

**Please Note: Agenda is subject to change**

**CINNAMINSON TOWNSHIP COMMITTEE**  
**REGULAR SESSION AGENDA**  
Monday, November 13, 2023  
6:30 p.m. Regular Session

**CALL TO ORDER:**

**FLAG SALUTE:**

**VERIFICATION:**

This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 6, 2023.

**ROLL CALL:** Mr. Horner, Ms. Kravil, Mr. Segrest, Deputy Mayor Conda, Mayor McGill

**COMMITTEE LIAISON REPORTS:**

Committee Member Horner: Finance and Economic Development  
Committee Member Kravil: Parks & Recreation and Veterans Affairs  
Committee Member Segrest: Public Works  
Deputy Mayor Conda: Administration and Health & Senior Services  
Mayor McGill: Public Safety

**DISCUSSION ITEMS**

Best Practices Survey

**ORDINANCE INTRODUCTION HEARING:**

**Ordinance 2023 – 7** Amending, Revising, and Supplementing Chapter 405 of the Township Of Cinnaminson Code Entitled, “Property Maintenance”, To Establish Article II, Entitled “Lead-Based Paint (to be advertised in the Burlington County Times. Public Hearing to be December 18, 2023)

**Ordinance 2023 – 8** Amending Chapter 202 of the Township Code of the Township Of Cinnaminson Entitled, “Business Registration” (to be advertised in the Burlington County Times. PublicHearing to be December 18, 2023)

**RESOLUTIONS**

**Resolution 2023 – 132**

**CONSENT AGENDA:** Authorize the Township to Enter into Cooperative Pricing Agreement

**Resolution 2023 – 133**

**Resolution 2023 – 134** Cancellation of Taxes for Totally Disabled Veteran, Block 2403, Lot 13

**Resolution 2023 – 135** Authorize Award of Non Fair and Open Contract for Demolition of Abandoned Properties

**Raffles** Authorize Purchase of Emergency Management Equipment

**END OF CONSENT AGENDA** Home and School Association Cinnaminson Elementary (10/09/2023)

**PUBLIC COMMENT ON CONSENT AGENDA ONLY:**

**APPROVAL OF MINUTES:**

October 16, 2023

**APPROVAL OF BILLS:**

**STAFF AND PROFESSIONAL COMMENTS:**

**PUBLIC COMMENT**

**COMMITTEE COMMENT:**

**ADJOURNMENT:**

Next Meeting: Monday, December 4, 2023 at 6:30 pm

**TOWNSHIP OF CINNAMINSON**

**RESOLUTION 2023 – 132**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF CINNAMINSON TO  
ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11 authorizes contracting units to establish a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on November 13, 2023, the governing body of the Township of Cinnaminson, County of Burlington, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE: This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Cinnaminson.

AUTHORITY: Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Township Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT: The Lead Agency shall be responsible for complying with provision of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE: This resolution shall take effect immediately upon passage.

*Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 13<sup>th</sup> day of November, 2023.*

---

*Lisa A. Passione, RMC  
Municipal Clerk*

**TOWNSHIP OF CINNAMINSON**

**RESOLUTION 2023 – 133**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES PURSUANT TO EXEMPTION FOR A TOTALLY DISABLED VETERAN**

WHEREAS, Kevin M. Ferroni, owner and resident of 2311 Laurel Drive (Block 2403 Lot 13) has applied for tax exemption as a Totally Disabled Veteran pursuant to 54:4-3.30 et. Seq. and,

WHEREAS, the applicant has supplied all requisite proofs in support of this application and,

WHEREAS, the township Assessor has reviewed the application and related documentation and finds all to be in order and recommends approval of the exemption and,

WHEREAS, the effective date of exemption is September 26, 2023 in conformance with the applicants date of submission of application and purchase of property,

WHEREAS, applicant has been billed and or paid taxes for the exempt period and,

WHEREAS, the Tax Collector seeks to balance the account in recognition of the exemption and,

WHEREAS, the Tax Collector confirms and wishes to clear any resulting overpayment by returning funds to the appropriate entity,

NOW THEREFORE BE IT RESOLVED by Township Committee of the Township of Cinnaminson that the Tax Collector is hereby authorized to cancel taxes in the amount of \$2718.72 (**CALCULATION:** \$10336.98 / 365 days = 28.32 x 96 days exempt = \$2718.72) Additionally, the Tax Collector has authorization to cancel the 2024 1<sup>st</sup> and 2<sup>nd</sup> quarters. A certified copy of this resolution shall be forwarded to the Tax Collector, Tax Assessor and applicant.

**TOWNSHIP OF CINNAMINSON**

**RESOLUTION 2023 – 134**

**RESOLUTION AUTHORIZING THE UTILIZATION OF  
NON FAIR AND OPEN CONTRACT FOR DEMOLITION OF  
ABANDONED PROPERTIES**

**WHEREAS**, the Township of Cinnaminson has a need to procure demolition services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 for the demolition of structures on Block 601, Lot 15 and Block 602, Lot 20 and,

**WHEREAS**, the Township of Cinnaminson received the following quotes:

A & A Construction and Septic, LLC	\$39,150.00
Dean Enterprises	\$68,900.00

**WHEREAS**, the purchasing agent has determined and certified in writing that the cumulative value of the purchases from A & A Construction and Septic, LLC will exceed \$17,500; and,

**WHEREAS**, A & A Construction and Septic, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that A & A Construction and Septic, LLC has not made any reportable contributions to a political or candidate committee in the Township of Cinnaminson in the previous one year, and that the contract will prohibit A & A Construction and Septic, LLC from making any reportable contributions through the term of the contract, and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Cinnaminson authorizes a contract with A & A Construction and Septic, LLC in the amount of Thirty Nine Thousand One Hundred Fifty Dollars (\$39,150.00) as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CINNAMINSON TOWNSHIP COMMITTEE

*Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee on the 13<sup>th</sup> day of November, 2023.*

\_\_\_\_\_  
*Lisa A. Passione, Municipal Clerk*

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # \_\_\_\_\_ in an amount not to exceed \$ 39,150.00.

\_\_\_\_\_  
Julia Edmondson  
Chief Financial Officer

**TOWNSHIP OF CINNAMINSON**

**RESOLUTION 2023 – 135**

**RESOLUTION AUTHORIZING THE TOWNSHIP TO PURCHASE  
EMERGENCY MANAGEMENT EQUIPMENT THROUGH THE  
BERGEN COUNTY COOPERATIVE PRICING**

**WHEREAS**, the Township of Cinnaminson is a participating member of the Bergen County Cooperative Pricing System; and

**WHEREAS**, Stryker Medical, through the County of Bergen, Lead Agency of the Bergen County Cooperative Pricing System, System Identifier #CK04, has prepared a bid for emergency management equipment in the amount of \$23,421.47 (Twenty three thousand four hundred twenty one dollars and forty seven cents);

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cinnaminson, in the County of Burlington, that the Township of Cinnaminson hereby determines the need to purchase emergency management equipment and seeks to purchase the same from Stryker Medical through the Bergen County Cooperative Pricing System; and

**BE IT FURTHER RESOLVED** that the Chief Financial Officer is authorized to execute any and all documents necessary to provide the County of Bergen with this information; and

**BE IT FINALLY RESOLVED**, that the Township shall adopt an additional resolution confirming the purchase once the prices from the Cooperative and received and evaluated.

**CINNAMINSON TOWNSHIP COMMITTEE**

*Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 13<sup>th</sup> day of November, 2023.*

\_\_\_\_\_  
*Lisa A. Passione, Municipal Clerk*

**CERTIFICATION**

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # \_\_\_\_\_ in the amount of \$ 23,421.47 .

\_\_\_\_\_  
Julia Edmondson  
Chief Financial Officer