

**CINNAMINSON TOWNSHIP COMMITTEE**

**April 18, 2022  
Meeting Minutes**

Mayor Kravil announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 7, 2022.

In attendance: Mr. Conda, Mr. Horner, Deputy Mayor McGill, Mayor Kravil.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Stuart Platt, Solicitor; and Michael Minton, Director of Economic Development

**Liaison Reports**

**Administration and Health and Senior Services – Mr. Conda**

I’d like to remind everyone that the Township website is full of great information including this month’s newsletter. If anyone wants to see what is going on in Cinnaminson take a look at the newsletter. That concludes my report

**Finance and Economic Development – Mr. Horner**

Nothing to report

**Public Works – Mr. Segrest**

Absent

**Public Safety – Mr. McGill**

The February activity report for the Police Department is as follows: Total incidents – 3017, Total arrests – 28, Total motor vehicle stops – 514, Total motor vehicle summonses – 298, Total DWI – 8. That concludes my report.

**Parks & Recreation and Veterans Affairs – Mayor Kravil**

For Veterans Affairs, the Township is making plans for a Memorial Day ceremony, tentatively being held on Friday, May 27<sup>th</sup> here at town hall. Event times and specific programming will be available in the coming weeks.

**BUDGET INTRODUCTION**

**Resolution 2022 – 69**                      2022 Municipal Budget (to be advertised in the Burlington County Times. Public hearing is scheduled for May 16, 2022.)

Mayor Kravil asked for a motion to introduce Resolution 2022-69. MOTION TO INTRODUCE 2022-69 MADE BY MR HORNER, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye.

## **ORDINANCE INTRODUCTION**

**Ordinance 2022 – 6** Authorizing Capital Improvements Appropriating \$1,785,000, Authorizing the Issuance of General Obligation Bonds In The Aggregate Principal Amount of Up To \$1,695,750 (to be advertised in the Burlington County Times. Public Hearing is scheduled for May 16, 2022)

Mayor Kravil asked for a motion to introduce Ordinance 2022-6. MOTION TO INTRODUCE 2022-6 MADE BY MR CONDA, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye.

**Ordinance 2022 – 7** 2022 Salary Ordinance (to be advertised in the Burlington County Times. Public Hearing is scheduled for May 16, 2022)

Mayor Kravil asked for a motion to introduce Ordinance 2022-7. MOTION TO INTRODUCE 2022-7 MADE BY MR MCGILL, seconded by Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye.

## **ORDINANCE PUBLIC HEARING:**

**Ordinance 2022 – 2** Amending, Revising, Supplementing And/Or Repealing Chapter 140 Of The General Code Of The Township Of Cinnaminson Entitled “Abandoned Property List,” Chapter 193 Of The Code Entitled “Buildings, Vacant,” And Chapter 265 Of The Code Entitled “Fees”

Mr. Minton gave a summary of the purpose of the ordinance. This is to make a list of the existing abandoned properties and make sure that they conform in some type of way and to create a registry so that we know who the owners and property maintenance owners are.

Mayor Kravil asked for a motion to open public comment on Ordinance 2022 – 2. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2022 – 2 MADE BY MR. CONDA, seconded by Mayor Kravil. Voice Vote. All aye.

Jarmilla Sheppard, 215 W. Front Street, Palmyra on behalf of the East Riverton Civic Club asked for clarification on the process for residential properties. Mr. Platt reviewed what the process would be under different scenarios. This ordinance is modeled after a State statute.

Not seeing anyone else come forward, Mayor Kravil asked for a motion to close public comment on Ordinance 2022 –2. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2022 – 2 MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice Vote. All aye.

Mayor Kravil asked for a motion to APPROVE Ordinance 2022 – 2. MOTION TO APPROVE ORDINANCE 2022 – 2 MADE BY MR. MCGILL, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye. Ordinance 2022 – 2 was approved.

**Ordinance 2022 – 3** Amending, Revising and Supplementing Chapter 330, Article II of the General Code of the Township of Cinnaminson Entitled “Site Plans”

Mr. Minton gave a summary of the purpose of the ordinance. This modifies our existing site plan requirements. It streamlines the process when a waiver is granted and a site plan is not required. It also sets up the administrative process for an informal review by the Planning Board.

Mayor Kravil asked for a motion to open public comment on Ordinance 2022 – 3. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2022 – 3 MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice Vote. All aye.

Not seeing anyone come forward, Mayor Kravil asked for a motion to close public comment on Ordinance 2022 – 3. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2022 – 3 MADE BY MR. HORNER, seconded by Mayor Kravil. Voice Vote. All aye.

Mayor Kravil asked for a motion to approve Ordinance 2022 – 3. MOTION TO APPROVE ORDINANCE 2022 – 3 MADE BY MR. CONDA, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye. Ordinance 2022 – 3 was approved.

**Ordinance 2022 – 4** Amending, Revising and Supplementing Chapter 525 of the General Code of the Township of Cinnaminson Entitled “Zoning”

Mr. Minton gave a summary of the purpose of the ordinance. This ordinance amends zoning requirements in regard to cemeteries. We have four cemeteries in town. This ordinance creates bulk standards across the board to properly plan for and allow across all four cemeteries. It was modeled after other ordinances in South Jersey.

Mayor Kravil asked for a motion to open public comment on Ordinance 2022 – 4. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2022 – 4 MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice Vote. All aye.

Michael Goins, 100 Purnell Avenue suggested edits to the ordinance to address concerns at Morgan Cemetery. Mr. Schubiger thanked him and stated that we are taking all comments into consideration.

Ben Young, 116 Woodview Lane, Trustee of Lakeview Cemetery, expressed his concerns regarding this ordinance and stated that it would present a host of problems for Lakeview. He reviewed some of his concerns and requested that Committee table this ordinance to allow for further discussion.

Brad Smith, 2313 Laurel Drive, Vice President of Lakeview Cemetery echoed Mr. Young’s concerns. He feels that this ordinance does not take the existing situations into consideration. Lakeview would like to work with committee to shape the ordinance in a way that will work for them and for the Township. He also requested that the ordinance be tabled this evening.

Not seeing anyone else come forward, Mayor Kravil asked for a motion to close public comment on Ordinance 2022 – 4. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2022 – 4 MADE BY MR. HORNER, seconded by Mr. McGill. Voice Vote. All aye.

A MOTION TO TABLE ORDINANCE 2022 – 4 WAS MADE BY MAYOR KRAVIL, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye. Ordinance 2022 –4 was tabled.

Mr. Platt requested that council provide written comments to Mr. Schubiger.

**Ordinance 2022 – 5** Amending, Revising and Supplementing Chapter 525 of the General Code of the Township of Cinnaminson Entitled “Zoning”

Mr. Minton stated that this ordinance comes at a request from the zoning department that required the Township to identify alternate venues to resolve existing complaints. Right now the Zoning Board has primary jurisdiction. This ordinance allows the municipal court to consider these violations. It also increases penalties to make it more noticeable and it attempts to reduce the proliferation of multiple signs on properties and is for commercial properties only.

Mayor Kravil asked for a motion to open public comment on Ordinance 2022 – 5. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2022 – 5 MADE BY MR. CONDA, seconded by Mayor Kravil. Voice Vote. All aye.

Not seeing anyone come forward, Mayor Kravil asked for a motion to close public comment on Ordinance 2022 – 5. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2022 – 5 MADE BY MR. MCGILL, seconded by Mr. Conda. Voice Vote. All aye.

MAYOR KRAVIL MADE A MOTION TO APPROVE ORDINANCE 2022 – 5, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye. Ordinance 2022 – 5 was approved.

#### **CONSENT AGENDA**

<b>Resolution 2022 – 70</b>	Authorize Change Orders and Payment for Wayne Drive Bridge Project
<b>Resolution 2022 – 71</b>	Award of Contract with Sole Source Provider NITV Federal Services for Police Department Software
<b>Resolution 2022 – 72</b>	Refund of Taxes Totally Disabled Veteran, Block 1004, Lot 2
<b>Raffles</b>	Delanco Youth Sports Association (5/14/22)

#### **END OF CONSENT AGENDA**

Mayor Kravil asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. CONDA, seconded by Mayor. Kravil. Voice Vote. All aye.

Jarmilla Shepherd, 215 W. Front St., Palmyra on behalf of the East Riverton Civic Club asked the specific name of the person referenced in Resolution 2022-72. She also inquired about assistance with a disabled Veteran. Mr. Schubiger offered to assist her with contacting the professionals that can guide her through the process.

Michael Goins questioned Resolution 2022-71 and if there would be yearly costs or recertification costs. Mr. Schubiger advised that it is a onetime purchase that comes with training for two employees.

Not seeing anyone else come forward, Mayor Kravil asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. CONDA, seconded by Mayor Kravil. Voice Vote. All aye.

MOTION TO APPROVE CONSENT AGENDA MADE BY MAYOR KRAVIL, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mayor Kravil – aye. Consent agenda was approved.

### **Approval of Minutes**

Mayor Kravil asked for a motion to approve the minutes of April 4, 2022 and April 4, 2022 Closed. MOTION TO APPROVE MINUTES MADE BY MR. MCGILL, seconded by Mr. Horner. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Minutes were approved.

Mr. Segrest arrived at 7:15 pm

### **Approval of Bill List**

Mayor Kravil asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Bill list was approved.

### **Staff and Professional Comments**

Mr. Schubiger encourages residents to reach out to our police department if they are concerned about something and are not sure who to call. Call either 911 or the non-emergency number 856-829-6666 if needed.

### **Public Comment**

Mayor Kravil asked for a motion to open public comment. MR. MCGILL MADE A MOTION TO OPEN PUBLIC COMMENT, seconded by Mayor Kravil. Voice vote. All aye.

Michael Goins, 100 Purnell Avenue commented on the Zoning Board meeting where the application for Goodwill was heard and expressed his concerns about the maintenance of the Cinnaminson building and property.

Jarmilla Sheppard, 215 W. Front St., Palmyra asked about a vacant property on Pear Street and if a house is demolished, can the property be then subdivided to build two homes? Mr. Platt explained that anyone can apply for subdivision approval from the Planning Board. Speaking hypothetically he believes it would be difficult to subdivide a small lot to build two homes.

Not seeing anyone else come forward, MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. Horner. Voice vote. All aye.

### **Comments from Committee**

**Mr. Segrest** gave his liaison report for Public Works:

Public Works will be hosting Spring Clean Up Day on May 21<sup>st</sup> from 8:00 am to 1:00 pm at the Public Works facility. Acceptable items include paint, motor oil, antifreeze, electronics, televisions, brush and branches, metal items, automobile and small truck tires, car batteries and large trash items. May bulk trash pickup is Wednesday, May 4<sup>th</sup> and Thursday, May 5<sup>th</sup>. Residents are encouraged to call Republic Services if there are any concerns with trash collection. That number is (856) 234-4000. Public Works is currently working through section 3 for both brush

and leaf collection. April is the last month for leaf curbside pickup until the fall, however, the residents' convenience center at the Public Works facility is open 24/7 for disposal of leaves and brush.

Mayor Kravil asked for a motion to go into closed session for a matter involving contract negotiations. MOTION TO GO INTO CLOSED SESSION MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice vote. All aye.

7:26 pm

Mayor Kravil asked for a motion to return to regular session. MOTION TO RETURN TO REGULAR SESSION MADE BY MR. SEGREST, seconded by Mr. Horner. Voice vote. All aye.

8:10 pm

MOTION TO ADJOURN THE MEETING WAS MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice vote. All aye. Meeting was adjourned.

8:12 pm

Duly passed and adopted:

*May 2, 2022*

Respectfully submitted:



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Lisa A. Passione, RMC  
Municipal Clerk