

## CINNAMINSON TOWNSHIP COMMITTEE

July 21, 2025  
Meeting Minutes

Mayor Kravil announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 10, 2025.

In attendance: Mr. Conda, Mr. McGill, Mr. Segrest, Deputy Mayor Horner, Mayor Kravil.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk; Carmen Saginario, Solicitor; William Obuchowski, Chief of Police

Mayor Kravil asked for a moment of silence to acknowledge the tragic passing of Cinnaminson resident Robert Montgomery this past week.

Mayor Kravil swore in new Police Officer Kerry Lickfield.

### **Liaison Reports**

#### **Administration and Health and Senior Services – Mr. Conda**

In May, we made a request to Senator Singleton's office to submit a resolution to the State for funding for improvements to the Cinnaminson Municipal Complex. I am happy to report that our request has been approved and we will be receiving State funding for improvements to the municipal complex which will include, among other things, much needed upgrades to the exterior lighting.

With regard to senior services, I do periodically like to remind folks that the community center has a whole schedule of activities throughout each month including bridge on the first second third and fourth Mondays and Fridays at noon, line dancing on the first second, third and fourth Tuesdays and Thursdays at 10:30, Pinochle the first, second, third and fourth Tuesdays from 6 to 9 pm and Thursdays from noon to 4, exercise the first, second, third and fourth Tuesdays at 10, bingo the first, second, third and fourth Tuesdays at noon, quilters the first, second, third and fourth Wednesdays at 10:30 and Rummicube on the first, second, third and fourth Tuesdays at 1 pm. Feel free to contact us here at the municipal building for the schedule. Also, the municipal clerk can email it as well.

#### **Public Works – Mr. Segrest**

Township representatives met with contractor Charles Marandino LLC regarding the planned construction on Union Landing Road. Work is expected to begin in late summer or early fall. This work will consist of the installation of a sidewalk from Route 130 to Hunter's Farm and additional stormwater management upgrades.

A reminder that all box springs and mattresses placed at the curb for bulk collection must be placed in a plastic mattress bag. These can be purchased at local big box stores or online.

One last thing, New Jersey American Water work continues throughout the township. Please be patient with traffic detours and road closures. Questions relating to this project should be directed to American Water, phone number 609-667-9903. Thank you.

#### **Public Safety – Mr. McGill**

The June 2025 activity report for the Police Department is as follows: Total incidents – 3054, Total cases – 71, Total arrests – 40, Total property checks – 1093, Total motor vehicle stops – 686, Total motor vehicle summonses – 380, Total DWI – 13, Total motor vehicle accidents – 59, Total motor vehicle accidents with injury – 13, Morgan Cemetery calls – 57, Approved Firearms Permits – 11, Approved Conceal Carry permits – 5 and Temporary Handicapped Permits – 5.

New homes built by Habitat for Humanity were completed and the new occupants moved in starting June 12<sup>th</sup>. Since May there have been 3 calls for service in the 800 block of Bellevue. One was for a parking complaint, one initiated by the Police Department for notification for New Jersey American Water for a valve in the street leaking. The other was a fire alarm.

St. Charles carnival was completed without any major incidents. The Police Department made agreements with Maple Shade police, Medford police, Mt. Laurel police and Riverton police where they would provide officers Friday and Saturday night while we will provide officers for their community events. The extra police presence stopped potential violence, theft and criminal mischief.

Our Police Department would like to thank Maple Shade, Medford, Mt. Laurel, Moorestown, Riverton, Delran and Pennsauken police for their assistance during the carnival.

June 8<sup>th</sup> units were called to Camelot Court for a disturbance. Officers located the issue and found there were two people involved. The investigation revealed that there was a domestic disturbance and that the male subject had choked the female victim. The suspect was arrested and charged with second-degree strangulation. He was also found to have several warrants out of Trenton for several charges, including homicide. Also, on June 8<sup>th</sup> there was a subject in the area of Cinnaminson Harbour who was attempting to enter several townhouses by attempting to see if the back sliding doors were unlocked. Luckily the several residents that were attempted were locked. Officers were able to identify a suspect. Charges are pending. On June 28<sup>th</sup> approximately 300 dirt bikes, motorcycles and quads came into town from Pennsauken. They cut off cars, interfered with traffic and caused mayhem. Although the officers working were extremely outnumbered, they used their experience in training and pushed the bikes until they were moved out of the Township. At one point the group pulled into Riggins Gas Station and forced them out before they could steal gas and damage the property.

National Night Out will be August 5<sup>th</sup> at Wood Park. The times are 5 to 8 pm. There will be music, inflatables, food, face painting, ice cream and more. This is an opportunity to get to know the members of the police department, the fire department and the township.

On July 1<sup>st</sup>, for the first time in its history the police department applied for a New Jersey State Association of Chiefs of Police to start the accreditation process through a federal cops program. The Township was given a \$5,000 grant that will cover the cost of the application. The accreditation process usually takes two years; however, Lexipol Corporation is being contracted to help the department reach accreditation in a much shorter time frame. Only a small number of departments throughout New Jersey are accredited. Accreditation documents prove that it's police department is following the best practices in law enforcement with many benefits. The department will keep the township updated on the process.

#### **Finance and Economic Development– Deputy Mayor Horner**

Nothing to report.

#### **Parks & Recreation and Veterans Affairs – Mayor Kravil**

The summer tennis lessons at Wood Park started last week. As usual, we have a fantastic turnout. We have about 150 registrations. The tennis lessons will continue to run through August 14<sup>th</sup>.

The summer concert series is underway. We've been lucky to have the weather cooperate. The turnout at the park has been some of the largest turnout we've had historically. This is every Thursday night until August 28<sup>th</sup>. Performing at this week's concert will be 52<sup>nd</sup> Street. It is a Billy Joel tribute band.

#### **CONSENT AGENDA:**

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|-----------------------------|--|
| <b>Resolution 2025 – 86</b> | Authorizing Approval of Change Order, Final Payment, Release of Performance Guarantee and Establishment of Maintenance Guarantee for Fork Landing Road Outfall Replacement |
| <b>Resolution 2025 – 87</b> | Authorizing the Award of a Non-Fair and Open Contract for Professional Planner and Affordable Housing Planner to Banisch Associates, Inc.                                  |
| <b>Resolution 2025 – 88</b> | Authorizing Acceptance of 2024 Audit Report for Review   |
| <b>Resolution 2025 – 89</b> | Authorizing Renewal of Shared Services Agreement with County of Burlington for Central Communications  |
| <b>Resolution 2025 – 90</b> | Authorizing Increase in Bid and Quote Thresholds   |
| <b>Resolution 2025 – 91</b> | Authorizing Award of Contract for FY2023 NJDOT Local Transportation Projects Fund Reconstruction of Pheasant Run Drive   |
| <b>Resolution 2025 – 92</b> | Authorizing Award of Contract for FY2024 Road Improvement Program  |
| <b>Resolution 2025 – 93</b> | Authorizing Cancellation of Taxes for a Totally Disabled Veteran (Block 3204, Lot 3)   |
| <b>Resolution 2025 – 94</b> | Authorizing Refund of Tax Payment (Block 2102, Lot 44)   |
| <b>Resolution 2025 – 95</b> | Authorizing Refund of Tax Payment (Block 3418, Lot 23)   |
| <b>Resolution 2025 – 96</b> | Authorizing Budget Amendment for Grant Appropriations (Chapter 159)  |
| <b>Resolution 2025 – 97</b> | Authorizing Award of Non-Fair and Open Contract to Lexipol, LLC for Police Department Accreditation Services and Annual Maintenance  |
| <b>Resolution 2025 – 98</b> | Authorizing Property Lien – Block 414, Lot 6   |

**END OF CONSENT AGENDA**

Mayor Kravil asked for a motion to open public comment on the consent agenda. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Mr. Conda. Voice Vote. All aye.

Renee Oler-Davis, 2108 Hunter Street inquired about the grant from the EPA. Mayor Kravil clarified that this is the Clean Communities program not the EPA. Mr. Schubiger stated that these funds that we use for activities throughout the community such as cleanups.

Karen Garnett, 627 S. Belleview Avenue asked about Resolution 2025 – 87 and what a non-fair and open contract is and about the location of affordable housing. CFO Julia Edmondson explained that a contract is awarded without being advertised but they have not made any political contributions. Mr. Schubiger stated that this contract is approving a professional who will oversee affordable housing with the Township.

Seeing no one else come forward, Mayor Kravil MADE A MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Mr. Segrest. Voice Vote. All aye.

Mayor Kravil asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. MCGILL, seconded by Deputy Mayor Horner. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The consent agenda was approved.

### **Approval of Minutes**

Mayor Kravil asked for a motion to approve the minutes of June 16, 2025. MOTION TO APPROVE THE MINUTES OF JUNE 16, 2025, MADE BY MR. SEGREST, seconded by Mr. McGill. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil - aye. The minutes were approved.

### **Approval of Bill List**

MAYOR KRAVIL MADE A MOTION TO APPROVE THE BILL LIST, seconded by Deputy Mayor Horner. Roll call vote. Mr. Conda – aye, Mr. McGill – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The bill list was approved.

### **Staff and Professional Comment**

Mr. Schubiger thanked the governing body for supporting and mandating all of the aggressive grant funding. We address grant applications in a team way. It is much better when we look at it from a team approach. There is over a million dollars of grant funding on tonight's agenda. It is important for our taxpayers to know that it is a big part of what we do.

Secondly, within that, the accreditation program, I want to thank Chief Obuchowski and his staff for undertaking this. I have never been part of an accreditation process for a police department. The leadership staff are very excited about this pursuit. It is really important.

### **Public Comment**

MAYOR KRAVIL asked for a motion to open public comment. MOTION TO OPEN PUBLIC COMMENT MADE BY MR. CONDA, seconded by Mayor Kravil. Voice vote. All aye

Jarmilla Sheppard, 215 Front Street, Palmyra on behalf of the Civic Club of Riverton, East Riverton and Palmyra asked about tree removal as well as property clean-up for two properties on Pear Street. Discussion also took place regarding awnings at Township Parks with Mayor Kravil and committee members.

Jim Francis, 804 Belleview Avenue, asked if residents can be updated through social media on the progress of the Union Landing Road project.

Renee Oler Davis, 2108 Hunter Street, thanked Chief Obuchowski for the No Parking signs on Davis Avenue

Not seeing anyone else come forward, MAYOR KRAVIL asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY MR. SEGREST, seconded by Mr. Conda. Voice vote. All aye.

### **Comments from Committee**

None

Mayor Kravil asked for a motion to go into closed session, MOTION TO GO INTO CLOSED SESSION MADE BY MR. MCGILL, seconded by Mr. Conda. Voice vote. All aye.

7:15 pm

MAYOR KRAVIL MADE A MOTION TO COME OUT OF CLOSED SESSION, seconded by Deputy Mayor Horner. Voice vote. All aye.

8:05 pm

Mayor Kravil asked for a motion to adjourn the meeting. MOTION TO ADJOURN THE MEETING MADE BY MR. MCGILL, seconded by Mr. Conda. Voice vote. All aye. The meeting was adjourned.

8:06 pm

Duly passed and adopted:

*August 4, 2025*

Respectfully submitted:



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Lisa A. Passione, RMC  
Municipal Clerk