

## **CINNAMINSON TOWNSHIP COMMITTEE**

**May 19, 2025**  
**Meeting Minutes**

Mayor Kravil announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 10, 2025.

In attendance: Mr. McGill, Mr. Segrest, Deputy Mayor Horner, Mayor Kravil.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk, Carmen Saginario, Solicitor; William Obuchowski, Chief of Police

Mayor Kravil read a proclamation for Mental Health Awareness Month.

### **Liaison Reports**

#### **Public Works – Mr. Segrest**

Cinnaminson's annual Cleanup Day was held on Saturday, April 26<sup>th</sup>. 93 residents participated and dropped off electronics, car batteries, paint, tires and motor oil. All of these items will be recycled and repurposed.

PSE&G will be performing tree trimming work beginning on or after June 9<sup>th</sup> through the middle of July. The work will be undertaken to clear vegetation from the power lines to ensure the reliability of the electric system and to comply with federal and state guidelines. PSE&G recently sent notices to area homeowners but residents should contact PSE&G Vegetation Management at 732-289-5292. There is also a website [pseg.com/treetrim](http://pseg.com/treetrim)

May 18<sup>th</sup> through May 24<sup>th</sup> is recognized as National Public Works Week. I would like to thank all of the hard-working Public Works employees in Cinnaminson for the work they provide including our beautiful park, roads, trees, stormwater infrastructure, our police fleet, our public buildings, recycling center as well as answering residents' questions and concerns throughout the Township.

For Mr. Conda – The Township's affordable housing fourth round perspective need obligation with the New Jersey Department of Community Affairs was recently adopted. The Planning Board's next meeting in on June 9<sup>th</sup> at 6:30 pm. The Township's Affordable Housing Plan will be discussed at that meeting and action may be taken.

#### **Public Safety – Mr. McGill**

The previous month's 2025 activity report for the Police Department is as follows: Total incidents – 3659, Total cases pulled – 73, Total arrests – 34, Total property checks – 1,160, Total motor vehicle stops – 974, Total motor vehicle summonses – 212, Total DWI – 4, Morgan Cemetery calls – 62 property checks and 1 EMS call for subject dehydrated, Approved Firearms Permits – 21, Approved Concealed Carry permits – 1 and Temporary Handicapped Permits – 6.

Reminder - MV Theft continues to be an issue throughout the state of New Jersey. Due to technology, suspects can capture the RFI from a key fob located inside a residence, which enables them to unlock and start a keyless car. This process can take only 10 to 30 seconds. The best way to prevent your keyless vehicle from being stolen is to make sure that your key fobs, including spares, are never placed by your doorway. The best place to put them is in the center of your residence, inside a cabinet. The best way is to also put them in a signal blocking pouch, called a Faraday Bag.

In keeping with the MV thefts, the Detective Bureau identified and charged a suspect who has been linked to over 6 MV burglaries in Cinnaminson. This suspect has been linked to over 30 other burglaries in the county.

Other notable cases handled: In conjunction with the IRS, DEA, and FBI, Cinnaminson Officers as part of a special task force conducted several search warrants at multiple locations during an on-going money laundering case. The search warrants led to multiple arrests and seizure of money and property. Detective Mark Berardis handled an allegation of a sexual assault where the suspect video recorded the act. Through his investigation, he was able to get the suspect to confess. The suspect was subsequently charged with 1st degree sexual assault and lodged in the Burlington County Jail.

Detective Mark Berardis began an investigation into child porn. He was able to identify a suspect and determined he lived in Chester City in Pennsylvania. Several Cinnaminson Officers along with investigators from Chester Police and the Delaware County Special Victims Unit conducted a search

warrant on the subject's residence. The subject was arrested and charged in Chester City. He was also charged by Cinnaminson on several New Jersey criminal charges as well.

On March 17, subjects broke into a residential garage and attempted to steal a Dirt Bike and two ATVs that were advertised for sale on Facebook Marketplace. Officers responded during the theft and the suspects left on foot, but were unable to get back to the van in which they came in. Detective Chris Burk processed the van for DNA and fingerprints which led to the ID of a suspect. With the issuance of a search warrant, Det was able to uncover evidence inside the van that confirmed that the suspect was indeed involved. The suspect was then charged with the attempted theft and burglary.

After a lengthy investigation, Detective Chris Burk was able to identify and charge a US. Postal Working for theft and fraud after positively identifying him as the suspect who stole checks and credit cards through the mail that he was responsible for delivering.

April 1 – While on break, Sgt. Garrett McLaverty started to choke on his meal. Officer Dominic Elly immediately recognized that Sgt. McLaverty was choking, so he quickly went to Sgt. McLaverty and initiated the Heimlich maneuver. This dislodged the food particle stuck in Sgt. McLaverty's throat. Officer Dominic Elly will be awarded the Department's Life Saving award for his actions.

April 27, Units responded to the Children of America building where they caught a subject in the process of burglarizing the property.

#### **Finance and Economic Development– Deputy Mayor Horner**

We have the 2025 Municipal Budget presentation this evening. That will stand as my report. Thank you.

#### **Parks & Recreation and Veterans Affairs – Mayor Kravil**

For Veterans Affairs, Township Committee will be hosting a Memorial Day service this Friday, the 23<sup>rd</sup> at 5:00 pm in front of the municipal building. The service will honor those who have made the ultimate sacrifice defending our country. All are invited and encouraged to attend.

For Parks and Recreation this past Saturday the Township hosted Cinnaminson Day. We had beautiful weather and a fantastic turnout. I want to thank individuals who helped pull this event together, especially our Parks and Recreation Coordinator Christine Turner, our entire Public Works staff and our police and fire departments. I'd also like to thank resident Nicole Bestel and her daughter who just jumped in and wanted to contribute and volunteer their time for the event.

Also, this Saturday, May 24<sup>th</sup> from 9:00 am to 1:00 pm will be our community-wide yard sale. A list of the participating addresses will be shared on the Township website at the end of the week.

#### **RESOLUTIONS:**

**Resolution 2025 – 64** Authorize 2025 Budget to be Read by Title Only

Mayor Kravil asked for a motion to approve Resolution 2025 – 64. MOTION TO APPROVE RESOLUTION 2025 – 64 MADE BY DEPUTY MAYOR HORNER, seconded by Mr. McGill. Roll call vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye.

#### **BUDGET PUBLIC HEARING**

**Resolution 2025 – 57** 2025 Municipal Budget

A presentation on the 2025 Municipal Budget was given by Administrator Eric Schubiger and Chief Financial Officer Julia Edmondson.

Mayor Kravil asked for a motion to open public comment on Resolution 2025 – 57. MOTION TO OPEN PUBLIC COMMENT ON RESOLUTION 2025 – 57 MADE BY MR. SEGREST, seconded by Mayor Kravil. Roll call vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye.

Jarmilla Sheppard, 215 Front Street, Palmyra on behalf of the Riverton, East Riverton, Palmyra Civic Club asked about improvements she would like to see at East Riverton Park. Mayor Kravil explained that this is for public comment on the budget only.

Seeing no one else come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Deputy Mayor Horner Voice vote. All aye.

#### **RESOLUTION AMENDMENT INTRODUCTION:**

Resolution 2025 – 71                      2025 Municipal Budget Amendment (to be advertised in the Burlington County Times. Public hearing to be June 2, 2025 at 6:30 pm)

Mayor Kravil asked for a motion to introduce Resolution 2025 – 71. MOTION TO INTRODUCE RESOLUTION 2025 – 71 MADE BY DEPUTY MAYOR HORNER, seconded by Mr. McGill. Roll call vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye.

#### **ORDINANCE PUBLIC HEARING**

**Ordinance 2025 – 10**                      Authorizing Capital Improvements Appropriating \$2,785,000  
Authorizing the Issuance of General Obligation Bonds in the Aggregate  
Principal Amount of Up To \$2,645,750

Mayor Kravil asked for a motion to open public comment on Ordinance 2025 – 10. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2025 – 10 MADE BY MR. SEGREST, seconded by Mayor Kravil. Voice vote. All aye.

Seeing no one come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2025 – 10, seconded by Deputy Mayor Horner. Voice vote. All Aye.

Mayor Kravil asked for a motion to approve Ordinance 2025 – 10. MOTION TO APPROVE ORDINANCE 2025 – 10 MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Voice vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. Ordinance 2025 – 10 was approved.

**Ordinance 2025 – 11**                      2025 Salary Ordinance

Mayor Kravil asked for a motion to open public comment on Ordinance 2025 – 11. MOTION TO OPEN PUBLIC COMMENT ON ORDINANCE 2025 - 11 MADE BY MR. SEGREST, seconded by Mayor Kravil. Voice vote. All aye.

Seeing no one come forward MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT ON ORDINANCE 2025 – 11, seconded by Deputy Mayor Horner. Voice vote. All Aye.

Mayor Kravil asked for a motion to approve Ordinance 2025 – 11. MOTION TO APPROVE ORDINANCE 2025 – 11 MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Roll call vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. Ordinance 2025 – 11 was approved.

#### **CONSENT AGENDA:**

<b>Resolution 2025 – 65</b>	Authorize Purchase of Trash Carts through Sourcewell
<b>Resolution 2025 – 66</b>	Authorize Participation in Fuel Card Program through Sourcewell
<b>Resolution 2025 – 67</b>	Refund of Duplicate Tax Payment Block 307.04, Lot 9, Qual C065
<b>Resolution 2025 – 68</b>	Authorize Award of Contract for Purchase of Scorpion Attenuator from Traffic Safety Service through State Contract
<b>Resolution 2025 – 69</b>	Authorize Change Order, Final Payment, Release of Performance Bond and Approval of Maintenance Bond for Parry Road Guiderail Improvements Project
<b>Resolution 2025 – 70</b>	Authorize Submission of Application and Execution of Grant Contract for Local Transportation Projects Fund FY 2025 Reconstruction of Willow Drive Culvert Project

#### **END OF CONSENT AGENDA**

MAYOR KRAVIL MADE A MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Deputy Mayor Horner. Voice Vote. All aye.

Seeing no one come forward MAYOR KRAVIL asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. SEGREST, seconded by Mayor Kravil. Voice vote. All aye.

Mayor Kravil asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Mr. Segrest. Roll call vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The consent agenda was approved.

#### **Approval of Minutes**

Mayor Kravil asked for a motion to approve the minutes of May 5, 2025 and May 5, 2025 Closed. MOTION TO APPROVE THE MINUTES OF MAY 5, 2025 AND MAY 5, 2025 CLOSED MADE BY DEPUTY MAYOR HORNER, seconded by Mayor Kravil. Roll call vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil - aye. The minutes were approved.

#### **Approval of Bill List**

Mayor Kravil asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. MCGILL, seconded by Mr. Segrest. Roll call vote. Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The bill list was approved.

#### **Staff and Professional Comment**

Mr. Schubiger commented on Cinnaminson Day. Christine Turner our Recreation Coordinator did a fantastic job bringing all of that together. So many people were involved. I like to see colleagues working together. I want to thank Christine, Public Works, Fire, Police and other employees.

#### **Public Comment**

MAYOR KRAVIL MADE A MOTION TO OPEN PUBLIC COMMENT, seconded by Mr. Segrest. Voice vote. All aye.

Renee Oler-Davis, 2108 Hunter Street congratulated Committee on the budget. She also thanked the Township for the cleanup on Union Landing Road. Mr. Schubiger clarified that it is the municipal tax that will not be going up; the Township cannot stipulate for the other entities.

Michael Goins, 100 Purnell Avenue asked about the paving schedule and if Thomas Avenue was included. Mr. Schubiger responded that there are several hundred thousand dollars in the capitol budget for roads. He can look into if Thomas Avenue is included.

Jarmilla Sheppard, 215 Front Street, Palmyra on behalf of the Riverton, East Riverton, Palmyra Civic Club asked where the Township is regarding affordable housing. Mr. Schubiger and Mr. Minton confirmed that it is 89 units for the fourth round. The next phase is to come up with a plan to meet that number. There are different ways to accomplish this; it is not all new construction. Also, it is developers or non-profits approach the Township.

Not seeing anyone else come forward, Mayor Kravil asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Voice vote. All aye.

#### **Comments from Committee**

Mr. McGill thanked everyone involved in Cinnaminson Day. It was a great event.

Mr. Horner spoke to a business owner at Cinnaminson Day who commented what a great event it was. It was his first time participating.

Mayor Kravil thanked Mr. Schubiger and Ms. Edmondson for their hard work on the 2025 budget.

Mayor Kravil asked for a motion to adjourn the meeting, MOTION TO ADJOURN THE MEETING MADE BY MR. MCGILL, seconded by Voice vote. All aye. The meeting was adjourned.

7:40 pm

Duly passed and adopted:

*June 2, 2025*

Respectfully submitted:



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Lisa A. Passione, RMC  
Municipal Clerk