

TOWNSHIP OF CINNAMINSON
NOTICE OF ELECTRONIC MEETING

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the TOWNSHIP OF CINNAMINSON does hereby notify the public that the closeout meeting of the Township Committee scheduled for December 29, 2022 at 10:30 am, will be held electronically. Members of the public who wish to participate in the meeting electronically should follow the instructions at: <https://www.cinnaminsonnj.org/agendas-resolutions-minutes/>. Individuals will be able to fully participate in the meeting, including providing public comment. Formal action may be taken.

Lisa A. Passione
Municipal Clerk

Please Note: Agenda is subject to change

Click link below:

[Cinnaminson Township Committee Meeting December 29, 2022](#)

Zoom Meeting ID 810 4570 3965

For Dial in – 1 929 205 6099 (New York)

Password ec23DM

Password (for Dial by Phone only) 727740

CINNAMINSON TOWNSHIP COMMITTEE

WORK SESSION AGENDA

Thursday, December 29, 2022

10:30 a.m. Work Session

CALL TO ORDER:

FLAG SALUTE:

VERIFICATION:

Meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 7, 2022.

ROLL CALL: Mr. Conda, Mr. Horner, Mr. Segrest, Deputy Mayor McGill, Mayor Kravil

CONSENT AGENDA:

Resolution 2022 – 153 To Utilize Cooperative Purchasing For Purchase Of Audio Visual Equipment Supplies And Service

Resolution 2022 – 154 Authorize Award of Non Fair and Open Contract for Purchase of Trash Carts

Resolution 2022 – 155 Utilize State Contract and Cooperative Purchasing for the Purchase of Computers for the Cinnaminson Police Department

Resolution 2022 – 156 Authorize Renewal of Shared Services Agreement for Purchase and Sale of Fuel

Resolution 2022 – 157 Transfer of Appropriations

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

APPROVAL OF MINUTES:

December 19, 2022

December 19, 2022 Closed

APPROVAL OF BILLS:

STAFF AND PROFESSIONAL COMMENTS:

PUBLIC COMMENT:

COMMITTEE COMMENT:

ADJOURNMENT:

Next Meeting: Tuesday, January 3, 2023 at 6:30 pm

TOWNSHIP OF CINNAMINSON

RESOLUTION 2022 – 153

**RESOLUTION TO UTILIZE COOPERATIVE PURCHASING FOR PURCHASE OF
AUDIO VISUAL EQUIPMENT SUPPLIES AND SERVICE**

WHEREAS, the Cinnaminson Municipal Building is in need of new audio visual equipment; and

WHEREAS, Cinnaminson Township has previously completed a cost comparison of competitive bidding verses the use of cooperative purchasing for these products and has determined that the use of cooperative purchasing best serves the needs of the Township as well as reduces overall costs; and

WHEREAS, funds are available for this purchase.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the following contracts be awarded to Rivell Technology through The Interlocal Purchasing System, Contract #220704, expiration date November 30, 2023:

1. Audio Video Streaming and Recording system for Courtroom/Council room in the amount of Forty one thousand six hundred thirty eight dollars and eighty cents (\$41,638.80)

BE IT FURTHER RESOLVED that the Township Administrator and Chief Financial Officer are hereby permitted to execute all documents necessary in fulfillment of this purchase.

Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee on the 29th day of December, 2022.

Lisa A. Passione, Township Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 41,638.80.

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2022 – 154

**RESOLUTION AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR TRASH CARTS**

WHEREAS, the Township of Cinnaminson has a need to procure trash carts as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 and,

WHEREAS Department of Public Works Superintendent received the following quotes:

Otto Environmental	\$ 9, 999.00
Home Depot	\$18,600.00
Uline	\$21,750.00

WHEREAS, the purchasing agent has determined and certified in writing that the cumulative value of the purchases from Otto Environmental will exceed \$17,500; and,

WHEREAS, Otto Environmental has completed and submitted a Business Entity Disclosure Certification which certifies that Otto Environmental has not made any reportable contributions to a political or candidate committee in the Township of Cinnaminson in the previous one year, and that the contract will prohibit Otto Environmental from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the Township of Cinnaminson authorizes a contract with Otto Environmental in the amount of Nine Thousand Nine Hundred Ninety Nine Dollars (\$9,999.00) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee on the 29th day of December, 2022.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 9,999.00.

Julia Edmondson
Chief Financial Officer

CINNMANSON TOWNSHIP

RESOLUTION 2022 – 155

**RESOLUTION TO UTILIZE STATE CONTRACT AND COOPERATIVE
PURCHASING FOR THE PURCHASE OF COMPUTERS FOR
THE CINNAMINSON POLICE DEPARTMENT**

WHEREAS, the Township is desirous of awarding a contract to SHI to purchase twelve (12) Dell computers for the Police Department; and

WHEREAS, the Township has received authorization to purchase this product without the need for open competitive bidding pursuant to New Jersey Public Contract Law (N.J.S.A. 40A:11-1 et seq.) by virtue of State Contract 19-TELE-00656, expiration date of February 28, 2023 and New Jersey Cooperative Purchasing Alliance Contract CK04, expiration date of February 28, 2023; and

WHEREAS, the Township has completed a cost comparison of competitive bidding verses use of state contract and cooperative purchasing and have determined that the use of State contract and cooperative purchasing best serves the needs of the Township as well as reduces overall costs; and

WHEREAS, the CFO has certified the availability of funds from the Municipal Law Enforcement Trust Account (MLETA) in the amount of \$29,937.93.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that a contract be awarded to SHI in the amount of \$29,937.93 for the purchase of twelve (12) Dell computers through State Contract 19-TELE-00656, expiration date of February 28, 2023 and New Jersey Cooperative Purchasing Alliance Contract CK04, expiration date of February 28, 2023

BE IT FURTHER RESOLVED by the Township Committee, of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Mayor or his designee is authorized to execute such documents consistent with this Resolution and to take such other action on behalf of the Township in furtherance of this Resolution.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 29th day of December, 2022.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 29,937.93.

Julia Edmondson
Chief Financial Officer

DRAFT

TOWNSHIP OF CINNAMINSON

RESOLUTION 2022 – 156

**AUTHORIZING EXECUTION OF SHARED SERVICES AGREEMENT
WITH MULTIPLE GOVERNMENT AGENCIES FOR THE
PURCHASE AND SALE OF FUEL**

WHEREAS, pursuant to the Uniform Shared Services Act, *N.J.S.A. 40A:65-1 et seq.*, any municipality of the State may enter into a contract with any other local unit for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, Cinnaminson Township operates fuel tanks to provide gasoline and diesel fuel for its municipal vehicles and because the Township is able to purchase fuel through a cooperative purchasing arrangement it is able to save on the cost of fuel purchases; and

WHEREAS, the Cinnaminson Township Board of Education, the Cinnaminson Fire District and the Palmyra Ambulance Association have each determined that it is more economical to partner with Cinnaminson rather than purchase fuel from private vendors; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute separate Shared Services Agreements with the Cinnaminson Board of Education, the Cinnaminson Fire District and the Palmyra Ambulance Association for the purchase and sale of gasoline and diesel fuel according to the terms of Agreement.

BE IT FURTHER RESOLVED that upon approval of the form of the Agreement by the respective attorneys or each agency and execution of the same by the parties, fully executed copies of the Agreements will be attached hereto.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 29th day of December, 2022.

Lisa A. Passione, Municipal Clerk

CINNAMINSON TOWNSHIP

RESOLUTION 2022-157

RESOLUTION AUTHORIZING TRANSFERS OF 2022 APPROPRIATIONS

WHEREAS, there are certain 2022 Budget Appropriations of the Township of Cinnaminson which are estimated to be insufficient to meet the requirements of operating the affairs of the Township for the balance of 2022; and

WHEREAS, there are certain 2022 Budget Appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, NJSA 40A:4-58 provides for transfers to such accounts which are estimated to have insufficient balances.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey that the following transfers are approved:

	<u>Transfer To</u>	<u>Transfer From</u>
Salaries and Wages		
Police Salaries		77,003
Other Expenses		
Salaries and Wages		
Emergency Management Salaries	3.00	
Other Expenses		
Police Expenses	75,000	
Water	2,000	
Total	77,003	77,003

Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee at a Regular Meeting held on December 29, 2022.

Lisa A. Passione
Municipal Clerk