

**CINNAMINSON TOWNSHIP PLANNING BOARD
REORGANIZATION MEETING MINUTES**

Tuesday, January 14, 2025 – 6:30pm

Cinnaminson Municipal Building, 1621 Riverton Road, Cinnaminson, NJ

Beverly Russell, Acting Board Secretary, called the meeting to order and led the flag salute.

Sunshine Statement: In accordance with Section V of the Open Public Meetings Act, Chapter 231, Public Law 1975, notice of this meeting was posted on the Township Website and by advertising the Regular Meeting in the Burlington County Times on January 28, 2024 and by advertising this Regular Meeting in the Courier Post on January 30, 2024. In addition, notice was filed with the Municipal Clerk.

Mrs. Russell announced the newly appointed and reappointed Board Members

Class	Name	Term	Exp
Class I	Michael Roadside	1 Year Term	12/31/2025
Class II	Michael Minton	1 Year Term	12/31/2025
Class III	Albert Segrest	1 Year term	12/31/2025
Class IV	Frank Gallagher	Unexpired Term	12/31/2027
Alternate #1	Dana Stewart	1 Year Term	12/31/2025
Alternate #2	Vacant	1 Year Term	12/31/2025

Oath of Office

Mr. Douglas Heinold administered the Oath of Office for the new Board members.

Roll Call

Present: Mr. Roadside, Mr. Minton, Mr. Segrest, Mr. Gallagher, Ms. Lamon,
Mr. Maradonna, Mr. McGill, Mr. Snyder, Ms. Stewart

Absent: Ms. Woodington

Nominations

Chairperson

The acting Secretary requested nominations for Chairperson from the Class IV members.

Motion by Mr. Minton, seconded by Mr. Gallagher to appoint Cynthia Lamon as Chairperson.

There were no other nominations. All members present voted in the affirmative. There were no abstentions or recusals.

- Ms. Lamon was sworn by Mr. Heinold.
- Mrs. Russell turned the meeting over to Chairperson Lamon

Vice-chairperson

Ms. Lamon requested nominations for Vice Chairperson from the remaining Class IV members. Motion by Ms. Lamon, seconded by Mr. Minton to appoint Frank Gallagher as Vice Chairperson. There were no further nominations. All members present voted in the affirmative. There were no abstentions or recusals.

- Mr. Gallagher was sworn by Mr. Heinold

Secretary—Annual Appointment

The Chairperson requested nominations for Secretary.

Motion by Mr. Minton, seconded by Ms. Lamon to appoint Beverly Russell as Secretary.

There were no further nominations. All members present voted in the affirmative. There were no abstentions or recusals.

Board Solicitor, Engineer & Planner Appointments

- Mr. Minton explained the review process for the requests for proposals submitted for the positions of Board Solicitor, Board Engineer and Board Planner. He reported that all requirements were met and the staff recommendation is to appoint Mr. Heinold, Mr. Barbadoro and Mr. Fox.

Motion by Mr. Snyder, seconded by Mr. Roadside to appoint Douglas Heinold, Raymond Coleman Heinold, as Board Solicitor for 2025, Joseph Barbadoro, Remington and Vernick Engineers, Inc., as Board Engineer for 2025 and Edward E. Fox, Environmental Resolutions, Inc., as Board Planner for 2025.

All members present voted in the affirmative. There were no abstentions or recusals.

Resolutions 2025-1 through 2025-5

Resolution 2025-1 Designating the Official Newspaper for 2025

Resolution 2025-2 Designating the Meeting Dates for 2025 and January 13, 2026

Resolution 2025-3 Appointing Solicitor for 2025

Resolution 2025-4 Appointing Engineer for 2025

Resolution 2025-5 Appointing Planner for 2025

Resolution 2025-6 Appointing Board Secretary for 2025

Motion by Mr. Minton, seconded by Mr. McGill to adopt Resolutions 2025-1 through 2025-6

Roll Call

Those voting in favor: Mr. Gallagher, Mr. Maradonna, Mr. McGill, Mr. Minton,
Mr. Roadside, Mr. Segrest, Mr. Snyder, Ms. Lamon

Those voting against: None Those recusing/abstaining: None

Meeting Open to the Public

Ms. Lamon opened the meeting to the public and since there were no comments or questions from the public, Ms. Lamon closed the meeting to the public.


Comments of the Board

- Mr. Heinold offered a remembrance of past Board Chair, Mr. Bill O'Connor, who passed away in 2024. He shared that Mr. O'Connor was a true gentleman and offered many years of service to the Board and the residents of Cinnaminson.

Adjournment

Motion by Mr. Snyder, seconded by Mr. Maradonna to adjourn the Reorganization Meeting at 6:47 PM. The voice vote by the Board was unanimous in favor.

Prepared By:



Beverly G. Russell, RMC

Board Secretary

Adopted: February 11, 2025