

CINNAMINSON TOWNSHIP COMMITTEE

November 21, 2022

Meeting Minutes

Mayor Kravil announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 7, 2022.

In attendance: Mr. Conda, Mr. Segrest, Deputy Mayor McGill, Mayor Kravil.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Stuart Platt, Solicitor; Michael Minton, Director of Economic Development, Superintendent Kevin Gauntt and Police Chief Richard Calabrese

Liaison Reports

Administration and Health and Senior Services – Mr. Conda

There are two items on tonight's agenda that I want to address. First is the discussion item regarding the Best Practice Survey. Once again the Township has done very well. We have met 23 of the 24 objectives. Secondly, the ongoing effort to improve the Township's use of technology. We have a contract to begin the digitization of our records archives which currently exists almost entirely of paper. By scanning and cataloging everything we will greatly reduce the storage requirements, make the documents more easily locatable and everything will be electronically backed up.

Finance and Economic Development – Mr. Horner

Nothing to report this evening since the comprehensive report at our last meeting.

Public Works – Mr. Segrest

Residents are reminded that the leaf collection schedule is consistent with the brush collection schedule. Leaves may be placed curbside by 7 am on Monday of the collection week and should be bagged in large recycle bags, not trash bags. For more information contact Public Works at (856)829-6703 or visit the Township website cinnaminsonnj.org.

PSE&G continues road resurfacing throughout the Township. Detailed project and contact information can be found by visiting nj.pseg.com.

Residents are reminded that televisions and computers are banned from landfills. Detailed information regarding electronic waste disposal can be found at co.burlington.nj.us or by contacting (609)499-1001.

FY 2023 NJ DOT Local Freight Impact Grant Applications are being accepted. The Township is preparing an application for sidewalk improvements to Union Landing Road and will be submitting a completed application in December.

The survey and design of Wood Park lighting improvements is underway. The Township is expected to complete Phase I of this project in early spring of 2023.

The Township has received a NJ Department of Transportation Local Freight Impact Fund Grant for the resurfacing of Taylors Lane. Base plans have been finalized and the project planning meeting is scheduled for early December.

The Township has received a NJ Department of Transportation Municipal Aid Grant for the reconstruction of Kern Street from Broad Street to Riverside Drive. The improvements include but are not limited to the replacement of the existing stormwater conveyance system, replacement of existing stormwater out fill including check valves, extension of existing sump pump discharge collection system, concrete curb and sidewalk improvements and a reconstruction of the roadway utilizing the pulveration, stabilization and overlay method. Plans are being finalized and the project is expected to be advertised in January.

From our engineer, Remington & Vernick – It is our office’s understanding that the Township’s desire to conduct a traffic study at the intersection of Route 130 and Taylors Lane to determine its level of service rating. The study will be used for potential signal and intersection improvements. Our engineer was recently authorized to complete the traffic study and is currently collecting the information.

Public Safety – Mr. McGill

The October 2022 activity report for the Police Department is as follows: Total incidents – 2,671 Total arrests – 35, Total property checks – 878, Total motor vehicle stops – 463, Total motor vehicle summonses – 292, Total DWI – 6.

Parks & Recreation and Veterans Affairs – Mayor Kravil

We have some interactive events and activities coming up over the next couple of weeks. The Township Holiday Lighting Celebration will take place Saturday, December 3rd from 5:30 pm to 7:30 pm at Wood Park. There will be musical performances, hot chocolate, cookies and children’s activities. Also this year Cinnaminson will be having its first ever Holiday Home Decorating contest. Participation is free to all residents and we enthusiastically encourage everyone to participate. To register your home please email Christine Turner at cturner@cinnaminsonnj.org by December 11th.

For everyone driving around looking at lights, we have a local family catching media attention with their elaborate holiday show with synchronized music. They are also taking donations for CHOP and the SNJ Food Bank. We encourage everyone to drive by and check out 5 Olmstead Lane.

DISCUSSION ITEM Best Practices Survey

Mr. Schubiger stated the Township has submitted the annual Best Practices Survey. The Township met all competencies except for charging stations for electric cars. We have already begun to take action on that. We anticipate that we will include it as a recommendation for our 2023 budget. The State uses this as a method to decide on State aid. We are fine.

CONSENT AGENDA:

- Resolution 2022 – 135** Supporting Application of Anka Field LLC to Operate Cannabis Establishment
- Resolution 2022 – 136** Authorize Purchase of Ford F250 Pick Up Truck for Cinnaminson Police Department
- Resolution 2022 – 137** Authorize Purchase of Two 2022 Ford Interceptor Vehicles for Cinnaminson Police Department

- Resolution 2022 – 138** Approve Change Order and Final Payment for 2021 Roadway Milling Contract
- Resolution 2022 – 139** Authorize Cancellation of Taxes for Totally Disabled Veteran, Block 2003, Lot 6
- Resolution 2022 – 140** Award of Contract for Document Imaging Services
- Resolution 2022 – 141** Transfer of Appropriations
- END OF CONSENT AGENDA**

Mayor Kravil asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice Vote. All aye.

Kenneth C. Davis, 2108 Hunter Street asked for clarification on Resolution 2022-135 that this is a requirement from the State. Mr. Schubiger confirmed that this is correct, one of the State’s criteria is to obtain a resolution of support from the governing body. The next steps are for them to go to the Planning Board.

Michael Goins, 100 Purnell Avenue also asked about Resolution 2022-135. Asked if there was discussion about how the three LLC’s are working together? Mr. Schubiger responded that there are four uses; one of the LLC’s is for two uses. Mr. Goins also asked about the resolutions for police vehicles and if the prices increased. Mr. Schubiger confirmed that there were increases in cost for the vehicles.

Seeing no one else come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. Horner. Voice Vote. All aye.

MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. CONDA, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest, Mayor Kravil – aye. Consent agenda was approved.

Approval of Minutes

Mayor Kravil asked for a motion to approve the minutes of October 17, 2022. MOTION TO APPROVE MINUTES MADE BY MR. CONDA, seconded by Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Minutes were approved.

Approval of Bill List

Mayor Kravil asked for a motion to approve the bill list. MR. HORNER MADE A MOTION TO APPROVE THE BILL LIST, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye. Bill list was approved.

Staff and Professional Comments - None

Public Comment

MAYOR KRAVIL asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mayor Kravil. Voice vote. All aye.

Geri Hines, 808 Turner Avenue asked Mr. Segrest about the sidewalks on Union Landing Road and if there were any plans for more sidewalks. Mr. Schubiger stated that our engineer is looking to see where we can improve. We are looking to add sidewalks. Ms. Hines also asked if we know what the warehouse on Taylors Lane will be. Committee responded that we do not know at this

time. He added that once the Certificate of Occupancy is issued the building becomes a tax ratable.

Jarmilla Sheppard, 215 Front Street, Palmyra, NJ on behalf of the East Riverton Civic Club asked about the status of repainting of the crosswalks on Union Landing Road at Rowland and at Hunter. Mr. Schubiger confirmed that it is on the schedule to be completed.

Michael Goins, 100 Purnell Avenue asked about the status of the situation with Republic. Our Public Works Superintendent has been working diligently following up with them. The Township is still looking at all of our options.

Not seeing anyone else come forward, MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. McGill. Voice vote. All aye.

Comments from Committee

Mr. McGill wished everyone a Happy Thanksgiving.

Mr. Segrest also wished everyone a Happy Thanksgiving.

Mayor Kravil stated that the Township is thinking of Maddie Harris and her family. She is touched by the outpouring of love and kindness our community is showing to this family. We have a community that shows up and supports their neighbors, strangers, and friends. This community comes together. Please keep the Harris family in your prayers. She also wished everyone a Happy Thanksgiving.

Mayor Kravil asked for a motion to adjourn the meeting. MOTION TO ADJOURN THE MEETING WAS MADE BY MR. McGill, seconded by Mr. Conda. Voice vote. All aye. Meeting was adjourned.

7:06 pm

Duly passed and adopted:

December 5, 2022

Respectfully submitted:



Lisa A. Passione, RMC
Municipal Clerk