

# CINNAMINSON TOWNSHIP COMMITTEE

April 7, 2025

## Meeting Minutes

Mayor Kravil announced that the Work Session Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 10, 2025.

In attendance: Mr. Conda, Mr. McGill, Deputy Mayor Horner, Mayor Kravil

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Kevin Gauntt, Public Works Superintendent, William Obuchowski, Police Chief, Carmen Saginario, Solicitor, John Gillespie, Affordable Housing Counsel

### ORDINANCE INTRODUCTION:

**Ordinance 2025 – 7** An Ordinance of The Township of Cinnaminson, County of Burlington, State of New Jersey, Creating and Establishing Chapter 99 of the Code of The Township of Cinnaminson Entitled “Municipal Substance Awareness Committee” (to be published in the Burlington County Times. Public hearing to be May 5, 2025 at 6:30 pm)

Mayor Kravil asked for a motion to introduce Ordinance 2025 - 7. MOTION TO INTRODUCE ORDINANCE 2025 - 7 MADE BY MR. MCGLL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. To be advertised in the Burlington County Times. Public Hearing will be May 5, 2025 at 6:30 pm.

**Ordinance 2025 – 8** An Ordinance of The Township of Cinnaminson, County of Burlington, And State of New Jersey, Amending, Revising and Supplementing Chapter 97 Of the Code of The Township of Cinnaminson Entitled “Recreation Advisory Board” (to be published in the Burlington County Times. Public hearing to be May 5, 2025 at 6:30 pm)

Mayor Kravil asked for a motion to introduce Ordinance 2025 - 8. MOTION TO INTRODUCE ORDINANCE 2025 - 8 MADE BY DEPUTY MAYOR HORNER, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. (To be advertised in the Burlington County Times. Public Hearing will be May 5, 2025 at 6:30 pm. )

**Ordinance 2025 – 9** An Ordinance of The Township of Cinnaminson, County of Burlington, And State Of New Jersey, Creating and Establishing Chapter 98 of the Code of the Township of Cinnaminson entitled “Cultural Affairs Committee” (to be published in the Burlington County Times. Public hearing to be May 5, 2025 at 6:30 pm)

Mayor Kravil asked for a motion to introduce Ordinance 2025 - 9. MOTION TO INTRODUCE ORDINANCE 2025 - 9 MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. (to be advertised in the Burlington County Times. Public Hearing will be May 5, 2025 at 6:30 pm.)

### CONSENT AGENDA:

- |                             |                                                                                                                                                    |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolution 2025 – 51</b> | Authorize Amendment to Redevelopment Agreement with CFA Cinnaminson, LLC                                                                           |
| <b>Resolution 2025 – 52</b> | Authorize Purchase of Emergency Equipment for Police Vehicles with Winner Ford through State Contract                                              |
| <b>Resolution 2025 – 53</b> | Authorize Change Order, Final Payment, Release of Performance Bond and Approval of Maintenance Bond for 2023 NJDOT Reconstruction of Morgan Avenue |
| <b>Resolution 2025 – 54</b> | Amend Resolution 2025-41 Establishing Cinnaminson Township’s Fourth-Round Affordable Housing Requirements                                          |
| <b>Resolution 2025 – 55</b> | Authorize Extension of Temporary Budget Through May 19, 2025                                                                                       |
| <b>Resolution 2025 – 56</b> | Authorizing Cinnaminson Township to File Application and a Submission of Strategic Plan with the Governor's Committee on Alcoholism and Drug Abuse |

### END OF CONSENT AGENDA

Mayor Kravil asked for a motion to open public comment on the consent agenda. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. CONDA, seconded by Mr. McGill. Voice Vote. All aye.

Mike Goins, 100 Purnell Avenue asked about Resolution 2025-51 and if it was going to be drive-through only. Mr. Minton confirmed that this is correct except there may be a pick up window inside.

Renee Oler-Davis, 2108 Hunter Street inquired about Resolution 2025-54 and if there was any decision about where the housing will be. Mr. Gillespie and Mr. Schubiger responded stating that at this point we are only establishing the number.

Seeing no one else come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. Conda. Voice Vote. All aye.

Mayor Kravil asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The consent agenda was approved.

### **Approval of Minutes**

Mayor Kravil asked for a motion to approve the minutes of March 17, 2025. MOTION TO APPROVE THE MINUTES OF MARCH 17, 2025 MADE BY DEPUTY MAYOR HORNER, seconded by Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The minutes were approved.

### **Approval of Bill List**

Mayor Kravil asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye Mr. McGill – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The bill list was approved.

### **Staff and Professional Comment**

Mr. Schubiger thanked our staff, Public Works, Police, and Fire Department for working with our baseball organization on Opening Day. The day was a success. It is an example of a sports organization and the Township working collaboratively on something and it turned out to be something nice. That only happens when you have a lot of people working together.

### **Public Comment**

Mayor Kravil asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. CONDA, seconded by Mayor Kravil. Voice vote. All aye.

Jarmilla Sheppard, 215 Front Street, Palmyra on behalf of the Civic Club of Riverton, East Riverton and Palmyra asked how the sidewalk project on Union Landing Road is coming. Mr. Schubiger advised that the State is still reviewing the project. We cannot proceed without their approval. This is over a million dollar grant from the State.

Renee Oler-Davis, 2108 Hunter Street inquired about the clean up on Union Landing Road. Mr. Gauntt advised that Public Works employees did clean up the litter. Brush is the responsibility of the property owner. There was further discussion regarding issues on Union Landing Road. Mr. Schubiger offered that there are Clean Communities funding. He would like to work with residents and business owners in a collaborative effort. He will keep Ms. Oler-Davis informed. Ms. Oler-Davis also asked about emergency notifications. Mr. Schubiger confirmed that the Emergency Management Officer will be scheduling public outreach.

Mike Goins, 100 Purnell Avenue commented on code enforcement. He submitted an OPRA request. He commented about issues with trailers and vehicles on lawns. He would like to see code enforcement approached differently. He feels that something needs to change. Mr. Schubiger responded. The Township is aware of the issues and are tackling the issue.

Seeing no one else come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. McGill. Voice vote. All aye.

**Comments from Committee** None

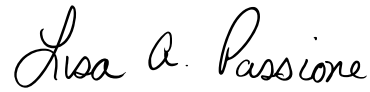
Mayor Kravil asked for a motion to adjourn the meeting. MOTION TO ADJOURN THE MEETING MADE BY MR. MCGILL, seconded by Mr. Conda. Voice vote. All aye. The meeting was adjourned.

6:58 pm

Duly passed and adopted:

*April 21, 2025*

Respectfully submitted:

A handwritten signature in cursive script that reads "Lisa A. Passione".

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Lisa A. Passione, RMC  
Municipal Clerk