

## **CINNAMINSON TOWNSHIP COMMITTEE**

**April 17, 2023**

### **Meeting Minutes**

Mayor McGill announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 6, 2023.

In attendance: Mr. Horner, Mrs. Kravil, Mr. Segrest, Deputy Mayor Conda, Mayor McGill.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Stuart Platt, Solicitor; Michael Minton, Director of Economic Development, Kevin Gauntt, Public Works Superintendent and Police Chief Richard Calabrese

### **Liaison Reports**

#### **Finance and Economic Development – Mr. Horner**

We will be introducing this evening the 2023 Budget. I am happy to report on behalf of the staff that once again this budget sees no increase to the municipal tax portion of the budget. That concludes my report. Thank you.

#### **Parks & Recreation and Veterans Affairs – Mrs. Kravil**

The Township received a \$79,000 grant from the Department of Community Affairs Division of Local Government Services. This grant will be used for continued park improvements throughout the community.

For Veteran's Affairs, the Township is making plans for a Memorial Day ceremony tentatively to be held on Friday, May 26<sup>th</sup> here at town hall. Event times and specific program information will be available in the coming weeks. That concludes my report. Thank you.

#### **Public Works – Mr. Segrest**

Brush collection has experienced delays due to the recent storms on April 1<sup>st</sup> that significantly impacted the brush collection. However, residents should continue to follow the brush collection schedule. The Public Works Department is expecting to be back on schedule within the next week. Residents are also reminded to keep all curbside brush piles at least ten feet away from all sewer drains per the Department of Environmental Protection.

The Public Works Department will be hosting a Spring Cleanup Day on May 13<sup>th</sup> from 8:00 am to 1:00 pm at the Public Work's facility. Acceptable items for disposal includes paints, motor oil, antifreeze, electronics, televisions, brush, branches, metal items, automobile and small truck tires, car batteries and large trash items.

PSE&G's paving contractor is currently working on restoration on Meetinghouse Drive, Meetinghouse Court, Windsor Drive, Windsor Court, Glenwood Court and Orchard Way. Further pavement restorations are expected to resume in late May. For additional information or concerns call 833-661-6400.

Residents are reminded that private contractors are responsible for hauling away any and all debris created from tree trimming or tree removal on residential property. Private contractors are not authorized to place tree parts at the curb for Township collection.

The Township was recently notified that we have secured a \$1,150,000 in funding from NJDOT Local Freight Impact Program. The funds will be utilized for pedestrian safety and improvements on Union Landing Road. Township Engineer Remington & Vernick will oversee the project design. Bidding, inspections and construction is tentatively scheduled for 2024. That concludes my report.

#### **Administration and Health and Senior Services – Mr. Conda**

The Cinnaminson newsletter for April has been published and can be read on the Township's website, the Township Facebook page or through Nixle. It contains information on events in the Township, including Parks and Recreation and library activities, Public Works information and much more. One item I will single out is that this month the Municipal Alliance is sponsoring a health fair at the middle school on June 3<sup>rd</sup>. I would encourage residents to subscribe to both the Nixle alerts as well as subscribing to the Township YouTube channel where you can find the recordings of these meetings as well as various other Township events. That concludes my report.

#### **Public Safety – Mayor McGill**

Nothing to report

#### **DISCUSSION ITEMS:**

##### **PSE&G – Gas Main Replacement and Road Restoration Project Update**

Karen Fryer Regional Public Affairs Manager for PSE&G – Thanked OEM, Police, Fire with the tornado we greatly appreciate the teamwork. Our crews work 24/7 with you. Introduces Kelley Sutter Project Manager. Ms. Sutter updated committee on the status of the gas main replacement project. 37 miles of old gas main infrastructure, impacted about 2,900 residents directly. Thanked everyone, police, administration, DPW for making this work. We are currently paving on a few roads to finish up. We are getting ready to complete rest of roads around May 30<sup>th</sup>, weather permitting. Outreach will continue to be performed. Next phase includes four County Roadways, Church Road, Riverton Road and Branch Pike. That work would start May 1<sup>st</sup>.

Mayor McGill thanked PSE&G for the fantastic job they did during the tornado.

##### **NJ Department of Transportation – Proposed Route 130/Riverton Road Intersection Improvements**

Present were: Kimberley Nance from NJDOT Office of Government Community Relations, Regional Manager for Burlington County, NJDOT Project Manager Muhammad Alam and Steven Locke from Urban Engineers They are here to address the Township Committee's questions and concerns regarding this project.

Steven Locke from Urban Engineers reviewed the scope of the project and addressed Committee's concerns regarding locations of crosswalks, the merger from two lanes to one on Riverton Road and the flow of traffic both during rush hour and when the high school lets out. Discussion ensued between Township Committee, NJDOT Engineers and Chief Calabrese regarding the feasibility of the proposed improvements

Phyllis McCauley, 2 Laurel Drive asked about a surveyor that was surveying her property. NJDOT staff and engineers do not believe that it had anything to do with this project.

Rich DeFranco, 1 Laurel Drive asked how this project would affect his property. Engineers showed him further details of the project.

Mike Goins, 100 Purnell asked if the map would be available. As this is not a final plan it will not be available.

## **BUDGET INTRODUCTION**

### **Resolution 2023 – 57**                      2023 Municipal Budget

MOTION TO INTRODUCE RESOLUTION 2023-57 MADE BY MR. HORNER, seconded by Mayor McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mr. Conda – aye, Mayor McGill – aye. To be advertised in the Burlington County Times. Public Hearing is scheduled for May 15, 2023

## **ORDINANCE INTRODUCTION**

**Ordinance 2023 – 2** Authorizing Capital Improvements Appropriating \$2,132.500, Authorizing the Issuance of General Obligation Bonds In The Aggregate Principal Amount of Up To \$2,025.875

MOTION TO INTRODUCE ORDINANCE 2023-2 MADE BY MR. SEGREST, seconded by Mrs. Kravil. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mr. Conda – aye, Mayor McGill – aye. To be advertised in the Burlington County Times. Public Hearing is scheduled for May 15, 2023.

### **Ordinance 2023 – 3** 2023 Salary Ordinance

MOTION TO INTRODUCE ORDINANCE 2023-3 MADE BY MAYOR MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mr. Conda – aye, Mayor McGill – aye. To be advertised in the Burlington County Times. Public Hearing is scheduled for May 15, 2023.

**Ordinance 2023 – 4** Amending, Revising and Supplementing Chapter 498 of the General Code Entitled “Vehicles, Towing and Storage of”

MOTION TO INTRODUCE ORDINANCE 2023-4 MADE BY MAYOR MCGILL, seconded by Mr. Segrest. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mr. Conda – aye, Mayor McGill – aye. To be advertised in the Burlington County Times. Public Hearing is scheduled for May 15, 2023.

**Ordinance 2023 – 5** Amending, Revising and Supplementing the Code of the Township Of Cinnaminson to Establish New Chapter \_\_\_\_, Entitled “Amusement Devices”

MOTION TO INTRODUCE ORDINANCE 2023-5 MADE BY MR. CONDA, seconded by Mayor McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mr. Conda – aye, Mayor McGill – aye. To be advertised in the Burlington County Times. Public Hearing is scheduled for May 15, 2023.

## **CONSENT AGENDA:**

**Resolution 2023 – 58** Award of Contract for Purchase of Portable Light Towers for Police Department

**Raffles** Community House of Moorestown (07/17/23)

## **END OF CONSENT AGENDA**

MAYOR MCGILL MADE A MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Mr. Segrest. Voice Vote. All aye.

Seeing no one come forward Mayor McGill asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. SEGREST, seconded by Mayor McGill. Voice Vote. All aye.

MOTION TO APPROVE THE CONSENT AGENDA MADE BY MRS. KRAVIL, seconded by Mr. Conda. Roll call vote Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest - aye, Mr. Conda – aye, Mayor McGill – aye. Consent agenda was approved.

### **Approval of Minutes**

Mayor McGill asked for a motion to approve the minutes of April 3, 2023. MOTION TO APPROVE THE MINUTES OF APRIL 3, 2023 MADE BY MR. HORNER, seconded by Mrs. Kravil. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest aye, Mr. Conda – aye, Mayor McGill abstained. Minutes were approved.

### **Approval of Bill List**

Mayor McGill asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. CONDA, seconded by Mayor McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Mr. Conda – aye, Mayor McGill – aye. Bill list was approved.

**Staff and Professional Comments – None**

### **Public Comment**

MAYOR MCGILL MADE A MOTION TO OPEN PUBLIC COMMENT, seconded by Mr. Conda. Voice vote. All aye.

Renee Oler-Davis, 2108 Hunter Street congratulated committee on the grant for Union Landing Road and asked what the scope of work will be. Mr. Schubiger advised that it is for sidewalks and associated upgrades. Mrs. Oler-Davis also asked about the crosswalks, lighting and speed signs. Mr. Schubiger updated her on the status of these projects.

Kenneth Davis, 2108 Hunter Street expressed his opinion regarding pickle ball courts vs. tennis ball courts at the East Riverton Park.

Michael Goins, 100 Purnell Avenue commented on Morgan Cemetery and the status of the cleanup, what has and what has not been done.

Not seeing anyone else come forward, Mayor McGill asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. HORNER, seconded by Mayor McGill. Voice vote. All aye.

**Comments from Committee**

Mr. Segrest thanked Public Works Department, Emergency Management Services, our police department and fire department for all of their assistance when the tornado hit. We heard a lot from residents thanking Public Works and Emergency Services for what they did.

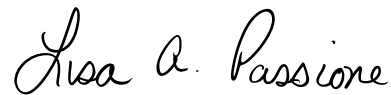
MOTION TO ADJOURN THE MEETING WAS MADE BY MR. CONDA, seconded by Mayor McGill. Voice vote. All aye. Meeting was adjourned.

7:42 pm

Duly passed and adopted:

Respectfully submitted:

*May 1, 2023*



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Lisa A. Passione, RMC  
Municipal Clerk