

**CINNAMINSON TOWNSHIP COMMITTEE
REORGANIZATION MEETING MINUTES
JANUARY 2, 2024**

Municipal Clerk Lisa Passione called for the flag salute.

The Municipal Clerk announced that this meeting was being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231, Notice was published in the Burlington County Times and the Courier Post on January 6, 2023.

In attendance: Mr. Conda, Mr. Horner, Mrs. Kravil, Mr. McGill, Mr. Segrest.

Also present: Administrator Eric Schubiger, CFO Julia Edmondson, Municipal Clerk Lisa Passione; Kevin Gauntt, Superintendent of Public Works, Richard Calabrese, Chief of Police

Reverend Jim Grogan of Our Lady of Good Counsel Catholic Church gave the invocation.

The National Anthem was sung by Addie Evans, Cinnaminson High School

ADMINISTRATION OF OATH TO NEWLY ELECTED COMMITTEE MEMBER

Richard Strobel Esq. administered the Oath of Office to Mr. Horner and Mr. McGill

NOMINATION AND ELECTION OF MAYOR:

Ms. Passione asked for nominations for Mayor. MOTION MADE BY MR. MCGILL TO NOMINATE MR. CONDA FOR MAYOR, seconded by Mr. Segrest. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mrs. Kravil – aye, Mr. Segrest – aye.

Municipal Clerk Lisa Passione administered the oath of office to Mayor Conda.

Mayor Conda asked for a nomination for Deputy Mayor. MOTION MADE BY MR. HORNER TO NOMINATE MRS KRAVIL AS DEPUTY MAYOR, seconded by Mayor Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Conda – aye.

Richard Strobel Esq. administered the oath of office to Deputy Mayor Kravil

Mayor Conda acknowledged past Mayors and dignitaries in attendance.

Mayor Conda presented outgoing Mayor McGill with a plaque.

Mr. Segrest - Today, we honor a distinguished leader, Fire Chief William Kramer, as he embarks on a well-deserved retirement from the Cinnaminson Fire Department. Chief Kramer's unwavering commitment to the safety of our community has left an indelible mark on Cinnaminson Township and its residents.

Chief was inspired by his father William E Kramer at the age of 13 to join the fire service and he was supported by him over the next 53 years. He joined formally November of 1973 turning 16 and road the back and side of the apparatus. His commitment from a young age, including volunteer work and reaching the position of chief, reflects his passion and dedication.

I had the opportunity to talk with Chief Kramer and was able to attend his retirement event last week and listened carefully to his speech. He commenced with and I quote “We, and when I say we, I mean we, all members of this great... honorable organization that accomplished many, many things. They're not me, they are you and us” This demonstration of inclusion underscores his leadership.

Chief Kramer's journey has been marked by significant achievements, including the establishment and continuation of updating Fire Vehicles and tools to ensure the latest safety and technology. He fostered a culture where volunteers and career members consider themselves teammates, not adversaries.

Under his guidance and help from the board of fire commissioners the department implemented remarkable incentives for members, including multiple health screenings and volunteer stipends. His efforts led to an increase in career staff, lessening the burden on volunteers and ensuring dependable services for our community.

He initiated a 9-1-1 ambulance service, showing remarkable foresight even during challenging times. The service started in November 2019 at the beginning of a global pandemic, tough times to start anything. The service has had a significant positive impact on the quality of life in our community.

Chief Kramer's dedication elevated the department's ISO rating to a Class 2, placing the department in the top 3% nationwide. It's crucial to recognize the impact of ISO rating. A higher ISO score in a community translates to potentially lower insurance premiums for homeowners and business owners. Chief Kramer's dedication not only enhanced our firefighting capabilities but also directly benefited our community with potential insurance savings.

As we bid farewell to Chief Kramer, let us express our deepest gratitude for his decades of service. The Cinnaminson Township Committee and the entire community are profoundly thankful for your sacrifices, leadership, and the countless hours spent ensuring our safety. We wish you all the best in this new chapter of your life. Congratulations on your retirement!

Committeeman Segrest presented Retired Fire Chief William Kramer Jr. with a plaque in recognition of his 50 years with the Cinnaminson Fire District.

Mayor Conda announced the 2024 Township Committee Liaisons as follows:

Liaison to Administration and Senior Services – Paul J. Conda
Liaison to Finance and Economic Development – Ryan Horner
Liaison to Public Works – Albert D. Segrest
Liaison to Public Safety – Ernest McGill
Liaison to Parks and Recreation and Veterans Affairs – Stephanie Kravil

Mayor Conda read the consent agenda as follows:

Consent Agenda

Resolution 2024 – 1 Designates Township Solicitor as Capehart Scatchard

Mayor Conda asked for a motion to approve Resolution 2024 – 1. MOTION TO APPROVE RESOLUTION 2024 – 1 MADE BY MR. MCGILL, seconded by Deputy Mayor Kravil. Roll call vote. Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Kravil – aye, Mayor Conda – aye.

CONSENT AGENDA

Official Newspaper: Burlington County Times /Alternate Courier Post

- Resolution 2024 – 2 Approval of Cash Management Plan for 2024
- Resolution 2024 – 3 Permits the Township Treasurer to invest excess and surplus funds in Treasury Notes/Government Securities up to \$500,000 with approval of the Finance Liaison; investments over \$500,000.00 require approval of Township Committee
- Resolution 2024 - 4 Designates insured banks and trust companies and insured savings institutions in Burlington County
- Resolution 2024 - 5 Permits Mayor to give interim approval to vouchers for payrolls, utility payments, and Social Security payments; authorizes the signatures of the officials for necessary checks.
- Resolution 2024 – 6 Provides rate of interest on delinquent taxes.
- Resolution 2024 – 7 Designates the Planning Board Secretary as the individual to issue certificates as to approval of subdivision of land.
- Resolution 2024 – 8 Designates dates when Administrative Offices will be closed for holidays.
- Resolution 2024 – 9 Schedule of 2024 Township Committee Meeting Dates
- Resolution 2024 – 10 Authorizes Signatures on Checks
- Resolution 2024 – 11 Approval of Temporary Municipal Budget
- Resolution 2024 – 12 Conflicts/Special Consulting Engineer CME Associates
- Resolution 2024 – 13 Designates Public Defender – Jeffrey Snow
- Resolution 2024 – 14 Designates Animal Control for 2024
- Resolution 2024 – 15 Affirmative Action Officer – Lisa A. Passione
- Resolution 2024 – 16 Additional Penalties; Delinquency on taxes
- Resolution 2024 – 17 Appointment of Risk Management Consultant/Insurance Broker – World Insurance Associates, LLC
- Resolution 2024 – 18 Approval/Issuance; Blue Light Permits and ID Cards
- Resolution 2024 – 19 Appointment of Bond Counsel – Parker McCay
- Resolution 2024 – 20 Appointment of Planning Consultant – Environmental Resolutions Inc.
- Resolution 2024 – 21 Appointment of Certain Personnel to Designated Positions for 2024
- Resolution 2024 – 22 Authorization to Purchase through State Contract
- Resolution 2024 – 23 Cancels or refunds Delinquent Taxes less than \$5
- Resolution 2024 – 24 Appointment of Township Auditor – Bowman & Company
- Resolution 2024 – 25 Appointment of Township Health Insurance Administrator – James A. Bristow
- Resolution 2024 – 26 Appointment of Township Engineer – Remington & Vernick
- Resolution 2024 – 27 Appointment of Conflict Counsel – Raymond Coleman Heinold LLP
- Resolution 2024 – 28 Appointment of Township Architect – CME Associates

APPOINTMENT OF BOARDS AND COMMITTEES

Economic Development Committee: Township Committee Member Paul Conda, Township Committee Liaison Ryan Horner, Township Administrator Eric Schubiger, Economic Development Coordinator Michael Minton, William O’Connor

Emergency Management Advisory Board: Township Committee Liaison Ernest T. McGill, Police Chief Richard Calabrese, EMS Deputy Chief Kimberly Brown, Fire Chief Philip Drangula, Cinnaminson School District Director of Facility Operations Mark Tindal, Sewer Authority Superintendent Kevin D. Kramer, Township Administrator Eric Schubiger and Public Works Superintendent Kevin Gauntt,

Finance Committee: Township Committee Member Albert Segrest, Township Committee Liaison Ryan Horner, Chief Financial Officer Julia Edmondson and Township Administrator Eric Schubiger

Route 130 Advisory Committee: Economic Development Coordinator Michael Minton and Township Committee Member Stephanie Kravil

Planning Board Class III Member Albert Segrest (Township Committee Member) Term to expire 12/31/2024

Parks and Recreation Advisory Stephanie Kravil term to expire 12/31/2024
Brian S. Devone term to expire 12/31/2026
Kimberly Kelly term to expire 12/31/2025

Chicken Advisory Board Janice Smith (Chairman), Edwin Blair, Matthew Clark, Edita-Gawrylo-Poplawski and Tammy Schuler

Zoning Board of Adjustment: Mary Ellen Stasko to complete unexpired term to expire 12/31/2025
Norma Galosi, term to expire 12/31/2027
Alternate #1 Nick Anninos to complete unexpired term to expire 12/31/2024

End of Consent Agenda

Mayor Conda asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. HORNER, seconded by Mr. Segrest. Voice Vote. All aye.

Roger Hare, 2603 Yellowstone Road asked for clarification of Resolution 2024 – 21, what positions are included. Mayor Conda read the list of positions.

Seeing no one else come forward, Mayor Conda asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Deputy Mayor Segrest. Voice vote. All aye.

MAYOR CONDA asked for a motion to approve the consent agenda. A MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. HORNER, seconded by Mr. McGill. Roll call vote. Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Kravil – aye, Mayor Conda – aye. Consent agenda was approved.

Mayor Conda read the following appointments:

APPOINTMENTS BY MAYOR:

Planning Board	Class I	Frank Gallagher (Mayor’s Designee) Term to expire 12/31/2024
	Class II	Michael Minton (Township Official) Term to expire 12/31/2024
	Class IV	William O’Connor, term to expire 12/31/2026 Alternate #1 Kevin Shallow, term to expire 12/31/2024

Alternate #2 Michael Roadside term to expire
12/31/2024

Sewerage Authority

Brian Dunworth, to complete unexpired term to
expire 01/31/2028

COMMENTS FROM MAYOR AND COMMITTEE:

Mr. Horner

Ladies and gentlemen, esteemed staff, professionals, cherished family, and valued residents, As we stand on the threshold of a new year, I am filled with profound gratitude for the journey we've undertaken together. This township is not just a collection of buildings and roads; it's a community, a family, and a shared vision for a brighter future.

I want to express my heartfelt thanks to the dedicated staff and first responders who work tirelessly day in and day out, ensuring the smooth functioning of our township. Your unwavering commitment and hard work form the backbone of our success, and I am truly grateful for each one of you.

To the professionals who collaborate with us, bringing expertise and innovation to our endeavors, thank you for your invaluable contributions. Your skills and dedication elevate our township, and I look forward to continued collaboration and growth in the coming year.

Families are the bedrock of any community, and I extend my appreciation to all the supportive families who stand behind our team. Your encouragement and understanding make our shared efforts more meaningful and fulfilling.

To the residents who call this township home, your trust and engagement are the driving forces behind our initiatives. We are committed to serving you better and making this community a place you are proud to be a part of.

Embracing change is not just a necessity; it's an opportunity for growth and progress. Let us approach the New Year with open hearts and minds, ready to adapt and evolve. Together, we can build on the successes of the past and create a future that reflects the shared aspirations of our community.

As we embark on this journey into the unknown of the New Year, let us carry with us the spirit of collaboration, resilience, and hope. With each challenge we face, we have the chance to emerge stronger and more united.

Here's to the New Year—a canvas awaiting our collective brushstrokes. May it be filled with shared accomplishments, meaningful connections, and positive change. Thank you, each and every one of you, for being an integral part of our township's story. Wishing you all a year ahead filled with joy, success, and fulfillment. Thank you.

Mr. McGill

Friends, family, neighbors, dignitaries and colleagues,

Thank you all for attending our 2024 Cinnaminson Township Reorganization Meeting. First off, I would like to thank my family...my wife Tracey and my 3 sons Matthew, Kevin and Kyle. Without your unwavering support I wouldn't be able to do any of this, and I love you guys. To Committeeman Conda and Segrest, congratulations on your re-election, and to Madam Mayor Kravil congratulations on your new position on Township committee. I know you all will continue to serve Cinnaminson with grace, respect, and integrity. To the three of you, Committeeman Horner, Stuart, Eric, Julie, and Lisa, thank you all for a great year and for all you do. You continued to do your duty during another trying year and the Township has thrived. It was an honor and privilege to work alongside all of you, and I look forward to more good times ahead.

Over the past few years, Cinnaminson has seen a number of positive changes. We installed a new Township administrator and solicitor, a new Superintendent of Public Works and returned to and promoted a Chief of Police from within, creating a truly dynamic team working together for the benefit of the residents, and a team that can look at things from all angles and make well-informed decisions. We have seen great strides in economic development, with businesses coming into Cinnaminson up and down the Route 130 corridor. Especially with the conundrum that the enigma called covid-19 has caused. We have worked with our school district to place a School Resource Officer in every public school, allowing our children to have an improved relationship with the police all while keeping them safe. Taxes have remained stable, with no increase on the municipal portion of residents' tax bills coming in the last few years, all while being cognizant of our economic climate, and planning for the future.

2024 has the makings of a very exciting year. We are underway on a number of projects in Cinnaminson, which is a testament to the continuity and hard work of this Committee, as well as our professionals, employees, and volunteers. Economic development continues to move forward, with multiple national retailers and businesses viewing Cinnaminson as a destination to succeed. Our economic development team, led by Committeeman Horner and Mike Minton is working hard to see projects through for the benefit of Cinnaminson. Our police department, led by Chief Calabrese, is continuing to work to improve community policing and keep our streets safe. Our award-winning fire district and fire department, led by Chief Kramer, have transitioned their agreement with Palmyra Ambulance, allowing for improved EMS services in town. The township is working to improve communication with residents by utilizing our NIXLE and GovPilot programs. Our township website was revamped for improved access of information for our residents. We have worked with our township engineer and contractors to implement drainage improvements in areas around town that had previously been neglected for decades. This all can be credited to all of the people up on this dais, who have all proven their love for Cinnaminson and dedication to making it a better place. Respect and civility is the new norm in Cinnaminson; a norm which will continue for the foreseeable future.

Of course, none of this would be possible without our incredible staff, professionals, volunteers, and of course the residents. To all of you who have attended meetings, asked questions, sent emails, and provided your thoughts to us on Committee, we thank you. We are not omniscient, and we are not mind readers, and the best way to work for you is for us to work together. I look forward to working together with all of Cinnaminson in 2024 and beyond. May we have a great year together and may God bless each of you and your families today and every day. Thank you.

Mr. Segrest

I am delighted to extend my heartfelt congratulations to our recently re-elected committee members, Mr. Ryan Horner and Mr. Ernie McGill. Your unwavering dedication and hard work have paid off.

In addition, I would like to extend a warm congratulations to our newly elected Mayor, Mr. Paul Conda. I am honored to have the opportunity to serve alongside you in the coming year, and I have no doubt that your leadership will be on the mark.

To outgoing Mayor Ernie McGill, I express my sincere gratitude on behalf of our community. As a resident, I thank you for your dedicated service, and as a colleague, I extend my appreciation for your leadership and guidance. Over the past year, your role as our chief has been pivotal in navigating important decisions, keeping our collective focus, and infusing moments of levity. Thank you all for your ongoing commitment to the betterment of our community, and I look forward to a successful and collaborative year ahead.

Deputy Mayor Kravil

Thank you, Mr. Mayor, and good evening, to everyone joining us tonight. First and foremost, I would like to thank my husband Matt and my children Macy, Logan, and Kelsea for their continued support and patience in supporting me through all that I do and take on. You are all quick to provide encouragement and support when things feel overwhelming and out of control. Any success that I have is purely because of you all.

To the residents of Cinnaminson, I have always been proud to be part of this community and it is that devotion that drives me to sit as one of your elected officials. Everything I do here is for the betterment of this town and all those that live in it.

I would like to thank our Township Administrator, Eric Schubiger, our Township Clerk, Lisa Passione, our CFO, Julia Edmondson and our entire professional and administrative staff. We would not be able to do our jobs if it wasn't for your knowledge, insight and professionalism. Thank you to Kevin Gauntt and the entire Public Works staff for keeping our town beautiful. The leadership within our Police and Fire departments is superior and surpasses areas around us, it has been an honor and a pleasure to work alongside you all. Together with your respective departments you make this town safe, secure and a wonderful place to live.

I want to thank my fellow Committee members; Our outgoing mayor, Ernie McGill, you are no doubt a man of the people and you have given this community your all. Al Segrest and Ryan Horner, you have both invested immense time and energy into the betterment of our town and what it has to offer.

I would like to congratulate our new mayor, Mayor Paul Conda. I look forward to working alongside you as your Deputy Mayor. You will no doubt continue to prioritize this town and its residents and put what's best for the community first. I look forward to the year ahead.
Thank you

Mayor Conda

Good evening everyone. I would like to start by thanking my wife Meme and my family, particularly the two best bible holders ever. And thank you to Cinnaminson for the opportunity to sit up here. It is an honor and a privilege, and your support validates my decision to serve. Thank you to Mayor McGill for guiding us through the past year with your trademark humor, which always helps us to keep things in perspective, and congratulations to Stephanie Kravil on her appointment to Deputy Mayor.

Thank you to the entire committee for maintaining the high standards of civility, respect, transparency and accessibility. This has allowed us to accomplish a lot in my time here. Every year, we strive to improve on these goals. I am looking forward to working with the rest of committee and our staff on ways to do this.

Thank you to Chief Calabrese and the Cinnaminson Police Department, Retired Chief Kramer and Chief Drangula and the Cinnaminson Fire Department, and Kevin Gauntt and his staff in Public Works. These are the people who keep Cinnaminson a safe, desirable community to live in, and I couldn't ask for better.

Last, but certainly not least, I would like to thank the staff here in the municipal building. They keep Cinnaminson running smoothly, particularly the three people at the end of the dais to my left. Our Administrator Mr. Schubiger, our CFO Ms. Edmonson and our Municipal Clerk Ms. Passione. Together, they do the heavy lifting required to keep our township (and this committee) on a forward path. Without them, we wouldn't be where we are today.

At the beginning of every year, I like to look back on what has been accomplished in the previous year. It always boggles my mind to see it all in one list. This year, as in every year, a lot was accomplished, and I am looking forward to another year of the same. It's sometimes crazy, but I always know that this committee, our administration and staff, and our professionals are up to the task.

I would like to thank everyone for coming out, and I wish you all a happy, healthy and prosperous new year.

PUBLIC COMMENT

Mayor Conda asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Mr. Segrest. Voice Vote. All aye.

Corey Richardson, 730 S. Belleview Avenue commented regarding communication between government entities and residents and the use of technology for things such as voting. Discussion ensued regarding communication options available. Committee members thanked Mr. Richardson for taking the time to come out and speak with them.

As no one else came forward Mayor Conda asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. CONDA, seconded by Mayor Conda. Voice Vote. All aye.

Reverend Jim Grogan of Our Lady of Good Counsel Catholic Church gave the benediction.


Mayor Conda asked for a motion to adjourn. MOTION TO ADJOURN MADE BY MRS. KRAVIL, seconded by Mr. Conda. Voice vote. All aye. Meeting was adjourned.

7:31 pm

Duly passed and adopted:

Respectfully submitted:

January 22, 2024



Lisa A. Passione, RMC
Municipal Clerk