

**CINNAMINSON TOWNSHIP COMMITTEE
REORGANIZATION MEETING MINUTES
JANUARY 6, 2025
6:30 P.M.**

Municipal Clerk Lisa Passione called for the flag salute.

The Municipal Clerk announced that this meeting was being held in accordance with the "Open Public Meetings Act," P.L. 1975, c.231, Notice was published in the Burlington County Times and the Courier Post on January 8, 2024

In attendance: Mr. Conda, Mr. Horner, Mrs. Kravil, Mr. McGill, Mr. Segrest.

Also present: Administrator Eric Schubiger, CFO Julia Edmondson, Municipal Clerk Lisa Passione; Kevin Gauntt, Superintendent of Public Works, William Obuchowski, Chief of Police

Reverend John Doll of Asbury United Methodist Church gave the invocation.

The National Anthem was sung by Sophia Fitzgerald, Cinnaminson High School

ADMINISTRATION OF OATH TO NEWLY ELECTED COMMITTEE MEMBER

Ms. Passione administered the Oath of Office to Mr. Conda. Richard Strobel Esq. administered the Oath of Office to Mr. Segrest

NOMINATION AND ELECTION OF MAYOR:

Ms. Passione asked for nominations for Mayor. MOTION MADE BY MR. CONDA TO NOMINATE MRS. KRAVIL FOR MAYOR, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mrs. Kravil – aye, Mr. Segrest – aye.

Kelsea Kravil administered the oath of office to Mayor Kravil.

Mayor Kravil asked for a nomination for Deputy Mayor. MOTION MADE BY MR. SEGREST TO NOMINATE MR. HORNER AS DEPUTY MAYOR, seconded by Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mr. McGill – aye, Mr. Segrest – aye, Mayor Kravil – aye.

Monica Horner administered the oath of office to Deputy Mayor Horner.

Mayor Kravil acknowledged past Mayors and dignitaries in attendance.

Mayor Kravil presented outgoing Mayor Kravil with a plaque.

Mayor Kravil announced the 2025 Township Committee Liaisons as follows:

Liaison to Administration and Senior Services – Paul J. Conda
Liaison to Finance and Economic Development – Ryan Horner
Liaison to Public Works – Albert D. Segrest
Liaison to Public Safety – Ernest McGill
Liaison to Parks and Recreation and Veterans Affairs – Stephanie Kravil

Resolution 2025 – 1 Designates Township Solicitor as Capehart Scatchard

Mayor Kravil asked for a motion to approve Resolution 2025 – 1. MOTION TO APPROVE RESOLUTION 2025 – 1 MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye.

Mayor Kravil read the consent agenda as follows:

CONSENT AGENDA

Official Newspaper: Burlington County Times /Alternate Courier Post

- Resolution 2025 – 2 Approval of Cash Management Plan for 2025
- Resolution 2025 – 3 Permits the Township Treasurer to invest excess and surplus funds in Treasury Notes/Government Securities up to \$500,000 with approval of the Finance Liaison; investments over \$500,000.00 require approval of Township Committee
- Resolution 2025 - 4 Designates insured banks and trust companies and insured savings institutions in Burlington County
- Resolution 2025 - 5 Permits Mayor to give interim approval to vouchers for payrolls, utility payments, and Social Security payments; authorizes the signatures of the officials for necessary checks.
- Resolution 2025 – 6 Provides rate of interest on delinquent taxes.
- Resolution 2025 – 7 Designates the Planning Board Secretary as the individual to issue certificates as to approval of subdivision of land.
- Resolution 2025 – 8 Designates dates when Administrative Offices will be closed for holidays.
- Resolution 2025 – 9 Schedule of 2025 Township Committee Meeting Dates
- Resolution 2025 – 10 Authorizes Signatures on Checks
- Resolution 2025 – 11 Approval of Temporary Municipal Budget
- Resolution 2025 – 12 Conflict/Special Consulting Engineer - CME Associates, Environmental Resolutions, Inc., Pennoni and Richard A. Alaimo Associates
- Resolution 2025 – 13 Designates Public Defender – Jeffrey Snow
- Resolution 2025 – 14 Designates Animal Control for 2025
- Resolution 2025 – 15 Affirmative Action Officer – Lisa A. Passione
- Resolution 2025 – 16 Additional Penalties; Delinquency on taxes
- Resolution 2025 – 17 Appointment of Risk Management Consultant/Insurance Broker – World Insurance Associates, LLC
- Resolution 2025 – 18 Approval/Issuance; Blue Light Permits and ID Cards
- Resolution 2025 – 19 Appointment of Bond Counsel – Parker McCay
- Resolution 2025 – 20 Appointment of Planning Consultant – Environmental Resolutions Inc.
- Resolution 2025 – 21 Appointment of Certain Personnel to Designated Positions for 2025
- Resolution 2025 – 22 Authorization to Purchase through State Contract
- Resolution 2025 – 23 Cancels or Refunds Delinquent Taxes less than \$5
- Resolution 2025 – 24 Appointment of Township Auditor – Bowman & Company
- Resolution 2025 – 25 Appointment of Township Health Insurance Administrator – Haddon Planning Corporation
- Resolution 2025 – 26 Appointment of Township Engineer – Remington & Vernick
- Resolution 2025 – 27 Appointment of Conflict Counsel – Parker McCay and Raymond Coleman Heinold LLP
- Resolution 2025 – 28 Appointment of Township Architect – J.F. McKernan Jr. Architects
- Resolution 2025 – 29 Appointment of Municipal Housing Liaison – Eric J. Schubiger
- Resolution 2025 – 30 Appointment of Director of Emergency Management – Danny Norman
- Resolution 2025 – 31 Appointment of Special Counsel for Affordable Housing – Parker McCay
- Resolution 2025 – 32 Appointment of Affordable Housing Administrative Agent – Triad Associates
- Resolution 2025 – 33 Appointment of Municipal Prosecutor – Brendan Moles, Esq. of The Law Offices of Greig & Moles, LLP
- Resolution 2025 – 34 Appointment of Municipal Judge – Corey Ahart

APPOINTMENT OF BOARDS AND COMMITTEES

Emergency Management Advisory Board:Township Committee Liaison Ernest T. McGill, Police Chief William Obuchowski, EMS Deputy Chief Kimberly Brown, Fire Chief Philip Drangula, Cinnaminson School District Director of Facility Operations Mark Tindal, Sewer Authority Superintendent Kevin D. Kramer, Township Administrator Eric J. Schubiger and Public Works Superintendent Kevin Gauntt,

Finance Committee: Township Committee Member Stephanie Kravil, Township Committee Liaison Ryan Horner, Chief Financial Officer Julia Edmondson and Township Administrator Eric J. Schubiger

Route 130 Advisory Committee: Economic Development Coordinator Michael Minton and Township Committee Member Stephanie Kravil

Planning Board Class III Member Albert Segrest (Township Committee Member)
Term to expire 12/31/2025

Parks and Recreation Advisory Stephanie Kravil - term to expire 12/31/2025
Robert McGough - term to expire 12/31/2027
Rick Wojnar - term to expire 12/31/2027
Steve Kearney - term to expire 12/31/2026

Chicken Advisory Board Janice Smith (Chairperson), Edwin Blair, Matthew Clark, Edita-Gawrylo-Poplowski and Tammy Schuler

Zoning Board of Adjustment: John J. Bednarek term to expire 12/31/2028
Lisa Woodman, term to expire 12/31/2028
Alternate #1 Nick Anninos term to expire 12/31/2025

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

Mayor Kravil asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. CONDA, seconded by Mr. McGill. Voice Vote. All aye.

Seeing no one come forward, Mayor Kravil asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Deputy Mayor Horner. Voice vote. All aye.

Mayor Kravil asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. Consent agenda was approved.

Mayor Kravil read the following appointments:

APPOINTMENTS BY MAYOR:

Planning Board	Class I	Michael Roadside (Mayor's Designee) Term to expire 12/31/2025
	Class II	Michael Minton (Township Official) Term to expire 12/31/2025
	Class IV	Frank Gallagher to complete unexpired term to expire 12/31/2027 Alternate #1 Dana Stewart - term to expire 12/31/2026
Sewerage Authority		Frank Szymkowski - term to expire 01/31/2030

COMMENTS FROM MAYOR AND COMMITTEE

Mr. Conda

Good evening, and welcome to the 2025 reorganization meeting of the Cinnaminson Township Committee. First, I would like to thank the residents of Cinnaminson for once again entrusting me with another term on this committee. I would also like to thank the rest of committee, our administration, Police and DPW Leadership and all township employees for caring as much about this township as I do. To our professionals who keep us all on track and informed, and provide us with the guidance necessary to do what we do. Thank you. And last but certainly not least, my wife, Meme who has put up with a lot so that I can do this, and who is always available to let me know that I'm not such a big deal when I lose sight of what's important.

As a group, we have accomplished a lot in the past few years, and on a personal level, I have learned a lot, particularly in the last year as mayor. I thank you all for this. That being said, it's 2025, there's more to be done....and I'm ready to get to it. Thank you, Madam Mayor.

Mr. McGill

Friends, family, neighbors, dignitaries and colleagues,

Thank you all for attending our 2025 Cinnaminson Township Reorganization Meeting. First off, I would like to thank my family...my wife Tracey and my 3 sons Matthew, Kevin and Kyle. Without your unwavering support I wouldn't be able to do any of this, and I love you guys. To Committeemen Conda and Segrest, congratulations on your re-election, to Madam Mayor Kravil and Deputy Mayor Ryan Horner, congratulations on your new positions on Township committee. I know you all will continue to serve Cinnaminson with grace, respect, and integrity. To the four of you, Carmen, Eric, Julie, and Lisa, thank you all for a great year and for all you do. You continued to do your duty during the year and the Township has thrived. It was an honor and privilege to work alongside all of you, and I look forward to more good times ahead.

Over the past few years, Cinnaminson has seen a number of positive changes, and last year was no different. We installed a new Township solicitor, and promoted a Chief of Police and command staff, creating a truly dynamic team working together for the benefit of the residents, and a team that can look at things from all angles and make well-informed decisions. We have continued to make great strides in economic development, with businesses coming into Cinnaminson up and down the Route 130 corridor. We have continued to work with our school district to place a School Resource Officer in every public school, allowing our children to have an improved relationship with the police all while

keeping them safe. Taxes have remained stable, with no increase on the municipal portion of residents' tax bills coming in the last few years, all while being cognizant of our economic climate, and planning for the future.

2025 has the makings of a very exciting year. We are underway on a number of projects in Cinnaminson, which is a testament to the continuity and hard work of this Committee, as well as our professionals, employees, and volunteers. Economic development continues to move forward, with multiple national retailers and businesses viewing Cinnaminson as a destination to succeed. Our economic development team, led by Committeeman Horner and Mike Minton is working hard to see projects through for the benefit of Cinnaminson. Our police department, led by Chief Obuchowski, is continuing to work to improve community policing and keep our streets safe. Our award-winning fire district and fire department, led by Chief Drangula, continue their agreement with Palmyra Ambulance, allowing for improved EMS services in town. The township is continuously working to improve communication with residents by utilizing our NIXLE and Govpilot programs. Our township website was revamped for improved access of information for our residents. We have worked with our township engineer and contractors to continue improvements in areas around town. This all can be credited to all of the people up on this dais, who have all proven their love for Cinnaminson and dedication to making it a better place. Respect and civility are the new norm in Cinnaminson; a norm which will continue for the foreseeable future.

Of course, none of this would be possible without our incredible staff, professionals, volunteers, and of course the residents. To all of you who have attended meetings, asked questions, sent emails, and provided your thoughts to us on Committee, we thank you. We are not omniscient, and we are not mind readers, and the best way to work for you is for us to work together. I look forward to working together with all of Cinnaminson in 2025 and beyond. May we have a great year together and may God bless each of you and your families today and every day. Thank you.

Mr. Segrest

Good evening to everyone in attendance and those watching from home(around the world). Before I carry on, as always, I'd like to thank my wife Stephanie, my son Ronin, and my daughter Veronica. None of this would be worth doing without your love and support.

Mayor Stephanie Kravil and Deputy Mayor Ryan Horner, congratulations—I know we are in good hands in 2025. To Committeeman Paul Conda, congratulations on your re-election. And to the residents of Cinnaminson, thank you for my re-election. It continues to be my honor and privilege to serve this community. I take this responsibility very seriously, and I'm deeply grateful for the opportunity to serve again.

Thank you to Police Chief Bill Obuchowski, Fire Chief Philip Drangula, and your respective teams. You do a courageous job tending to the problems and emergencies in Cinnaminson. To Public Works Superintendent Kevin Gauntt and your staff, thank you. Through rain, sleet, snow, hail you've managed to keep our town safe and well-maintained.

To CFO Julia Edmondson, Township Administrator Eric Schubiger, Municipal Clerk Lisa Passione and all our department heads, dedicated township employees, volunteers, and professionals—thank you for all you've done and continue to do for our community. We truly have the A-team working for us every day. You make the role of an elected official easier because of your dedication and excellence. I wish everyone a happy, healthy, and prosperous New Year.
Thank you.

Deputy Mayor Horner

Good evening everyone. Let me say, it truly is an honor to be sitting up here for another year, representing my fellow residents on this committee. I want to thank outgoing Mayor Paul Conda for his leadership in 2024 and thank incoming Mayor Stephanie Kravil. You both have unquestioned dedication and loyalty to our Township and on behalf of all of the residents thank you both. I extend my sincere thanks to our dedicated staff and professionals here in Cinnaminson. Your commitment to excellence and service is the backbone of our community. To our first responders, our police, firefighters and EMS squads, your bravery and dedication ensure our safety and wellbeing. Thank you for being the guardians of our peace and health. I also want to thank my family for their unwavering support. Their love and encouragement has been my strength and I am grateful for their sacrifices and understanding as I assumed this significant role many years ago. As we all embark on a new year together, I would like to emphasize collaboration. Our success as a community hinges on working together, listening to each other and building on collective thoughts. We must foster a shared vision for our future, one where every resident sees themselves in our plans and feels valued in our endeavors. May empathy guide our actions as a committee. Understanding the diverse needs and perspectives of our community members will lead us to create dynamic initiatives that truly serve everyone. In the words of Mahatma Gandhi, unity to be real must stand the severest strain without breaking. This quote reminds me of the unity of this committee through all of the challenges that we have faced together. It also reminds me of the unity of this community, through all of the challenges we all have faced together. As I look forward to working with a group that leads with integrity, that is willing to listen and willing to learn together. We will tackle the challenges ahead, celebrate our successes and continue to make Cinnaminson a place where everyone can thrive. Let's move forward with empathy, unity and a commitment to each other. Let's continue to do great things for our beloved community. Thank you.

Mayor Kravil

As we begin a new year, I want to take a moment to reflect on the incredible sense of community and pride that defines our town. Every day, I am inspired by the people of Cinnaminson—our neighbors, volunteers, local businesses, and the many dedicated individuals who work tirelessly to make our town a better place. The spirit of togetherness that runs through our streets is something we should all be incredibly proud of. I would also like to extend my deepest thanks to our brave first responders—Police Chief Obuchowski and Fire Chief Drangula—for always answering the call. Our DWP staff, led by Kevin Gauntt, as well as our Townhall professionals and employees, including Eric Schubiger, Julia Edmondson, Lisa Passione, and Mike Minton, who continue to be the backbone of our town, ensuring that we thrive and grow. Thank you all for your unwavering dedication and service.

It is both an honor and a privilege to serve as your mayor, and I am deeply grateful for the trust you have placed in me. I look forward to working alongside each and every one of you to continue building on our shared vision for Cinnaminson's future. Our mission moving forward remains clear: transparency, communication, and collaboration. I am committed to keeping you informed, engaged, and involved in the decisions that shape our community. Every voice matters, and together, we will continue to foster an inclusive environment where everyone's input is valued and heard.

In addition to the work ahead, we must also recognize the importance of nurturing our town's unique character and qualities. As we plan for the future, we will be mindful of preserving what makes Cinnaminson special—our welcoming atmosphere, our amazing parks, and our tight-knit community. By balancing growth with preservation, we can ensure that Cinnaminson remains a place where future generations will flourish.

I would also like to express my heartfelt thank you to my husband Matt and my children Kelsea, Macy and Logan and my granddaughter Emma for their unwavering support. Their encouragement allows me to serve this community with passion and dedication, and their love and understanding provide the foundation upon which I stand. Additionally, I want to extend my sincere appreciation to Paul Conda, who has served our town with exceptional dedication this past year. It has been a true pleasure working alongside him, and I am grateful for his leadership and guidance, which have laid a strong foundation for the future. It has been an honor to serve as his Deputy Mayor, and I look forward to building on the progress we've made together.

Thank you once again for your continued trust and involvement. Together, we will keep growing, improving, and thriving, ensuring that Cinnaminson remains a place where everyone can prosper. I look forward to serving you in the year ahead and working with you to make Cinnaminson an even better place to live, work, and raise a family.

PUBLIC COMMENT

Mayor Kravil asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mr. McGill. Voice Vote. All aye.

As no one came forward Mayor Kravil asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice Vote. All aye.

Rabbi Colman of Temple Sinai gave the benediction.

Mayor Kravil asked for a motion to adjourn. MOTION TO ADJOURN MADE BY MR. MCGILL, seconded by Mayor Kravil. Voice vote. All aye. Meeting was adjourned.

7:20 pm

Duly passed and adopted:

January 13, 2025

Respectfully submitted:



Lisa A. Passione, RMC
Municipal Clerk