to succeed. Our economic development team, led by Committeeman Horner and Mike Minton is working hard to see projects through for the benefit of Cinnaminson. Our police department, led by Chief Calabrese, is continuing to work to improve community policing and keep our streets safe. Our award-winning fire district and fire department, led by Chief Kramer, have transitioned their agreement with Palmyra Ambulance, allowing for improved EMS services in town. The township is working to improve communication with residents by utilizing our NIXLE and Govpilot programs. Our township website was revamped for improved access of information for our residents. We have worked with our township engineer and contractors to implement drainage improvements in areas around town that had previously been neglected for decades. This all can be credited to all of the people up on this dais, who have all proven their love for Cinnaminson and dedication to making it a better place. Respect and civility is the new norm in Cinnaminson; a norm which will continue for the foreseeable future.

Of course, none of this would be possible without our incredible staff, professionals, volunteers, and of course the residents. To all of you who have attended meetings, asked questions, sent emails, and provided your thoughts to us on Committee, we thank you. We are not omniscient, and we are not mind readers, and the best way to work for you is for us to work together. I look forward to working together with all of Cinnaminson in 2022 and beyond. May we have a great year together and may God bless each of you and your families today and every day. Thank you.

Mayor Kravil - I want to thank everyone for attending our 2022 Reorganization meeting this evening, and it's great to see everyone's faces, in person, to start the New Year. The New Year provides reflection and gratitude on where we've been, how we got there and thanks to those who have helped us along the way. It has been truly an honor to serve alongside Mayor Segrest and the rest of Township committee this past year. Al, you were the right person to lead our town back to a sense of normalcy and get back to a face to face and in person way of life. Your even keeled temperament and vast knowledge is inspiring and motivating. Ernie, Ryan, and Paul; all of your desire, dedication, attention to detail and compassion make this town run smoothly and efficiently.

Cinnaminson is fortunate to have superior emergency services. Chief Calabrese, Chief Kramer, and Chief Norman; thank you for always answering the call, for immersing yourselves in our community and for making our residents a priority. Your efforts don't go unnoticed and are an invaluable asset to the members of this community.

Our DPW staff, led by Kevin Gauntt, continue to be the unsung heroes of our town, constantly tasked with evolving and unexpected challenges. Please know that your hard work and dedication is appreciated.

To our town hall professionals and employees, Eric Schubiger, Julia Edmondson, Lisa Passione, John Marshall, and staff you are all the backbone of our town. Thank you for contributing, supporting, guiding, and enforcing. We would be nothing without your commitment.

I would like to thank the town of Cinnaminson and the members of committee for the opportunity to become the 5th female Mayor of Cinnaminson. I am honored to follow in the footsteps of Madeleine Koszyk, Karen Eleuteri, Sandra Iaquinto, and Kathleen Fitzpatrick. I will try my best to honor their legacies and make this town proud.

To my family and friends, foremost I want to thank my husband Matt and my children Kelsea, Macy, and Logan. They are the driving force behind why I do what I do. I am the person I am today because of their unwavering belief in me. They push me to be the best version of myself. To my parents who instilled a sense of community and pride for this very town. I thank my extended family and friends, some of whom are here tonight, you have supported me and have been present through so many of my life's milestones, and here you all are again tonight. I love each and every one of you.

As we go into 2022, the five of us who sit before you have made it our mission to constantly improve what we can offer this town and its residents. Communication and transparency will always be our focus, 2022 will be no different as we will continue to improve and expand upon these ideals.

In my final words, never in my wildest imagination as I was growing up in Cinnaminson, going to school in Cinnaminson, raising my family in Cinnaminson did I think becoming Mayor was a possibility.... but this shy girl from the Parry Section, growing up in the shadow of the firehouse, will do her best to keep Cinnaminson the best town to live in. Thank you

Mayor Kravil asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mr. Conda. Voice Vote. All aye.

As no one came forward Mayor Kravil asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice Vote. All aye.

Reverend John W. Doll of Asbury Methodist Church gave the benediction.

Mayor Kravil asked for a motion to adjourn. MOTION TO ADJOURN MADE BY MR. CONDA, seconded by Mr. McGill. Voice vote. All aye. Meeting was adjourned.

7:17 pm

Duly passed and adopted:

January 24, 2022

Respectfully submitted:



Lisa A. Passione, RMC
Municipal Clerk