

**CINNAMINSON TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
JANUARY 6, 2025  
6:30 P.M.**

**CALL TO ORDER**

**FLAG SALUTE**

**VERIFICATION OF NOTICE OF MEETING:** This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975, c.231, Notice was published in the Burlington County Times and the Courier Post on January 8, 2024.

**ROLL CALL:** Mr. Conda, Mr. Horner, Mrs. Kravil, Mr. McGill, Mr. Segrest

**INVOCATION:** Reverend John Doll of Asbury United Methodist Church

**NATIONAL ANTHEM:** Sophia Fitzgerald

**ADMINISTRATION OF OATH OF OFFICE:** Newly Elected Committee Members

Administration of Oath by Richard Strobel, Esq. and Lisa Passione

**NOMINATION AND ELECTION OF MAYOR**

Administration of Oath by Kelsea Kravil

**NOMINATION AND ELECTION OF DEPUTY MAYOR**

Administration of Oath by Richard Strobel, Esq.

**INTRODUCTION OF FORMER MAYORS AND DIGNITARIES**

**PRESENTATION OF PLAQUE TO OUTGOING MAYOR**

**APPOINTMENTS OF TOWNSHIP COMMITTEE LIAISONS**

Liaison to Administration and Senior Services – Paul J. Conda  
Liaison to Finance and Economic Development – Ryan Horner  
Liaison to Public Works – Albert D. Segrest  
Liaison to Public Safety – Ernest McGill  
Liaison to Parks and Recreation and Veterans Affairs – Stephanie Kravil

Resolution 2025 – 1     Designates Township Solicitor as Capehart Scatchard

**CONSENT AGENDA**

Official Newspaper:     Burlington County Times /Alternate Courier Post

- Resolution 2025 – 2     Approval of Cash Management Plan for 2025
- Resolution 2025 – 3     Permits the Township Treasurer to invest excess and surplus funds in Treasury Notes/Government Securities up to \$500,000 with approval of the Finance Liaison; investments over \$500,000.00 require approval of Township Committee
- Resolution 2025 - 4     Designates insured banks and trust companies and insured savings institutions in Burlington County
- Resolution 2025 - 5     Permits Mayor to give interim approval to vouchers for payrolls, utility payments, and Social Security payments; authorizes the signatures of the officials for necessary checks.
- Resolution 2025 – 6     Provides rate of interest on delinquent taxes.
- Resolution 2025 – 7     Designates the Planning Board Secretary as the individual to issue certificates as to approval of subdivision of land.
- Resolution 2025 – 8     Designates dates when Administrative Offices will be closed for holidays.
- Resolution 2025 – 9     Schedule of 2025 Township Committee Meeting Dates
- Resolution 2025 – 10    Authorizes Signatures on Checks
- Resolution 2025 – 11    Approval of Temporary Municipal Budget
- Resolution 2025 – 12    Conflict/Special Consulting Engineer - CME Associates, Environmental Resolutions, Inc., Pennoni and Richard A. Alaimo Associates
- Resolution 2025 – 13    Designates Public Defender – Jeffrey Snow
- Resolution 2025 – 14    Designates Animal Control for 2025
- Resolution 2025 – 15    Affirmative Action Officer – Lisa A. Passione
- Resolution 2025 – 16    Additional Penalties; Delinquency on taxes
- Resolution 2025 – 17    Appointment of Risk Management Consultant/Insurance Broker – World Insurance Associates, LLC
- Resolution 2025 – 18    Approval/Issuance; Blue Light Permits and ID Cards
- Resolution 2025 – 19    Appointment of Bond Counsel – Parker McCay
- Resolution 2025 – 20    Appointment of Planning Consultant – Environmental Resolutions Inc.
- Resolution 2025 – 21    Appointment of Certain Personnel to Designated Positions for 2025
- Resolution 2025 – 22    Authorization to Purchase through State Contract
- Resolution 2025 – 23    Cancels or Refunds Delinquent Taxes less than \$5

- Resolution 2025 – 24 Appointment of Township Auditor – Bowman & Company
- Resolution 2025 – 25 Appointment of Township Health Insurance Administrator – Haddon Planning Corporation
- Resolution 2025 – 26 Appointment of Township Engineer – Remington & Vernick
- Resolution 2025 – 27 Appointment of Conflict Counsel – Parker McCay and Raymond Coleman Heinold LLP
- Resolution 2025 – 28 Appointment of Township Architect – J.F. McKernan Jr. Architects
- Resolution 2025 – 29 Appointment of Municipal Housing Liaison – Eric J. Schubiger
- Resolution 2025 – 30 Appointment of Director of Emergency Management – Danny Norman
- Resolution 2025 – 31 Appointment of Special Counsel for Affordable Housing – Parker McCay
- Resolution 2025 – 32 Appointment of Affordable Housing Administrative Agent – Triad Associates
- Resolution 2025 – 33 Appointment of Municipal Prosecutor – Brendan Moles, Esq. of The Law Offices of Greig & Moles, LLP
- Resolution 2025 – 34 Appointment of Municipal Judge – Corey Ahart

**APPOINTMENT OF BOARDS AND COMMITTEES**

- Emergency Management Advisory Board:** Township Committee Liaison Ernest T. McGill, Police Chief William Obuchowski, EMS Deputy Chief Kimberly Brown, Fire Chief Philip Drangula, Cinnaminson School District Director of Facility Operations Mark Tindal, Sewer Authority Superintendent Kevin D. Kramer, Township Administrator Eric J. Schubiger and Public Works Superintendent Kevin Gauntt,
- Finance Committee:** Township Committee Member Stephanie Kravil, Township Committee Liaison Ryan Horner, Chief Financial Officer Julia Edmondson and Township Administrator Eric J. Schubiger
- Route 130 Advisory Committee:** Economic Development Coordinator Michael Minton and Township Committee Member Stephanie Kravil
- Planning Board Class III Member** Albert Segrest (Township Committee Member) Term to expire 12/31/2025
- Parks and Recreation Advisory** Stephanie Kravil - term to expire 12/31/2025  
Robert McGough - term to expire 12/31/2027  
Rick Wojnar - term to expire 12/31/2027  
Steve Kearney - term to expire 12/31/2026
- Chicken Advisory Board** Janice Smith (Chairperson), Edwin Blair, Matthew Clark, Edita-Gawrylo-Poplowski and Tammy Schuler
- Zoning Board of Adjustment:** John J. Bednarek term to expire 12/31/2028  
Lisa Woodman, term to expire 12/31/2028  
Alternate #1 Nick Anninos term to expire 12/31/2025

**END OF CONSENT AGENDA**

**PUBLIC COMMENT ON CONSENT AGENDA ONLY:**

**APPOINTMENTS BY MAYOR:**

- Planning Board**
  - Class I** Michael Roadside (Mayor’s Designee) Term to expire 12/31/2025
  - Class II** Michael Minton (Township Official) Term to expire 12/31/2025
  - Class IV** Frank Gallagher to complete unexpired term to expire 12/31/2027  
Alternate #1 Dana Stewart - term to expire 12/31/2026
- Sewerage Authority** Frank Szymkowski - term to expire 01/31/2030

**COMMENTS FROM MAYOR AND COMMITTEE**

**PUBLIC COMMENT**

**BENEDICTION:** Rabbi Colman Reaboi of Temple Sinai

**ADJOURNMENT**

Next Meeting: Monday, January 13, 2025 at 6:30 p.m.