

**Please Note: Agenda is subject to change**

**CINNAMINSON TOWNSHIP COMMITTEE**  
**REGULAR SESSION AGENDA**  
Monday, May 20, 2024  
6:30 p.m. Regular Session

**CALL TO ORDER:**

**FLAG SALUTE:**

**VERIFICATION:**

This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 8, 2024.

**ROLL CALL:** Mr. Horner, Mr. McGill, Mr. Segrest, Deputy Mayor Kravil, Mayor Conda

**COMMITTEE LIAISON REPORTS:**

Committee Member Horner: Finance and Economic Development  
Committee Member Segrest: Public Works  
Committee Member McGill: Public Safety  
Deputy Mayor Kravil: Parks & Recreation and Veterans Affairs  
Mayor Conda: Administration and Health & Senior Services

**OATH OF OFFICE**

Swearing-In of Patrol Officer Alexis Lucero

**RESOLUTIONS:**

**Resolution 2024 – 72** Authorize 2024 Budget to be Read by Title Only  
**Resolution 2024 – 73** Authorize Self Examination of the 2024 Budget

**BUDGET PUBLIC HEARING:**

**Resolution 2024 – 64** 2024 Municipal Budget

**ORDINANCE PUBLIC HEARING:**

**Ordinance 2024 – 5** Authorizing Capital Improvements Appropriating \$2,395,000  
Authorizing the Issuance of General Obligation Bonds In The  
Aggregate Principal Amount of Up To \$1,990,250  
**Ordinance 2024 – 6** 2024 Salary Ordinance  
**Ordinance 2024 – 7** Ordinance Regulating Removal of Trees on Private Property and  
Amending Chapter 450 of the Township Code, Entitled “Trees”

**CONSENT AGENDA:**

**Raffles** Temple Sinai (06/23/24)

**END OF CONSENT AGENDA**

**PUBLIC COMMENT ON CONSENT AGENDA ONLY:**

**APPROVAL OF MINUTES:**

May 6, 2024  
May 6 2024 Closed

**APPROVAL OF BILLS:**

**STAFF AND PROFESSIONAL COMMENTS:**

**PUBLIC COMMENT**

**COMMITTEE COMMENT:**

**EXECUTIVE SESSION:**

**Resolution 2024 – 74** Authorizing Executive Session for Attorney-Client matters  
regarding the following – Attorney Client Matters

**ADJOURNMENT:**

Next Meeting: Monday, June 3, 2024 at 6:30 pm

**TOWNSHIP OF CINNAMINSON  
COUNTY OF BURLINGTON NEW JERSEY**

**RESOLUTION 2024 – 72**

**WHEREAS**, NJSA 40A:4-8 and NJSA 40a:4-9 allow that the Budget may be read by title.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cinnaminson, County of Burlington and State of New Jersey that the 2024 Budget and all Resolutions amending same be read by title only.

*Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20<sup>th</sup> day of May, 2024.*

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*Lisa A. Passione, RMC  
Municipal Clerk*

**TOWNSHIP OF CINNAMINSON**  
**SELF-EXAMINATION OF BUDGET RESOLUTION**  
**RESOLUTION 2024 – 73**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Cinnaminson has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2024 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Cinnaminson that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,

- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Approved:

Vote recorded as follows:

*Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20<sup>th</sup> day of May, 2024.*

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*Lisa A. Passione, RMC  
Municipal Clerk*

DRAFT

*Township of Cinnaminson*

BURLINGTON COUNTY, NEW JERSEY

**CERTIFICATION OF 2024 APPROVED BUDGET**

It is hereby certified that the 2024 Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Julia Edmondson, Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

**TOWNSHIP OF CINNAMINSON**

**RESOLUTION 2024 – 64**

**RESOLUTION APPROVING AND  
PROVIDING NOTICE ON THE PUBLIC HEARING  
FOR THE CY 2024 BUDGET**

2024 Municipal Budget of the Township of Cinnaminson, County of Burlington

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024; and

BE IT FURTHER RESOLVED that said Budget be published in the Burlington County Times in the issue of April 19, 2024.

The governing body of the Township of Cinnaminson does hereby approve the following as the Budget for the year 2024:

Total General	
Appropriations.....	21,918,574.37
Less: Anticipated Revenues Other Than Current Property Tax.....	11,802,255.03
Amount to be Raised by Taxes for Support of Municipal Budget.....	\$10,116,319.34

Notice is hereby given that the Township Committee of the Township of Cinnaminson, County of Burlington, approved the Budget and Tax Resolution on April 15, 2024.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building on May 20, 2024 at 6:30 PM at which time and place objections to said Budget and Tax Resolution for the calendar year 2024 may be presented by taxpayers or other interested persons.

*Certified to be a true copy of a Resolution approved by the Cinnaminson Township Committee on the 20<sup>th</sup> day of May 2024.*

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Lisa A. Passione, RMC  
Municipal Clerk

**CINNAMINSON TOWNSHIP**

**RESOLUTION 2024 – 74**

**AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Cinnaminson Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Committee will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: \_\_\_\_\_)

\_\_\_\_\_  
(If contract negotiation the nature of the contract and interested party is \_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially*



*negative impact on the Township's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and \_\_\_\_\_ nature \_\_\_\_\_ of \_\_\_\_\_ discussion \_\_\_\_\_ is \_\_\_\_\_);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Township Committee hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Township Solicitor advises the Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Township Committee, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.