

Please Note: Agenda is subject to change

CINNAMINSON TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Monday, June 27, 2022
6:30 p.m. Regular Session

CALL TO ORDER:

FLAG SALUTE:

VERIFICATION:

This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 7, 2022.

ROLL CALL: Mr. Conda, Mr. Horner, Mr. Segrest, Deputy Mayor McGill, Mayor Kravil

COMMITTEE LIAISON REPORTS:

Committee Member Conda: Administration and Health & Senior Services

Committee Member Horner: Finance and Economic Development

Committee Member Segrest: Public Works

Deputy Mayor McGill: Public Safety

Mayor Kravil: Parks & Recreation and Veterans Affairs

CONSENT AGENDA:

- | | |
|------------------------------|--|
| Resolution 2022 – 95 | Chapter 159 Alcohol Education & Rehabilitation Grant |
| Resolution 2022 – 96 | Chapter 159 Clean Communities Grant |
| Resolution 2022 – 97 | Authorize Submission of Grant Application and Execution of Grant Contract with New Jersey Department of Transportation for the Reconstruction of Morgan Avenue Project |
| Resolution 2022 – 98 | Authorize Award of Contract for Cinnaminson Library Roof Replacement to Robert Ganter Contractors, Inc. |
| Resolution 2022 – 99 | Authorize Purchase of Two 2022 Ford Interceptor Utility Vehicles for Cinnaminson Police Department through Sourcewell |
| Resolution 2022 – 100 | Authorize Contract with Motorola Solutions for Purchase of Police Radios through State Contract |
| Resolution 2022 – 101 | Authorize and Approve Amendment to Contract for Solid Waste Collection with Republic Services of New Jersey, LLC |
| Resolution 2022 – 102 | Authorize Memorandum of Understanding with NJ Office of Emergency Management for Grant Applications for FEMA/Hazardous Mitigation |
| Resolution 2022 – 103 | Approve Certificate of Completion for Siena Condominiums and Authorize Assignment and Assumption of Financial Agreement |

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

APPROVAL OF MINUTES:

June 6, 2022

APPROVAL OF BILLS:

STAFF AND PROFESSIONAL COMMENTS:

PUBLIC COMMENT

COMMITTEE COMMENT:

CLOSED SESSION:

Resolution 2022 – 104 Authorizing Executive Session for Attorney-Client matters
regarding the following – Affordable Housing

ADJOURNMENT:

Next Meeting: Monday, July 18, 2022 at 6:30 pm

CINNAMINSON TOWNSHIP

RESOLUTION 2022-95

**AUTHORIZING BUDGET AMENDMENT
FOR GRANT APPROPRIATION (ch. 159)
ALCOHOL EDUCATION & REHABILITATION FUND - \$6,475.22**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Cinnaminson has received notice of an award of \$6,475.22 from the NJ Department of Law and Public Safety, Alcohol Education & Rehabilitation Fund and wishes to amend its 2022 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Cinnaminson, in the County of Burlington, State of New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the 2022 Budget in the amount of \$6,475.22

Which is now available as revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: State and Federal Revenues Off-set with Appropriations:

NJ Department of Law and Public Safety
Alcohol Education & Rehabilitation Fund - \$6,475.22

BE IT FURTHER RESOLVED that the like sum of \$6,475.22 be and the same is hereby appropriated under the caption of: General Appropriations: (a) Operations Excluded from CAPS State and Federal Programs Off-Set by Revenues:

Department of Law and Public Safety
Alcohol Education & Rehabilitation Fund - \$6,475.22

Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee at a Regular Meeting held at 6:30 PM on June 27, 2022.

*Lisa A. Passione, RMC
Municipal Clerk*

CINNAMINSON TOWNSHIP

RESOLUTION 2022-96

**AUTHORIZING BUDGET AMENDMENT
FOR GRANT APPROPRIATION (ch. 159)
CLEAN COMMUNITIES GRANT - \$38,362.16**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Cinnaminson has received notice of an award of \$38,362.16 from the NJ Department of Environmental Protection, Clean Communities Grant and wishes to amend its 2022 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Cinnaminson, in the County of Burlington, State of New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the 2022 Budget in the amount of \$38,362.16.

Which is now available as revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services: State and Federal Revenues Off-set with Appropriations:

NJ Department of Environmental Protection
Clean Communities Grant - \$38,362.16

BE IT FURTHER RESOLVED that the like sum of \$38,362.16 be and the same is hereby appropriated under the caption of: General Appropriations: (a) Operations Excluded from CAPS State and Federal Programs Off-Set by Revenues:

NJ Department of Environmental Protection
Clean Communities Grant - \$38,362.16

BE IT FURTHER RESOLVED, that the Town Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 27th day of June, 2022.

*Lisa A. Passione, RMC
Municipal Clerk*

TOWNSHIP OF CINNAMINSON

RESOLUTION 2022 - 97

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND THE
EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT
OF TRANSPORTATION FOR THE RECONSTRUCTION OF MORGAN AVENUE
PROJECT**

WHEREAS, there exists a need to reconstruction Morgan Avenue, from Villinger Avenue to Cleveland Avenue; and

WHEREAS, the Township Committee of the Township of Cinnaminson, County of Burlington, formally approves the grant application for the above stated project.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2023-FY 2023 NJDOT Trust Fund Reconstruction of Morgan Avenue-00345 to the New Jersey Department of Transportation on behalf of the Township of Cinnaminson.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Cinnaminson and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee, on the 27st Day of June, 2022.

Lisa A. Passione, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____

(Clerk)

(Mayor)

TOWNSHIP OF CINNAMINSON

RESOLUTION 2022 – 98

**RESOLUTION AWARDING CONTRACT FOR THE
CINNAMINSON LIBRARY ROOF REPLACEMENT PROJECT**

WHEREAS, the Township solicited bids through a public bidding process for Cinnaminson Library Roof Replacement; and

WHEREAS, at the time and place for receiving bids, the Township received bids from the following vendors:

| Vendor | Bid Price |
|---------------------------------|------------------|
| Robert Ganter Contractors, Inc. | \$232,197.90 |
| Union Roofing Contractors Inc. | \$269,728.90 |

WHEREAS, the Township Engineer and the Township Solicitor's offices have reviewed the bid submission of the apparent low bidder and determined that the bid submission is in order and the vendor has the ability to provide this product;

WHEREAS, as confirmed by the below certification, funds are available for this purchase;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Cinnaminson Library Roof Replacement project is awarded to Robert Ganter Contractors, Inc., 595 E. Pumping Station Road, Quakertown, Pennsylvania in the amount of Two Hundred Thirty-Two Thousand One Hundred Ninety-Seven Dollars and Ninety Cents (\$232,197.90).

BE IT FURTHER RESOLVED, that the Mayor, Township Administrator, Township Clerk and Chief Finance Officer area hereby authorized to execute any and all documents necessary in the fulfillment of this Resolution or the associated Contract upon review and approval of said documents by the Township Solicitor's Office.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 27th day of June, 2022.

Lisa Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 232,197.90.

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2022 - 99

**RESOLUTION TO UTILIZE SOURCEWELL CONTRACT FOR THE
PURCHASE OF TWO 2022 FORD INTERCEPTOR UTILITY VEHICLES**

WHEREAS, the Township of Cinnaminson Police Department is in need of two (2) utility vehicles; and

WHEREAS, the Township is permitted to acquire products without the need of open competitive bidding pursuant to New Jersey Public Contracts Law (N. J. S. A. 40A: 11- 1 et seq.) and authorized, under procedures established by the State of New Jersey Purchase Bureau to participate in the Sourcewell Cooperative Purchasing Agreement; and

WHEREAS, the Township solicited a second quote for this product with no responsive quote submitted; thereby establishing that the purchase authorized by this Resolution is more competitive and beneficial to the Township of Cinnaminson; and

WHEREAS, no comments were received and the Township wishes to award the contract to National Auto Fleet Group through Sourcewell, Contract #091521-NAF in an amount of \$81,033.84; and

WHEREAS, the Sourcewell contract expires November 8, 2025; and

WHEREAS, the availability of this contract best serves the needs of the Township and the Review Committee and the Purchasing Department recommends utilization of this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, of the Township of Cinnaminson, in the County of Burlington, State of New Jersey that the contract for the Purchase of two (2) 2022 Ford Interceptor Utility vehicles be awarded to Sourcewell for the amount of \$81,033.84.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Mayor or his designee is authorized to execute such documents consistent with this Resolution and to take such other action on behalf of the Township in furtherance of this Resolution.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 27th day of June, 2022.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are

available for this contract in account # _____ in the amount of

\$ 81,033.84 .

Julia Edmondson
Chief Financial Officer

CINNMANSON TOWNSHIP

RESOLUTION 2022 – 100

**RESOLUTION AWARDING THE UTILIZATION OF STATE CONTRACT FOR
THE PURCHASE OF FOUR (4) POLICE RADIOS FOR
THE CINNAMINSON POLICE DEPARTMENT**

WHEREAS, the Township is desirous of awarding a contract to Motorola Solutions to purchase four (4) police radios for the Police Department; and

WHEREAS, the Township has received authorization to purchase this product without the need for open competitive bidding pursuant to New Jersey Public Contract Law (N.J.S.A. 40A:11-1 et seq.) by virtue of State Contract 83909; and

WHEREAS, the Township has completed a cost comparison of competitive bidding verses use of state contract and have determined that the use of state contract best serves the needs of the Township as well as reduces overall costs; and

WHEREAS, the CFO has certified the availability of funds from the Municipal Law Enforcement Trust Account (MLETA) in the amount of \$19,763.00.

BE IT FURTHER RESOLVED by the Township Committee, of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Mayor or his designee is authorized to execute such documents consistent with this Resolution and to take such other action on behalf of the Township in furtherance of this Resolution.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 27th day of June, 2022.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 19,763.00 .

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION NO. 2022 – 101

**RESOLUTION AUTHORIZING AND APPROVING AN AMENDMENT TO THE
CONTRACT FOR SOLID WASTE COLLECTION BY AND BETWEEN THE
TOWNSHIP OF CINNAMINSON AND REPUBLIC SERVICES OF NEW JERSEY, LLC**

WHEREAS, pursuant to the New Jersey Local Public Contracts Law, the Township of Cinnaminson advertised for public bid for collection and disposal of solid waste in the Township; and

WHEREAS, on June 3, 2019, the Township awarded the bid to Republic Services of New Jersey, LLC (the “Contractor”); and

WHEREAS, on or about June 16, 2019, the Township and Contractor executed a Contract for Solid Waste Collection, which incorporated the Specifications for Solid Waste (Trash) Collection & Disposal dated February 2019 (the “Specifications”); and

WHEREAS, whereas the Township and the Contractor have agreed to amend the Contract and Specifications to increase the bulk item collection from once per month to once per week at no additional cost to the Township; and

WHEREAS, pursuant to the Specifications, the Contractor shall, upon approval from the Township and at their sole cost, distribute a post card to every resident of the Township notifying them of the collection modification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, New Jersey that it hereby authorizes and approves the First Amendment to Solid Waste Collection Contract by and between The Township of Cinnaminson and Republic Services of New Jersey, LLC attached hereto as Exhibit “A”;

BE IT FURTHER RESOLVED that the Mayor of the Township is authorized to execute the Amendment on behalf of the Township;

BE IT FURTHER RESOLVED that the Township Administrator is hereby authorized to approve post cards prepared by Republic Services of New Jersey, LLC for purposes of notifying the residents of the Township.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 27th day of June, 2022.

*Lisa A. Passione, RMC
Municipal Clerk*

**TOWNSHIP OF CINNAMINSON
RESOLUTION 2022 – 102**

**AUTHORIZING THE TOWNSHIP OF CINNAMINSON TO
ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE NEW JERSEY
OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the New Jersey Office of Emergency Management (“NJOEM”), on behalf of the State of New Jersey, is the grantee receiving funding under the Federal Emergency Management Agency (“FEMA”) Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible sub grantee facilities and activities, and are properly reimbursed to the sub grantee; and

WHEREAS, under current information provided, FEMA has determined that the Township of Cinnaminson is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant; and

WHEREAS, the attached agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Grant and signature on behalf of the NJOEM; and

WHEREAS, the Township of Cinnaminson desires to enter into the attached Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey that the Mayor be and is hereby authorized to execute the attached Memorandum of Understanding with the New Jersey Office of Emergency Management.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 27th day of June, 2022.

Lisa A, Passione, Municipal Clerk

**“A”
MEMORANDUM OF UNDERSTANDING**

DRAFT

TOWNSHIP OF CINNAMINSON

RESOLUTION NO. 2022 – 103

RESOLUTION APPROVING A CERTIFICATE OF COMPLETION FOR SIENA CONDOMINIUMS AND AUTHORIZING ASSIGNMENT AND ASSUMPTION OF A FINANCIAL AGREEMENT

WHEREAS, on or about May 17, 2006, the Township of Cinnaminson entered into a Redevelopment Agreement with Hovbros Cinnaminson Urban Renewal, LLC (“Hovbros”) for the development of an age-restricted residential condominium, known as Siena Condominiums, located at 470 U.S. Route 130 North (the “Project”); and

WHEREAS, the Redevelopment Agreement was later amended on December 20, 2006, May 2, 2007, May 4, 2018, and June 18, 2018, with the May 4, 2018 amendment memorializing the transfer of the project to CSH Siena, LLC (“CSH”); and

WHEREAS, on May 18, 2022, CSH sent a formal request to the Township requesting a Certificate of Completion for the Project under Section 10 of the Redevelopment Agreement, said Certificate of Completion constituting a conclusive determination of (i) the satisfaction and termination of the agreements and covenants in the Redevelopment Agreement and (ii) that the conditions determined to exist in the Redevelopment Agreement at the time the property in question was determined to be an area in redevelopment no longer exist and said area shall no longer be subject to eminent domain as a result of such determination; and

WHEREAS, whereas on June 24, 2022, the Township Engineer issued a certification indicating that all necessary activities and improvements were performed and/or constructed and that a Certificate of Completion should be issued by the Township; and

WHEREAS, to facilitate the Project, the Township transferred the property to Hovbros by way of deed dated July 31, 2006 and recorded in the Burlington County Clerk’s Office on August 4, 2006 in Book 6417, at Page 632 (the “Deed”); and

WHEREAS, the Deed contained a “Reversionary Provision” whereby the property would revert to the Township upon Hovbros’ failure to complete the Project; and

WHEREAS, as stated above, the Township Engineer has certified that all necessary activities and improvements were performed and/or constructed and that a Certificate of Completion should be issued by the Township; and

WHEREAS, the Township is therefore willing to waive the right of reversion under the Deed; and

WHEREAS, the Township entered into a Financial Agreement with CSH on or about February 26, 2018 whereby the Township authorized a Five-Year Tax Exemption to CSH for the Project; and

WHEREAS, Section 7 of the Financial Agreement permits the transfer of the Agreement to Livingston Street Capital, an entity eligible to operate under the law upon consent of the Township; and

WHEREAS, the Township has reviewed the proposed Assignment and Assumption agreement and desires to consent to the transfer of the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, New Jersey as follows:

- A. The Certificate of Completion attached hereto as Exhibit “A” is hereby authorized and approved.
- B. The Release of Right of Reversion attached hereto as Exhibit “B” is hereby authorized and approved.
- C. The assignment of the Financial Agreement and the Assignment and Assumption of Financial Agreement between CSH Siena, LLC and the assignee attached hereto as Exhibit “C” is hereby approved and the Financial Agreement remains in full force and effect.
- D. The Mayor of the Township of Cinnaminson, the Township Administrator, and the Township Clerk are hereby authorized to execute any documents necessary to effectuate the foregoing.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 27th day of June, 2022.

*Lisa A. Passione, RMC
Municipal Clerk*

**TOWNSHIP OF CINNAMINSON
COUNTY OF BURLINGTON, NEW JERSEY**

RESOLUTION 2022 – 104

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Affordable Housing
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee may come back into Regular Session and may take further action
5. This Resolution shall take effect immediately.