

**CINNAMINSON TOWNSHIP COMMITTEE**

**May 15, 2023  
Meeting Minutes**

Mayor McGill announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 6, 2023.

In attendance: Mr. Horner, Mrs. Kravil, Mr. Segrest, Deputy Mayor Conda, Mayor McGill.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Justin Strausser, Solicitor; Michael Minton, Director of Economic Development, Kevin Gauntt, Public Works Superintendent and Police Chief Richard Calabrese

**Liaison Reports**

**Finance and Economic Development – Mr. Horner**

Tonight we have a 2023 budget presentation. This will stand as my report.

**Parks & Recreation and Veterans Affairs – Mrs. Kravil**

For Veterans Affairs, Township Committee will be hosting a Memorial Day Ceremony on Friday, May 26<sup>th</sup> at 5:00 pm in front of the municipal building. The service will honor those who have made the ultimate sacrifice in defending our country. All are invited and encouraged to attend.

**Public Works – Mr. Segrest**

The Public Works Department hosted their Spring Clean Up this past Saturday, May 13<sup>th</sup>. 128 residents participated in this year’s event. Residents are reminded that the public works facility is open Monday through Friday from 8:00 am to noon for residents to drop off paint, tires, chemicals and trash. A friendly reminder that lithium batteries cannot be disposed of in the trash. For additional information pertaining to Public Works Department programs and services please contact 856-829-6703.

One last item, PSE&G paving contractor is currently working on pavement restorations on Waterford Drive, Woodhaven Drive, Foxcroft Drive, Barberry Drive, Meadowview Drive and Berkshire Drive. Further pavement restorations are expected to continue through the fall season. For additional information please call 833-661-6400

**Administration and Health and Senior Services – Deputy Mayor Conda**

Nothing to report

**Public Safety – Mayor McGill**

Nothing to report

**RESOLUTIONS:**

**Resolution 2023 – 65** Authorize 2023 Budget to be Read by Title Only

Mayor McGill asked for a motion to approve Resolution 2023-65. MOTION TO APPROVE RESOLUTION 2023-65 MADE BY MR CONDA, seconded by Mr. Segrest. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Resolution 2023-65 was approved.

**Resolution 2023 – 66** Authorize Self Examination of the 2023 Budget

Mayor McGill asked for a motion to approve Resolution 2023-66. MOTION TO APPROVE RESOLUTIN 2023-66 MADE BY MRS. KRAVIL, seconded by Mayor McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Resolution 2023-66 was approved.

**BUDGET PUBLIC HEARING:**

**Resolution 2023 – 57** 2023 Municipal Budget

Presentation on the 2023 Municipal Budget was given by Administrator Eric Schubiger and CFO Julia Edmondson.

## **BUDGET PUBLIC HEARING:**

Mayor McGill asked for a motion to open public comment on Resolution 2023-57. MOTION TO OPEN PUBLIC COMMENT ON RESOLUTION 2023-57 MADE BY MR HORNER, seconded by Mayor McGill. Voice vote. All aye.

Jarmilla Shepperd, 215 Front Street, Palmyra, NJ on behalf of the East Riverton Civic Club asked about the infrastructure and if sidewalks for Union Landing Road, when it will start and if it included lighting. Mr. Schubiger responded that the Township will work with the Township Engineer to put out to bid. It will not include lighting as PSE&G is responsible for the lighting. Ms. Sheppard also asked about the tennis courts at East Riverton Park. Mrs. Kravil advised that no changes will be made. Lastly she thanked Mr. Gauntt for how nice the sidewalks look..

Renee Oler-Davis, 2108 Hunter Street thanked everyone for their hard work and also commented on the tennis courts at East Riverton Park and the potential for pickle ball courts also.

Seeing no one else come forward Mayor McGill asked for a motion to close public comment on Resolution 2023-57. MOTION TO CLOSE PUBLIC COMMENT ON 2023-57 MADE BY MR SEGREST, seconded by Mayor McGill. Voice vote. All aye.

MOTION TO ADOPT RESOLUTION 2023-57 MADE BY MAYOR HORNER, seconded by Mayor McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye.

## **ORDINANCE PUBLIC HEARING**

**Ordinance 2023 – 2** Authorizing Capital Improvements Appropriating \$2,132.500, Authorizing the Issuance of General Obligation Bonds In The Aggregate Principal Amount of Up To \$2,025.875

Mayor McGill asked for a motion to open public comment on Ordinance 2023 – 2. MOTION TO OPEN PUBLIC COMMENT ON 2023 – 2 MADE BY MR CONDA, seconded by Mr. McGill. Voice vote. All aye.

Seeing no one come forward MAYOR MCGILL MADE A MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2023 – 2, seconded by Mrs. Kravil. Voice vote. All aye.

MOTION TO ADOPT ORDINANCE 2023 – 2 MADE BY MR. SEGREST, seconded by Mayor McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye.

**Ordinance 2023 – 3** 2023 Salary Ordinance

MAYOR MCGILL MADE A MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2023 - 3, seconded by Deputy Mayor Conda. Voice vote. All aye.

Jarmilla Sheppard, 215 Front St., Palmyra asked who is covered by the salary ordinance. Ms. Edmondson stated that it covers nonunion employees.

Seeing no one else come forward Mayor McGill asked for a motion to close public comment on Ordinance 2023 – 3. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2023 – 3 MADE BY MR SEGREST, seconded by Mayor McGill. Voice vote. All aye.

MOTION TO ADOPT ORDINANCE 2023 – 3 MADE BY MAYOR MCGILL, seconded by Mr. Horner. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye.

**Ordinance 2023 – 4** Amending, Revising and Supplementing Chapter 498 of the General Code Entitled “Vehicles, Towing and Storage of”

MAYOR MCGILL MADE A MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2023 – 4, seconded by Deputy Mayor Conda. Voice vote. All aye.

Seeing no one come forward Mayor McGill asked for a motion to close public comment on Ordinance 2023-57. MOTION TO CLOSE PUBLIC COMMENT ON 2023-57 MADE BY MRS. KRAVIL, seconded by Mr. McGill. Voice vote. All aye.

MOTION TO ADOPT ORDINANCE 2023-4 MADE BY MAYOR MCGILL, seconded by Mr. Segrest. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye.

**Ordinance 2023 – 5** Amending, Revising and Supplementing the Code of the Township Of Cinnaminson to Establish New Chapter \_\_\_\_, Entitled “Amusement Devices”

Mayor McGill asked for a motion to open public comment on Resolution 2023 – 5. MOTION TO OPEN PUBLIC COMMENT ON 2023 - 5 MADE BY MR CONDA, seconded by Mr. McGill. Voice vote. All aye.

Seeing no one come forward Mayor McGill asked for a motion to close public comment on Ordinance 2023-57. MOTION TO CLOSE PUBLIC COMMENT ON 2023 - 5 MADE BY MR HORNER, seconded by Mayor McGill. Voice vote. All aye.

MOTION TO ADOPT ORDINANCE 2023-5 MADE BY MRS. KRAVIL, seconded by Mr. Segrest. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye.

**CONSENT AGENDA:**

- Resolution 2023 – 67** Authorize Purchase of High Density Mobile Filing System for Police Department
- Resolution 2023 – 68** Authorize Non Fair and Open Contract for Purchase of Recycling Toters
- Resolution 2023 – 69** Authorize Award of Contract for 2023 “On Call” Road Striping Contract & Traffic Signage Installation Services
- Resolution 2023 – 70** Authorize Award of Contract for Tires Purchases for Municipal Vehicles and Equipment
- Resolution 2023 – 71** Authorize Release of Performance Guarantee for Villages of Cinnaminson Harbour Section 1 and Construction Access Road
- Resolution 2023 – 72** Authorize Release of Performance Guarantee for Villages of Cinnaminson Harbour Section 10 & 11

**END OF CONSENT AGENDA**

MAYOR MCGILL asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. SEGREST, seconded by Mr. Conda. Voice Vote. All aye.

Seeing no one come forward MAYOR MCGILL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mrs. Kravil. Voice Vote. All aye.

MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. HORNER, seconded by Mayor McGill. Roll call vote Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest - aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Consent agenda was approved.

**Approval of Minutes**

Mayor McGill asked for a motion to approve the minutes of May 1, 2023. MOTION TO APPROVE THE MINUTES OF MAY 1, 2023 MADE BY MR. SEGREST, seconded by Mr. Conda. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest aye, Deputy Mayor Conda – aye, Mayor McGill abstained. Minutes were approved.

**Approval of Bill List**

MAYOR MCGILL MADE A MOTION TO APPROVE THE BILL LIST, seconded by Mr. Horner. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Bill list was approved.

**Staff and Professional Comments – None**

**Public Comment**

Mayor McGill asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mayor McGill. Voice vote. All aye.

Donna Prickett, 3542 Union Avenue, Pennsauken, NJ presented to Committee from her deceased mother files, deeds and resolutions regarding Extension Park dating 60 years ago. Her mother was the secretary of the Board of Trustees for Extension Civic Association.

Bob Sinatra, 1205 Parry Avenue commented on an incident at Morgan Cemetery. He feels that things are not improving and requests that the Township continue working with them to rectify the issues.

Michael Goins, 100 Purnell Avenue also commented on the incident at Morgan Cemetery as well as the status of the cleanup, what has and what has not been done. He also questioned who is covered by the no knock ordinance and whether or not the County is exempt. Mr. Strausser confirmed that the County and or State would be exempt.

Renee Oler-Davis, 2108 Hunter Street encouraged everyone to take part in the ACES (Adverse Childhood Experience) Training at the Health and Wellness Fair on June 3<sup>rd</sup> at the Middle School.

Michael Goins, 100 Purnell Avenue stated that when he called central dispatch on Sunday they were very short with him and did not take any information.

Not seeing anyone else come forward, Mayor McGill asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MRS. KRAVIL, seconded by Mr. Segrest. Voice vote. All aye.

### **Comments from Committee**

Mrs. Kravil Resolution to introduce 2023 budget while we all take pride I want to thank our CFO Julia Edmondson as well as Administrator Eric Schubiger as well as Deputy Mayor Conda and Committeeman Horner for working so diligently on keeping a stable tax budget as well as not decreasing our municipal services.

Mr. Segrest thanked CFO Julia Edmondson, Administrator Eric Schubiger, Municipal Clerk Lisa Passione, Tax Collector Sandra Root, all of our department heads, dedicated Township employees, volunteers and professionals. Thank you to all for all of your efforts throughout the year. You guys are truly the A Team. You make the job of being an elected official a lot easier.

Mr. Horner and Deputy Mayor Condo echoed Mrs. Kravil and Mr. Segrest's sentiments.

Mayor McGill thanked Mr. Horner and Mr. Conda as well as Mr. Schubiger, Ms. Edmondson, our Township engineer, Public Works and Police and Michael Minton for all of their hard work. We haven't lost any services and we still pay the same. Your taxes did not go up, our portion of the taxes, and that is pretty impressive. It hasn't gone up in the past six years. We try to keep it stable and it's because of you guys. Like I've said before, it's not the amount of trucks we have, it's not the number of police cars; our biggest and greatest asset is our people, our employees. I personally want to thank everyone. I appreciate all of the hard work.

MOTION TO ADJOURN THE MEETING WAS MADE BY DEPUTY MAYOR CONDA, seconded by Mrs. Kravil. Voice vote. All aye. Meeting was adjourned.

7:42 pm

Duly passed and adopted:

*June 5, 2023*

Respectfully submitted:



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Lisa A. Passione, RMC  
Municipal Clerk