

**CINNAMINSON TOWNSHIP COMMITTEE**

**November 10, 2025**

**Meeting Minutes**

Mayor Kravil announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the “Open Public Meetings Act,” P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on January 10, 2025.

In attendance: Mr. Conda, Mr. Segrest, Deputy Mayor Horner, Mayor Kravil.

Also present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Lisa Passione, Municipal Clerk; Betsy Ramos, Solicitor; William Obuchowski, Chief of Police, Kevin Gauntt, Superintendent of Public Works

Mayor Kravil asked for a motion to go into executive session for attorney-client matters. MR. CONDA MADE A MOTION TO GO INTO EXECUTIVE SESSION, seconded by Deputy Mayor Horner Voice vote. All aye.

6:33 pm

MOTION TO COME OUT OF EXECUTIVE SESSION MADE BY MR. SEGREST, seconded by Deputy Mayor Horner. Voice vote. All aye.

6:46 pm

**Liaison Reports**

**Administration and Health and Senior Services – Mr. Conda**

Nothing to report

**Public Works – Mr. Segrest**

Leaf collection has begun. Public Works has collected over 400 tons of leaves, which will be composted into leaf mulch and will be available for residential use at the Public Works Facility.

Reconstruction on Pheasant Run Drive is ongoing. The contractor is currently working on the installation of new curbs and gutter to aid in the conveyance of stormwater. Paving will occur once the concrete is complete.

The 2025 road program is underway. The contractor is installing new concrete curb and gutter on Pennsauken Street to convey stormwater. The paving of Hunterdon Drive, Inman Street, South Bellevue Avenue is planned upon completion of Pennsauken Street. That concludes my report.

**Finance and Economic Development– Deputy Mayor Horner**

Nothing to report.

**Parks & Recreation and Veterans Affairs – Mayor Kravil**

In regards to upcoming events, we have our Township Holiday Lighting, which will be on Friday, December 5<sup>th</sup>, from 5 pm to 7 pm at Wood Park. Then we have Breakfast with Santa, which is Sunday, December 7<sup>th</sup>, from 8 am to 10 am. There are tickets required for this event. Ticket sales will be open on November 18<sup>th</sup> from 7 to 9 pm at the Cinnaminson Avenue Fire House. That concludes my report

**DISCUSSION ITEM – Best Practices Survey**

Mr. Schubiger advised committee members that each year the Township is responsible to respond to Best Practices Inventory from the State. This year again, the Township received a high score and is in no danger of losing any State aid, which is very important. He thanked all of the staff for making sure we are operating efficiently.

**ORDINANCE INTRODUCTION:**

**Ordinance 2025 – 14**

An Ordinance of The Township of Cinnaminson, County of Burlington and State of New Jersey Authorizing Execution of an Amendment to Financial Agreement Between the Township of Cinnaminson and IHC-Cinnaminson Urban Renewal Mt, LLC Relating to the Senior Living Facility on Block 1304, Lot 18 on the Official Tax Map of the Township Of Cinnaminson Pursuant to the Long Term Tax Exemption Law, N.J.S.A. 40a:20-1 Et Seq. (to be advertised in the Burlington County Times. Public Hearing to be December 1, 2025 at 6:30 pm)

Mayor Kravil asked for a motion to introduce Ordinance 2025 – 14. MOTION TO INTRODUCE ORDINANCE 2025 – 14 MADE BY MR. SEGREST, seconded by Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye.

**CONSENT AGENDA:**

- Resolution 2025 – 132** Authorizing Refund of Duplicate Tax Payment Block 304, Lot 17.02
- Resolution 2025 – 133** Authorizing Refund of Duplicate Tax Payment Block 307.11, Lot 1, Qualifier C0156
- Resolution 2025 – 134** Authorizing Assignment and Assumption of Financial Agreement
- Resolution 2025 – 135** Authorizing Acceptance of Township Planner’s Determination Regarding Development of Flagship Car Wash as Permitted Use Under Township’s Redevelopment Plan
- Resolution 2025 – 136** Authorizing Submission of Application and Execution a Grant Contract for FY2026 Public Facilities Improvements Program
- Resolution 2025 – 137** Authorizing Participation in the Southern New Jersey Regional Employee Benefits Fund
- Resolution 2025 – 138** Authorizing Appointment of Fund Commissioner and Alternate Fund Commissioner for Southern New Jersey Regional Employee Benefits Fund
- Resolution 2025 – 139** Authorizing Cancellation of Taxes for Totally Disabled Veteran Block 904, Lot 21
- Resolution 2025 – 140** Authorizing Cancellation of Taxes for Totally Disabled Veteran Block 3007, Lot 3
- Resolution 2025 – 141** Authorizing Award of Contract for Camera System and Door Access System for Municipal Complex
- Resolution 2025 – 142** Authorizing Change Order and Final Payment to Aliano Brothers for Column Repair Project
- Resolution 2025 – 143** Authorizing Award of Contract for Adams Street and Jefferson Street Culvert Mitigation
- Resolution 2025 – 144** Authorizing Award of Contract for Automatic Fire Suppression System for Municipal Building
- Raffles** Sisters That Are Rendering Services, Inc. (12/14/2025)  
St. Charles Borromeo Church (03/07/2026)

**END OF CONSENT AGENDA**

Mayor Kravil asked for a motion to open public comment on the consent agenda. MOTION TO OPEN PUBLIC COMMENT ON THE CONSENT AGENDA MADE BY MR. CONDA, seconded by Mr. Segrest. Voice Vote. All aye.

Ben Young, 116 Woodview Lane asked about Resolution 2025-144 and whether or not the fire suppression system needed to be replaced. Mr. Schubiger responded that this is a requirement that has been given to us that we need to meet.

Seeing no one else come forward, MAYOR KRAVIL MADE A MOTION TO CLOSE PUBLIC COMMENT ON THE CONSENT AGENDA, seconded by Mr. Conda. Voice Vote. All aye.

Mayor Kravil asked for a motion to approve the consent agenda. MOTION TO APPROVE THE CONSENT AGENDA MADE BY MR. CONDA, seconded by Deputy Mayor Horner. Roll call vote. Mr. Conda – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The consent agenda was approved.

**Approval of Minutes**

Mayor Kravil asked for a motion to approve the minutes of October 20, 2025. MOTION TO APPROVE THE MINUTES OF OCTOBER 20, 2025 MADE BY MR. SEGREST, seconded by Mayor Kravil. Roll call vote. Mr. Conda – aye, Mr. Segrest – aye, Deputy Mayor Horner – AYE, Mayor Kravil - aye. The minutes were approved.

**Approval of Bill List**

Mayor Kravil asked for a motion to approve the bill list. MOTION TO APPROVE THE BILL LIST MADE BY MR. CONDA, seconded by Deputy Mayor Horner. Roll call vote. Mr. Conda – aye, Mr. Segrest – aye, Deputy Mayor Horner – aye, Mayor Kravil – aye. The bill list was approved.

**Staff and Professional Comment**

None

**Public Comment**

MAYOR MADE A MOTION TO OPEN PUBLIC COMMENT, seconded by Mr. Conda. Voice vote. All aye

Dan Courtenay, 1 Oakwood Drive, has safety concerns regarding electric scooters and electric bikes. He asked if signage stating that motorized vehicles cannot be ridden on the sidewalk could be posted.

Ben Young, 116 Woodview Lane, commented on the fence Mr. Courtenay is concerned with. He also commented on Bill S3915 regarding pilots and how they work. Senator Singleton sponsored it. It will require municipalities to share their money with schools.

Renee Oler Davis, 2108 Hunter Street asked about an emergency plan for the township. Mr. Schubiger confirmed that we do have a plan. Ms. Oler Davis asked if residents can be advised. Mr. Schubiger stated that he will follow up with her.

Not seeing anyone else come forward, MAYOR KRAVIL asked for a motion to close public comment. MOTION TO CLOSE PUBLIC COMMENT MADE BY DEPUTY MAYOR HORNER, seconded by Mayor Kravil. Voice vote. All aye.

**Comments from Committee**

None

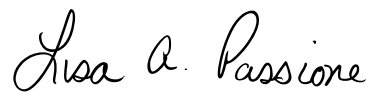
Mayor Kravil asked for a motion to adjourn the meeting. MOTION TO ADJOURN THE MEETING MADE BY MR. SEGREST, seconded by Deputy Mayor Horner. Voice vote. All aye. The meeting was adjourned.

7:13 pm

Duly passed and adopted:

Respectfully submitted:

*December 1, 2025*



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Lisa A. Passione, RMC  
Municipal Clerk