

**CINNAMINSON TOWNSHIP COMMITTEE
REORGANIZATION MEETING MINUTES
JANUARY 3, 2023**

Municipal Clerk Lisa Passione called for the flag salute.

The Municipal Clerk announced that this meeting was being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231, Notice was published in the Burlington County Times and the Courier Post on January 7, 2022.

In attendance: Mr. Conda, Mr. Horner, Mrs. Kravil, Mr. McGill, Mr. Segrest.

Also present: Administrator Eric Schubiger, CFO Julia Edmondson, Municipal Clerk Lisa Passione; Stuart Platt, Solicitor; Kevin Gauntt, Superintendent of Public Works, Richard Calabrese, Chief of Police

Reverend John W. Doll of Asbury Methodist Church gave the invocation.

The National Anthem was sung by Erin Clark, Cinnaminson High School

ADMINISTRATION OF OATH TO NEWLY ELECTED COMMITTEE MEMBER

Kelsea Kravil administered the Oath of Office to Mrs. Kravil.

NOMINATION AND ELECTION OF MAYOR:

Ms. Passione asked for nominations for Mayor. MOTION MADE BY MR. HORNER TO NOMINATE MR. MCGILL FOR MAYOR, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mrs. Kravil – aye, Mr. Segrest – aye.

Richard Strobel Esq. administered the oath of office to Mayor McGill.

Mayor McGill asked for a nomination for Deputy Mayor. MOTION MADE BY MRS. KRAVIL TO NOMINATE MR. CONDA AS DEPUTY MAYOR, seconded by Mr. Segrest. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor McGill – aye.

Municipal Clerk Lisa Passione administered the oath of office to Deputy Mayor Conda

Mayor McGill acknowledged past Mayors and dignitaries in attendance.

Mayor McGill present outgoing Mayor Kravil with a plaque.

Mayor McGill announced the 2023 Township Committee Liaisons as follows:

Liaison to Administration and Senior Services – Paul J. Conda
Liaison to Finance and Economic Development – Ryan Horner
Liaison to Public Works – Albert D. Segrest
Liaison to Public Safety – Ernest McGill
Liaison to Parks and Recreation and Veterans Affairs – Stephanie Kravil

Mayor McGill read the consent agenda as follows:

Consent Agenda

Official Newspaper: Burlington County Times /Alternate Courier Post

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| Resolution 2023 – 1 | Designates Township Solicitor as The Platt Law Group |
| Resolution 2023 – 2 | Approval of Cash Management Plan for 2023 |
| Resolution 2023 – 3 | Permits the Township Treasurer to invest excess and surplus funds in Treasury Notes/Government Securities up to \$500,000 with approval of the Finance Liaison; investments over \$500,000.00 require approval of Township Committee |
| Resolution 2023 - 4 | Designates insured banks and trust companies and insured savings institutions in Burlington County |
| Resolution 2023 - 5 | Permits Mayor to give interim approval to vouchers for payrolls, utility payments, and Social Security payments; authorizes the signatures of the officials for necessary checks. |
| Resolution 2023 – 6 | Provides rate of interest on delinquent taxes. |
| Resolution 2023 – 7 | Designates the Planning Board Secretary as the individual to issue certificates as to approval of subdivision of land. |
| Resolution 2023 – 8 | Designates dates when Administrative Offices will be closed for holidays. |
| Resolution 2023 – 9 | Schedule of 2023 Township Committee Meeting Dates |
| Resolution 2023 – 10 | Authorizes Signatures on Checks |
| Resolution 2023 – 11 | Approval of Temporary Municipal Budget |
| Resolution 2023 – 12 | Conflicts/Special Consulting Engineer: Alaimo Group, CME Associates, Environmental Resolutions, Inc. and Pennoni |
| Resolution 2023 – 13 | Designates Public Defender – Jeffrey Snow |

Resolution 2023 – 14	Designates Prosecutor as Brendan Moles of Mattleman, Weinroth & Miller
Resolution 2023 – 15	Affirmative Action Officer – Lisa A. Passione
Resolution 2023 – 16	Additional Penalties; Delinquency on taxes
Resolution 2023 – 17	Authorization to Provide Relief for the 2023 State Health Benefits Plan Drastic Health Insurance Premium Increases
Resolution 2023 – 18	Approval/Issuance; Blue Light Permits and ID Cards
Resolution 2023 – 19	Appointment of Bond Counsel – Parker McCay
Resolution 2023 – 20	Appointment; Planning Consultant – Environmental Resolutions Inc.
Resolution 2023 – 21	Appointment of Labor Counsel – Capehart & Scatchard, P.A.
Resolution 2023 – 22	Authorization to Purchase through State Contract
Resolution 2023 – 23	Cancels or refunds Delinquent Taxes less than \$5
Resolution 2023 – 24	Appointment of Township Auditor – Bowman & Company
Resolution 2023 – 25	Appointment of Township Health Insurance Administrator – James A. Bristow
Resolution 2023 – 26	Appointment of Township Engineer – Remington & Vernick
Resolution 2023 – 27	Appointment of Conflict Counsel – Raymond Coleman Heinold LLP
Resolution 2023 – 28	Appointment of Township Architect – J.F. McKernan Jr.
Resolution 2023 – 29	Appointment of Risk Management Consultant/Insurance Broker – Fairways Insurance Services, A World Company
Resolution 2023 – 30	Appointment of Certain Personnel to Designated Positions for 2023
Resolution 2023 – 31	Appointment of Special Counsel for Affordable Housing

APPOINTMENT OF BOARDS AND COMMITTEES

Economic Development Committee:	Township Committee Member Paul Conda, Township Committee Liaison Ryan Horner, Township Administrator Eric Schubiger, Economic Development Coordinator Michael Minton, William O’Connor
Emergency Management Advisory Board:	Township Committee Liaison Ernest T. McGill, Police Chief Richard Calabrese, EMS Deputy Chief Kimberly Brown, Fire Chief William E. Kramer, Cinnaminson School District Director of Facility Operations Mark Tindal, Sewer Authority Superintendent Kevin D. Kramer, Township Administrator Eric Schubiger and Public Works Superintendent Kevin Gauntt
Finance Committee:	Township Committee Member Paul Conda, Township Committee Liaison Ryan Horner, Chief Financial Officer Julia Edmondson and Township Administrator Eric Schubiger
Route 130 Advisory Committee:	Economic Development Coordinator Michael Minton and Township Committee Member Stephanie Kravil
Parks and Recreation	Stephanie Kravil, term to expire 12/31/2023 Dan Eckard, term to expire 12/31/2025
Chicken Advisory Board	Janice Smith (Chairman), Edwin Blair, Matthew Clark, Edita-Gawrylo-Poplowski and Tammy Schuler
Zoning Board of Adjustment:	John Neely, term to expire 12/31/2026 Ronald Trampe, term to expire 12/31/2026 Alternate #1 Mary Ellen Stasko to complete unexpired term to expire 12/31/2024 Alternate #2 Nick Anninos, term to expire 12/31/2023
End of Consent Agenda	

Mayor McGill asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. CONDA, seconded by Mr. Horner. Voice Vote. All aye.

Seeing no one come forward, Mayor McGill asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT MADE BY MRS. KRAVIL, seconded by Mayor McGill. Voice vote. All aye.

MAYOR MCGILL MADE A MOTION TO APPROVE THE CONSENT AGENDA, seconded by Mr. Conda. Roll call vote. All aye. Consent agenda was approved.

Mayor McGill read the following appointments:

APPOINTMENTS BY MAYOR:

Planning Board	Class I	Frank Gallagher (Mayor’s Designee) Term to expire 12/31/2023
	Class II	Michael Minton (Township Official) Term to expire 12/31/2023
	Class III	Albert Segrest (Township Committee Member) Term to expire 12/31/2023
	Class IV	Dolores Woodington, term to expire 12/31/2026 Rory Maradonna term to expire 12/31/2026 John Snyder, term to expire 12/31/2026 Kevin McGill, term to expire 12/31/2026 Alternate #1 Kevin Shallow, to fill unexpired term to expire 12/31/2023 Alternate #2 Michael Roadside term to expire 12/31/2023
Sewerage Authority		Richard Strobel, term to expire 01/31/2028

COMMENTS FROM MAYOR AND COMMITTEE:

Mr. Horner

First and foremost I would like to congratulate Mayor McGill on being nominated and accepting the position as Mayor, representing Cinnaminson Township in 2023. We have been together now five long years. We’ve done what I think is a tremendous amount of work in those five years. I know under your leadership in 2023 we will continue to do a tremendous amount of work. I look forward to your leadership and your levity, as everyone knows. You keep the meetings light.

Mr. Conda congratulations to you as Deputy Mayor. Undoubtedly I look forward to our work on Economic Development Committee as well as the Finance Committee. To the rest of committee, Mr. Segrest and former Mayor Kravil, I am looking forward to a bright 2023.

To the hardworking staff, Lisa, Julie and Eric, you make this look extremely easy. It is really on your sweat equity that most of the things get done. Thank you for making us look good and taking our vision and actually watching it come to fruition. Much thanks to the three of you.

To the emergency response teams, Chief Calabrese, the police department, Chief Kramer, the fire department, Mr. Norman thank you for everything you do. We had a brief conversation before this meeting and we talked about an incident that has been in the news lately. It actually really surprised me to see. Any level of appreciation I have for your job as just been exponentially raised. Thank you for putting your lives on the line every single day.

Public Works lead by Kevin Gauntt – it is a thankless job for 364 days of the year. We’ll take this one day to say thank you. The roads get plowed but never fast enough. The trash eventually gets picked up, although not on time. The parks are fantastic. The backbone of what makes Cinnaminson esthetically look great can all be a credit to Kevin and his staff.

Special thanks to Mike Minton, Bill O’Connor and the whole Economic Development Committee. Economic Development is something that I am very passionate about. That’s why I arm wrestle every single year, to make sure that I stay on that committee. I think it is a testament to our hard work, this Township’s hard work, the staff’s hard work that we’ve had so many successes over the last five years. We’ve taken projects that have been stalled and pushed them forward. We’ve certainly had a vision and taken projects that were not even thought of and developed them. Mr. Minton, Mr. O’Connor, the rest of the Economic Development Committee, thank you very much.

Finance Committee, Julia, our budget speaks for itself every single year. You do a fantastic job. As a resident I cannot thank you enough.

To the residents, my fellow neighbors, it’s this kind of engagement, this showing of support, it’s showing up at the meetings when it’s raining, it’s snowy or it’s cold, engaging with this Township Committee, asking questions, letting us know exactly what you think can make Cinnaminson Township a better place to live and play and work is really what motivates this Township Committee to push forward and do what we do. So I want to thank you as well because without

that interaction, without that type of drive to let us know exactly what we need to be doing, we're really just kind of floating with no direction. So the residents help provide us with a sense of direction and I want to thank you as well.

Thank you to my wife and family. I left the meeting one time without thanking my family. Without their blessing I do not get to do this and dedicate as much time. So thank you Monica and children who are not here because they are playing video games. Thank you so much.

Mrs. Kravil

Thank you Mr. Mayor. Good evening, everyone. Thank you all for being here and taking part in our Reorganization Meeting. I want to thank the residents of Cinnaminson for my re-election. Being a part of this Committee is a privilege and an honor and I value and respect the trust that you have in me. I would like to take the opportunity to thank my family for their continued support. Most importantly, I would like to thank my husband Matt, my children Kelsea, Macy and Logan and my granddaughter Emma; they are the driving force behind why I sit before you all today; they push me to succeed, and they inspire me every day.

I would like to congratulate Mayor McGill and Deputy Mayor Conda on their appointment. The commitment that you both have for Cinnaminson and its residents will allow you both to excel at whatever you do. Our community will only benefit with you both in these new roles.

I would like to thank and recognize the hard work of our Administrative Staff. With a special thank you to our Administrator Eric Schubiger, our CFO Julia Edmondson and our Township Clerk Lisa Passione. Your dedication and hard work are what keep this town running day in and day out. I would like to extend a heartfelt thank you to our first Responders and Veterans who have dedicated their lives to service and selflessly protect us against all manners of threats. To my fellow Committee members, I look forward to what we can accomplish this year...thank you!

Mr. Segrest

First I'd like to thank my family, my wife Stephanie and my children. Thank you to the residents of Cinnaminson for allowing me to be up here. It's a privilege and an honor to be up here. Congratulations to Mayor McGill and Deputy Mayor Conda. Stephanie Kravil, congratulations on your reelection. You served as our mayor this past year, 2022. Anyone that works with Stephanie knows that she is keen on good communication, which is key when you are serving as mayor. You put us in positions to be our best. You utilized the individual strengths of our committee and our Township professionals to keep this Township moving forward. Thank you.

Chief Calabrese, Chief Kramer, Danny Norman and their respective staffs, you all do a great job attending to the problems and emergencies in this town. Superintendent Kevin Gauntt and our Department of Public Works do some of the dirtiest jobs in the Township. Thank you.

Our professional staff and everyone that serves in this building, Eric Schubiger, Julia Edmondson, Lisa Passione and all of our staff, this town runs on your hard work. Thank you.

Mr. Conda

I would like to congratulate Committee Member Kravil on her re-election and to thank her for her guidance through 2022 as mayor. I would also like to congratulate Mayor McGill and wish him the best for the coming year.

I would like to thank my wife who has had to deal with me through the past 40 years, especially the past four that I've been fortunate to sit up here. It hasn't been easy and I'm not an easy person to live with, so thank you.

I would like to thank all of the staff, especially those to my left. These three are the ones who keep us all on track. Whenever we do something that we shouldn't, or think something that we shouldn't, one of them will smack us back in line, and I thank you for profusely for that.

Thank you to the Fire and police leadership, and the Department of Public Works. You guys keep us all safe and keep the town looking great and I couldn't ask for any more out of the whole bunch of you.

Every year during this particular meeting I always think about how lucky I am to be a part of this committee. Over my time here we've accomplished a ton. This year, as every year does, will bring new challenges and so the work continues. I look forward to continuing to work in 2023 because I know this committee staff and the professionals are up for whatever comes our way.

And I do say this every year, but I say this partly as a reminder to myself but mostly as a pledge to the residents of Cinnaminson. In the coming year and as long as I serve on this committee I will strive to treat each issue each person and his opinion with the respect and civility each deserves, and to always act in the best interests of Cinnaminson.

I would like to once again thank everyone for coming out wish you all a happy healthy prosperous new year. Thank you for being here.

Mayor McGill

Friends, family, neighbors, dignitaries, colleagues' thank you all for attending our 2023 Reorganization meeting. First I would like to thank my family, my wife Tracey, my three sons Matthew, Kevin and Kyle. Without your love and unwavering support I wouldn't be able to do any of this and I love you guys. To Madam Mayor Stephanie Kravil, congratulations on your reelection. I know you will continue to serve Cinnaminson with the grace, respect and integrity you have already shown. To Committeeman Horner, Committeeman Segrest and Committeeman Conda, Stuart, Eric, Julie, Lisa and Kevin Gauntt thank you all for a great year and for all that you do. You continue to do your duty during another trying year and the Township has thrived. It was an honor and privilege to work alongside all of you and I look forward to more good times ahead.

Over the past few years Cinnaminson has seen a number of positive changes. We created a truly dynamic team working together for the benefit of our residents; a team that can look at things from all angles and make well informed decisions. We have seen great strides in economic development with businesses coming into Cinnaminson up and down the Route 130 corridor and East Riverton area especially with the conundrum of what the enigma called COVID 19 has caused.

We have worked with our school district to place a School Resource Officer in every public school, allowing our children to have an improved relationship with police all the while keeping them safe.

Taxes have remained stable with no increase in the municipal portion of residents' tax bills coming in the last few years, all while being cognizant of the economic climate and planning for the future.

2023 has the makings of a very exciting year. We are underway with a number of projects in Cinnaminson, which is a testament to the continuity and hard work of this committee as well as our professionals, employees and volunteers. Economic development continues to move forward with multiple national retailers and businesses viewing Cinnaminson as a destination to succeed. Our economic development team, led by Committeeman Horner and Michael Minton is working hard to see these projects through to the benefit of Cinnaminson.

Our police department, led by Chief Calabrese is continuing to work to improve community policing and keep our streets safe. Our award winning Fire District and fire department, led by Chief Bill Kramer, has transitioned their agreement with Palmyra Ambulance allowing for improved EMS services in town. The Township is working to improve communication with our residents by utilizing Nixle and GovPilot programs. Our Township website was revamped for improved access and information for our residents. We have worked with our Township engineer and contractors to implement drainage improvements in areas around town that have previously been neglected for decades. This can all be credited to all of the people on this dais who have all proven their love for Cinnaminson and dedication to making it a better place. Respect and civility is the new normal in Cinnaminson, a norm which will continue for the foreseeable future.

Of course none of this would be possible without our incredible staff, professionals, volunteers and of course the residents. To all of you who have attended the meetings, asked questions, sent us emails and provided your thoughts to us on committee, we thank you. We are not omniscient and we are not mind readers. The best way to look forward, to work for you, is for us to work together. I look forward to working together with all of Cinnaminson in 2023 and beyond. May we have a great year together and may God bless each of you and your families today and every day. Thank you.

PUBLIC COMMENT

Mayor McGill asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mr. Horner. Voice Vote. All aye.

As no one came forward Mayor McGill asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. CONDA, seconded by Mayor McGill. Voice Vote. All aye.

Reverend John W. Doll of Asbury Methodist Church gave the benediction.

Mayor McGill asked for a motion to adjourn. MOTION TO ADJOURN MADE BY MRS. KRAVIL, seconded by Mr. Conda. Voice vote. All aye. Meeting was adjourned.

7:24 pm

Duly passed and adopted:

January 23, 2023

Respectfully submitted:

Lisa A. Passione, RMC
Municipal Clerk