

Please Note: Agenda is subject to change

CINNAMINSON TOWNSHIP COMMITTEE
WORK SESSION AGENDA
Monday, June 5, 2023
6:30 p.m. Work Session

CALL TO ORDER:

FLAG SALUTE:

VERIFICATION:

Meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 6, 2023.

ROLL CALL: Mr. Horner, Ms. Kravil, Mr. Segrest, Deputy Mayor Conda, Mayor McGill

CONSENT AGENDA:

- Resolution 2023 – 73** Authorize Participation in 2024-2026 Community Development Block Grant/HOME Investment Partnerships Program
- Resolution 2023 – 74** Authorize Purchase of Police Vehicles from Winner Ford
- Resolution 2023 – 75** Authorize Purchase of Fuel from Majestic Oil
- Resolution 2023 – 76** Authorize Award of Contract for Purchase of 2022 Crew Cab DRW 4x4 Chassis
- Resolution 2023 – 77** Authorize Award of Contract for 2023 Police Uniforms
- Resolution 2023 – 78** Authorize Purchase of Playground Equipment and Materials from MRC, Inc.
- Resolution 2023 – 79** Renewal of Liquor Licenses 2023/2024
- Resolution 2023 – 80** Authorize Amendment to Class III SLEO Agreement
- Resolution 2023 – 81** Authorize Execution of a Memorandum of Understanding with the Boroughs of Palmyra and Riverton for the Tri-Boro CERT Services
- Resolution 2023 – 82** Supporting Application of Blossom Cannabis to Operate Cannabis Establishment

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

APPROVAL OF MINUTES:

May 15, 2023

APPROVAL OF BILLS:

STAFF AND PROFESSIONAL COMMENTS:

PUBLIC COMMENT:

COMMITTEE COMMENT:

ADJOURNMENT:

Next Meeting: Monday, June 26, 2023 at 6:30 pm

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 73

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF BURLINGTON TO ESTABLISH A COOPERATIVE RELATIONSHIP FOR THE CONDUCT OF CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES

WHEREAS, Title II of the National Affordable Housing Act of 1992, commonly known as the Home Investment Partnerships (“HOME”) Program, may make federal funds available to the County to expand the supply of decent and affordable housing; and

WHEREAS, the Housing and Community Development Act of 1974, as amended and supplemented (24 U.S.C. 93-383 et seq.) (the “Act”), provides that Community Development Block Grant (“CDBG”) funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income and said funds may be made available to the County for the operation of CDBG Programs on satisfaction of certain criteria; and

WHEREAS, an urban county and constituent municipalities can ask the U.S. Department of Housing and Urban Development (“HUD”) to approve the inclusion of municipalities as part of the Urban County for purposes of planning and implementing a joint community development and housing assistance program; and

WHEREAS, New Jersey law authorizes counties and municipalities to enter into agreements with each other and the Township of Cinnaminson (the “Township”) wishes to participate with the County of Burlington (the “County”) to implement programs for which these funds may be used; and

WHEREAS, the Township of Cinnaminson has been a historical participant in the Burlington County Community Development Block Grant Program and seeks to continue that participation in 2024-2026; and

WHEREAS, the Township and County wish to enter into a joint agreement for those years.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey that an agreement between the Township and the Board of County Commissioners of the County of Burlington, attached hereto as Schedule “A”, to establish a cooperative relationship for the conduct of certain community development activities is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk of the Township of Cinnaminson are hereby authorized and directed to execute said Agreement and any additional documents that are necessary to effectuate this Resolution.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

Lisa A. Passione, Municipal Clerk

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 74

**AUTHORIZING PURCHASE OF POLICE VEHICLES THROUGH APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

Whereas, the Township of Cinnaminson, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Township of Cinnaminson has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Township of Cinnaminson intends to enter into contracts with Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Township of Cinnaminson authorizes the Purchasing Agent to purchase certain goods or services from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ State Contract # 20-Fleet-01189, expiration date of June 17, 2023 pursuant to all conditions of the individual State contracts as follows:

5 – 2023 Police Utility Interceptor (\$56,967.00 each)

Total Cost – Two hundred eighty-four thousand eight hundred thirty five dollars and 00/100 (\$284,835.00).

Be It Further Resolved, that the governing body of the Township of Cinnaminson pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved that the duration of the contracts between the Township of Cinnaminson and Winner Ford shall be from January 1, 2023 to December 31, 2023

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

*Lisa A. Passione, RMC
Municipal Clerk*

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of

\$ 284,835.00.

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 75

**AUTHORIZING PURCHASE OF FUEL THROUGH APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

Whereas, the Township of Cinnaminson pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Township of Cinnaminson has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Township of Cinnaminson intends to enter into a contract with Majestic Oil through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Township of Cinnaminson authorizes the Purchasing Agent to purchase certain goods or services from Majestic Oil, 2104 Fairfax Avenue, Cherry Hill, NJ 08003, State Contract # 19-FLEET-00972, expiration date of October 31, 2024 pursuant to all conditions of the individual State contracts for an amount not to exceed \$330,000.00; and

Be It Further Resolved, that the governing body of the Township of Cinnaminson pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved that the duration of the contracts between the Township of Cinnaminson and Majestic Oil shall be from January 1, 2023 to December 31, 2023.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

*Lisa A. Passione, RMC
Municipal Clerk*

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ an amount not to exceed \$ 330,000.00.

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 76

**RESOLUTION AWARDING CONTRACT FOR PURCHASE OF
2022 CREW CAB DRW 4X4 CHASSIS WITH HOOK STYLE ROLL OFF BODY**

WHEREAS, the Township solicited bids through a public bidding process for 2022 Crew Cab DRW 4x4 Chassis with hook style roll off body; and

WHEREAS, at the time and place for receiving bids, the Township received bids from the following vendors:

Vendor	Bid Price
Trucks & Parts of PA, LLC	\$95,900.00

WHEREAS, the Township Solicitor’s offices has reviewed the bid submission of the apparent low bidder and determined that the bid submission is in order and the vendor has the ability to provide this product;

WHEREAS, as confirmed by the below certification, funds are available for this purchase;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the 2022 Crew Cab DRW 4x4 Chassis with hook style roll off body bid is awarded to Trucks & Parts of PA, LLC, 1799 Horseshoe Pike, Honey Brook, PA 19344 in the amount of Ninety Five Thousand Nine Hundred Dollars (\$95,900.00).

BE IT FURTHER RESOLVED, that the Mayor, Township Administrator, Township Clerk and Chief Finance Officer area hereby authorized to execute any and all documents necessary in the fulfillment of this Resolution or the associated Contract upon review and approval of said documents by the Township Solicitor’s Office.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

Lisa Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 95,900.00.

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 77

**AUTHORIZE AWARD OF THE 2023 UNIFORMS
& EQUIPMENT CONTRACT**

WHEREAS, Cinnaminson Township seeks to update and improve police uniforms; and

WHEREAS, the Township has found it most economical to outsource this contract; and

WHEREAS, the Township requires the purchase of the Police Uniforms & Equipment; and

WHEREAS, the Township advertised for the 2023 Uniforms & Equipment contract; and

WHEREAS, at the time and place for receiving bids, the Township received bids from the following vendors:

Vendor	Bid Price
Public Safety Unlimited	Bid price varies per item

WHEREAS, the Township offices have reviewed the bid submission and determined that the bid submission is in order and the vendor has the ability to provide this product;

WHEREAS, as confirmed by the below certification, funds are available for this purchase;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the 2023 Uniforms & Equipment Contract is awarded to Public Safety Unlimited in an amount not to exceed \$80,000.00

BE IT FURTHER RESOLVED, that the Mayor, Township Administrator, and other Township staff, as may be necessary, hereby authorized to execute any and all documents necessary in the fulfillment of this Resolution or the associated contract.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

Lisa Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in an amount not to exceed \$ 80,000.00.

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 78

**RESOLUTION AUTHORIZING THE AWARD OF A
FOR PLAYGROUND EQUIPMENT AND MATERIALS**

WHEREAS, the Township of Cinnaminson Department of Public Works has a need to procure playground equipment and materials and,

WHEREAS, the Township has received authorization to purchase this product without the need for open competitive bidding pursuant to New Jersey Public Contract Law (N.J.S.A. 40A:11-1 et seq.) by virtue of State Contract #16-FLEET-00121, expiration date of May 30, 2024; and

WHEREAS, the Township has received the following quotes from MRC, Inc:

GT Impax EWF 200 Wood Fiber	\$ 7,250.75
GT Solo Expression Seat Swing	<u>\$ 5,479.33</u>
Total	\$12,730.08

WHEREAS, the purchasing agent has determined and certified in writing that the cumulative value of the purchases from MRC, Inc will exceed \$17,500; and,

NOW THEREFORE, BE IT RESOLVED that the Township of Cinnaminson authorizes a contract with MRC, Inc., PO Box 106, Spring Lake, NJ 07762 in the amount of Twelve Thousand Seven Hundred Thirty Dollars and Eight Cents (\$12,730.08) as described herein; and,

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 12,730.08 .

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 79

**AUTHORIZE RENEWAL OF PLENARY RETAIL CONSUMPTION AND PLENARY
RETAIL DISTRIBUTION LICENSES FOR THE YEAR 2023/2024**

BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey, that the following Plenary Retail Consumption Licenses be issued for the license year 2023-2024 effective July 1, 2023:

License No. 0308-33-002-004 to Sweetwater at Hathaway's, Inc., for premises located at # 10 Route 130, under trade name of Sweetwater Bar & Grill Hathaways;

License No. 0308-33-003-010 to Porter's Pub, LLC. for premises located at Route 73 & Forklanding Road, under trade name of Jug Handle Inn;

License No. 0308-33-004-005 to Bradam, Inc. premises located at 901 Route 130, under trade name of Whistlers Inn;

License No. 0308-33-005-006 to The Merion Corporation for premises located at 1901 Route 130, under trade name of The Merion Corporation;

License No. 0308-33-008-005 to Riverton Country Club, for premises located on 1416 Highland Avenue, under trade name of Riverton Country Club.

BE IT FURTHER RESOLVED that the following Plenary Retail Distribution Licenses be issued for the same period, also effective July 1, 2023:

License No. 0308-44-007-006 to Branch Pike Corporation for premises located at 2129 Branch Pike, under trade name of The Wine Cellar;

License No. 0308-44-009-003 to KGJ Associates (t/a Shop Rite) for premises located at Route 130 South and Cinnaminson Avenue.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

*Lisa A. Passione, RMC
Municipal Clerk*

TOWNSHIP OF CINNAMINSON

RESOLUTION NO. 2023 – 80

AUTHORIZE AMENDMENT TO THE SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF CINNAMINSON BOARD OF EDUCATION TO PROVIDE FOR THE SERVICES OF CLASS III SPECIAL LAW ENFORCEMENT OFFICERS DURING THE SUMMER SCHOOL PROGRAM

WHEREAS, the Township of Cinnaminson and the Cinnaminson Township Board of Education previously entered into a Shared Services Agreement under which the Township agreed to provide a Class III Special Law Enforcement Officer ("SLEO III") program in the school district to be managed by the Cinnaminson Township Police Department ("Police Department"); and

WHEREAS, the Township and the Board have agreed to amend the Agreement to provide for the SLEO III program during the School District's summer school program; and

WHEREAS, the Township and the Board find it to be a benefit to its students and faculty to maintain a police officer presence in the School District in order to promote their mutual public purposes and best interests by the entry of this Agreement pursuant to N.J.S.A. 40A:65-1, et seq., the Uniform Shared Services Consolidation Act; and

WHEREAS, the proper and respective public officials of the Board and the Township are authorized to execute the Agreement pursuant to resolutions of their respective public entities, attached hereto and made a part of this Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, New Jersey, that the Mayor and Township staff are hereby authorized and directed to execute the attached Amended Shared Services Agreement with the Cinnaminson Board of Education for the Class III Special Law Enforcement Officer ("SLEO III") program.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

*Lisa A. Passione, RMC
Municipal Clerk*

CINNAMINSON TOWNSHIP

RESOLUTION 2023 – 81

**RESOLUTION AUTHORIZING CINNAMINSON TOWNSHIP TO
EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE
BOROUGH OF PALMYRA AND THE BOROUGH OF RIVERTON FOR
THE TRI-BORO COMMUNITY EMERGENCY RESPONSE TEAM
(CERT) SERVICES**

BE IT RESOLVED, the Township of Cinnaminson, County of Burlington, State of New Jersey hereby authorizes Mayor Ernest McGill to execute the Memorandum of Understanding with the Borough of Palmyra and the Borough of Riverton for the Tri-Boro Community Emergency Response Team (CERT) services.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 5th day of June, 2023.

*Lisa A. Passione
Municipal Clerk*

TOWNSHIP OF CINNAMINSON

RESOLUTION 2023 – 82

SUPPORTING THE APPLICATION OF BLOSSOM CANNABIS TO OPERATE A CLASS 1 CULTIVATION, CLASS 2 MANUFACTURING AND CLASS 5 RETAIL FACILITY IN THE CANNABIS ESTABLISHMENT OVERLAY ZONING DISTRICT OF THE TOWNSHIP OF CINNAMINSON

WHEREAS, the Township Committee of the Township of Cinnaminson (“Township”) adopted ordinances amending its Zoning Code to permit adult use cannabis businesses within the Township, under the terms and conditions of Chapter 525 of the Code of the Township; and

WHEREAS, Blossom Cannabis has provided sufficient information to the Township to demonstrate site control over the property located at 2203-2205 Wallace Boulevard (Block 803, Lots 8, 26 and 27) as well as a Zoning Verification Letter dated June 1, 2023 from Edward Fox, AICP, PP, Township Planner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, in the County of Burlington and State of New Jersey, that:

1. The provisions of the Whereas Clauses set forth above are herein incorporated by reference and made a part hereof.
2. This Resolution applies to Blossom Cannabis and their proposed uses to be located at 2203-2205 Wallace Boulevard (Block 803, Lots 8, 26 and 27) in the Township of Cinnaminson within the Township’s Cannabis Establishment Overlay Zone in the IND Industrial Zoning District.
3. The Township of Cinnaminson through the enactment of Ordinance 2021-7, has authorized cannabis business licenses to operate within its Cannabis Establishment Overlay Zone in the IND Industrial Zoning District upon receiving the appropriate and other applicable local approvals.
4. The operation of Class 1 Cultivation, Class 2 Manufacturing and Class 5 Retail facilities within the Township requires the license holder comply with any applicable site requirements, local Ordinance requirements, including but not limited to Chapter 525 of the Township Code, all state law and regulations, any terms and conditions of the Class 1 Cultivation, Class 2 Manufacturing and Class 5 Retail licenses, and the issuance of a municipal business license in accordance with the Code of the Township of Cinnaminson.
5. The Mayor, Administrator, and/or Professionals or their designees for the Township of Cinnaminson are hereby authorized to communicate with the Cannabis Regulatory Commission as necessary to confirm and/or supplement the contents of this Resolution as may be requested by the Commission.
6. The Township takes no other positions apart from the aforementioned regarding the issuance of a license to the applicant.
7. This Resolution of Support shall expire within one hundred and eighty (180) days of its adoption unless the applicant or its designee has received local land use approvals or unless such period of time is extended by further resolution of the Mayor and Township Committee.”

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Cinnaminson Township Committee at a meeting held on the 5th day of June, 2023.

*Lisa A. Passione, RMC
Municipal Clerk*