

CINNAMINSON TOWNSHIP COMMITTEE

October 21, 2024

Meeting Minutes

Mayor Conda announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 8, 2024.

In attendance: Mr. McGill, Mr. Horner, Mr. Segrest, Deputy Mayor Kravil, Mayor Conda

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Carmen Saginario, Solicitor, Michael Minton, Director of Economic Development

Mayor Conda presented Sweetwater Bar and Grill with a Proclamation thanking them for their many contributions to the community.

Mayor Conda announced that this meeting is for Youth in Government and introduced the Youth in Government participants from the Cinnaminson Middle School

President:	Kai Quigley served as Mayor Conda
Vice President:	Giuliana Della Penna served as Committee Member McGill
Secretary	Sonnita Son served as Committee Member Segrest
BOE Liaison	Noah Bundy served as Committee Member Horner
H & S Liaison	Charlotte Leetz served as Deputy Mayor Kravil
Treasurer	Gavin Lane served as Administrator Schubiger

COMMITTEE LIAISON REPORTS:

Acting Committee Member Bundy: Finance and Economic Development

Thank you Mayor. Good evening everyone, I am pleased tonight to provide an update on some important Economic Development initiatives in Cinnaminson. First, we are delighted that Township Committee and representatives of Delco Development and Chick Fil-A will hold a ceremony celebrating the official groundbreaking for the long-awaited Chick Fil -A on Route 130. The event will be Thursday, October 24, 2024, at 8:00am. We hope that you can join us!

You may have noticed that the Freddy's Frozen Custard & Steakburgers, is being constructed near Children of America and K-1 Speedway and is almost complete. Freddy's first restaurant opened in Kansas in 2002 and the Cinnaminson store will be the third in New Jersey. We anticipate it opening next month and please stop by to enjoy a hot dog, burger, chicken sandwich and some custard. Stay tuned and we will let you know the exact opening date.

Also underway are six (6) new homes along Belleview Avenue being constructed in partnership with Habitat for Humanity and the opportunity for ownership will be prioritized for our veterans. We are beginning the formal examination process to determine the highest and best use for the Mainline Shopping Center and Sherwin Williams Plaza. Additional details regarding this study will be available in early 2025.

Also, there are plans underway for various properties along US Route 130 including the former Grandma School House, the undeveloped parcel adjacent to the Sleep Inn, the Shoppes at Cinnaminson, as well as occupancy of the stores near Tim Hortons and Popeye's. Finally, we were saddened when we learned that Sweetwater, which was formerly Hathaway's Diner, has closed. First opened in the early 1980's, Hathaway's and then Sweetwater were iconic restaurants in our community and was host to numerous breakfasts, lunches, dinners, and other special celebrations, impacting nearly every family in Cinnaminson. A little trivia...before the Police Station on Manor Road was built, there was a small room at then the old Hathaway's Diner where Police Officers would receive calls and then respond to community needs. I know the entire community joins me in wishing the Krytatas family the absolute best that the future may hold. In the meantime, our Economic Development Committee is actively working with all stakeholders in identifying the best use for the property.

Mayor that concludes my report.

Acting Deputy Mayor Leetz: Parks & Recreation and Veterans Affairs

For Parks and Recreation- I am happy to report that the township had a well-attended and successful Fall Music Festival that was held September 27th. I want to thank our Public Works Department, our Cinnaminson Police Department, The Cinnaminson Fire Department, the Parks and Recreation Committee and all the Township Staff that helped make this such a fantastic event. Our event organizers had to pivot quickly due to changes in our weather forecast, but the changes happened flawlessly, and the event went off without a hitch.

This past Saturday Cinnaminson hosted a Townwide Yard Sale. We had a lot of community excitement and 86 houses who participated. Over the next couple of months, we have a number of fun events for the entire community. Friday October 25th, the Township will be hosting Trunk or Treat. Our spooky family-friendly event will start at 6:00PM and conclude at 8:00PM at Memorial Park; Rain date will be November 1st. Taking place on Sunday December 1st from 5:00PM to 7:00PM will be the Township Holiday Lighting Celebration. There will be festive music, carriage rides, activities for the young at heart and a special visitor from the North Pole. It will be an evening for all to enjoy. We are also working on our annual House Decorating Contest. More details about dates and how to register will be released in the coming weeks.

For Veteran's Affairs- Veteran's Day is Monday November 11th. Veterans Day is a celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good. Throughout our history, military service members have put on their uniforms to protect our nation and safeguard the values and liberties that this nation was built on. This commitment doesn't stop once the uniform comes off and their time in active duty has ended. This Veteran's Day, we honor the men and women who have worn their uniform and who continue to serve our country.

This concludes my report.

Acting Committee Member Son: Public Works

Cinnaminson's Annual Fall Clean-Up Day was held on September 28th at the Public Works Facility and highlighted the Township's commitment to recycling. Numerous residents attended the event despite the inclement weather. The next Clean-Up Day will take place in May 2025.

Cinnaminson's curbside leaf collection will begin on November 4th. Public Works will be following the same schedule for leaf collection as the brush and bulk trash collection schedule. Residents should contact the Public Works Department at 856-829-6703 or download the Recycle App on your smart phone for additional information regarding leaf collection. The week of November 4th will begin with Section 1.

PSE&G's final phase of gas main restoration and paving has begun in the Morgan Heights section of the Township. Police will be present each day of construction and a signed detour will be in place. Please contact PSE&G at 1-833-661-6400 for additional information.

Please contact (856) 829-6703 for information regarding any Public Works Department programs and services. This concludes my report.

Acting Mayor Quigley: Administration and Health & Senior Services

Tonight, as we celebrate Youth in Government Day, we are reminded of the great importance of partnerships within our community. While the Cinnaminson Board of Education, Cinnaminson Fire Commission, Cinnaminson Sewer Authority, County of Burlington and Cinnaminson Township Committee represent separate local public entities, the leaders of these entities have established an outstanding professional relationship which benefits all Cinnaminson residents.

We meet and discuss pertinent community issues on a consistent basis and provide support to one another, all in an effort to make Cinnaminson a great place to live and work. For example, Cinnaminson Township recently entered into an agreement with the Burlington County Library Commission to embark on a number of improvements to the Cinnaminson Branch of the Burlington County Library. A combination of grant funding, capital improvement funds and a donation from the Friends of the Burlington County Library will provide for technology and facility improvements to this popular community resource which offers a variety of programs and services to the Cinnaminson community. We are excited about working with the Library Commission on this important project. In addition, the Township and Board of Education annually execute a shared services agreement which provides for Class III Police Officers in the local public schools to ensure that our school community remains safe and secure. School leaders also work closely with our Police Department on a variety of educational and recreational programs throughout the academic year.

This is perhaps the greatest lesson for today...that great communities are built on communication and collaboration. We can only be great if we are one Cinnaminson. As Mayor, I will continue to work with all of our community stakeholders to ensure that Cinnaminson continues to prosper.

That concludes my remarks for tonight. Thank you.

Acting Committee Member Della Penna for Public Safety.

The September 2024 activity report for the Police Department is as follows: Total incidents – 2,345, Total arrests – 42, Total property checks – 780, Total motor vehicle stops – 251, Total motor vehicle summonses – 165, Total DWI – 7, Morgan Cemetery calls – 1.

On September 25, 2024, Patrols received a call of a possible narcotics transaction on Read St. Officer Foggia and Barbuto arrived and located a suspicious vehicle occupied by two subjects. The officer investigation led them to develop probable cause that narcotics were in the vehicle. The officers gained consent to search the vehicle and as they had the subjects step out of the vehicle, the passenger ran. The subject ran towards River Road. Officer Harry Cicale arrived on location and chased the subject on foot. Officer Cicale chased the subject across River Road and tackled the subject in a field. The subject was then found to be carrying a loaded handgun. A search of the vehicle revealed a large amount out narcotics and paraphernalia. Both subjects were charged and remanded to BCJ.

This concludes my report. Thank you.

ORDINANCE PUBLIC HEARING:

Ordinance 2024 – 10 Amending the Code of Ordinances to Adopt a New Chapter 444 Entitled “Stormwater Management Requirements and Controls for Major Development”

Acting Mayor Quigley asked for a motion to open the public comment on Ordinance 2024 – 10. MOTION TO OPEN PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER SON, seconded by Acting Committee Member Bundy. Voice Vote. All aye.

Mayor Conda asked for a motion to open public comment on Ordinance 2024-10. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2024-10 MADE BY MR. SEGREST, seconded by Mr. McGill. Voice Vote. All aye.

Seeing no one come forward, Acting Mayor Quigley asked for a motion to close the public comment on Ordinance 2024 – 10. MOTION TO CLOSE PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER LEETZ, seconded by Acting Committee Member Della Penna. Voice Vote. All aye.

Mayor Conda asked for a motion to close public comment on Ordinance 2024-10. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2024-10 MADE BY DEPUTY MAYOR KRAVIL, seconded by Mr. Horner. Voice Vote. All aye.

Acting Mayor Quigley asked for a motion to approve Ordinance 2024 – 10. MOTION TO APPROVE ORDINANCE 2024-10 MADE BY ACTING DEPUTY MAYOR LEETZ, seconded by Acting Committee Member Della Penna. Voice vote. All aye.

Mayor Conda asked for a motion to approve Ordinance 2024-10. MOTION TO APPROVE ORDINANCE 2024-10 MADE BY MR. MCGILL, seconded by Mr. Segrest. Roll call vote. All aye. Ordinance 2024-10 was approved.

Ordinance 2024 – 11 Amending, Revising and Supplementing Chapter 162 of the General Code of the Township of Cinnaminson Entitled “Animals”

Acting Mayor Quigley asked for a motion to open the public comment on Ordinance 2024 – 11. MOTION TO OPEN PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER SON, seconded by Acting Deputy Mayor Leetz. Voice Vote. All aye.

Mayor Conda asked for a motion to open public comment on Ordinance 2024-11. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2024-11 MADE BY MR. HORNER, seconded by Mayor Conda. Voice Vote. All aye.

Seeing no one come forward, Acting Mayor Quigley asked for a motion to close the public comment on Ordinance 2024 – 11. MOTION TO CLOSE PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER BUNDY, seconded by Acting Committee Member Della Penna. Voice Vote. All aye.

Mayor Conda asked for a motion to close public comment on Ordinance 2024-11. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2024-11 MADE BY MR. MCGILL, seconded by Mr. Segrest. Voice Vote. All aye.

Acting Mayor Quigley asked for a motion to approve Ordinance 2024 – 11. MOTION TO APPROVE ORDINANCE 2024-11 MADE BY ACTING COMMITTEE MEMBER SON, seconded by Acting Committee Member Leetz. Voice vote. All aye.

Mayor Conda asked for a motion to approve Ordinance 2024-11. MOTION TO APPROVE ORDINANCE 2024-11 MADE BY MR. SEGREST, seconded by Deputy Mayor Kravil. Roll call vote. All aye. Ordinance 2024-11 was approved.

CONSENT AGENDA read by Acting Administrator Lane

Resolution 2024 – 115 Award of Contract for Purchase of Police Vehicles and Accessories through Approved State Contract Vendors

The vehicles will replace vehicles in the patrol officer fleet. Police Chief William Obuchowski recommends the award of contract to State Contract vendors Gentilini Motors and Emergency Accessories and Installations in the amount of \$230,731.11. CFO/Purchasing Agent Julia Edmondson has determined that sufficient funding is available for this purpose and recommends authorization by the governing body.

Resolution 2024 – 116 Award of Contract to Otto Environmental Systems for Purchase of Trash Carts

Mr. Gauntt secured quotes for 150 residential trash containers which will be made available for purchase by residents. The lowest responsible quote was provided by Otto Environmental Systems in the amount of \$9,173.00. Ms. Edmondson has determined that sufficient funding is available for this purpose and recommends authorization by the governing body.

Resolution 2024 – 117 Authorize Amendment to Municipally Sponsored Affordable Housing Agreement

This agreement amends the previously authorized affordable housing agreement with Habitat for Humanity for the construction of affordable homes as part of the Township’s State-approved affordable housing plan. The amendment meets requirements of the New Jersey Housing and Mortgage Finance Agency including updating the legal corporate name to “Habitat for Humanity of South Central Jersey.” As part of the Township’s continued efforts to meet our affordable housing obligations, Affordable Housing Counsel Parker McCay recommends authorization by the governing body.

Resolution 2024 – 118 Requesting Dedication by Rider – Lead Abatement Inspection Program

The State of New Jersey has mandated municipalities to perform lead abatement inspections on residential properties constructed prior to 1978. The dedication by rider will enable the Township to create a trust account specifically for revenues and expenditures associated with this program. To ensure compliance with the New Jersey Lead Remediation and Abatement Program, Ms. Edmondson and I jointly recommend authorization by the governing body.

Resolution 2024 – 119 Cancellation of Taxes for Totally Disabled Veteran Block 3208, Lot 17

Tax Assessor Dennis DeKlerk has confirmed that the property owner meets the criteria of eligibility for this benefit.

Resolution 2024 – 120 Authorize Adoption of Amended Personnel Handbook

The Township routinely updates the employee handbook to incorporate new policies and revise provisions based upon applicable law and State recommendations. I have reviewed the handbook with Mr. Saginario and we jointly recommend authorization by the governing body.

Resolution 2024 – 121 Designate Curfew for Mischief Night and Halloween

This action is consistent with the annual 9:00pm curfew established by the Township and is supported by Police Chief Obuchowski.

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

Acting Mayor Quigley asked for a motion to open Public Comment on Consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY ACTING COMMITTEE MEMBER DELLA PENNA, seconded by Acting Committee Member Son. Voice Vote. All aye.

MAYOR CONDA asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Mr. Segrest. Voice Vote. All aye.

Seeing no one come forward Acting Mayor Quigley closed Public Comment on Consent Agenda.

MAYOR CONDA asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. HORNER, seconded by Mr. Segrest. Voice Vote. All aye.

Acting Mayor Quigley asked for a motion to approve the Consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY ACTING COMMITTEE MEMBER BUNDY, seconded by Acting Committee Member Son. Voice Vote. All aye.

Mayor Conda asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Deputy Mayor Kravil. Roll call vote. All aye. Consent agenda was approved.

APPROVAL OF MINUTES:

Acting Mayor Quigley asked for a motion to approve the minutes of October 7, 2024. MOTION TO APPROVE THE MINUTES MADE BY ACTING COMMITTEE MEMBER BUNDY, seconded by Acting Committee Member Della Penna. Voice vote. All aye

Mayor Conda asked for a motion to approve the minutes of October 7, 2024. MOTION TO APPROVE THE MINUTES OF OCTOBER 7, 2024 MADE BY MR. HORNER, seconded by Mr. McGill. Roll call vote. Mr. McGill – aye, Mr. Horner – aye, Mr. Segrest - aye, Deputy Mayor Kravil – aye, Mayor Conda – aye. Minutes were approved.

APPROVAL OF BILLS:

Acting Mayor Quigley asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY ACTING COMMITTEE MEMBER DELLA PENNA, seconded by Acting Committee Member Bundy. Voice Vote. All aye.

Mayor Conda asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Horner. Roll call vote. Mr. McGill – aye, Mr. Horner – aye, Mr. Segrest – aye, Deputy Mayor Kravil – aye, Mayor Conda – aye. Bill list was approved.

STAFF AND PROFESSIONAL COMMENTS:

Mr. Saginario commented that all three of his children participated in Youth in Government. On behalf of himself and his family, he thanked the Cinnaminson staff and the Board of Education for a job very well done.

PUBLIC COMMENT

Acting Mayor Quigley asked for a motion to open Public Comment. MOTION TO OPEN PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER BUNDY, seconded by Acting Committee Member Son. Voice vote. All aye.

Mayor Conda asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. HORNER, seconded by Mayor Conda. Voice vote. All aye.

Jarmilla Sheppard, 215 Front Street, Palmyra on behalf of the Civic Club of Riverton, East Riverton and Palmyra congratulated the students on doing a great job. She also thanked Mr. Barbadoro and Mr. Schubiger for meeting with her to answer her questions regarding sidewalks.

Wendy Sanders, 372 Boxwood Lane commented on her interest in the Township and thanked Mr. Schubiger for speaking to Sandra Obi with the Animal Protection League of New Jersey and asked where the Township was with a trap, neuter, release ordinance. Mayor Conda confirmed that the Township will continue to keep moving forward and Mr. Schubiger will keep her up to date.

Hearing no further public comment, Acting Mayor Quigley asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY ACTING COMMITTEE MEMBER DELLA PENNA, seconded by Acting Deputy Mayor Leetz. Voice vote. All aye. All say aye.

Not seeing anyone else come forward, Mayor Conda asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mayor Conda. Voice vote. All aye.

COMMITTEE COMMENT:

Mr. Horner thanked the students and faculty for a job well done. He also thanked Mr. Schubiger and staff.

Mr. Segrest also thanked the students, the Board of Education and the administration. The students did an awesome job.

Mr. McGill echoed committee members' sentiments. The students did a great job. He also thanked the teachers as well. This is one of his favorite nights of the year.

Mrs. Kravil thanked Charlotte Leetz for representing her and also thanked the other students. She also thanked their parents. They are raising wonderful children.

Mayor Conda thanked faculty, parents, and staff. It is a great day and a great learning experience.

ADJOURNMENT:

Acting Mayor Quigley asked for a motion to adjourn the meeting. MOTION TO ADJOURN THE MEETING MADE BY ACTING COMMITTEE MEMBER BUNDY, seconded by Acting Deputy Mayor Leetz. Voice vote. All aye. Meeting was adjourned.

Mayor Conda asked for a motion to adjourn the meeting. MOTION TO ADJOURN THE MEETING MADE BY MR. MCGILL, seconded by Mr. Horner. Voice vote. All aye.

7:13 pm

Duly passed and adopted:

November 18, 2024

Respectfully submitted:



Lisa A. Passione
Municipal Clerk