

CINNAMINSON TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Monday, October 20, 2025
6:30 p.m. Regular Session

CALL TO ORDER:

FLAG SALUTE:

VERIFICATION:

This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975, c.231. Notice of this meeting was published in the Burlington County Times and the Courier Post on January 8, 2025.

ROLL CALL: Mr. Conda, Mr. McGill, Mr. Segrest, Deputy Mayor Horner, Mayor Kravil

YOUTH IN GOVERNMENT:

President: Evan Zwiercan will serve as Mayor Kravil
Vice President: Carter Sheerin will serve as Deputy Mayor Horner
Secretary Ryleigh Flack will serve as Committee Member Segrest
BOE Liaison Matthew Kenny will serve as Committee Member McGill
Treasurer Sophia Anderson will serve as Committee Member Conda
H & S Liaison Avina Patel will serve as Administrator Schubiger

COMMITTEE LIAISON REPORTS:

Committee Member Conda: Administration and Health & Senior Services
Committee Member Segrest: Public Works
Committee Member McGill: Public Safety
Deputy Mayor Horner: Finance and Economic Development
Mayor Kravil: Parks & Recreation and Veterans Affairs

ORDINANCE PUBLIC HEARING:

Ordinance 2025 – 13 An Ordinance to Establish as “Age-Restricted Affordable Housing (‘ARAH’) Zoning District for Property Located at Block 307.5, Lot 5; Block 502, Lots 5-7; and Block 503, Lots 1-5, within the Township of Cinnaminson, County of Burlington and State of New Jersey

CONSENT AGENDA:

Resolution 2025 – 124 Authorizing Award of Contract through State Contract for Inclusive Playground

Resolution 2025 – 125 Authorizing Award of Contract for FY 2024 NJDOT Resurfacing of Fork Landing Road

Resolution 2025 – 126 Authorizing Award of Contract through Sourcewell for Trash Carts

Resolution 2025 – 127 Authorizing Award of Contract through Sourcewell for Hooklift-Mounted Leaf Vac

Resolution 2025 – 128 Authorizing Change Order and Final Payment to Keystone Sports for Reconstruction of Basketball Courts at Garfield Park

Resolution 2025 – 129 Authorizing Termination of Participation in the State Health Benefits Program (SHBP)

Resolution 2025 – 130 Authorizing Cancellation of Taxes for Totally Disabled Veteran Block 2810, Lot 14

Resolution 2025 – 131 Authorizing Designation of Curfew for Mischief Night and Halloween

END OF CONSENT AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ONLY:

APPROVAL OF MINUTES:

October 6, 2025

APPROVAL OF BILLS:

STAFF AND PROFESSIONAL COMMENTS:

PUBLIC COMMENT:

COMMITTEE COMMENT:

ADJOURNMENT:

Next Meeting: Monday, November 10, 2025 at 6:30 pm

RULES GOVERNING PUBLIC COMMENT PERIOD

The Rules of Conduct and Decorum for public participation during Committee meetings for addressing Township Committee during public hearings on ordinances or resolutions which require public hearings or during the public portion of the Committee meetings are as follows:

- All members of the public attending Township Committee Meetings must treat each other the Mayor, Deputy Mayor, Committee Members and Township employees with respect.
- Shouting out from the audience without being recognized to speak is strictly prohibited.
- No person shall, at any time, engage in any personally offensive or abusive remarks to the Mayor, Deputy Mayor, Committee Members, Township employees or any other member of the public.
- No person shall engage in any express or implied speech that involves any other person's race, color, religion, gender, disability, sexual orientation, gender identity or expression, national origin or ethnicity.
- The Mayor or Presiding Officer may restrict, limit or prohibit any speech, remarks or questions that are repetitive or not germane to any matter not within the jurisdiction of Township Committee.
- Persons making public comment may not yield their time to another speaker and each individual is limited to speaking once during a particular public comment period for a period of time not to exceed five (5) minutes.
- The Chief of Police or such other member of the Police Department as he/she may designate, shall be designated as the Sergeant-at-Arms of the Township Committee meetings. The Sergeant-at-Arms shall carry out all orders and instructions given by the Mayor or the Presiding Officer of the Township Committee meeting for the purpose of maintaining order and decorum at the Township Committee meetings and enforcing these Rules.
- The Township Solicitor shall be the Parliamentarian.
- Meetings shall be in accordance with these Rules and Roberts Rules of Order for items not covered in these regulations.
- Members of the public who make comments or ask questions that are germane to an ordinance or resolution that is under consideration or during the general public portion of the Committee meeting for matters which are within the jurisdiction of the Township Committee shall be allowed to do so in an uninterrupted manner unless the member is not adhering to these Rules of Conduct and Decorum.
- Following the close of a particular public comment period, the Mayor, Deputy Mayor, Committee Members, and Township employees reserve the right to answer questions and respond to comments.
- All questions and comments shall be through the Mayor or Presiding Officer unless waived.

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 124

**AUTHORIZING AWARD OF CONTRACT FOR PURCHASE OF
INCLUSIVE PLAYGROUND EQUIPMENT AND INSTALLATION**

WHEREAS, the Township of Cinnaminson continues to examine municipal park development needs and potential projects which benefit the residents of Cinnaminson Township; and

WHEREAS, the Township has secured \$175,000.00 in grant funding through the Burlington County Municipal Park Development Program for the development of an inclusive playground; and

WHEREAS, the Township has received authorization to purchase this product without the need for open competitive bidding pursuant to New Jersey Public Contract Law (N.J.S.A. 40A:11-1 et seq.) by virtue of State Contract #16-FLEET-00121, expiration date of May 30, 2026; and

WHEREAS, the Township has received a quote from State Contract vendor Marturano Recreation Company, Inc. in the amount of \$155,311.85; and

WHEREAS, the Township desires to award the aforementioned contract to Marturano Recreation Company, Inc.

NOW THEREFORE, BE IT RESOLVED that the Township of Cinnaminson authorizes an award of contract to Marturano Recreation Company Inc. (MRC, Inc.), PO Box 106, Spring Lake, NJ 07762 in the amount of One Hundred Fifty-Five Thousand Three-Hundred-Eleven Dollars and Eighty-Five Cents (\$155,311.85) as described herein.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee on the 20th day of October, 2025.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 155,311.85 .

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 125

AUTHORIZING AWARD OF CONTRACT FOR THE
FY2024 NJDOT TRUST FUND RESURFACING OF FORKLANDING ROAD

WHEREAS, the Township solicited bids through a public bidding process for FY2024 NJDOT Trust Fund Resurfacing of Forklanding Road; and

WHEREAS, at the time and place for receiving bids, the Township received bids from the following vendors:

<u>Vendor</u>	<u>Bid Price</u>
Richard E. Pierson Construction Co., Inc.	\$619,962.20
Landberg Construction, LLC	\$489,848.04
Earle Asphalt Company	\$414,313.13

WHEREAS, the Township Engineer and the Township Solicitor’s offices have reviewed the bid submission of the apparent low bidder and determined that the bid submission is in order and the vendor has the ability to provide this product; and

WHEREAS, as confirmed by the below certification, funds are available for this purchase.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the FY 2024 NJDOT Trust Fund Resurfacing of Forklanding Road project is awarded to Earle Asphalt Company, 1800 Route 34, Bldg 2, Suite 205, Wall, NJ 07719 in the amount of Four Hundred Fourteen Thousand Three Hundred Thirteen Dollars and Thirteen Cents (\$414,313.13) representing Items 1 through 39 of the Base Bid.

BE IT FURTHER RESOLVED, that the Mayor, Township Administrator, Township Clerk and Chief Finance Officer are hereby authorized to execute any and all documents necessary in the fulfillment of this Resolution or the associated Contract upon review and approval of said documents by the Township Solicitor’s Office.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20th day of October, 2025.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of

\$ 414,313.13.

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 126

AUTHORIZING AWARD OF CONTRACT TO SCHAFER PLASTICS NORTH AMERICA, LLC THROUGH THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT FOR THE PURCHASE OF TRASH CARTS

WHEREAS, the Township of Cinnaminson Department of Public Works is in need of Trash Carts to support residential trash collection service; and

WHEREAS, the Township is permitted to acquire products without the need of open competitive bidding pursuant to New Jersey Public Contracts Law (N. J. S. A. 40A: 11- 1 et seq.) and authorized, under procedures established by the State of New Jersey Purchase Bureau to participate in the Sourcewell Cooperative Purchasing Agreement; and

WHEREAS, the Township of Cinnaminson received the following quotes:

Schafer Plastics North America, LLC	\$39,000.00
Schafer Plastics North America, LLC (through Sourcewell)	\$15,318.00

WHEREAS, the Township wishes to award the contract to Schafer Plastics North America LLC, 10301 Westlake Drive, Charlotte, NC 28273 through Sourcewell, Contract #120324 in the amount of \$15,318.00; and

WHEREAS, the Sourcewell contract expires April 4, 2029; and

WHEREAS, the availability of this contract best serves the needs of the Township and the Chief Financial Officer/Purchasing Agent recommends utilization of this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, of the Township of Cinnaminson, in the County of Burlington, State of New Jersey that the contract for the Purchase of trash carts be awarded to Schafer Plastics North America, LLC through the Sourcewell Cooperative Purchasing Agreement.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Mayor or her designee is authorized to execute such documents consistent with this Resolution and to take such other action on behalf of the Township in furtherance of this Resolution.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20th day of October 2025.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are

available for this contract in account # _____ in the amount of \$ 15,318.00

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 127

**AUTHORIZING AWARD OF CONTRACT TO GOLDEN EQUIPMENT CO., INC.
THROUGH THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT
FOR THE PURCHASE OF A HOOKLIFT MOUNTED LEAF VAC**

WHEREAS, the Township of Cinnaminson Department of Public Works is in need of a Hooklift Mounted Leaf Vac to support residential leaf collection service; and

WHEREAS, the Township is permitted to acquire products without the need of open competitive bidding pursuant to New Jersey Public Contracts Law (N. J. S. A. 40A: 11- 1 et seq.) and authorized, under procedures established by the State of New Jersey Purchase Bureau to participate in the Sourcewell Cooperative Purchasing Agreement; and

WHEREAS, the Township of Cinnaminson received the following quotes:

Golden Equipment Co., Inc.	\$205,000.00
Golden Equipment Co., Inc. (through Sourcewell)	\$191,737.60

WHEREAS, the Township wishes to award the contract to Golden Equipment Co., Inc., 391 Mars Valencia Road, Mars, PA 16046, through Sourcewell, Contract #062222-BNL in the amount of \$191,737.60 and

WHEREAS, the Sourcewell contract expires August 15, 2026; and

WHEREAS, the availability of this contract best serves the needs of the Township and the Chief Financial Officer/Purchasing Agent recommends utilization of this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, of the Township of Cinnaminson, in the County of Burlington, State of New Jersey that the contract for the Purchase of Hooklift Mounted Leaf Vac be awarded to Golden Equipment Co., Inc. through the Sourcewell Cooperative Purchasing agreement.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Mayor or her designee is authorized to execute such documents consistent with this Resolution and to take such other action on behalf of the Township in furtherance of this Resolution.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20th day of October 2025.

Lisa A. Passione, Municipal Clerk

CERTIFICATION

I, Julia Edmondson, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # _____ in the amount of \$ 191,737.60

Julia Edmondson
Chief Financial Officer

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 128

**AUTHORIZING APPROVAL OF CHANGE ORDER AND
FINAL PAYMENT FOR THE RECONSTRUCTION OF
BASKETBALL COURTS AT GARFIELD PARK**

WHEREAS, the Township awarded the Reconstruction of Basketball Courts at Garfield Park Project to Keystone Sports Construction through NJ Edge, Inc.; and

WHEREAS, the Superintendent of Public Works has confirmed that the project is now substantially complete; and

WHEREAS, change orders are required to adjust the contract cost which decreased the total cost of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey as follows:

1. Change Order #1 is approved for the Reconstruction of Basketball Courts at Garfield Park (“Project”), decreasing the cost of the Project by \$6,332.44 from \$239,279.62 to \$232,947.18.
2. Final Payment Certificate No. 3 in the amount of \$113,307.38 is authorized for payment.
3. The Township Administrator, Chief Financial Officer and Municipal Clerk are authorized to execute any and all documents necessary in the fulfillment of this Resolution.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20th day of October, 2025.

Lisa A. Passione, Municipal Clerk

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 129

**AUTHORIZING THE TERMINATION OF ALL PARTICIPATION UNDER
THE STATE HEALTH BENEFITS PROGRAM (SHBP)**

WHEREAS, the rates for the State Health Benefits Plan are increasing by 36.9% for active members and 36.2% for retirees effective January 1, 2026; and

WHEREAS, the Township of Cinnaminson deems it is in the best interest of its employees and taxpayers to seek out alternative sources for healthcare coverage; and

WHEREAS, the Township of Cinnaminson will secure benefit plans for its employees and retirees with the same or better coverage in the market, independent of the New Jersey State Health Benefits program; and

NOW, THEREFORE, BE IT RESOLVED that the Township of Cinnaminson hereby terminates its participation in the Program (Medical and Prescription Drug Plan) thereby canceling coverage provided by the SHBP for all its active and retired employees.

BE IT FURTHER RESOLVED that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission.

CINNAMINSON TOWNSHIP COMMITTEE

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20th day of October 2025.

Lisa A. Passione, Municipal Clerk

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 130

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL
TAXES PURSUANT TO EXEMPTION FOR A TOTALLY DISABLED
VETERAN**

WHEREAS, Joseph R. Mikus, owner and resident of 1004 Edgewood Lane (Block 2810 Lot 14) has applied for tax exemption as a Totally Disabled Veteran pursuant to 54:4-3.30 et. Seq. and,

WHEREAS, the applicant has supplied all requisite proofs in support of this application and,

WHEREAS, the township Assessor has reviewed the application and related documentation and finds all to be in order and recommends approval of the exemption and,

WHEREAS, the effective date of exemption is October 4, 2025 in conformance with the applicant's date of submission of application and,

WHEREAS, applicant has been billed and or paid taxes for the exempt period and,

WHEREAS, the Tax Collector seeks to balance the account in recognition of the exemption and,

WHEREAS, the Tax Collector confirms and wishes to clear any resulting overpayment by returning funds to the appropriate entity,

NOW THEREFORE BE IT RESOLVED by Township Committee of the Township of Cinnaminson that the Tax Collector is hereby authorized to cancel taxes in the amount of \$1004.96 ($\$4168.45/365 = 11.42 \times 88 = \1004.96) and in addition Tax Collector is hereby authorized to cancel 2026 Preliminary taxes. A certified copy of this resolution shall be forwarded to the Tax Collector, Tax Assessor and applicant.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20th day of October, 2025.

*Lisa A. Passione, RMC
Municipal Clerk*

TOWNSHIP OF CINNAMINSON

RESOLUTION 2025 – 131

BE IT RESOLVED by the Township Committee of the Township of Cinnaminson that the curfew restrictions imposed by Chapter 237 of the Code of the Township of Cinnaminson be extended to specify 9:00 P.M. for Mischief Night, October 30, 2025, and Halloween Night, October 31, 2025.

Certified to be a true copy of a Resolution adopted by the Cinnaminson Township Committee on the 20th day of October, 2025.

*Lisa A. Passione, RMC
Municipal Clerk*