

CINNAMINSON TOWNSHIP COMMITTEE

October 17, 2022

Meeting Minutes

Mayor Kravil announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 7, 2022.

In attendance: Mr. Conda, Mr. Horner, Mr. Segrest, Deputy Mayor McGill, Mayor Kravil

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Stuart Platt, Solicitor; Michael Minton, Director of Economic Development

Mayor Kravil announced that this meeting is for Youth in Government and introduced the Youth in Government participants from the Cinnaminson Middle School

President: Dylan Burk served as Mayor Kravil
Vice President: Kezia Flamer served as Deputy Mayor McGill
Secretary: Jake Barbich served as Committee Member Conda
Treasurer: Alexis Meenan served as Committee Member Horner
Home and School
Liaison: Tyler Davis served as Committee Member Segrest
BOE Liaison: Lucia Schlett served as Township Administrator Eric Schubiger

PRESENTATIONS:

Acting Mayor Burk announced that there were two presentations on the agenda this evening.

Employee of the Year Awards

Acting Mayor Burk announced the presentations of Employees of the Year. The past couple of years have really shown us just how important our employees are in making Cinnaminson a great community. Through a global health pandemic and several unprecedented weather events, among many other important community issues, Cinnaminson employees continue to rise to the occasion and we are very fortunate to have them on our side. Tonight we will be acknowledging three employees, one each from three different categories – Administration, Public Safety and Public Works. The Township Committee views this as a great way to celebrate the hard work and dedication of our work force. One of the great things about this program is that the nominations come from the employees themselves. Employees nominate their colleagues. The three employees being honored tonight each received nominations from their colleagues and one of the common themes that came up in many of the nominations is the trait of "going above and beyond." Commitment and dedication are at the very heart of good government and is consistent with the vision of this Township Committee.

Township Committee Liaison to Administration Paul Conda presented the award for Employee of the Year for Administration to Lori Neely. Lori is the Township's Technical Assistant to the Construction Official in the Construction Department. Lori began working for the Township in 2012 and is the main contact for residents, contractors and inspectors. Lori's colleagues cited her pleasant demeanor, communication skills and ability to multi-task as some of her greatest strengths.

Township Committee Liaison to Public Safety and Deputy Mayor Ernest McGill presented the award for Employee of the Year for Public Safety to Officer Timothy Obuchowski. Officer Obuchowski began working for the Township in 2001 and brings a variety of skills and attributes to the Police Department. Officer Obuchowski is always willing to take on new assignments and continues to be a tremendous asset with the department's fleet management program.

Township Committee Liaison to Public Works Albert Segrest presented the award for Employee of the Year for Public Works to Andrew Sulkowski. Andrew is a Laborer in the Roads Division of the Public Works Department. Andrew began working for the Township in 2018. Andrew's colleagues cited his outstanding work ethic and positive demeanor as some of his greatest attributes.

Spotlight Cinnaminson Business Program

Acting Mayor Burk stated that the next item on tonight's agenda is the Spotlight Cinnaminson Business Program. The purpose of the program is to recognize a local business that has made special efforts to improve or contribute to the community. Examples include beautification efforts such as landscaping, flowers, and other enhancements to structures and/or property, community contributions, job creation, and green and sustainable practices. This year's award goes to Bagelati, located at 1096 Route 130 North. A local resident nominated Bagelati and stated "Bagelati redeveloped an abandoned 7-11 and created a novel business which did not previously exist in Cinnaminson. With a well thought out business plan, they created a food service establishment that maximizes their business operations serving customers throughout the entire day. Bagelati has become a wonderful meeting place for seniors, residents as well as a constructive place for students to gather throughout the afternoon. They have become an active participant in Cinnaminson events and are always willing to give back to the community."

We are very appreciative of Bagelati's continued involvement in Cinnaminson and very fortunate that they are a part of our business community. Township Committee Liaison to Economic Development Ryan Horner will be presenting Bagelati with a Certificate of Excellence on behalf of Township Committee.

Committee Member Horner presented the award to Bagelati.

COMMITTEE LIAISON REPORTS:

Acting Committee Member Jake Barbich: Administration and Health & Senior Services

Thank you Mayor.

I would just like to take a moment tonight to issue my periodic reminder of this committee's ongoing effort to utilize technology to better serve the community. The township website contains a ton of information about what is going on, as well as a link to report a concern you may have. Our YouTube channel contains video of recent meetings and other township events. Our Face book page contains information on township activities. We utilize Nixle for alerts to your phone. You can also download the GovAlert app to your phone to report any issue that might need the township's attention. As we go along, our intent is to continue improving our online presence to better inform the community about what is going on. That is my report.

Acting Committee Member Alexis Meenan: Finance and Economic Development

Thank you Mayor and good evening ladies and gentlemen.

This evening I am pleased to report on the Economic Development achievements that have been completed and provide an update on the exciting projects currently in the pipeline. Over the past year we have welcomed the following to Cinnaminson: Lidl Grocery store, Burlington Design Center, Wingstop, Poke Brothers, Extra Space, Children of America, Jiffy Lube, KedPlasma, Captain Chucky's, and Harbor Freight to name just a few. These recently opened businesses in our community are a testament to the hard work of our Township Committee, staff, and our best in class professionals. Current projects that are rapidly approaching completion or have been approved are as follows: Westrum Senior Living and Memory Care Center, Popeye's and Tim Hortons at the former Tri-Boro site, Sea Box Expansion, the repurposing of the former Bayards Chocolate, an expansion in our Industrial zone with a new soon to be named corporate partner locating in a newly built warehouse facility, and a personal favorite, Chick Fil A. The previously mentioned completed projects and those soon to be completed will provide many new employment opportunities, tax revenue for our municipality, as well as serve as examples of what makes Cinnaminson one of the premier communities in all of New Jersey.

On the Finance front, department budget requests will be due in December. These requests are an integral part of our overall budgeting process where our Administrator, CFO, Finance Committee, and all department heads work together in a fiscally responsible manner to develop a plan that provides Cinnaminson Township the top rate services the residents deserve.

Mayor that concludes my report for this evening.

Acting Committee Member Tyler Davis: Public Works

Good evening. Curbside brush collection concludes at the end of October and will resume in March, 2023. Residents are reminded that leaves and/or grass clippings are not to be combined with their brush piles. Any contaminated brush piles will not be collected. Brush may remain on the curb strip until collection resumes in March, but cannot be placed in the roadway. The Public Works Facility, located at 1601 Union Landing Road, is open 24/7 for brush and leaf disposal. Leaves may be in paper biodegradable bags or dropped off loosely in its bin. Grass clippings are not permitted.

Due to the ongoing delays with Republic Services, regular household trash and bulk trash may be dropped off at the Public Works Facility from 8:00am – 12:00pm, Monday – Friday. Residents should stop in the Public Works Department office upon arrival. Residents are also reminded that the service is an accommodation for regular household trash and bulk trash only and not for home renovations or complete cleanouts. In addition to continually working with Republic Services’ management representatives, the Township is also finalizing a bid specification to publicly bid a trash collection truck to assist with collection services.

The Public Works Department has completed a new recycling center at the Public Works Facility utilizing recycling grant funds. The new center was constructed utilizing recycled materials and will streamline recycling disposal for the community. Please note that used cooking oil may not be disposed of at the Public Works Facility.

Curbside leaf collection will begin in Section 1 the week of November 7. Leaves should be left at least 10 feet away from any storm drain to help prevent flooding.

Leaf mulch is now available at the Public Works Facility. The material is FREE and available for pickup by residents only. NO CONTRACTORS. NO DELIVERIES.

For any Public Works Department services please contact (856) 829-6703. This concludes my report. Thank you.

Acting Mayor Burk: Next we have Acting Committee Member Flamer for Public Safety

Acting Deputy Mayor Kezia Flamer: Public Safety

Thank you. The September Activity report for our Police Department is as follows:

Total Incidents Responded to:	2656
Total Arrests:	34
Total Property Checks:	912
Total Motor Vehicle Stops:	445
Total Motor Vehicle Summons:	264
Total DWI Arrests:	6

This concludes my report.

Acting Mayor Burk: Parks & Recreation and Veterans Affairs

For Parks and Recreation – I am happy to report that the Township had a well-attended and successful Fall Festival this past weekend. I want to thank our Township Staff, our Cinnaminson Police Department, the Parks and Recreation Committee, our volunteer first responders as well as our volunteers for making this such a fantastic event. Saturday October 22nd, the Township will be hosting Trunk or Treat. Our spooky family friendly event will start at 6:00PM and conclude at 8:00PM at Memorial Park. We have some additional activities and events for the residents in the coming months. The Township Holiday Lighting Celebration will take place the first weekend of December; additional details will be released in the coming weeks. We are also working on an extension to our Holiday celebration, with an additional community wide activity. We will be releasing further details very soon.

For Veteran’s Affairs – Veteran’s Day is Friday, November 11th. Veterans Day is a celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good. Throughout our history, military service members have put on their uniforms to protect our nation and safeguard the values and liberties that this nation was built on. This commitment doesn’t stop once the uniform comes off and their time in active duty has ended. This Veteran’s Day, we honor the men and women who have worn their uniform and who continue to serve our country.

This concludes my report.

ORDINANCE PUBLIC HEARING:

Ordinance 2022 – 9 Authorize Private Sale of Township Owned Property

Acting Mayor Burk asked for a motion to open public comment on Ordinance 2022 -9. COMMITTEE MEMBER BARBICH MADE THE MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2022-9, seconded by Committee Member Meenan. Voice Vote. All Aye.

Mayor Kravil asked for a motion to open public comment on Ordinance 2022 – 9. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. CONDA, seconded by Mr. Horner. Voice vote. All aye

Seeing no one come forward, Acting Mayor Burk asked for a motion to close the public comment on Ordinance 2022 – 9. ACTING COMMITTEE MEMBER FLAMER MADE A MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2022-9, seconded by Acting Committee Member Davis. Voice Vote. All aye.

Mayor Kravil asked for a motion to close public comment on Ordinance 2022 – 9. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice vote. All aye

Acting Mayor Burk asked for a motion to approve Ordinance 2022 – 9. MOTION TO APPROVE ORDINANCE 2022-9 MADE BY ACTING COMMITTEE MEMBER MEENAN, seconded by Acting Committee Member Davis. Roll call vote. All aye.

Mayor Kravil asked for a motion to approve Ordinance 2022 – 9. MOTION TO APPROVE ORDINANCE 2022 – 9 MADE BY MR. CONDA, seconded by Mr. Segrest. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Ordinance was adopted.

CONSENT AGENDA read by Acting Administrator Schlett

Resolution 2022-132 is for the approval of Fire Commissioner compensation. Per Division of Local Government Services Best Practices, the Township is required to review and approve the compensation of Fire District Commissioners. The \$3,000.00 annual compensation has not changed in many years. CFO/Purchasing Agent Julia Edmondson recommends that the governing body authorize this resolution.

Resolution 2022-133 is for authorizing the cancellation of taxes for a totally disabled veteran. Tax Assessor Dennis DeKlerk and Tax Collector Sandy Root have determined that the owner of this property is eligible for this tax benefit.

Resolution 2022-134 is for designating a curfew for mischief night and Halloween. This designation is consistent with the annual 9:00pm curfew established by the Township and is recommended by Police Chief Richard Calabrese.

Raffle for Cinnaminson Elementary Home and School Association for December 10th and 21st.

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

ACTING MAYOR BURK asked for a motion to open Public Comment on Consent Agenda items only. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY ACTING COMMITTEE MEMBER BARBICH, seconded by Acting Committee Member Flamer. Voice vote. All aye.

MAYOR KRAVIL MADE A MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Mr. Horner. Voice Vote. All aye.

Seeing no one come forward Acting Mayor Burk closed public comment on the consent agenda

Seeing no one come forward Mayor Kravil asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice vote. All aye.

Acting Mayor Burk asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY ACTING COMMITTEE MEMBER MEENAN, seconded by ACTING COMMITTEE MEMBER DAVIS. Voice vote. All aye. The consent agenda is approved.

MAYOR KRAVIL MADE A MOTION TO APPROVE THE CONSENT AGENDA, seconded by Mr. Segrest. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Ordinance was adopted. Consent agenda was approved.

APPROVAL OF MINUTES: October 3, 2022

ACTING MAYOR BURK asked for a motion to approve the minutes of October 3, 2022. MOTION TO APPROVE THE MINUTES MADE BY ACTING COMMITTEE MEMBER MEENAN, seconded by Acting Committee Member Flamer. Voice vote. All aye

Mayor Kravil asked for a motion to approve the minutes of October 3, 2022. MOTION TO APPROVE MINUTES MADE BY MADE BY MR. HORNER, seconded by Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Ordinance was adopted. Minutes were approved. .

APPROVAL OF BILLS:

Acting Mayor Burk asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY ACTING COMMITTEE MEMBER FLAMER, seconded by Acting Committee Member Barbich. Voice Vote. All aye.

Mayor Kravil asked for a motion to approve the bill list. MOTION TO APPROVE BILL LIST MADE BY MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Ordinance was adopted. Bill list was approved. .

STAFF AND PROFESSIONAL COMMENTS:

Mr. Platt congratulated the students on doing a great job this evening.

Mr. Schubiger commented that they did a tremendous job preparing for the meeting, taking it seriously. He is happy to see this event still taking place in Cinnaminson. We love this meeting. He thanked everyone involved.

PUBLIC COMMENT

ACTING MAYOR BURK asked for a motion to open Public Comment. MOTION TO OPEN PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER MEENAN, seconded by Acting Committee Member Davis. Voice vote. All aye.

MAYOR KRAVIL MADE A MOTION TO OPEN PUBLIC COMMENT, seconded by Mr. Segrest. Voice vote. All aye.

Jarmilla Shepperd, 215 Front St., Palmyra on behalf of the East Riverton Civic Club asked about stop signs that were taken down on Union Landing Road during paving and when they will be put back up. She also commented regarding crosswalks on Union Landing Road and when they will be repainted. Lastly she stated her concern regarding sidewalks and lighting on Union Landing Road. Ms. Shepperd also thanked the Youth in Government participants. Mr. Schubiger responded to her concerns and advised that he and Mr. Gaunt would look into them and that the stop signs are part of punch list. He will make sure our engineer is aware. He and Superintendent will make sure they are taken care of.

Hearing no additional comments, Acting Mayor Burk closed this portion of the meeting.

Mayor Kravil asked for a motion to close public comment. MR. HORNER MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mayor Kravil. Voice vote. All aye

COMMITTEE COMMENT:

Mr. Conda commented that this is their favorite meeting of the year. The students did a great job. It is good to see them here and that they are interested. We hope to continue this. He also thanked Mr. Schubiger and Ms. Passione.

Mr. McGill thanked the students. They did a fantastic job. The future looks bright. He also thanked the Fire Department, Police Department, Public Works, our professionals and staff for continuing to keep the Township running smoothly.

Mayor Kravil commented that this is our favorite night. This is a talented group. It's nice to see them get actively involved.

Mayor Kravil presented each of the students with a Youth in Government certificate.

ADJOURNMENT:

Acting Mayor Burk asked for a motion to adjourn the meeting. MOTION TO ADJOURN MADE BY ACTING COMMITTEE MEMBER DAVIS, seconded by Acting Committee Member Flamer.

Mayor Kravil asked for a motion to adjourn the meeting. MOTION TO ADJOURN MADE BY MR. SEGREST, seconded by Mr. Conda. Voice vote. All aye. Meeting was adjourned.

7:13 pm

Duly passed and adopted:

November 21, 2022

Respectfully submitted:



Lisa A. Passione, RMC
Municipal Clerk