

**CINNAMINSON TOWNSHIP COMMITTEE**

**December 4, 2023**

**Meeting Minutes**

Mayor McGill announced that the Work Session Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 6, 2023.

In attendance: Mr. Horner, Mrs. Kravil, Mr. Segrest, Deputy Mayor Conda (via telephone), Mayor McGill

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Stuart Platt, Solicitor; Lisa Passione, Municipal Clerk, Kevin Gauntt, Superintendent of Public Works, Police Chief Richard Calabrese and Township Engineer Joseph Barbadoro

**ORDINANCE INTRODUCTION:**

ORDINANCE 2023 – 9 An Ordinance of The Township of Cinnaminson, County of Burlington, and State Of New Jersey, Repealing Chapter 97 of the Code of The Township Of Cinnaminson Entitled “Recreation Advisory Board”. To be advertised in the Burlington County Times. Public Hearing will be December 18, 2023 at 6:30 p.m.

MAYOR MCGILL asked for a motion to introduce Ordinance 2023 – 9. MOTION TO INTRODUCE ORDINANCE 2023 – 9 MADE BY MRS. KRAVIL, seconded by Mr. Segrest. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Ordinance 2023 – 9 was introduced.

**RESOLUTIONS:**

Resolution 2023 – 136 Authorize Submission of Grant Application and Execute a Grant Contract with Burlington County for FY 2024 Community Development Block Grant Funding for Improvements to the Municipal Building

Mr. Schubiger explained that this resolution is for improvements to the municipal building complex in the amount of \$123,290.00. Township Engineer Joseph Barbadoro gave further details on the scope of the project including replacement of columns at the main entrance, replacement of sidewalk at the main entrance, replacement of the main entrance door, replacement of ADA push button to open door, replacement of existing curb ramps, construction of new curb ramp located at main entrance, and restriping of existing ADA parking stalls. Mr. Barbadoro also gave guidelines for the scheduling and the process if we receive funding. If approved the grant will cover 100% of the expenses.

MAYOR MCGILL MADE A MOTION TO OPEN PUBLIC COMMENT ON RESOLUTION 2023 – 136, seconded by Mr. Horner. Voice Vote. All aye.

Not seeing anyone come forward, Mayor McGill asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MRS. KRAVIL, seconded by Mayor McGill. Voice Vote. All aye.

MAYOR MCGILL asked for a motion to approve Resolution 2023 – 136. MOTION TO APPROVE RESOLUTION 2023 – 136 MADE BY MR. HORNER, seconded by Mayor McGill. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Resolution 2023 – 136 was approved.

**CONSENT AGENDA**

**Resolution 2023 – 137** Authorize Submission of Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the FY’ 2024 Local Freight Impact Fund Resurfacing of Wallace Boulevard

**Resolution 2023 - 138** Award of Contract to Hustler Turf for Purchase of Zero Turn Lawnmower through Sourcewell Cooperative Purchase

**Resolution 2023 – 139** Award of Sole Source Contract to Advanced Electronic Design Inc. for Purchase of Laptops for Police Department

<b>Resolution 2023 – 140</b>	Authorize Change Order and Final Payment for 2021 Road Material Purchase Contract
<b>Resolution 2023 – 141</b>	Authorize Shared Services Agreement with Burlington County Board of Commissioners to Perform Certain Work/Repairs
<b>Resolution 2023 – 142</b>	Review and Approval of Fire Commissioners Compensation
<b>Resolution 2023 – 143</b>	Authorize Reduction of Performance Guarantees for 1001 Taylors Lane LLC
<b>Resolution 2023 – 144</b>	Authorize Memorandum of Agreement Between Cinnaminson Township and International Brotherhood of Teamsters Local 676 with Department of Public Works Laborers
<b>Resolution 2023 – 145</b>	Transfer of Appropriations

**END OF CONSENT AGENDA**

Mayor McGill asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. SEGREST seconded by Mayor McGill. Voice Vote. All aye.

Not seeing anyone come forward, MAYOR MCGILL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. Segrest. Voice Vote. All aye.

MAYOR MCGILL MADE A MOTION TO APPROVE THE CONSENT AGENDA, seconded by Mr. Segrest. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Consent agenda was approved.

**Approval of Minutes**

Mayor McGill asked for a motion to approve the minutes of November 13, 2023. MOTION TO APPROVE THE MINUTES OF NOVEMBER 13, 2023 MADE BY MRS. KRAVIL, seconded by Mayor McGill. Roll call vote. Mr. Horner – abstain, Mrs. Kravil – aye, Mr. Segrest – abstain, Deputy Mayor Conda – aye, Mayor McGill – aye. Minutes were approved.

**Approval of Bill List**

MAYOR MCGILL MADE A MOTION TO APPROVE THE BILL LIST, seconded by Mr. Horner. Roll call vote. Mr. Horner – aye, Mrs. Kravil – aye, Mr. Segrest – aye, Deputy Mayor Conda – aye, Mayor McGill – aye. Bill list was approved.

**Staff and Professional Comments**

Mr. Schubiger thanked Mr. Barbadoro and his colleagues. We appreciate all of their help getting things done this year.

**Public Comment**

Mayor McGill asked for a motion to open public comment MOTION TO OPEN PUBLIC COMMENT MADE BY MR. HORNER, seconded by Mr. Segrest. Voice vote. All aye.

Michael Goins, 100 Purnell Avenue asked about the status of tires in a ditch near Morgan Cemetery drainage ditches. Mr. Barbadoro gave details. A resident has placed thirty tires for stream bank stabilization, which is no longer permitted. His office is drafting a notice to the property owner.

Geri Hines, 808 Turner Avenue (*unintelligible*) inquired about the demolition process for houses on Pear Street as well as a property near Broad Street and Union Landing Road. Mr. Platt gave details of the process. Mrs. Hines also inquired about the Fairshare Housing Annual Plan, who prepares it? Mr. Platt stated that it is part of the Township Master Plan and is updated at least once every ten years. It is approved by the Planning Board. Lastly she commented that she spoke to someone at SeaBox regarding having the boxes on their site turned. This has been taken care of.

Not seeing anyone else come forward, MAYOR MCGILL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mrs. Kravil. Voice vote. All aye.

**Comments from Committee**

Mrs. Kravil reminded everyone that the Cinnaminson Holiday Festival is this Sunday, December 10<sup>th</sup> at Wood Park from 5:30 to 7:30 p.m. It is fun for the whole family. We have a lot of activities.

Mayor McGill asked for a motion to go into closed session for attorney client matters. MOTION TO GO INTO CLOSED SESSON MADE BY MR. SEGREST, seconded by Mayor McGill. Voice Vote. All aye.  
7:00 pm

MAYOR MCGILL MADE A MOTION TO COME OUT OF CLOSED SESSION, seconded by Mrs. Kravil. Voice vote. All aye  
8:08 pm

Mayor McGill MADE A MOTION TO ADJOURN THE MEETING, seconded by Mrs. Kravil. Voice vote. All aye. Meeting was adjourned.  
8:08 pm

Duly passed and adopted:

*December 18, 2023*

Respectfully submitted:



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Lisa A. Passione, RMC  
Municipal Clerk