

**CINNAMINSON TOWNSHIP COMMITTEE**

**November 18, 2024**

**Meeting Minutes**

Mayor Conda announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 8, 2024.

In attendance: Mr. Horner, Mr. McGill, Deputy Mayor Kravil, Mayor Conda.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Carmen Saginario, Solicitor; Kevin Gauntt, Superintendent of Public Works, William Obuchowski, Chief of Police

**Liaison Reports**

**Finance and Economic Development– Mr. Horner**

Nothing to report

**Public Safety – Mr. McGill**

The October 2024 activity report for the Police Department is as follows: Total incidents – 2674, Total arrests – 47, Total property checks – 950, Total motor vehicle stops – 351, Total motor vehicle summonses – 223, Total DWI –7, Morgan Cemetery calls – 4, Approved Firearms Permits – 20, Approved Conceal Carry permits – 4 and Handicapped Permits – 2

**Parks & Recreation and Veterans Affairs – Deputy Mayor Kravil**

As the holiday season approaches, we have some holiday events for the whole family. Our Holiday Lighting will Sunday, December 1<sup>st</sup> from 5 pm to 7 pm at Wood Park. There will be horse and carriage rides, music, cookies and hot chocolate and children’s activities. The Township will be hosting its third annual Holiday House Decorating contest. Participation is free and all residents are enthusiastically encouraged to participate. To register your home please email [cturner@cinnaminsonnj.org](mailto:cturner@cinnaminsonnj.org) . Thank you, Mr. Mayor. That concludes my report.

**Administration and Health and Senior Services – Mayor Conda**

I have one item. It is more for Department of Public Works but it is for the whole Township. We have received a grant from the New Jersey Department of Transportation Trust Fund Resurfacing for \$212, 000 which will be used in the coming year to resurface Fairfax Drive.

**DISCUSSION ITEMS – Best Practices Survey**

Mr. Schubiger advised committee members that each year the Township is responsible to respond to Best Practices Inventory from the State. This year again the Township received a high score and is in no danger of losing any State aid, which is very important. He thanked all of the staff for making sure we are operating efficiently.

**ORDINANCE INTRODUCTION:**

Ordinance 2024 – 12                      Amending the Code of Ordinances to Amend Chapter 80, Article IV, Entitled “Anti-Nepotism Policy

Mayor Conda asked for a motion to introduce Ordinance 2024-12. MOTION TO INTRODUCE ORDINANCE 2024-12 MADE BY MR. MCGILL, seconded by Deputy Mayor Kravil. Roll call vote. All aye. To be advertised in the Burlington County Times. Public hearing to be on December 16, 2024 at 6:30 pm

**CONSENT AGENDA:**

**Resolution 2024 – 122**                      Authorize Adoption of Burlington County 2024 Hazard Mitigation Plan

**Resolution 2024 – 123**                      Authorize Township Signatories for Sewerage Authority Applications to the New Jersey Department of Environmental Protection

**Resolution 2024 – 124**                      Authorize Purchase of Zero Turn Mower through Sourcewell

**Resolution 2024 – 125**                      Authorize Release of Maintenance Bond for Block 702, Lot 1

**Resolution 2024 – 126**                      Review and Approval of Fire Commissioners' Compensation

**Resolution 2024 – 127** Authorize Refund of Tax Overpayment Block 1217, Lot 7  
**Resolution 2024 – 128** Transfer of Appropriations  
**Raffles** Sisters That Are Rendering Service (12/15/24)  
Home and School Cinnaminson Elementary (12/08/24)

### **END OF CONSENT AGENDA**

Mayor Conda asked for a motion to open public comment on the consent agenda. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. HORNER, seconded by Mayor Conda. Voice Vote. All aye.

Renee Oler-Davis, 2108 Hunter Street asked about Resolution 2024-125 and asked what a maintenance bond was. Mr. Schubiger explained that this was for a project that had been completed on Taylors Lane and what the purpose of the maintenance bond was.

Seeing no one else come forward Mayor Conda asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY DEPUTY MAYOR KRAVIL, seconded by Mr. McGill. Voice Vote. All aye.

MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. HORNER, seconded by Mr. McGill. Roll call vote. Mr. Horner – aye, Mr. McGill – aye, Deputy Mayor Kravil – aye, Mayor Conda – aye. The consent agenda was approved.

### **Approval of Minutes**

MAYOR CONDA MADE A MOTION TO APPROVE THE MINUTES OF OCTOBER 21 2024, seconded by Mr. McGill. Roll call vote. Mr. Horner – aye, Mr. McGill – aye, Deputy Mayor Kravil – aye, Mayor Conda- aye. The minutes were approved.

### **Approval of Bill List**

Mayor Conda asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Deputy Mayor Kravil. Roll call vote. Mr. Horner – aye, Mr. McGill – aye, Deputy Mayor Kravil – aye, Mayor Conda – aye. The bill list was approved.

### **Staff and Professional Comment**

#### **Public Comment**

Mayor Conda asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Deputy Mayor Kravil. Voice vote. All aye

Wendy Sanders, 372 Boxwood Lane regarding the ordinance regarding the trap neuter release program. She requested Township Committee adopt amendments to the current ordinance.

Erik Heyman-Meltzer, 117 White Birch Drive thanked the committee for running a good race. He thanked the Township and Township Clerk for all of the work during this general election. This was a great example of good government in action. He also was appreciative for being able to run and be on the ballot.

Renee Oler Davis, 2108 Hunter Street asked for any updates on the cleanup of some properties on Union Landing Road. Mr. Schubiger will look into it and contact her with an update.

David Ciccozzi, Toms River, NJ owns a property in the Township and has a potential tenant looking to obtain a used car lot license. Mayor Conda advised that Mr. Ciccozzi will need to contact our Zoning Officer as the Zoning Board of Adjustment has jurisdiction. Mr. Minton confirmed and gave Mr. Ciccozzi his contact information.

Jim Francis, 804 Belleview Avenue, asked that the Township say no to the State's requirement for affordable housing under the Mount Laurel doctrine.

Not seeing anyone else come forward, Mayor Conda asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Deputy Mayor Kravil. Voice vote. All aye.

### **Comments from Committee**

Mr. Horner congratulated Mayor Conda and Committeeman Segrest on winning the election as well as the voters who came out and voted and waited in the long lines. If you were unhappy with that you should contact your county officials and let them know that this was unacceptable.

Mr. McGill echoed Mr. Horner's comments, congratulating Mayor Conda and Committeeman Segrest. He also thanked Mr. Schubiger and staff for their work on the Best Practices Survey.

Deputy Mayor Kravil also congratulated Mayor Conda and Committeeman Segrest and also wished everyone a Happy Thanksgiving.

Mayor Conda thanked the residents of Cinnaminson and everyone who has supported him and Albert Segrest. You have given us your trust for another three years. We hope we live up to your expectations. Have a great Thanksgiving.

Mayor Conda asked for a motion to go into executive session for attorney-client matters. MOTION TO GO INTO CLOSED SESSION MADE BY MR. MCGILL, seconded by Mr. Horner. Voice vote. All aye.

7:08 pm

MOTION TO COME OUT OF EXECUTIVE SESSION MADE BY MR. HORNER, seconded by Deputy Mayor Kravil. Voice vote. All aye.

7:58 pm

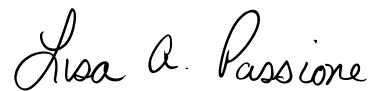
Mayor Conda asked for a motion to adjourn the meeting. MOTION TO ADJOURN THE MEETING MADE BY MR. MCGILL, seconded by Deputy Mayor Kravil. Voice vote. All aye. The meeting was adjourned.

7:59 pm

Duly passed and adopted:

Respectfully submitted:

*December 2, 2024*



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Lisa A. Passione, RMC  
Municipal Clerk