

CINNAMINSON TOWNSHIP COMMITTEE

March 17, 2025

Meeting Minutes

Mayor Kravil announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 10, 2025.

In attendance: Mr. Conda, Mr. McGill, Mr. Segrest, Deputy Mayor Horner, Mayor Kravil.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Carmen Saginario, Solicitor; William Obuchowski, Chief of Police

Liaison Reports

Administration and Health and Senior Services – Mr. Conda

Nothing to report

Public Works – Mr. Segrest

From Remington & Vernick, our Township Engineer, a note from them about the Forklanding Road bridge reconstruction. Their offices received the construction plans prepared by Taylor Wiseman and Taylor for the reconstruction of the Forklanding Road bridge. This is scheduled to begin in late spring or early summer 2025.

Brush collection has started. Crews are currently collecting in section three. DPW will be collecting both brush and leaves in April. Piles must be kept separate and at least 10 feet away from storm drains. Leaves and brush mixed together will not be picked up as they are recycled at two different facilities. One last thing, DPW Spring Cleanup Day is scheduled for Saturday, April 26th from 8 am to noon at the Public Works Facility. That completes my report. Thank you.

Public Safety – Mr. McGill

The December 2024 activity report for the Police Department is as follows: Total incidents – 2085, Total arrests – 35, Total property checks – 966, Total motor vehicle stops – 478, Total motor vehicle summonses – 176, Total DWI – 3, Morgan Cemetery calls – Approved Firearms Permits – 2, Approved Conceal Carry permits – 2 and Temporary Handicapped Permits – 7.

Finance and Economic Development– Deputy Mayor Horner

I have one item pertaining to finance. Along with CFO Julia Edmondson and Administrator Eric Schubiger we do anticipate introducing the 2025 budget at our second meeting in April. That concludes my report. Thank you.

Parks & Recreation and Veterans Affairs – Mayor Kravil

Cinnaminson Community Day will be scheduled for Saturday, May 17th at Wood Park from 12 pm to 3 pm. This event will feature live music, food and local community groups and businesses. The planning for the summer concert series is underway. The concerts will begin on Thursday, July 10th and will occur every Thursday through August. All concerts are at 7 pm at Wood Park.

Garfield Park basketball courts, with the assistance of New Jersey Department of Community Affairs Local Recreation Improvement Grant, will be refurbished later this year. Pickleball court wind screens have recently been installed at the new pickleball court at Memorial Park for all those who partake of pickleball. Wood Park basketball courts, the Township has applied for a grant through the New Jersey Department of Community Affairs Local Recreation Improvement Grant program to refurbish the Wood Park basketball courts. Notice of awards are pending. All Township fields are now open for organized play. Sports group leaders should contact Recreation Coordinator Christine Turner regarding field availability.

The Township is preparing to pursue a Parks and Recreation element in its master plan. The element will include an inventory of existing recreational resources such as field facilities, programs and activities. The identification of need for recreational services and facilities will be end recommendations for actions. The governing body will be working with our staff, professionals and community stakeholders to accomplish this important work for our community. We are very excited about this planning goal. I will routinely keep everyone updated on its progress.

Switching gears, I would also be remiss if I did not on behalf of the entire Township Committee, acknowledge that March is Women's History month. Women play a critical economic, cultural and social role in every sphere of life in Cinnaminson, particularly in the establishment of charitable and philanthropic causes in our community. In addition, women continue to serve important leadership roles throughout all levels of government and provide integral community programs and services through their creation and implementation of sound public policy. Cinnaminson is blessed to have great women serve in these roles, including our Municipal Clerk Lisa Passione and Chief Financial Officer Julia Edmondson who join us on this dais at every public meeting. Despite these contributions, the role of women has consistently been overlooked and undervalued in the literature leadership, teaching and study of American history and is therefore fitting that we recognize these numerous accomplishments. The Township of Cinnaminson is proud to honor these stories, history and contributions of women in our community and throughout our state and our nation. I ask that all of our residents join me in honoring the many woman who continue to make our community a great place to live and recognize that the month of March in Cinnaminson as Women's History Month.

ORDINANCE PUBLIC HEARING:

Ordinance 2025 – 4 Amending Chapter 405 of the Code of The Township
Concerning Lead-Based Paint

Mayor Kravil asked for a motion to open public comment on Ordinance 2025 - 4. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2025 – 4 MADE BY MR. MCGILL, seconded by Mr. Segrest. Voice vote. All aye.

Seeing no one come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2025 – 4, seconded by Mr. McGill. Voice vote. All Aye.

Mayor Kravil asked for a motion to approve Ordinance 2025 – 4. MOTION TO APPROVE ORDINANCE 2025 – 4 MADE BY DEPUTY MAYOR HORNER, seconded by Mr. Segrest. Voice vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. Ordinance 2025 – 4 was approved.

Ordinance 2025 – 5 Amending Chapter 265 Relating to Fees and Specifically Adding §265-
29 Relating to Fees for Lead-Based Paint Inspections

Mayor Kravil asked for a motion to open public comment on Ordinance 2025 – 5. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2025 – 5 MADE BY MR. MCGILL, seconded by Mr. Segrest . Voice vote. All aye.

Seeing no one come forward Mayor Kravil asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2025 – 5 MADE BY DEPUTY MAYOR HORNER, seconded by Mayor Kravil. Voice vote. All aye.

MAYOR KRAVIL MADE A MOTION TO APPROVE ORDINANCE 2025 – 5, seconded by Mr. Conda. Voice vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. Ordinance 2025 – 5 was approved.

Ordinance 2025 – 6 Ordinance to Exceed the Municipal Budget Appropriation Limits and
To Establish a Cap Bank

Mayor Kravil asked for a motion to open public comment on Ordinance 2025 - 6. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2025 – 6 MADE BY MR. SEGREST, seconded by Mr. Conda. Voice vote. All aye.

Seeing no one come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2025 - 6, seconded by Deputy Mayor Horner. Voice vote. All aye.

Mayor Kravil asked for a motion to adopt Ordinance 2025 – 6. MOTION TO APPROVE ORDINANCE 2025 – 6 MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Voice vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. Ordinance 2025 – 6 was approved.

CONSENT AGENDA:

Resolution 2025 – 48	Award of Contract to Aliano Brothers General Contractors Inc. for Emergency Repairs at the Municipal Building
Resolution 2025 – 49	Approval of Emergency Operations Plan
Resolution 2025 – 50	Authorize Award of Contract to General Foundries Inc. through State Contract for Stormwater Bicycle Safe Grates
Raffles	Cinnaminson Fire District

END OF CONSENT AGENDA

Mayor Kravil asked for a motion to open public comment on the consent agenda. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. SEGREST, seconded by Mayor Kravil. Voice Vote. All aye.

Renee Oler-Davis, 2108 Hunter Street inquired if the Emergency Operations Plan included East Riverton. Mr. Schubiger confirmed that the plan covers the entire municipality. Part of the plan is public outreach. Once it is adopted our Emergency Management Coordinator will begin the outreach process.

Seeing no one else come forward Mayor Kravil asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY DEPUTY MAYOR HORNER, seconded by Mr. Segrest. Voice Vote. All aye.

Mayor Kravil asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The consent agenda was approved.

Approval of Minutes

Mayor Kravil asked for a motion to approve the minutes of March 3, 2025. MOTION TO APPROVE THE MINUTES OF MARCH 3, 2025 MADE BY MR. CONDA, seconded by Mr. Segrest. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil - abstain. The minutes were approved.

Approval of Bill List

Mayor Kravil asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY DEPUTY MAYOR HORNER, seconded by Mr. Segrest. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The bill list was approved.

Staff and Professional Comment

Mr. Schubiger thanked our Emergency Management Coordinator Danny Norman for spearheading the Emergency Operations Plan. It's really important to have a plan in place. It's a good example of good government and different levels of government working together. Some of those operational plans come through federal government, ultimately, to the State and then to the County of Burlington and then here to Cinnaminson. The people who were identified in that plan, employees, professionals, appointees who work within our community. Then it funnels back up to other levels of government and by adopting this tonight, and I thank the governing body for doing that, it enables us to have access to much needed funding if and when necessary. So just a thanks to Danny Norman for overseeing that and thanks to the governing body for approving it.

Public Comment

MAYOR KRAVIL MADE A MOTION TO OPEN PUBLIC COMMENT , seconded by Mr. McGill. Voice vote. All aye

Geri Hines, 808 Turner Avenue inquired about the burned out property on Union Landing Road. Mr. Schubiger updated her on the status, that a new unsafe structure notice has been issued. Unfortunately, it is a process that we have to follow. Ms. Hines also asked what to do about properties that have a lot of stuff in their yard, toilets, sinks etc. It has gotten worse. Mr. Schubiger responded. Mr. Minton is aware of the property and the Township will be addressing it. Lastly, she asked about SeaBox

Douglas Sell, 104 Cuthbert Road, expressed concerns about the Recreation Advisory Board and the Cinnaminson Lacrosse Club, highlighting issues he believes the committee should have anticipated over the past year. In December 2023, he raised these issues during a discussion with the Township Committee (TC) regarding an appeal to Chapter 97, offering suggestions for solutions. Mr. Sell stated that he and others proposed improvements such as better communication, listening sessions,

and amendments to Chapter 97, including adding seats for Public Safety, Public Works, and other organizations. However, he noted that he has not seen any changes since then.

Tom Burn, 310 Forklanding Road thanked committee for their service. He is a Lacrosse coach, as well as football and basketball. He commented on the condition of the Cinnaminson park fields stating that he believes the fields are atrocious. His family owns a golf course and he as offered sod to be put down. He has 25 kids on his team that are seventh and eighth graders that play Lacrosse.

Deputy Mayor Horner responded to Mr. Burns comments, stating that he has heard the exact opposite of what Mr. Burns has heard. He has received numerous compliments on our fields. He has never heard a single person disparage our parks. Field space is definitely something this committee is looking at. Some of our fields do get overused. We just undertook a major renovation to East Riverton Park. Mr. Horner think are parks are fantastic and beautiful. Our public works department puts a lot of time and effort into the maintenance and then maintaining and upgrading of those parks. To have somebody say that the parks are atrocious is offensive.

Mr. Burns answered with what he believes are issues at the parks

Douglas Sell, 104 Cuthbert Road stated that this committee has shown the ability to listen and adapt to the community but not the Recreational advisory committee. He has not seen any changes.

Mayor Kravil responded that the Township does have a subcommittee that meets monthly which includes the Parks and Recreation coordinator and reports back to the Parks and Recreation advisory committee. That subcommittee does exist and was created after that meeting 15 months ago.

Jarmilla Sheppard, 215 Front Street, Palmyra on behalf of the Civic Club of Riverton, East Riverton and Palmyra commented that the East Riverton Park is a beautiful park. However, she feels they still need two awnings.

Jim Francis, 804 Belleview Avenue also commented on the improvements to East Riverton Park and that the upgrades are the first upgrades that have ever been done.

Mr. Horner responded to Mr. Francis' comments.

Erik Heyman-Meltzer, 117 White Birch Drive also commented on the improvements at the East Riverton Park and suggested natural shading with trees. He also mentioned the information on the website regarding stormwater management.

Chris Sztenderowicz, 712 Barberry Drive said that he believes the Township needs turf fields, commenting on the turf fields in surrounding towns. He also commented on the capabilities of the Public Works staff regarding planting of trees at Ravenswood Park. Discussion ensued with committee members regarding what spaces might be available for turf fields as well as the pros and cons of turf fields.

Erik Heyman-Meltzer, 117 White Birch Drive asked if there will be increases or decreases to the Public Works or Parks and Recreation budgets. Mr. Schubiger advised that the budget will be presented at the May 19th meeting.

Jim Francis, 804 Belleview Avenue asked is about sidewalks on Union Landing Road. Mr. Conda advised Mr. Francis that this is discussed at every meeting; we are waiting on funding. Mr. Schubiger added that the Township secured a grant in excess of a million dollars to do the sidewalks on Union Landing Road. The State is reviewing the design and scope of work that the engineer has created for this project. We will then go out to bid.

Mike Goins, 100 Purnell commented that he believes that it is generally the pocket parks that have been neglected. None of the parks have coverings except East Riverton. He feels if the Township starts doing it for one park they have to start doing it for all of them.

Not seeing anyone else come forward, MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT, seconded by Mr. McGill. Voice vote. All aye.

Comments from Committee

Deputy Mayor Horner stated that he would like to commend the Department of Public Works and the work that they do every single day. It is clearly one of the more visible departments in the Township because they do so much. Kevin is not here but I'd like to tell him, I'd like the public to know and I'd certainly like it for the record that I think our Public Works Department from top to bottom does a fantastic job.

Mayor Kravil asked for a motion to adjourn the meeting, MOTION TO ADJOURN THE MEETING MADE BY MR. MCGILL, seconded by Mr. Conda. Voice vote. All aye. The meeting was adjourned.

7:36 pm

Duly passed and adopted:

Respectfully submitted:

April 7, 2025



Lisa A. Passione, RMC
Municipal Clerk